



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
FEBRUARY 13, 2017  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 5, 2017 and posted in the municipal building.

Mayor Holmberg called the meeting to order at 8:00 p.m. in the municipal building.

**ROLL CALL ATTENDANCE**

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Barrett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**FLAG**

Mayor Holmberg led the salute to the flag.

**COMMUNITY ANNOUNCEMENTS**

Mayor commented on the recent snow storm and thanked the DPW for their good work.

**SPECIAL PRESENTATIONS**

**2016 Year End Budget Review**

Ms. Monica Goscicki, CFO, came before the Council to review the 2016 budget year end. Ms. Goscicki passed out a spread sheet showing the budget activity for expenditures and revenue in 2016. There was a discussion regarding the expenditures in 2016. The 2016 Water and Sewer budgets were discussed. It was stated that this review will be done quarterly.

**2017 Budget: Department Capital Project Requests**

Chief Shawn Bennett came before council to discuss the Police Department's capital needs. The department is asking for new dash cams for the police cars. The amount for this item is \$51,000. The need for an impound yard was discussed. He also is requesting five new computers for the cars in the amount of \$4,300/computer.

Chief Steve Castellucci came before the Council to discuss the Fire Departments capital needs. He stated that they are looking to replace six sets of personal protective gear. They are looking to purchase a positive pressure fan for the cost of \$4,900. They are also in need of two pagers for an amount of \$900. He also mentioned that there is a truck replacement approaching soon.

**PUBLIC COMMENT**

Mayor Holmberg opened the meeting to the public

Mr. Fred Kantor, 81 Hanover Road, commented on street signs. He stated that the signs should have been completed by now. He commented on Cove Park. He stated that the drainage was done incorrectly.

Steve Arnold, 4 Craven Road, stated that the eblast stated that the town was looking for members for the economic development committee. He commented on the credentials that were asked for to serve. He stated that there needs to be environmental people on the committee.

Jaque Van De Mewre, 30 Ball Road, complemented the Council on their good work. He stated that he is a swim parent. He stated that the swim team needs attention. He commented on the credentials of the swim board members. He stated that there was a general meeting between the board and team members in February that was not satisfactory. He stated that the head coach has support from the swim community. He asked the Council to look into the operation of the board.

Mr. Joe Plonski, 25 Melrose Road, commented on the last meeting in regards to the parking issue. He made comment regarding the original parking ordinance and that it was put in place because they did not want high school students to park on certain streets. He has reached out to households on the streets where parking is restricted. He stated that no one has seen a high school student park on any of the streets. He stated that the ordinance has no value.





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Allen Brock, 21 Melrose Road, made comment regarding the parking issue. He stated that he has not seen a high school student park on the street. He stated that parking in the right of way is a convenient way not to block the road.

Tracey Coan, 32 Hanover Road, made comment regarding the parking issue. She stated that when the ordinance was put in place it made sense because the high school students were parking on the streets. She stated that she did not think that high school students would park on the streets and walk to the high school.

Lori Roland-Plonski, 25 Melrose, make comment regarding the parking issue. She made comment regarding when and why parking enforcement started. She suggested that it was because of a former council member. She stated that a two hour parking option is not enough time for daytime guests or services. She stated that parking on Melrose by high school students is not a problem.

The council would like the Manager look into an ordinance regarding mid-day parking and parking on borough property.

### **BOROUGH COUNCIL DISCUSSION ITEMS**

#### **Historic Preservation Committee Ordinance**

Mr. Tom Dagger, Historic Preservation member, came before the council to discuss the amendments to the Historic Preservation ordinance. He explained the drafting process of the original ordinance. The goal of the ordinance is to have less tear-downs of historic dwellings. The draft ordinance revision was given to council in their packets. This ordinance will be introduced at the next meeting.

#### **2016 Goals Look Back**

Mayor Holmberg reviewed the 2016 goals. He stated that he thought that the borough met most of the 2016 goals. He stated that the Master Usage Water Plan was not implemented and should get rolled into the 2017 goals. Ms. Korman stated that the Environmental Committee should take a look at the plan. Improving the borough hall infrastructure was not accomplished but is being worked on.

#### **2017 Goal Setting**

Ms. Barnett reviewed the 2017 goals. The goals fall under the categories of: Fiscal Strength, Openness and Responsiveness, Services and Infrastructure and Environmental Stewardship and Community Development. She suggested that the Water Usage Plan could fit under Environmental Stewardship and Community Development. Mayor Holmberg stated that he would like to have the goals documented on the website.

#### **2017 Fee Ordinance**

Mr. Sheola stated that there are three areas that need to be updated. Pet licenses fees increase, the inclusion of the recreation fees and soil moving fees increases. There was a question regarding the soil moving fees. Ms. Shaw, Planning and Zoning Secretary was present and explained why the increase in fees. The new fee will cover the cost of the application review that is completed by the professionals. The ordinance will be introduced at the next meeting.

### **MANAGER'S REPORT**

Mr. Sheola reviewed his report. He would like to keep the grant writer until July on a time and materials basis, but finances are an issue. The Council facilities tour will take place on May 6<sup>th</sup>. The Budget is on track for introduction in March. Adoption would be in April. Beach staffing is on target. The park rangers will be back in the spring. Mayor Holmberg asked to have the park rangers discussed at the next Personnel subcommittee meeting. The manager was recommending contracting with RSC for architectural fees. He commented on the establishment of the facilities committee.

### **ORDINANCES**

None

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### **\*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*



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**\*RESOLUTIONS**

R61-17, Authorizing the payment of bills

R62-17, Authorizing the addition of MLBT Girls Lacrosse to the Joint Insurance Fund

R63-17, Authorizing a Public Safety/Borough Hall Facility Committee (pulled from consent)

R64-17, Award of Contract with RSC Architects for Beach Renovation project bid documents (pulled from consent)

R65-17, Authorizing a contract with Phoenix Advisors

R66-17, Authorizing budget transfers

R67-17, Authorizing the cancellation of stale checks, (tabled)

**\*APPROVAL OF MINUTES**

January 9, 2017, Joint meeting with the Board of Education

January 23, 2017, Regular meeting

**\*BOARD AND COMMITTEE AND COMMISSION APPOINTMENTS**

Beth Gellert to the Recreation Commission through 12/31/2017

Mike Esposito to the Recreation Commission through 12/31/2017

Dan Barnett to the Woodlands Committee

**\*APPROVAL OF THE CONSENT AGENDA**

(Resolutions 63-17 and 64-17 were pulled from consent and voted on separately. Resolution 67-17 was tabled until next meeting.)

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**R63-17, Authorizing a Public Safety/Borough Hall Facility Committee**

It was decided that the Director of Public Works would be replaced with a member of the Planning Board.

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**R64-17, Award of Contract with RSC Architects for Beach Renovation project bid documents**

After some discussion, it was decided that this resolution would be tabled until next meeting.

**COUNCIL REPORTS**

Ms. Korman stated that the Environmental Commission was looking at the response from the Dykstra Walker firm regarding the King of Kings property. Ms. Horst stated that the DPW committee is speaking about trash pickup and eco weekend. Mr. Happer inquired regarding the dynamite shed on behalf of the Historic Preservation Committee. He stated that the Finance committee met. The calculation of reserves was discussed. He stated that the Solid Waste committee met. They are fact finding regarding the trash service. Ms. Barnett stated that the Shade Tree Committee met. They





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discussed the Hornrock property and Barka Restaurant. She stated that Communications met. They discussed the IT service with Madison. Mayor Holmberg stated that Boonton Kiwanis met. He stated that the squad is considering billing insurance for services rendered.

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Holmberg opened the meeting to the public.

Steve Shaw, 4 Point View Place, thanked Tom Dagger from the Historic Preservation Committee regarding the new ordinance. He stated that he urged the Council to require members to be residents. He liked to seeing the beach project as a goal. He stated that during the former review of the municipal building renovations, they were never able to find grants for the building project.

Joe Plonski, 25 Melrose, thanked the Council for listening regarding the parking issue. He stated that he is not looking for enforcement. He stated that he only parks one car across the street from his property.

**NEXT STEPS AND PRIORITIES**

Mayor Holmberg reviewed the following next steps and priorities:

- a) Parking ordinance clarity: Sheola and Oostdyk
- b) Meeting with Denville Court to track revenues among other issues: Sheola
- c) DPW capital presentation on 27<sup>th</sup>: Mark Prusina
- d) Introduction of the Historic Preservation Committee Ordinance: Sheola/Egan
- e) Introduction of the Fee ordinance after checking with recreation: Sheola/Egan
- f) Water Usage Plan to Environmental Committee: Korman
- g) Goals to Mr. Sheola: Barnett
- h) Review fob usage for tennis: Sheola
- i) Beach employees: Personal subcommittee
- j) Contact State regarding building funds: Sheola/Korman
- k) Check on Architectural fees for beach project: Sheola

**ADJOURNMENT at 12:04 A.M.**

Motion made by Councilmember Korman, second by Councilmember Horst to adjourn the meeting at 12:04 a.m., with all members in favor signifying by "Aye".

Respectfully Submitted

*Valerie A. Egan*

Valerie A Egan Borough Clerk