Application No.:_	
Name:	

CHECKLIST OF SUBDIVISION SUBMISSION REQUIREMENTS

Mountain Lakes Planning Board Or Zoning Board of Adjustment

Check Application Type () Minor () Preliminary Major () Final Major () Sketch		
References are to Chapter 208.7 of the Land Use Ordinances.		
	(X) – Included (W) – Waiver	
Common Red	quirements for All Applications	
() A1	Name and Address of applicant and owner.	
() A2	Tax Map block and lot numbers.	
() A3	Name, title, professional seal and signature of person preparing the plat.	
() A4	Place for the Chairman, the Administrative Officer of the Planning Board and	
	the Borough Engineer to sign.	
() A5	Scale shall equal 50 feet to the inch except, for one acre or less, the scale shall	
	be 20 feet to the inch.	
() A6	Date and revision dates of drawings.	
() A7	North arrow.	
() A8	Key map showing the entire plan and its relation to surrounding areas. Where	
	required for a public hearing, the key map shall show name and location of all	
	property owners within 200 feet, with block and lot numbers.	
() A9	Name and location of all contiguous property owners, with block and lot	
	numbers.	
() A10	Existing zoning and zone boundaries and contiguous zone classifications.	
() A11	All existing and proposed streets within 200 feet.	
() A12	Area of entire tract.	
() A13	Area of each proposed lot, lot width and lot depths.	
() A14	All existing and proposed property line dimensions and bearings, and all setback	
	lines, except that a sketch plat for a cluster development need not show	
	bearings.	
() A15	Present and proposed elevations based on New Jersey Geodetic Control Survey	
	Datum, at two-foot contour intervals and delineate slopes or 15% or greater.	
() A16	Location, size and nature of all existing and proposed right-of-way easements	
	and other lands if any to be dedicated to the Borough.	
() A17	Location and type of all existing and proposed storm drainage facilities,	
	watercourses and ditches, water lines and sanitary sewer lines.	
() A18	Location of major trees and tree masses.	

SUBDIVISION CHECKLIST (CONT'D)

Additional Requirements for Sketch Plats (in addition to A)

() B1 Major environmental features such as vegetation, soils, ground and surface waters and land proposed as open space.

Additional Requirements Minor Plats (in addition to A & B)

() C All existing structures and all trees over four inches in diameter.

Additional Requirements Preliminary Plats (in addition to A, B & C)

- () D1 Proposed utility layouts showing feasible connections to existing or any proposed utility systems.
- () D2 Copies of any protective covenants, easements or deed restrictions to existing or any proposed utility system.
- () D3 When an individual water supply or sewage disposal system is proposed, submit a plan for such a system which has been approved by the appropriate local, county or state health agency. When a public sewage disposal system is not available, the developer shall have percolation tests made and submit the results, approved by the Borough Board of Health, with the preliminary plat.
- () D4 Environmental impact statement. (102-6)
- () D5 Soil erosion and sedimentation control plan. (102-19)
- () D6 Surface water management plan. (102-26)
- () D7 Wellhead Protection Area compliance. (102-30)
- () D8 Landscaping plan. (208-10 I, h)
- () D9 Wetlands and transition area delineation or waiver approved by the NJDEP.

Additional Requirements Final Plats (in Addition to A, B, C, & D)

() E The final plat shall be drawn by a licensed New Jersey land surveyor on the basis of, and in accordance with the Map Filing Act, N.J.S.A. 46:23-9.9 et. seq.