

NJMCdirect - ACS Time Payment Orders

Release Notes

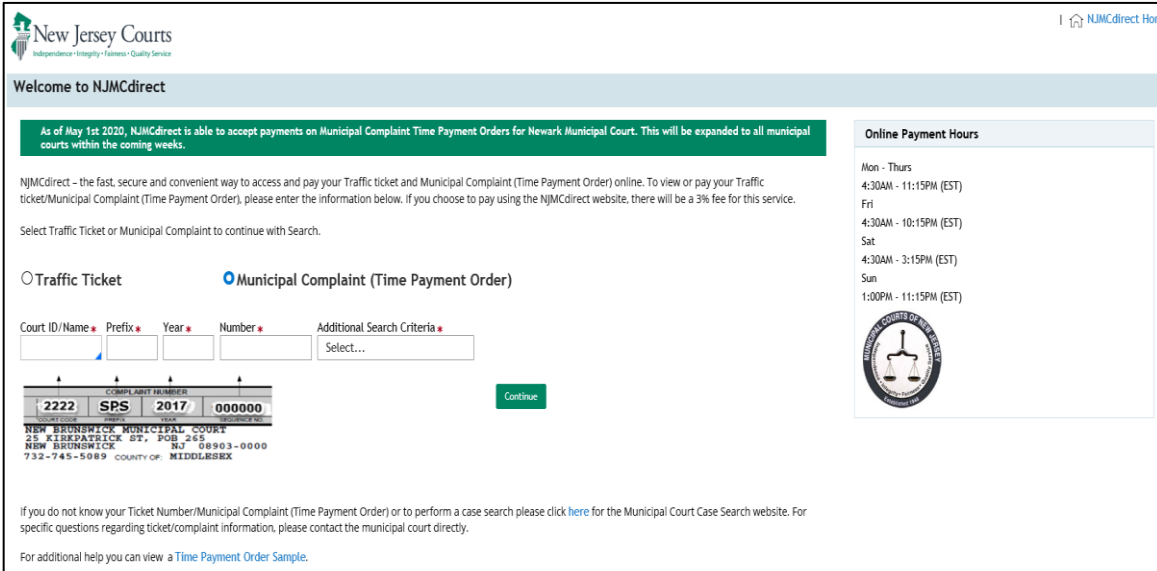
May 11, 2020

NJMCdirect

ACS Web Payments

To process a web payment on a Municipal Complaint Time Payment Order:

- 1) Access NJMCdirect (www.njmcdirect.com).
- 2) Select **Municipal Complaint (Time Payment Order)**.



Welcome to NJMCdirect

As of May 1st 2020, NJMCdirect is able to accept payments on Municipal Complaint Time Payment Orders for Newark Municipal Court. This will be expanded to all municipal courts within the coming weeks.

NJMCdirect – the fast, secure and convenient way to access and pay your Traffic ticket and Municipal Complaint (Time Payment Order) online. To view or pay your Traffic ticket/Municipal Complaint (Time Payment Order), please enter the information below. If you choose to pay using the NJMCdirect website, there will be a 3% fee for this service.

Select Traffic Ticket or Municipal Complaint to continue with Search.

Traffic Ticket Municipal Complaint (Time Payment Order)

Court ID/Name * Prefix * Year * Number * Additional Search Criteria *

2222 SPS 2017 000000

NEW BRUNSWICK MUNICIPAL COURT
25 KIRKPATRICK ST. P.O.B. 245
NEW BRUNSWICK NJ 08903-0000
732-745-5089 COUNTY OF: MIDDLESEX

Online Payment Hours

Mon - Thurs
4:30AM - 11:15PM (EST)
Fri
4:30AM - 10:15PM (EST)
Sat
4:30AM - 3:15PM (EST)
Sun
1:00PM - 11:15PM (EST)

- 3) Enter the complaint information.
- 4) Users must select an **Additional Search Criteria** and enter the appropriate information based on their selection.
 - Last Name / Business Name. Minimum of 3 characters are required for a name search.

Traffic Ticket
 Municipal Complaint (Time Payment Order)

Court ID/Name * Prefix * Year * Number *

 Select...

 Last Name/Business Name *

Last Name / Business Name
 Defendant Zip Code

COMPLAINT NUMBER
 2222 SPS 2017 000000
COURT CODE PREFIX YEAR SEQUENCE NO

Continue

- Defendant Zip Code

Traffic Ticket
 Municipal Complaint (Time Payment Order)

Court ID/Name * Prefix * Year * Number *
 Additional Search Criteria *
 Zip Code *

Defendant Zip Code


COMPLAINT NUMBER
 2222 SPS 2017 000000
COURT CODE PREFIX YEAR SEQUENCE NO

Continue

- 5) Click **Continue**.
- 6) The complaint information will display. Users have the option to Pay Total Outstanding Balance or Pay other amount.

- NOTE: If the complaint has multiple offenses, only the first offense will display.

- 7) Click **Continue**.


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View Time Payment Order

Results for: 5 2020 000047. Please select or enter the amount to pay and click 'Continue'.

Time Payment Order Information

The following is the current status of your time payment order.


Time Payment Order:	5 2020 000047
Defendant:	NJMC DIRECT
Starting Date:	04/30/2020
Complete Payment Due Date:	08/06/2020
Total Outstanding Balance:	\$183.00
Frequency of Payment (Days):	14
Amount Per Payment:	\$50.00

Payment Amount

Pay Total Outstanding Balance: \$183.00
 Pay other amount:

New Search Continue

- 8) The Time Payment Order information will display. A 3% Service Fee will be added to the Penalty Amount.
- 9) Click **Pay Now**.



Pay Time Payment Order

Time Payment Information


Please click on 'Pay Now' to make the payment.

Time Payment Order	Defendant	Complete Payment Date Due	Penalty	Service Fee	Payment
S 2020 000047	NJMC DIRECT	08/06/2020	\$25.00	\$0.75	\$25.75

Remaining balance after this transaction: **\$158.00**


There is a 3% fee for this service.
Clicking 'Pay Now' will redirect you to NICUSA's website for secure payment.

10) The Transaction Summary will display. Complete the payment information and click **Next**.



Payment Info

Credit Card Number *

Credit Card Type  Complete all required fields (*)

Expiration Month * Select a Month

Expiration Year * Select a Year

Security Code *


Name on Credit Card *

Transaction Summary

Fine Amount	\$25.00
Service Fee	\$0.75
Pay to New Jersey Courts	\$25.75

If you need further assistance, please contact the municipal court where the ticket was issued. Please note, the transaction total includes a non-refundable 3% processing fee.

11) Review the payment information and click **Submit Payment**.



Payment Info

Credit Card

Visa ****1111 Name on Credit Card

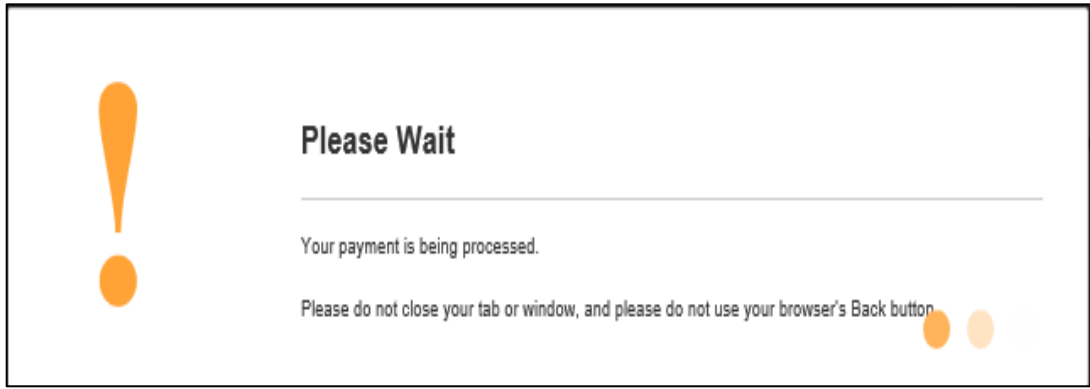
Exp. 04/2023 Pamela

Transaction Summary


Fine Amount	\$25.00
Service Fee	\$0.75
Pay to New Jersey Courts	\$25.75

If you need further assistance, please contact the municipal court where the ticket was issued. Please note, the transaction total includes a non-refundable 3% processing fee.

12) The payment processing window will display. Please do not close your window or browser while the payment is being processed.



13) The Time Payment Confirmation will display.

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Time Payment Confirmation

Thank you.
Your credit card has been charged in the amount of \$25.75 and your confirmation number is 53402840.
The payment will be posted to your Time Payment Order within 1 hour. Please print or retain this information for your record.
If you have any questions regarding this payment, please contact the municipal court.

Time Payment Order	Defendant	Complete Payment Due Date	Penalty	Service Fee	Payment
S 2020 000047	NJMC DIRECT	08/06/2020	\$25.00	\$0.75	\$25.75

Credit Card Information

Total Payment: \$25.75
Credit Card Number: XXXX-XXXX-XXXX-1111
Payment Date: 05/01/2020
Confirmation Number: 53402840

There is a 3% fee for this service.

[Print Receipt](#) [New Search](#)

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Receipt

To print a copy of the receipt:

- 1) From the Time Payment Confirmation window, click **Print Receipt**.

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Time Payment Confirmation

Thank you.
Your credit card has been charged in the amount of **\$25.75** and your confirmation number is **53402840**.
The payment will be posted to your Time Payment Order within 1 hour. Please print or retain this information for your record.
If you have any questions regarding this payment, please contact the municipal court.

Time Payment Order	Defendant	Complete Payment Due Date	Penalty	Service Fee	Payment
S 2020 000047	NJMC DIRECT	08/06/2020	\$25.00	\$0.75	\$25.75

Credit Card Information

Total Payment: \$25.75
 Credit Card Number: XXXX-XXXX-XXXX-1111
 Payment Date: 05/01/2020
 Confirmation Number: 53402840

There is a 3% fee for this service.

[Print Receipt](#) [New Search](#)

- 2) A copy of the receipt will display for printing.

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MUNICIPAL COURT

Address	Hours of Operation	Phone
31 GREEN STREET NEWARK, NJ 07102	8:30 AM - 4:30 PM	(973) 733-6520

Receipt for Time Payment Order

Thank you.
Your credit card has been charged in the amount of **\$25.75** and your confirmation number is **53402840**. The payment will be posted to your Time Payment Order within 1 hour. Please 'Print' or retain this receipt for your record. If you have any questions regarding this payment, please contact the municipal court.

Time Payment Order	Defendant	Complete Payment Due Date	Penalty	Service Fee	Total Payment
S 2020 000047	NJMC DIRECT	08/06/2020	\$25	\$0.75	\$25.75

Credit Card Information

Total Payment: \$25.75
 Credit Card Number: XXXX-XXXX-XXXX-1111
 Payment Date: 05/01/2020
 Confirmation Number: 53402840

Non-TPay

Only Municipal Complaints on a Time Payment Order are eligible for payment using NJMCDirect.

- NOTE: NJMCDirect will be enhanced in the future to include payments for Municipal Complaints that are not on a Time Payment Order

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Complaint Information

Results for: S 2020 000043.
This Complaint is not a Time Payment Order and cannot be paid online. Please contact the court for more information.

Complaint Details	
Complaint Number	S 2020 000043
Defendant	NJMC DIRECT

Offense Details	
Complaint Issue Date	04/30/2020
Offense	2C: 12-1A(1) SIMPLE ASSAULT-PURP/KNOW B.I., FIGHT/SCUFFLE BY CONSENT
Offense Date	04/29/2020

Payment Details	
Pay by Date	04/30/2020
Penalty Due	Please contact Court for Details

[New Search](#)

Delinquent

If the User selects Pay other amount, an informational message will be displayed indicating that the account may become delinquent if the amount paid is less than the Amount Per Payment.

The screenshot shows the 'View Time Payment Order' page for case S 2020 000047. It includes a 'Time Payment Order Information' section with the following details:

Time Payment Order:	S 2020 000047
Defendant:	NJMC DIRECT
Starting Date:	04/30/2020
Complete Payment Due Date:	08/06/2020
Total Outstanding Balance:	\$158.00
Frequency of Payment (Days):	14
Amount Per Payment:	\$50.00

Below this is the 'Payment Amount' section with two radio button options:

- Pay Total Outstanding Balance: \$158.00
- Pay other amount:

A red-bordered box highlights the following message: "Please note, if the amount paid is less than the Amount Per Payment, your account may become Delinquent". At the bottom right, there are 'New Search' and 'Continue' buttons.

Payment Notification

Users will receive a notification when attempting to process an additional payment (when the original payment is being processed).

The screenshot shows the 'View Time Payment Order' page for case S 2020 000047. A red-bordered box highlights the following notification message: "Payment has been received and system is currently processing it. The payment will be posted to your Time Payment Order within 1 hour. Please check NJMCdirect after 1 hour." Below this is the 'Time Payment Order Information' section with the following details:

Time Payment Order:	0714 S 2020 000047
Defendant:	NJMC DIRECT
Starting Date:	04/30/2020
Complete Payment Due Date:	08/06/2020
Total Outstanding Balance:	\$158.00
Frequency of Payment (Days):	14
Amount Per Payment:	\$50.00

At the bottom right, there is a 'New Search' button.

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