



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
MARCH 13, 2017  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 5, 2017 and posted in the municipal building.

Mayor Holmberg called the meeting to order at 8:30 p.m. in the municipal building.

**ROLL CALL ATTENDANCE**

<b>Roll Call</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>		<b><u>Present</u></b>	<b><u>Absent</u></b>
Barrett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**FLAG**

Mayor Holmberg led the salute to the flag.

**COMMUNITY ANNOUNCEMENTS**

Mayor Holmberg make comment regarding the following:

- Arbor Day Proclamation
- Fire Chief Proclamation
- Woods and Lakes Run Letter

Mayor Holmberg stated that March 25<sup>th</sup> is the Fire Chiefs' dinner. He stated that the Team Zoey fashion show at the high school will be held on March 19<sup>th</sup> at 6pm.

**PUBLIC COMMENT**

Mayor Holmberg opened the meeting to the public

George Stafford, 15 Kitchel Avenue, Wharton, came before the Council to discuss Keep it Green and to ask the municipality to endorse open space and a resolution to endorse a state wide ground water plan. He left drafts of resolutions with the Clerk.

TJ Change, 34 Lockley Court, came before the Council to discuss if the CERT team is necessary for the snow storm tomorrow. He asked about the 3.5% budget increase that is in the COLA ordinance.

Mr. Joe Plonski, 25 Melrose Road, came before the council to discuss the parking issue. An ordinance is on the agenda this evening regarding no overnight parking on borough property. He asked if this ordinance could be deferred for a month.

**BOROUGH COUNCIL DISCUSSION ITEMS**

Operating models for committees and commissions (This matter was tabled until next meeting)

**ATTORNEY'S REPORT**

Mr. Oostdyk stated that he received title work for the properties adjacent to the sunset dam. He stated that the appraisals for properties involved in tax appeals have come in. Mr. Happer asked when the Assessor will be in to speak with Council. Mr. Sheola stated possibly the first meeting in April.

**MANAGER'S REPORT**

Mr. Sheola mentioned the boat racks that were removed and need to be replaced. Mr. Sheola stated that there is money left from a funding ordinance for a beach project from last year for the boat racks. It was the consensus of the council to have 5 new boat racks constructed. It was also stated that the area around the racks could be cleaned up. Mr. Sheola will be meeting with the Architect for the beach project this week. He stated that test borings should be done at the Sunset Dam next week. Residents in the immediate area were notified regarding the test borings.



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Mr. Sheola gave an overview of the 2017 Municipal Budget. The increase in tax in the proposed budget is a \$60/year increase for the average home. Fund balance is \$1,599,555. It was proposed to use \$1,330,000 of fund balance in the 2017 budget. There was a discussion regarding Reserve for Uncollected Taxes. The Borough maintains a large reserve. The rest of the budget was reviewed. Mr. Sheola answered Council questions regarding the budget.

**ORDINANCES**

**Introduction of Ordinance 04-17, Prohibition on Parking in Parks and Recreation Facilities**

**ORDINANCE AMENDING CHAPTER 173 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND CLARIFYING THE PROHIBITION ON PARKING AND RECREATION FACILITIES DURING CERTAIN HOURS**

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Final Hearing of Ordinance 01-17**

**ORDINANCE AMENDING CHAPTER 111 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND REVISING THE FEE SCHEDULE**

Mayor Holmberg opened the meeting to the public

There was no one from the public who wished to comment.

**Introduced: 2/27/2017**

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Barnett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Adopted: 3/13/2017**

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Final Hearing of Ordinance 03-17**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK FOR CALENDAR YEAR 2017 PURSUANT TO N.J.S.A. 40A:4-45.14**



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**Introduced: 2/27/17**

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**Adopted : 3/13/2017**

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Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*RESOLUTIONS**

- R69-17, Authorization of a person to person liquor license transfer for Barka Restaurant, (removed from consent)
- R72-17, Authorizing a contract with Madison Borough for IT services, (tabled)
- R74-17, Authorizing the payment of bills
- R75-17, Expanding the Membership of the Economic Development Advisory Committee
- R76-17, Authorizing the Redemption of Tax Title Lien 2014-001
- R77-17, Authorizing the Establishment of a Dedication by Rider for a Self-Insurance Program, (tabled)
- R78-17, Authorizing a Dedication of Rider for Storm Recovery Reserve, (tabled)
- R79-17, Authorizing the Transfer of Appropriations, (tabled)
- R80-17, Authorizing Agreement for Engineer Services – Pollard Road Design
- R81-17, Authorizing Professional Services Agreement with SOLitude, LLC, (removed from consent)
- R82-17, Authorizing the Transfer of Appropriations for sewer

**\*APPROVAL OF MINUTES**

February 27, 2017, Regular Minutes

**1) APPROVAL OF REPORTS FOR FILING (reports are included only if checked)**

- Construction Department
- Department of Public Works
- Finance
- Fire Department



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- Health Department
- Police Department
- Recreation Department
- Property maintenance report

**\*BOARD AND COMMITTEE AND COMMISSION APPOINTMENTS**

*Jeff Berei, Tom Menard and Pink Samat to the Borough Facilities Committee through 12/31/2017*

**Approval of the Consent Agenda**

**(Mr. Barrett abstained from voting on the minutes. Resolutions 69-17 and 81-17 were removed from the Consent agenda and voted on separately. Resolutions 72-17, 77-17, 78-17 and 79-17 were tabled and will be reconsidered in a future agenda)**

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Resolution 69-17, Authorization of a person to person liquor license transfer for Barka Restaurant**

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Resolution 81-17, Authorizing Professional Services Agreement with SOLitude, LLC**

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**COUNCIL REPORTS**

Ms. Barnett stated that she will circulate the community survey that the Shared Services Committee drafted. Mr. Barrett stated that Public Safety met. He stated that they are discussing increasing the budget and working on strategically



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scheduling Rangers for the parks. Police vehicles were discussed. Mr. Shepherd stated that Economic Development met. An additional member was discussed. They are looking to finalize the choices for the public members. The Planning Board is discussing the King of Kings property. The Engineers are still testifying in this matter. Public Works will meet this week. Ms. Horst stated in regards to Eco Weekend that she will speak with Doug McWilliams regarding the blood drive and paper shredding. Ms. Barnett stated that Shade Tree is discussing Arbor Day and tree give away. She stated that the Communications Committee is discussing the Everbridge system. The email blasts were discussed. She stated that there are deficiencies in the current system. Mr. Sheola stated that a Facebook page was started for the municipality. Mayor Holmberg stated that he met with a representative from Saint Clare's Hospital regarding the Stigma Free Initiative. He asked for consent from Council to have a presentation before Council regarding this matter. The Council agreed.

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Holmberg opened the meeting to the public.

TJ stated that he could submit research regarding public safety to the council.

**NEXT STEPS AND PRIORITIES**

Mayor Holmberg reviewed the following next steps and priorities:

<b>Next step:</b>	<b>To be completed by:</b>	<b>Completion date:</b>
Invite the Assessor to a future Council meeting	Mr. Sheola	First meeting in April
Schedule a Sunset Dam information session for the public	Mr. Sheola and Mr. Ferriero	To be determined
Budget report of spending for the first quarter of 2017	CFO Monica Goscicki	4/24 meeting
Update on the proposed contract for the architect for the beach renovation project	Mr. Sheola	Thursday 3/16
Bring back resolutions that were tabled at the 3/13 meeting	Clerk Valerie Egan	Next meeting
Draft budget policies for the Borough	Mr. Sheola	Next meeting

**ADJOURNMENT at 10:35 P.M.**

Motion made by Councilmember, Barrett second by Councilmember Happer to adjourn the meeting at 10:35 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

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Valerie A Egan Borough Clerk