



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
FEBRUARY 27, 2017  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 5, 2017 and posted in the municipal building.

Mayor Holmberg called the meeting to order at 8:00 p.m. in the municipal building.

**ROLL CALL ATTENDANCE**

<b>Roll Call</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>		<b><u>Present</u></b>	<b><u>Absent</u></b>
Barrett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**FLAG**

Mayor Holmberg led the salute to the flag.

**COMMUNITY ANNOUNCEMENTS**

Mayor Holmberg stated that the council goals are now posted on the website. He stated that on May 31<sup>st</sup>, Council goes to Briarcliff will be held. He stated that the girls indoor track team and the girls swim team won State championships.

**SPECIAL PRESENTATIONS**

**2017 Budget: DPW capital budget requests**

Mr. Mark Prusina, Borough DPW Superintendent came before Council to present his department's capital budget requests. He stated that funds were needed for the replacement of a water main on Pollard Road at a cost of \$450,000. This includes replacing the piping and resurfacing the road. He stated that the boat racks at Briarcliff Park need to be replaced at a cost of \$10,000. He was requesting \$43,000 for the purchase of a new truck to replace a 2009 4-wheel drive pickup truck that has been auctioned. \$18,000 was requested for the replacement of street signs. \$8,000 was requested for the removal of two storage containers and fencing in the area for a police impound lot. He stated that the rear steps at the railroad station need to be reconstructed. This is something that was pointed out as needing attention by the Joint Insurance Fund. The amount of funding being requested for the stair project is \$40,000. Ms. Korman asked about stairs on the opposite of the station that also need repair.

**REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

Ms. Marnie Vyff came before the Council to request a resolution in support of an application for a \$2,000 Sustainable Jersey grant. She spoke about the work being done to keep and advance the Sustainable Jersey certification. The resolution was added to the Consent agenda.

**PUBLIC COMMENT**

Mayor Holmberg opened the meeting to the public

Julie Shepherd, 2 Briarcliff, Board of Education member, stated that she is currently the liaison to the Council from the Board of Education. She stated that the Board of Education will be attending Council meetings and bringing information to the Council from the Board.

Steve Arnold, 4 Craven Road, stated that his property will be effected by the Historic Preservation Committee ordinance. He commented on the changes to the ordinance. He questioned if building additions could be the same height as the existing structure.

Mr. Erik Borin, 89 Melrose Road, commented regarding the parking issue. He had previously submitted a petition that supported not having any changes to the parking ordinances. He stated that the residents are concerned about pedestrian safety. He stated that he did not know how a two hour parking limit would be enforced.



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Mr. Vince Di Ricco, 144 Kenilworth Road, stated that he lives next to the school. If the parking ordinance is changed, his property will be effected. He stated that he did not think that two hour parking could be enforced. He stated that he does not know what is driving the need for the change and if there was a parking study done.

Jack Renahan, 143 Kenilworth, stated that he also came before Council at a previous meeting to state that there are safety concerns regarding parking on his street. He stated that there is a pick up and drop off zone at the school. He stated that the minutes stated that it was the consensus of the Council not to change the parking ordinances. He asked why the parking ordinances are now being discussed.

Erinn Tucker, 115 Kenilworth Road, stated that she walks to Wildwood and back every day. She stated that it is very scary. Not only do people park where they are not supposed to, there are new drivers in the area by the high school. She stated that she did not know when the two hour parking would be, but the additional cars would make it dangerous.

Sam Horowitz, 74 Kenilworth Road, stated that he was concerned about the speed that people drive on the very narrow roads with children walking on the roadways. Street parking will make this even more hazardous.

Thomas Marotta, 111 Melrose, stated that he did not think it would be safe to have two hour parking on the streets. There is not enough room to walk and have a car parked on the road. He stated that it would change the character of the town.

Jim Baily, 211 Kenilworth, stated that the traffic safety committee had asked the school to put up a gate. He stated that enforcement will be a problem for the police department if there is two hour parking. He stated that two hour parking is not in the town's best interest.

Mr. Joe Plonski, 25 Melrose Road, stated that he is not concerned with Kenilworth Road, only Melrose, Hanover, Fanny, and Oakland. He stated that there was no problem on these streets before the parking ordinance was in place. He stated that he wished there were sidewalks all over town. He stated that landscape trucks, maids, etc, need a place to park.

Jennifer Marotta, 111 Melrose, stated that she opposes any parking on Melrose. She walks her children to school. She stated that anyone parking on the street would cause a dangerous situation. The street is too narrow to have parking on either side of the street. She stated that mail delivery, trash pick-up and other deliveries would be very difficult with street parking.

Jennifer Keyt 109 Hanover Road, stated that she walks her children to Wildwood and stated that having parking on the streets would be a disaster and too dangerous.

Mayor Holmberg closed the meeting to the public.

#### **BOROUGH COUNCIL DISCUSSION ITEMS**

##### **Parking regulations on Hanover, Kenilworth, Melrose and Wilcox**

There was a discussion regarding two hour parking on these four streets. Mr. Oostdyk suggested that maybe there should be a review of certain areas where there should be no parking. Mr. Happer stated that this discussion started in regards to parking on borough property. It was the consensus of the council not to move this parking amendment forward. An amendment will be considered for no parking in the right of way on Borough property.

#### **MANAGER'S REPORT**

The manager reviewed his report. He stated that there will be a budget overview at the March 13<sup>th</sup> meeting in anticipation of the budget introduction on the 27<sup>th</sup>. He commented on the equipment auction. He mentioned that the architect's contract is not on the agenda this evening.

Mr. Sheola asked that the resolution regarding the IT contract with Madison be pulled from the consent agenda to discuss at this time. He stated that he needs to discuss with Madison amendments to the contract asked for by the Communications Committee. This item will be brought back to council after having a conversation with Madison.



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**ORDINANCES**

**Introduction of Ordinance 01-17, Fee Schedule Amendment**

ORDINANCE AMENDING CHAPTER 111 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND REVISING THE FEE SCHEDULE

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Introduction of Ordinance 02-17, Amending the Historic Preservation Committee and Zone Requirements**

ORDINANCE AMENDING CHAPTER 40 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES INCLUDING ESTABLISHING A HISTORIC PRESERVATION COMMITTEE AND ESTABLISHING SPECIAL ZONING REQUIREMENTS FOR CONTRIBUTING DWELLINGS

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Introduction of Ordinance 03-17, Establishing the CAP bank for 2017**

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2017 PURSUANT TO N.J.S.A. 40A:4045.14

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

R67-17, Authorizing the cancellation of stale checks

R68-17, Authorizing the payment of bills

R69-17, Authorizing a Place to Place liquor license transfer for Barka Restaurant, (tabled by request of the applicant)

R70-17, Authorizing a refund for the overpayment of taxes, Cook, Dages



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R71-17, Authorizing a refund for the overpayment of taxes, Elfenbein  
 R72-17, Authorizing a contract with Madison Borough for IT services, (tabled until a future meeting)  
 R73-17, Authorizing an application for Sustainable Jersey Grant

**\*APPROVAL OF MINUTES**

February 13, 2017, Regular minutes

**1) APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- Construction Department
- Department of Public Works
- Finance
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report

**\*BOARD AND COMMITTEE AND COMMISSION APPOINTMENTS**

John Briggs to the Shade Tree Commission through 12/31/2017

**Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**COUNCIL REPORTS**

Mr. Happer stated that the Finance Committee spoke about the budget. Mr. Shepherd stated that the Economic Development Committee had their first meeting. There are residents that are interested in serving on the committee. He stated that the Planning Board is reviewing the Hornrock application. Mayor Holmberg stated that the Fire Co., Shade Tree and the Environmental Commission will also have input on the Hornrock application. Mayor Holmberg stated that the Municipal Building Committee will be meeting on Monday. Ms. Korman stated that she spoke with Senator Codey regarding any possible grants for the municipal building. She was told to call back in a few weeks so that they can look into the situation. Ms. Korman stated that the Environmental Commission requested to have one of their members included on the Economic Development Committee.

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Holmberg opened the meeting to the public.

Patricia Arnold, 4 Craven Road, commented on the Historic Preservation ordinance. She asked about time frames stated in the ordinance and suggested that they may be too restrictive.



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Jack Renahan, 43 Kenilworth, asked that the Borough Manager work with the Police Department regarding parking enforcement and to work with the Board of Ed to inform parents of where not to park. He asked to have the information regarding parking disseminated in as many ways as possible.

Steve Arnold, 4 Craven Road, asked if his home was on the list of homes in the Mountain Lakes historic district. He made comment as to language in the ordinance in regards to historic districts and setbacks.

Joe Plonski, Melrose Road, stated that he did not feel like a lot of thought went into making changes to parking. He stated that not allowing parking on one side of the street will cause safety issues. The streets are narrow. He stated that not allowing parking on the side of the street, the town is reducing parking. He stated that more analysis needs to be done. He stated that if the town changes parking rules, and there is an accident, especially with school buses and emergency vehicles, the town is liable. He asked Mr. Oostdyk to give him an answer as to if he can park on his neighbor's lawn.

**NEXT STEPS AND PRIORITIES**

Mayor Holmberg reviewed the following next steps and priorities:

<b>Next Step:</b>	<b>To be completed by:</b>	<b>Completion date</b>
1. Get quote to begin engineering work for bidding for Pollard water main project	Mr. Sheola	Next meeting
2. Draft an ordinance to limit overnight parking on Borough owned property	Mr. Oostdyk	Next meeting for discussion
3. Look into grant opportunities for the repair of steps at the train station	Mr. Sheola	Update at next meeting
4. Question as to if the one set of stairs that had been fenced off should be closed at the train station	Mr. Sheola	Next meeting
5. Work with BOE to address the traffic around Wildwood school	Chief and Mr. Sheola	Next meeting
6. Bring back to the next meeting the tabled resolutions, (Barka liquor license amendment and Madison IT contract)	Ms. Egan for Barka, Mr. Sheola for Madison	Next meeting
7. Resolution to add and EC member to the Economic Development committee	Mr. Oostdyk	Next meeting
8. Review the CAP bank history for the last 5 year budgets	Mr. Sheola	Next meeting

**ADJOURNMENT at 10:52 P.M.**

Motion made by Councilmember Korman, second by Councilmember Happer to adjourn the meeting at 10:52 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

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Valerie A Egan Borough Clerk