



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**APRIL 25, 2016**  
**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 8, 2016 and posted in the municipal building.

Mayor Holmberg called the meeting to order at 7:30p.m. in the municipal building.

**ROLL CALL ATTENDANCE**

<b>Roll Call</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>		<b><u>Present</u></b>	<b><u>Absent</u></b>
Albergo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	McWilliams	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Barrett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Borin	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lester	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**FLAG**

Mayor Holmberg led the salute to the flag.

**EXECUTIVE CLOSED SESSION**

R-89-16, Resolution providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

**Matters of Purchase/sale of property**

Motion: Happer  
Second: McWilliams  
Vote: All ayes

**Motion to come back to regular session:** Borin

**Second:** Albergo

**Vote:** All ayes

**COMMUNITY ANNOUNCEMENTS**

Mayor Holmberg commented on the following events:

Mayor Holmberg thanked the committees that participated in the Ecoweekend this past weekend.

The 100<sup>th</sup> anniversary for the Fire Dept. will be held on May 14<sup>th</sup>.

The Arbor Day celebration will be held at the Wildwood school on April 29<sup>th</sup>.

The Woods and Lakes run will be held on Saturday, April 30<sup>th</sup>.

The Board of Education discussions continue regarding their building renovation projects.

Mr. Lester stated that he attended the rain barrel workshop this weekend.

Mr. McWilliams stated that the shredding and blood drive events were both successful.

Mayor Holmberg publically thanked Cara Fox for stepping in as the Acting Clerk over the last two months. Ms. Fox was present during this portion of the meeting. A resolution is on the agenda this evening providing Ms. Fox with a stipend for all her hard work.

**REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

No reports

**PUBLIC COMMENT**

Mayor Holmberg opened the meeting to the public

There was no one who wished to comment.



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Mayor Holmberg closed the meeting to the public

**ATTORNEY'S REPORT**

No report

There was a discussion regarding Ordinance 05-16 concerning the policy for posting house numbers. This ordinance is on the agenda this evening for introduction. Mr. Lester asked to have a discussion regarding this ordinance before it is up for introduction. Mr. Sheola explained the ordinance. There was a discussion regarding the required size of house numbers and where house numbers are to be placed. It was decided that this ordinance will be tabled until amendments can be made.

**MANAGER'S REPORT**

Mr. Sheola discussed his report. The report is attached to these minutes. The annual water purveyor report was included in his report. The water company is in full compliance. Mr. Sheola stated that there is an OEM meeting to be held on April 29<sup>th</sup>. The Lake Arrowhead area was paved last week. Bids will be opened for the Lake Drive paving project on the 27th. The Borough has received a grant for \$160,000 for the paving of Midvale. Mountain Lakes Day will be held on Memorial Day. He stated that a trails grant was looked into, but if received, the trail would have to be open to all Morris County residents. The intention is to not apply for the grant. He commented on the iWorQs program.

**INTRODUCTION OF THE 2016 MUNICIPAL BUDGET**

Mr. Sheola gave an overview of the budget. After some discussion it was decided that the budget would be introduced this evening.

***Vote for the introduction of the 2016 municipal budget:***

Council member	M	2nd	Yes	No	Abstain	Absent
Albergo	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lester	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McWilliams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Borin	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**ORDINANCES**

**Introduction of Ordinance 4-16, Establishing a CAP Bank**

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2016 PURSUANT TO N.J.S.A. 40A 4-45.14

***Vote to introduce Ordinance 04-16:***

Council member	M	2nd	Yes	No	Abstain	Absent
Albergo	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lester	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McWilliams	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Borin	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Introduction of Ordinance 5-16, House numbers**

After some discussion, it was the consensus of Council to table this ordinance.



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**\*CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*RESOLUTIONS**

R82-16 Resolution authorizing the payment of bills *(removed from consent)*

R83-16, appointment of Valerie Egan as Alternate Insurance Commissioner,

R84-16, Cell phone reimbursement policy, *(removed from consent)*

R85-16, Membership in the Middlesex Regional Educational Purchasing Coop, *(removed from consent)*

R86-16, Hiring of Lorraine Caffrey as a full time finance assistant

R87-16, Hiring of Inge Schwarz as a part time finance assistant

R88-16, Authorization to file a Declaratory Judgment for Affordable Housing

R90-16, Easement agreement for 5 Point View Place, B100.02 L92

R91-16, Stipend for Cara Fox

**\*APPROVAL OF MINUTES**

Minutes of the regular meeting of April 11, 2016

**1) APPROVAL OF REPORTS FOR FILING** *(reports are included only if checked)*

- ☒ Construction Department
- ☒ Department of Public Works
- ☐ Finance
- ☒ Fire Department
- ☐ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Property maintenance report

**Approval of the Consent Agenda**

*(Mr. Barret abstained from voting on the minutes and R90-16, Mr. Borin abstained from voting on the minutes)*

Council member	M	2nd	Yes	No	Abstain	Absent
Albergo	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lester	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McWilliams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Borin	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

None

Resolutions 82-16, 84-16 and 85-16 were removed from the consent agenda. Resolution 82-16 was removed from the agenda completely.

**Resolution 84-16, cell phone policy**

This resolution was tabled.



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**Resolution 85-16 membership in the Middlesex Regional Education purchasing Coop, (MSREC)**

Council member	M	2nd	Yes	No	Abstain	Absent
Albergo	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lester	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
McWilliams	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Borin	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**COUNCIL REPORTS**

**Historic Preservation Committee:** Mr. Albergo stated that the committee will be forwarding an ordinance for council to consider.

**Recreation:** Mr. Happer stated that the commission is getting ready for summer. He commented on the application process for summer employees. He stated that there was a discussion regarding dogs on the beach. Mayor Holmberg stated that there needs to be consistent police presence at the beaches.

**Woodlands Committee:** The committee will be planting seedling trees. The committee needs help with labor.

**Public Works:** Mr. McWilliams stated that the water fountains are now working.

**Environmental Committee:** Mr. Lester stated that the committee is in need of members.

**Planning Board:** Mayor Holmberg stated that the Planning Board will be discussing the King of Kings property in May.

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Holmberg opened the meeting to the public.

There was no one from the public who wished to comment.

Mayor Holmberg closed the meeting to the public.

Mr. Sheola asked what the Council would like to do about the bill list. The bill list could be held until the next meeting or a special meeting could be scheduled to approve. It was the consensus of the Council to hold the bill list until the next meeting.

**NEXT STEPS AND PRIORITIES**

Mayor Holmberg reviewed the following next steps and priorities:

- a) What streets can be given attention in regards to the extra \$160,000 that is in the capital budget
- b) Check to see if sidewalks are in the bid for the Lake Drive paving project
- c) Legacy, how many units are complete and have the assessor check for the completeness of units
- d) Resident only status on beaches
- e) Getting members on the Environmental Committee
- f) Research as to when the last increases were made to water and sewer fees
- g) Make calls to vendors who were on the bills list to explain that payments will be approved at the next meeting

**ADJOURNMENT at 9:35 P.M.**

Motion made by Councilman Happer, second by Councilman Albergo to adjourn the meeting at 9:35 p.m., with all members in favor signifying by "Aye".



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Respectfully Submitted

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Valerie A Egan Borough Clerk