



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT THE BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ, 07046**

**SEPTEMBER 11, 2017**

**EXECUTIVE SESSION BEGINS AT 7:30**

**PUBLIC SESSION BEGINS AT 8:00 PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk. Notice of this meeting has been sent to The Citizen, the Morris County Daily Record and The Star Ledger and posted on the bulletin board in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE CLOSED SESSION**

R-142-17 Resolution providing for a meeting not open to the public in accordance with the provisions of the new Jersey Open Public Meetings Act, N.J.S.A. 10:4-12  
Matters of contract negotiations

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

a) Economic Development Advisory Committee Update lead by Councilman Shepherd

**8) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**9) BOROUGH COUNCIL DISCUSSION ITEMS**

a) Residential Survey Results

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

a) Beach Project Update

**12) ORDINANCES**

a) Introduction

1. None

b) Adoption

1. None

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**13) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**14) \*RESOLUTIONS**

1. R143-17, Authorization for the payment of bills



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2. R144-17, Authorization for the release of a performance bond for Dartmouth and Midvale Road improvements
3. R145-17 Authorizing Change Order Number 1 – Lake Drive Improvements
4. R146-17, Authorization for the release of a performance bond for Lake Drive improvements
5. R147-17, Affirming the Borough's commitment to Sustainable Land Use
6. R148-17 Authorizing Application for Municipal Aid Grant – Pocono Road – Section II

**15) \*APPROVAL OF MINUTES**

**Regular minutes**

August 28, 2017, (Barrett not eligible)

**Executive meeting minutes**

August 28, 2017, (Barrett not eligible, not ready for release)

**16) \*APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property maintenance report

**17) \*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

None

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**18) COUNCIL REPORTS**

**19) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**20) NEXT STEPS AND PRIORITIES**

**21) ADJOURNMENT**

**Resolution 142-17**  
**RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

- ☐ Matters made confidential by state, federal law or rule by court
- ☐ Matters in which the release of information would impair the right to receive funds from the Government
- ☐ Matters involving individual privacy
- ☐ Collective bargaining
- ☐ Purchase or lease of property, setting of bank rates, investment of public funds if disclosure would harm the public interest
- ☐ Public safety
- ☒ Pending, ongoing or anticipated litigation or contract negotiation
- ☐ Personnel matters
- ☐ Civil penalty or loss of license

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 11, 2017.

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barrett						
Happer						
Horst						
Korman						
Shepherd						
Barnett						
Holmberg						



# 2017 Mountain Lakes Resident Survey

## Presentation of Survey Results





# 2017 Mountain Lakes Resident Survey: Overview

## Purpose:

- Assess resident satisfaction with Borough services and with the community overall
- Use survey findings to help improve services and plan for the future

## Methodology:

- All adult residents of the Borough were encouraged to participate in the survey, which was broadly publicized via several channels (e-mail, website, mailer, Facebook, hard copies at Borough Hall and Library)
- The survey, open for 4 weeks in May and June, was available online and as a paper questionnaire

## Design:

- The anonymous survey consisted of 23 questions, many containing several sub questions, broken into 7 categories:  
1) Community Characteristics; 2) Borough Hall Services; 3) Public Safety Services; 4) DPW Services; 5) Recreation & Public Library services; 6) Communications & Civic Engagement; and 7) Household Information
- The survey also contained 15 open-ended comment fields, giving residents opportunity to provide detailed feedback

## Response Rate:

- 551 surveys were completed (546 online and 5 on paper); this represents approximately 20% of adults in the community
- Residents shared close to 1500 comments, with lots of detailed feedback on every category of survey question
- Responses to the survey's Household Information questions show a good mix of responses by gender, age, number of years living in the community, family size, and household location within Mountain Lakes

## 2017 Mountain Lakes Resident Survey: Executive Summary

**Community:** Mountain Lakes is rated very highly as a place to raise children and for its overall appearance and strong sense of community. Overall quality of life is rated as excellent or good by 95% of respondents and most would be extremely likely or very likely to recommend living in Mountain Lakes to a friend. The community is viewed less favorably as a place to retire.

**Public Safety:** Respondents feel safe in the community and express a high level of satisfaction with the Mountain Lakes Volunteer Fire Department, Police Department and Ambulance Services. Animal Control and Municipal Court receive lower satisfaction ratings.

**Borough Services:** Many Department of Public Works (DPW) services receive strong ratings, especially snow removal, the Pocono Road Recycling Center, and recycling and garbage collection. The Mountain Lakes Public Library and recreation programs and services are also viewed very favorably. Borough Hall employee are generally viewed as “courteous” and “willing to help” and the Borough gets high marks for keeping residents informed and encouraging civic engagement. Services that receive lower ratings include: construction / zoning, ordinance enforcement, street repair, and programs for senior citizens.

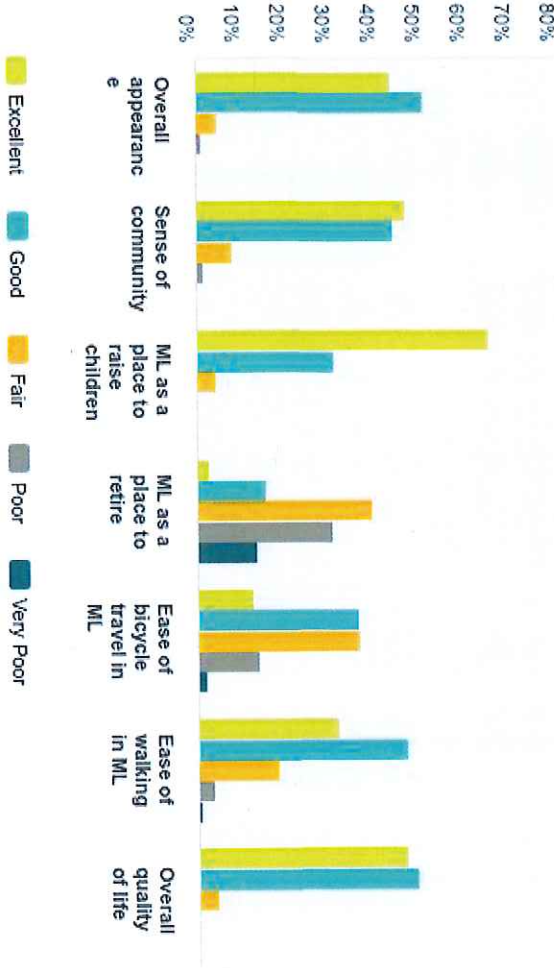
- Respondents have many positive views of the community and Borough services, but there is room for improvement.

# Community Characteristics

Q1: Please rate each of the following community characteristics of Mountain Lakes

Mountain Lakes receives high marks as a place to raise children and for its overall quality of life, appearance and sense of community... and low marks as a place to retire

- 95% rate ML as an Excellent or Good Place to Raise Children
- 95% rate the Overall Quality of Life in ML as Excellent or Good
- 94% rate the Overall Appearance of ML as Excellent or Good
- 90% rate Sense of Community in ML as Excellent or Good
- 78% rate Ease of Walking in ML as Excellent or Good
- 48% rate Ease of Bicycle Travel in ML as Excellent or Good
- 18% rate ML as an Excellent or Good Place to Retire



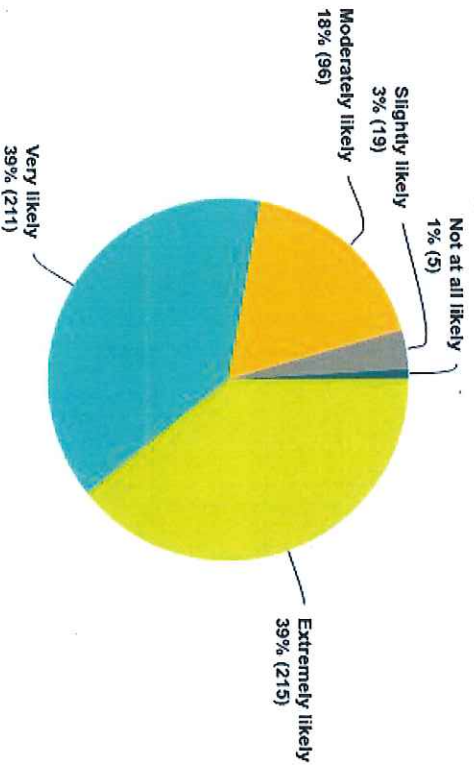


## Community Characteristics

### Q2 & Q3

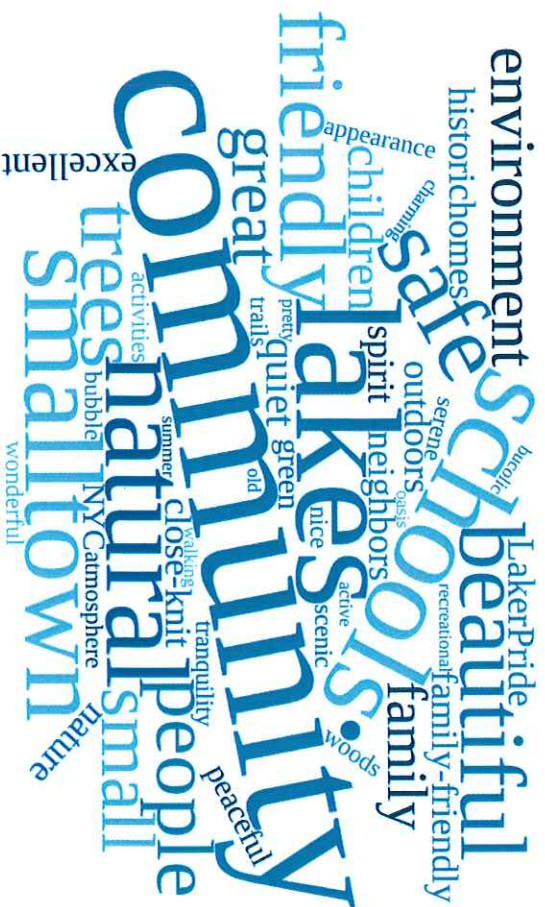
**Q2: How likely are you to recommend living in Mountain Lakes to a friend?**

**78% of respondents would be Extremely Likely or Very Likely to recommend living in ML to a friend**



**Q3: Using a one or two word phrase, what is the best attribute of Mountain Lakes?**

Community, lakes, schools, natural, small town, safe, beautiful, friendly, trees and people top the list...



Answered: 546 Skipped: 5

Answered: 428      Skipped: 123

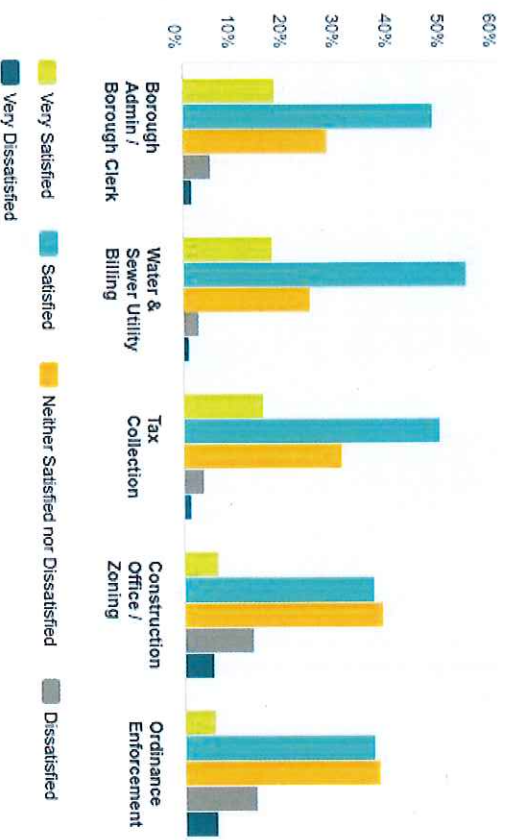
## Borough Hall Services

Q4: How satisfied are you with the following Borough Hall Services?

**Satisfaction with Water & Sewer Utility Billing was rated highest of Borough Hall Services...**  
**Construction Office/Zoning and Ordinance Enforcement were rated lowest**

Of those respondents who report using the service:

- 71% are Very Satisfied or Satisfied with **Water & Sewer Utility Billing**
- 65% are Very Satisfied or Satisfied with **Borough Administration and/or the Borough Clerk**
- 64% are Very Satisfied or Satisfied with **Tax Collection**
- 43% are Very Satisfied or Satisfied with **Construction Office / Zoning**
- 42% are Very Satisfied or Satisfied with **Ordinance Enforcement**

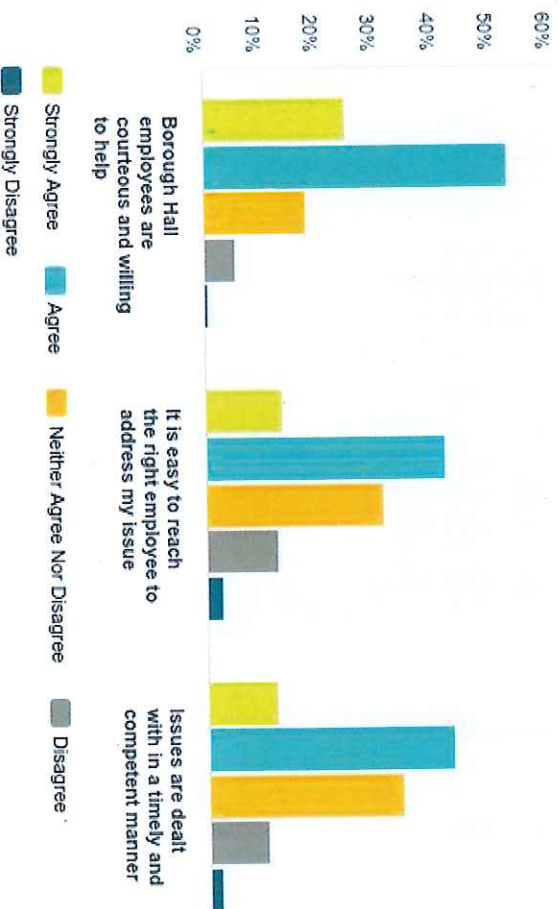


# Borough Hall Services

Q5: To what extent do you agree or disagree with the following statements regarding Borough Hall employees?

## Borough Hall employees receive positive ratings for being courteous and willing to help

- 77% Strongly Agree or Agree that Borough Hall employees are courteous and willing to help
- 54% Strongly Agree or Agree that it is easy to reach the right employee to address my issue
- 54% Strongly Agree or Agree that issues are dealt with in a timely and competent manner

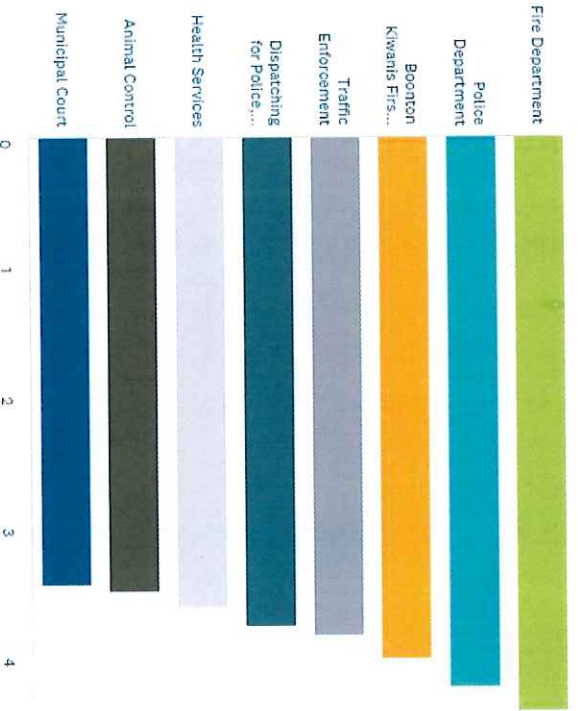




# Public Safety Services

**Q6: How satisfied are you with the following Public Safety Services?**

**The Mountain Lakes Volunteer Fire Department and Police Department receive very high satisfaction ratings from survey respondents... Municipal Court receives lower ratings**



## Of those respondents who report using the service:

- 92% are Very Satisfied or Satisfied with the Volunteer Fire Department
- 87% are Very Satisfied or Satisfied with the Police Department
- 73% are Very Satisfied or Satisfied with Traffic Enforcement
- 68% are Very Satisfied or Satisfied with the Boonton Kiwanis First Aid Squad
- 65% are Very Satisfied or Satisfied with Dispatching for Police, Fire and Ambulance Services
- 49% are Very Satisfied or Satisfied with Health Services
- 46% are Very Satisfied or Satisfied with Animal Control Services
- 36% are Very Satisfied or Satisfied with Municipal Court

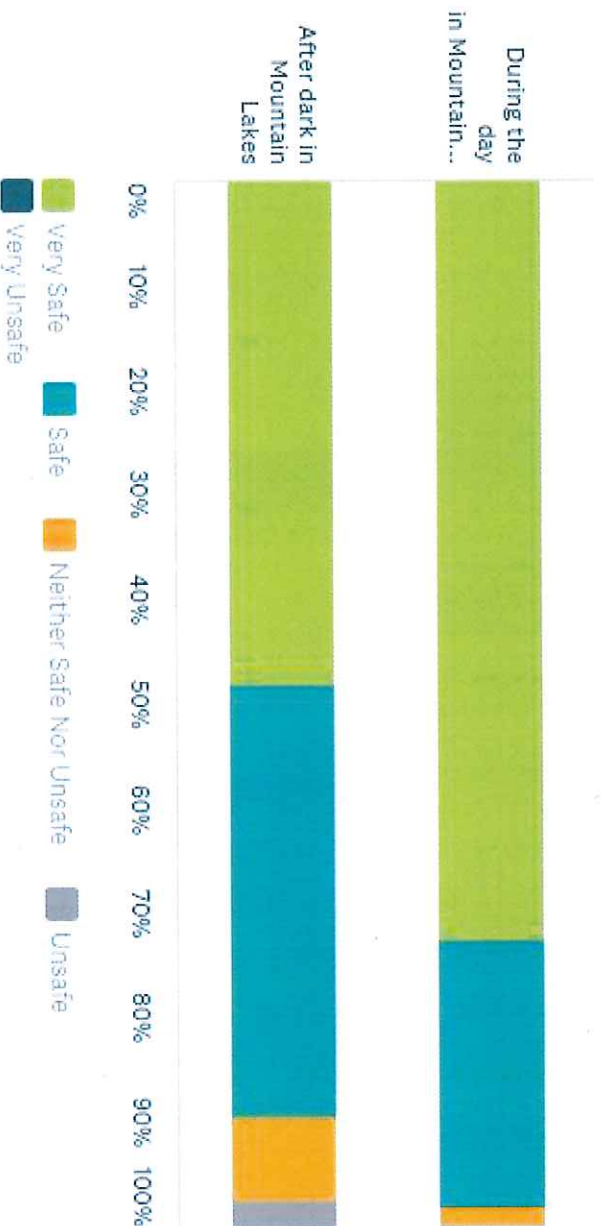
Chart shows weighted averages of Very Satisfied, Satisfied, Neither Satisfied Nor Dissatisfied, Dissatisfied and Very Dissatisfied ratings

Answered: 548 Skipped: 3 Comments: 118 (22% of respondents)

## Public Safety Services

Q7: Please rate how safe or unsafe you feel: during the day / after dark in Mountain Lakes

**98% of respondents feel Very Safe or Safe during the day in Mountain Lakes and 90% feel Very Safe or Safe after dark**



Answered: 546

Skipped: 5

## Public Safety Services

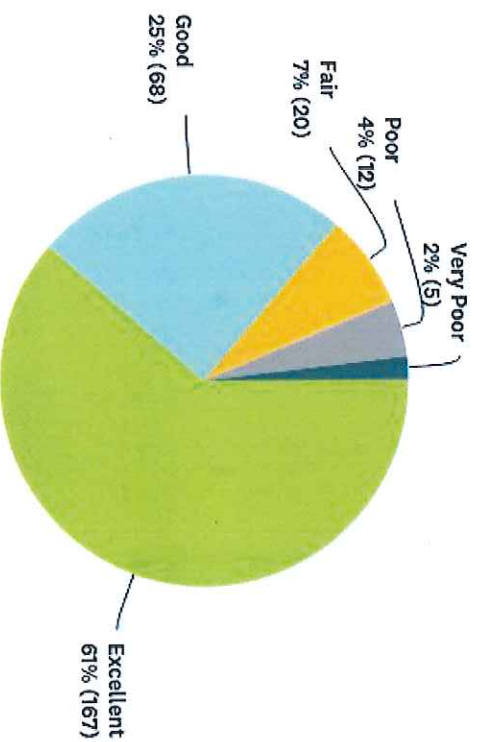
### Q8 and Q9: Mountain Lakes Police Department (MLPD)

**86% of respondents who have had contact with the MLPD in the past 12 months rate the Police Department's handling of that contact as Excellent or Good**

Q8: Have you had any contact with the Mountain Lakes Police Department in the last 12 months?

Yes: 47%  
No: 53%

Q9: How would you rate the handling of this contact by the Police Department?



This chart contains data for those respondents who had contact with the department in the last 12 months

Answered: 544 Skipped: 7

Answered: 272 Comments: 86 (32% of respondents)



## Public Safety Services

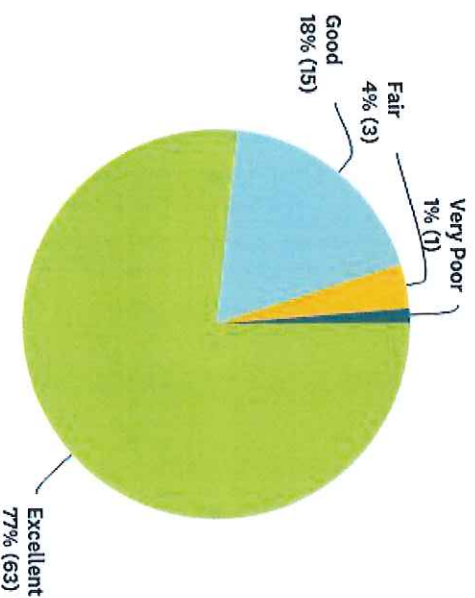
### Q10 and Q11: Mountain Lakes Volunteer Fire Department

**95% of respondents who have had contact with the Volunteer Fire Department in the past 12 months rate the Fire Department's handling of that contact as Excellent or Good**

Q10: Have you had any contact with the Mountain Lakes Volunteer Fire Department in the last 12 months?

**Yes: 15%**  
**No: 85%**

Q11: How would you rate the handling of this contact by the Fire Department?



This chart contains data for those respondents who had contact with the department in the last 12 months

Answered: 543 Skipped: 8

Answered: 82 Comments: 23 (28% of respondents)

# Public Safety Services

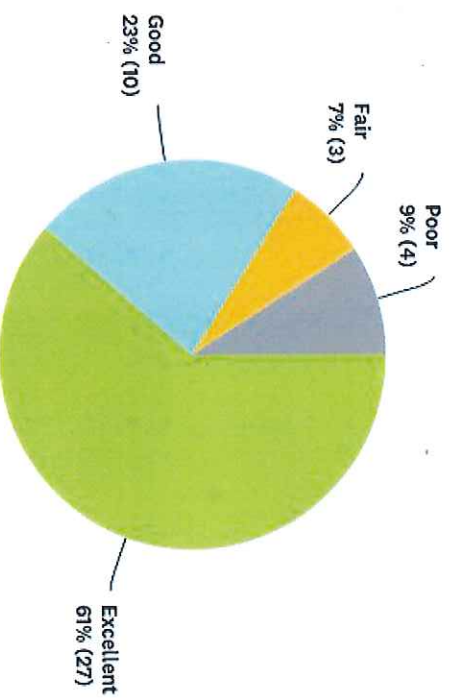
## Q12 and Q13: Boonton Kiwanis First Aid Squad

**84% of respondents who have had contact with the Boonton Kiwanis First Aid Squad in the past 12 months rate the Squad's handling of that contact as Excellent or Good**

Q12: Have you had any contact with the Boonton Kiwanis First Aid Squad in the last 12 months?

Yes: 7%  
No: 93%

Q9: How would you rate the handling of this contact by the Boonton Kiwanis First Aid Squad?



This chart contains data for those respondents who had contact with the department in the last 12 months

Answered: 539 Skipped: 12

Answered: 44 Comments: 20 (45% of respondents)

# Department of Public Works (DPW) Services

Q14: How satisfied are you with the following Department of Public Works services?

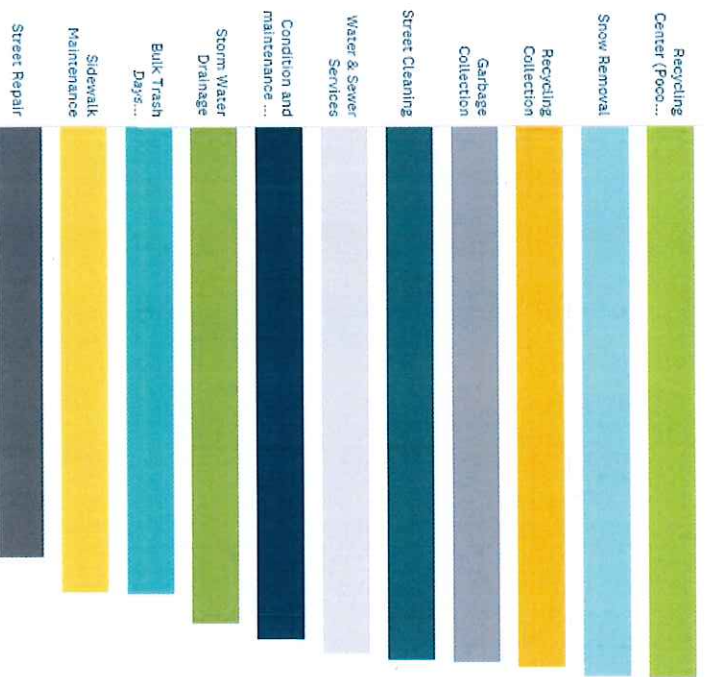


Chart shows weighted averages of Very Satisfied, Satisfied, Neither Satisfied Nor Dissatisfied, Dissatisfied and Very Dissatisfied ratings

Answered: 539 Skipped: 12 Comments: 214 (40% of respondents)

**Snow Removal and Recycling Center services receive the highest marks... Street Repair is rated lowest**

**Of those respondents who report using the service:**

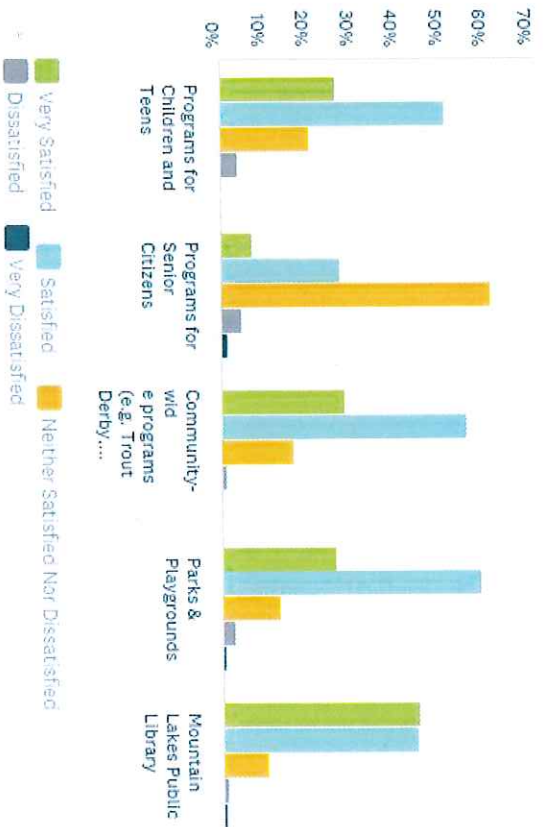
- 81% are Very Satisfied or Satisfied with **Snow Removal**
- 79% are Very Satisfied or Satisfied with the **Recycling Center on Pocono Road**
- 77% are Very Satisfied or Satisfied with **Recycling Collection**
- 76% are Very Satisfied or Satisfied with **Garbage Collection**
- 74% are Very Satisfied or Satisfied with **Street Cleaning**
- 71% are Very Satisfied or Satisfied with the **Condition and Maintenance of Lakes**
- 68% are Very Satisfied or Satisfied with **Water & Sewer Services**
- 56% are Very Satisfied or Satisfied with **Storm Water Drainage**
- 51% are Very Satisfied or Satisfied with **Bulk Trash Days**
- 52% are Very Satisfied or Satisfied with **Sidewalk Maintenance**
- 45% are Very Satisfied or Satisfied with **Street Repair**



# Recreation Department & Public Library Services

Q15: How satisfied are you with the following Recreation Department & Public Library Services?

The Mountain Lakes Public Library and most Recreation Department services are highly rated; programs for Senior Citizens receive lower ratings



Of those respondents who report using the service:

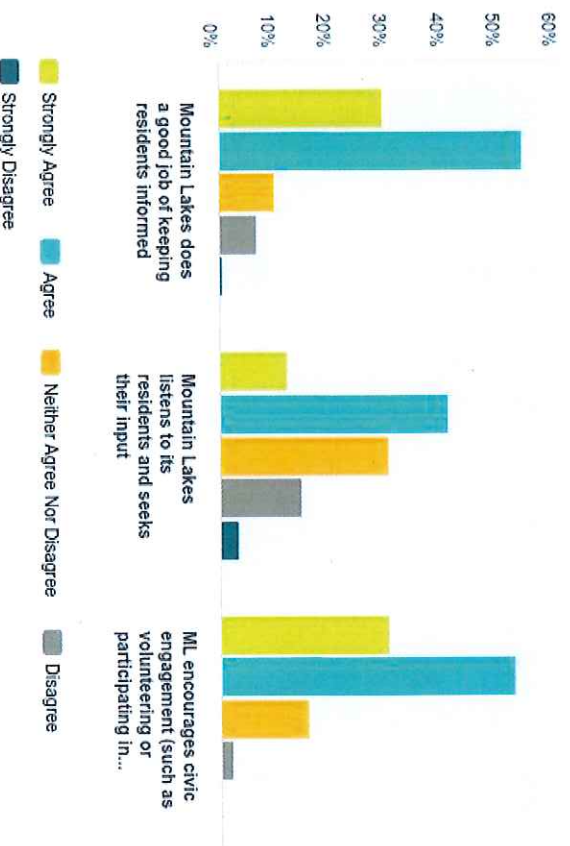
- 88% are Very Satisfied or Satisfied with the **Mountain Lakes Public Library**
- 84% are Very Satisfied or Satisfied with **Parks and Playgrounds**
- 82% are Very Satisfied or Satisfied with **Community-wide Programs**, such as the Trout Derby or Concerts
- 76% are Very Satisfied or Satisfied with the **Programs for Children and Teens**
- 34% are Very Satisfied or Satisfied with **Programs for Senior Citizens**

Answered: 532 Skipped: 19 Comments: 95 (18% of respondents)

# Communications & Civic Engagement

Q16: To what extent do you agree or disagree with each of the following statements?

## The Borough gets good marks for keeping residents informed and encouraging civic engagement



- 83% of respondents Strongly Agree or Agree that Mountain Lakes does a good job of keeping residents informed
- 52% of respondents Strongly Agree or Agree that Mountain Lakes listens to its residents and seeks their input
- 82% of respondents Strongly Agree or Agree that Mountain Lakes encourages civic engagement, such as volunteering or participating in community events

Answered: 529    Skipped: 22    Comments: 79 (15% of respondents)

# Communications & Civic Engagement

Q17: How important to you are the following sources of information about Borough news?

## Broadcast News e-mails, Everbridge emergency alerts and the Borough website top the list of most valued news sources

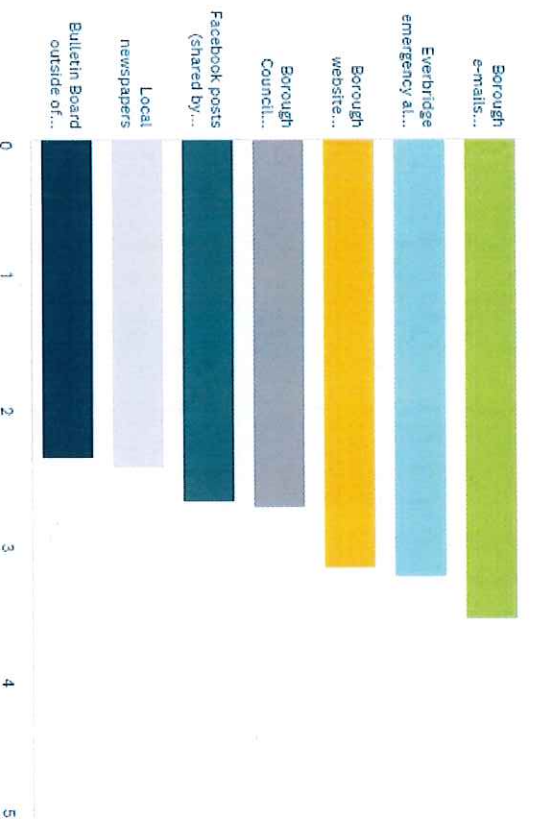


Chart shows weighted averages of Very Satisfied, Satisfied, Neither Satisfied Nor Dissatisfied, Dissatisfied and Very Dissatisfied ratings

### Of those respondents who report using the news source:

- 93% rate **Broadcast News e-mails** as Very Important or Important
  - 82% rate **Everbridge emergency alerts** as Very Important or Important
  - 81% rate **mtnlakes.org** as Very Important or Important
  - 61% rate **Borough Council meetings** as Very Important or Important
  - 60% rate **Facebook posts** by the MLPD and by other residents as Very Important or Important
  - 45% rate **local newspapers** as Very Important or Important
  - 45% rate the **Borough Hall Bulletin Board** as Very Important or Important
- Note: The Borough Bulletin mailer, with a first edition in May 2017, was too recent an addition to be considered an existing news source

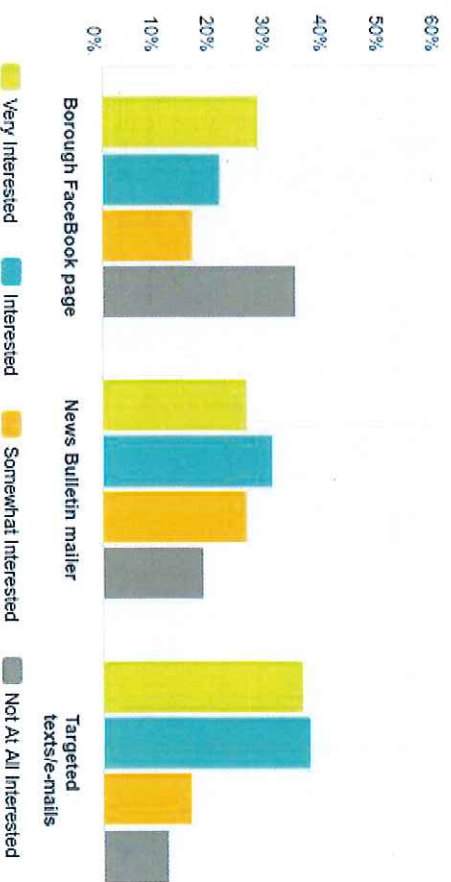


# Communications & Civic Engagement

Q18: How interested would you be in these additional sources of information about Borough news?

## Survey respondents express interest in additional news sources

- 73% are Very Interested or Interested in Targeted Texts / E-mails
- 56% are Very Interested or Interested in a News Bulletin Mailer
- 49% are Very Interested or Interested in a Borough Facebook page



# Household Information

## Q19 - Q23

**Q19: Gender**

64%	Female
36%	Male

**Q22: # of Children  
Living in Household**

36%	No children
16%	1 child
30%	2 children
15%	3 children
3%	4 children
1%	5+ children

**Q20: Age**

<1%	18-24 years
4%	25-34 years
20%	35-44 years
41%	45-54 years
19%	55-64 years
10%	65-74 years
5%	75+ years

**Q23: Garbage  
Collection Day**

26%	Monday
20%	Tuesday
18%	Wednesday
21%	Thursday
15%	Friday

**Q21: # of Years  
Living in ML**

6%	<2 years
17%	2-5 years
19%	6-10 years
27%	11-20 years
31%	20+ years

## Timeline & Next Steps

<b>March - May 2017</b>	Survey design and set-up
<b>May - June 2017</b>	Data collection
<b>June - July 2017</b>	High-level analysis of survey results
<b>August - September 2017</b>	Sharing of results with appropriate departments, committees, and other key stakeholders
<b>September 11, 2017</b>	Presentation of survey results at Borough Council meeting
<b>September 2017 - January 2018</b>	<ul style="list-style-type: none"> <li>Assess areas of high, medium and low performance within each department and service area; examine trends and review detailed feedback from resident comments</li> <li>Make recommendations based on findings</li> <li>Prioritize recommendations and work into 2018 objectives and budget cycle</li> <li>On-going communication of survey findings, recommendations, actions and follow-up activities</li> </ul>



# Appendix: Community Characteristics: Q1 & Q2 Charts

Q1: Please rate each of the following community characteristics of Mountain Lakes

	Excellent	Good	Fair	Poor	Very Poor	Total	Weighted Average
Overall appearance	43.17% 237	50.46% 277	4.92% 27	1.28% 7	0.18% 1	549	4.35
Sense of community	46.35% 254	43.43% 238	8.03% 44	1.64% 9	0.55% 3	548	4.33
ML as a place to raise children	64.78% 355	30.47% 167	4.56% 25	0.00% 0	0.18% 1	548	4.60
ML as a place to retire	2.93% 16	15.38% 84	38.64% 211	29.85% 163	13.19% 72	546	2.65
Ease of bicycle travel in ML	12.59% 68	35.74% 193	36.11% 195	13.70% 74	1.85% 10	540	3.44
Ease of walking in ML	31.15% 171	46.45% 255	18.03% 99	3.46% 19	0.91% 5	549	4.03
Overall quality of life	46.35% 254	48.91% 268	4.56% 25	0.00% 0	0.18% 1	548	4.41

Answered: 549 Skipped: 2

Q2: How likely are you to recommend living in Mountain Lakes to a friend?

Answer Choices	Responses
Extremely likely	39% 215
Very likely	39% 211
Moderately likely	18% 96
Slightly likely	3% 19
Not at all likely	1% 5
Total	546

Answered: 546 Skipped: 5

# Appendix: Borough Hall Services: Q4 Charts

Q4: How satisfied are you with the following Borough Hall Services?

Q4: How satisfied are you with the following Borough Hall Services?

	Very Satisfied	Satisfied	Neither Satisfied nor Dissatisfied	Dissatisfied	Very Dissatisfied	Haven't Used	Total	Weighted Average
Borough Admin / Borough Clerk	16.73% 91	45.04% 245	26.10% 142	5.15% 28	1.65% 9	5.33% 29	544	3.74
Water & Sewer Utility Billing	16.61% 91	52.01% 285	23.54% 129	2.92% 16	1.28% 7	3.65% 20	548	3.83
Tax Collection	14.31% 78	45.32% 247	28.07% 153	3.49% 19	1.47% 8	7.34% 40	545	3.73
Construction Office / Zoning	5.70% 31	30.88% 168	32.35% 176	11.21% 61	4.78% 26	15.07% 82	544	3.25
Ordinance Enforcement	5.14% 28	30.46% 166	31.38% 171	11.56% 63	5.32% 29	16.15% 88	545	3.22

	Very Satisfied	Satisfied	Neither Satisfied nor Dissatisfied	Dissatisfied	Very Dissatisfied	Total	Weighted Average
Borough Admin / Borough Clerk	17.67% 91	47.57% 245	27.57% 142	5.44% 28	1.75% 9	515	3.74
Water & Sewer Utility Billing	17.23% 91	53.98% 285	24.43% 129	3.03% 16	1.33% 7	528	3.83
Tax Collection	15.45% 78	48.91% 247	30.30% 153	3.76% 19	1.58% 8	505	3.73
Construction Office / Zoning	6.71% 31	36.36% 168	38.10% 176	13.20% 61	5.63% 26	462	3.25
Ordinance Enforcement	6.13% 28	36.32% 166	37.42% 171	13.79% 63	6.35% 29	457	3.22

This version of the chart includes all respondents, including those who replied that they "Haven't Used" the services

This version of the chart includes just those respondents who report having used the services

Answered: 548 Skipped: 3

## Appendix: Borough Hall Services: Q5 Charts

Q5: To what extent do you agree or disagree with the following statements regarding Borough Hall employees?

	Strongly Agree	Agree	Neither Agree Nor Disagree	Disagree	Strongly Disagree	Total	Weighted Average
Borough Hall employees are courteous and willing to help	24.50% 124	52.10% 285	17.55% 96	5.30% 29	0.55% 3	547	3.95
It is easy to reach the right employee to address my issue	13.35% 73	40.95% 224	30.77% 168	12.43% 68	2.56% 14	547	3.50
Issues are dealt with in a timely and competent manner	11.88% 65	42.23% 231	33.64% 184	10.05% 55	2.19% 12	547	3.52

Answered: 548 Skipped: 3



# Appendix: Public Safety Services: Q6 Charts

Q6: How satisfied are you with the following Public Safety Services?

Q6: How satisfied are you with the following Public Safety Services?

	Very Satisfied	Satisfied	Neither Satisfied Nor Dissatisfied	Dissatisfied	Very Dissatisfied	Haven't Used	Total	Weighted Average
Fire Department	39.49% 216	34.37% 188	6.22% 34	0.37% 2	0.18% 1	19.38% 106	547	4.40
Police Department	38.57% 211	43.14% 236	8.41% 46	3.11% 17	1.10% 6	5.67% 31	547	4.22
Boonton Kiwanis First Aid Squad	21.57% 118	20.66% 113	18.65% 102	1.28% 7	0.18% 1	37.66% 206	547	4.00
Traffic Enforcement	22.30% 122	46.07% 252	13.71% 75	8.04% 44	3.11% 17	6.76% 37	547	3.82
Dispatching for Police, Fire and Ambulance Services	20.92% 114	28.07% 153	15.60% 85	6.97% 38	3.30% 18	25.14% 137	545	3.75
Health Services	6.80% 37	17.65% 96	24.26% 132	0.92% 5	0.18% 1	50.18% 273	544	3.60
Animal Control	8.99% 49	17.80% 97	25.14% 137	5.14% 28	1.65% 9	41.28% 225	545	3.47
Municipal Court	5.31% 29	11.72% 64	29.12% 159	0.92% 5	0.73% 4	52.20% 285	546	3.42

This version of the chart includes all respondents, including those who replied that they "Haven't Used" the services

	Very Satisfied	Satisfied	Neither Satisfied Nor Dissatisfied	Dissatisfied	Very Dissatisfied	Total	Weighted Average
Fire Department	48.98% 216	42.63% 188	7.71% 34	0.45% 2	0.23% 1	441	4.40
Police Department	40.89% 211	45.74% 236	8.91% 46	3.29% 17	1.16% 6	516	4.22
Boonton Kiwanis First Aid Squad	34.60% 118	33.14% 113	29.91% 102	2.05% 7	0.29% 1	341	4.00
Traffic Enforcement	23.92% 122	49.41% 252	14.71% 75	8.63% 44	3.33% 17	510	3.82
Dispatching for Police, Fire and Ambulance Services	27.94% 114	37.50% 153	20.83% 85	9.31% 38	4.41% 18	408	3.75
Health Services	13.65% 37	35.42% 96	48.71% 132	1.85% 5	0.37% 1	277	3.60
Animal Control	15.31% 49	30.31% 97	42.81% 137	8.75% 28	2.81% 9	320	3.47
Municipal Court	11.11% 29	24.52% 64	60.92% 159	1.92% 5	1.53% 4	261	3.42

This version of the chart includes just those respondents who report having used the services

Answered: 548    Skipped: 3

# Appendix: Public Safety Services: Q7, Q8 & Q9 Charts

Q7: Please rate how safe or unsafe you feel...

	Very Safe	Neither Safe Nor Unsafe	Unsafe	Very Unsafe	Total	Weighted Average
During the day in Mountain Lakes	98.35% 537	1.65% 9	0.00% 0	0.00% 0	546	1.03
After dark in Mountain Lakes	89.69% 487	8.10% 44	2.21% 12	0.00% 0	543	1.18

Answered: 546 Skipped: 5

Q8: Have you had any contact with the Mountain Lakes Police Department within the last twelve months?

Answer Choices	Responses	
Yes	47%	258
No	53%	286
Total		544

Answered: 544 Skipped: 7

Q9: How would you rate the handling of this contact by the Police Department?

Answer Choices	Responses	
Excellent	61.40%	167
Good	25.00%	68
Fair	7.35%	20
Poor	4.41%	12
Very Poor	1.84%	5
Total		272

Answered: 272

# Appendix: Public Safety Services: Q10 & Q11 Charts

Q10: Have you had any contact with the Mountain Lakes Volunteer Fire Department within the last twelve months?

Answer Choices	Responses	
Yes	14.53%	79
No	85.45%	464
Total		543

Answered: 543    Skipped: 8

Q11: How would you rate the handling of this contact by the Fire Department?

Answer Choices	Responses	
Excellent	77%	63
Good	18%	15
Fair	4%	3
Poor	0%	0
Very Poor	1%	1
Total		82

Answered: 82



# Appendix: Public Safety Services: Q12 & Q13

Q12: Have you had any contact with the Boonton Kiwanis First Aid Squad within the last twelve months?

Answer Choices	Responses	
Yes	6.86%	37
No	93.14%	502
Total		539

Q13: How would you rate the handling of this contact by the Boonton Kiwanis First Aid Squad?

Answer Choices	Responses	
Excellent	61%	27
Good	23%	10
Fair	7%	3
Poor	9%	4
Very Poor	0%	0
Total		44

Answered: 539 Skipped: 12

Answered: 44

Appendix: Department of Public Works: Q14 Charts

Q14: How satisfied are you with the following Department of Public Works services?

	Very Satisfied	Satisfied	Neither Satisfied Nor Dissatisfied	Dissatisfied	Very Dissatisfied	Haven't Used	Total	Weighted Average
Street Repair	8.05%	36.14%	18.73%	26.03%	8.43%	2.62%	534	3.10
Sidewalk Maintenance	8.43%	40.82%	26.40%	14.23%	5.06%	5.06%	534	3.35
Snow Removal	25.56%	54.10%	10.07%	7.28%	1.49%	1.49%	536	2.96
Street Cleaning	18.98%	53.38%	17.67%	6.95%	0.94%	2.07%	532	3.84
Garbage Collection	30.86%	44.80%	9.67%	7.06%	6.88%	0.74%	538	3.86
Recycling Collection	29.85%	46.27%	10.63%	6.72%	5.22%	1.31%	536	3.30
Recycling Center (Poccano Road Facility)	25.79%	45.23%	12.34%	5.79%	1.12%	9.72%	535	3.99
Bulk Trash Days (twice/year at Recycling Center)	13.70%	26.27%	20.26%	12.38%	6.38%	21.01%	533	3.36
Storm Water Drainage	12.20%	39.59%	31.89%	5.07%	3.00%	8.26%	533	3.58
Water & Sewer Services	14.98%	49.44%	25.84%	3.18%	0.75%	5.81%	534	3.79
Condition and maintenance of lakes	12.85%	55.12%	16.39%	9.87%	2.05%	3.72%	537	3.69

Answered: 539 Skipped: 12  
This version of the chart includes all respondents, including those who replied that they "Haven't Used" the services

Q14: How satisfied are you with the following Department of Public Works services?

	Very Satisfied	Satisfied	Neither Satisfied Nor Dissatisfied	Dissatisfied	Very Dissatisfied	Total	Weighted Average
Street Repair	8.27%	37.12%	19.23%	26.73%	8.65%	520	3.10
Sidewalk Maintenance	8.88%	43.00%	27.81%	14.99%	5.33%	507	3.35
Snow Removal	25.95%	54.92%	10.23%	7.39%	1.52%	528	3.96
Street Cleaning	19.39%	54.51%	18.04%	7.10%	0.96%	501	3.84
Garbage Collection	31.09%	45.13%	9.74%	7.12%	6.93%	594	2.86
Recycling Collection	30.25%	46.88%	10.78%	6.81%	5.29%	529	3.90
Recycling Center (Poccano Road Facility)	28.57%	50.10%	13.66%	6.42%	1.24%	483	3.98
Bulk Trash Days (twice/year at Recycling Center)	17.34%	33.25%	25.65%	15.68%	8.08%	421	3.36
Storm Water Drainage	13.23%	43.15%	34.76%	5.52%	3.27%	489	3.58
Water & Sewer Services	15.90%	52.49%	27.44%	3.38%	0.80%	503	3.79
Condition and maintenance of lakes	13.35%	57.25%	17.02%	10.25%	2.13%	517	3.69

This version of the chart includes just those respondents who report having used the services

# Appendix: Recreation Department and Public Library: Q15 Charts

Q15: How satisfied are you with the following Recreation Department & Public Library programs and services?

Q15: How satisfied are you with the following Recreation Department & Public Library programs and services?

	Very Satisfied	Satisfied	Neither Satisfied Nor Dissatisfied	Dissatisfied	Very Dissatisfied	Haven't Used	Total	Weighted Average
Programs for Children and Teens	19.96% 106	38.98% 207	15.44% 82	3.01% 16	0.19% 1	22.41% 119	531	3.97
Programs for Senior Citizens	2.65% 14	10.23% 54	23.30% 123	1.70% 9	0.57% 3	61.55% 325	528	3.33
Community-wide programs (e.g. Trout Derby, Concerts)	23.44% 124	46.88% 248	13.80% 73	0.95% 5	0.19% 1	14.74% 78	529	4.08
Parks & Playgrounds	23.77% 126	53.96% 286	11.89% 63	2.45% 13	0.57% 3	7.36% 39	530	4.06
Mountain Lakes Public Library	40.98% 218	40.60% 216	9.40% 50	1.13% 6	0.56% 3	7.33% 39	532	4.30

This version of the chart includes all respondents, including those who replied that they "Haven't Used" the services

	Very Satisfied	Satisfied	Neither Satisfied Nor Dissatisfied	Dissatisfied	Very Dissatisfied	Total	Weighted Average
Programs for Children and Teens	25.73% 106	50.24% 207	19.90% 82	3.88% 16	0.24% 1	412	3.97
Programs for Senior Citizens	6.90% 14	26.60% 54	60.59% 123	4.43% 9	1.48% 3	203	3.33
Community-wide programs (e.g. Trout Derby, Concerts)	27.49% 124	54.99% 248	16.19% 73	1.11% 5	0.22% 1	451	4.08
Parks & Playgrounds	25.66% 126	58.25% 286	12.83% 63	2.65% 13	0.61% 3	491	4.06
Mountain Lakes Public Library	44.22% 218	43.81% 216	10.14% 50	1.22% 6	0.61% 3	493	4.30

This version of the chart includes just those respondents who report having used the services

# Appendix: Communications & Civic Engagement: Q16 Chart

Q16: To what extent do you agree or disagree with each of the following statements?

	Strongly Agree	Agree	Neither Agree Nor Disagree	Disagree	Strongly Disagree	Total	Weighted Average
Mountain Lakes does a good job of keeping residents informed	29.11% 154	53.69% 284	10.02% 53	6.62% 35	0.57% 3	529	4.04
Mountain Lakes listens to its residents and seeks their input	11.91% 63	40.45% 214	30.06% 159	14.37% 76	3.21% 17	529	3.43
ML encourages civic engagement (such as volunteering or participating in community activities)	29.87% 158	52.17% 276	15.50% 82	2.08% 11	0.38% 2	529	4.09

Answered: 529 Skipped: 22



# Appendix: Communications & Civic Engagement: Q17 Charts

Q17: How important to you are the following sources of information about Borough news?

Q17: How important to you are the following sources of information about Borough news?

	Very Important	Important	Somewhat Important	Not At All Important	Haven't Used	Total	Weighted Average
Borough website (www.mtnlakes.org)	39% 204	40% 209	16% 82	3% 18	3% 14	527	3.17
Borough e-mails (Broadcast News)	61% 322	30% 157	6% 30	1% 4	3% 15	528	3.55
Borough Council meetings	14% 73	37% 193	28% 144	5% 26	17% 87	523	2.72
Bulletin Board outside of Borough Hall	11% 59	24% 125	25% 129	19% 98	22% 113	524	2.35
Everbridge emergency alert system	31% 162	27% 140	11% 59	2% 9	29% 153	523	3.23
Local newspapers	13% 69	27% 143	34% 181	15% 78	10% 54	525	2.43
Facebook posts (shared by Police Department or other residents)	17% 89	22% 114	14% 72	12% 62	36% 186	523	2.68

This version of the chart includes all respondents, including those who replied that they "Haven't Used" the news sources

	Very Important	Important	Somewhat Important	Not At All Important	Total	Weighted Average
Borough e-mails (Broadcast News)	63% 322	31% 157	6% 30	1% 4	513	3.55
Everbridge emergency alert system	44% 162	38% 140	16% 59	2% 9	370	3.23
Borough website (www.mtnlakes.org)	40% 204	41% 209	16% 82	4% 18	513	3.17
Borough Council meetings	17% 73	44% 193	33% 144	6% 26	436	2.72
Facebook posts (shared by Police Department or other residents)	26% 89	34% 114	21% 72	18% 62	337	2.68
Local newspapers	15% 69	30% 143	38% 181	17% 78	471	2.43
Bulletin Board outside of Borough Hall	14% 59	30% 125	31% 129	24% 98	411	2.35

This version of the chart includes just those respondents who report having used the news sources

Answered: 528 Skipped: 23

# Appendix: Communications & Civic Engagement: Q18 Chart

Q18: How interested would you be in these additional sources of information about Borough news?

	Very Interested	Interested	Somewhat Interested	Not At All Interested	Total	Weighted Average
Borough Facebook page	28.02% 146	21.11% 110	16.31% 85	34.55% 180	521	2.43
News Bulletin mailer	25.71% 135	30.29% 159	25.90% 136	18.10% 95	525	2.64
Targeted texts/e-mails	35.62% 187	36.95% 194	15.81% 83	11.62% 61	525	2.97

Answered: 528    Skipped: 23

# Appendix: Household Information: Q19-21 Charts

Q19: What is your gender?

Answer Choices	Responses	
Female	64%	329
Male	36%	186
Total		515

Answered: 515    Skipped: 36

Q20: What is your age?

Answer Choices	Responses	
18 to 24	0.4%	2
25 to 34	4.2%	22
35 to 44	20.0%	104
45 to 54	41.4%	215
55 to 64	18.7%	97
65 to 74	10.0%	52
75 or older	5.2%	27
Total		519

Answered: 519    Skipped: 32

Q21: How many years have you lived in Mountain Lakes?

Answer Choices	Responses	
Less than 2 years	5.54%	29
2-5 years	17.02%	89
6-10 years	19.31%	101
11-20 years	27.34%	143
20+ years	30.78%	161
I am not a Mountain Lakes resident	0.00%	0
Total		523

Answered: 523    Skipped: 28

# Appendix: Household Information: Q22 & Q23 Charts

Q22: How many children 17 or under live in your household?

Answer Choices	Responses	
0	35.63%	186
1	16.28%	85
2	29.89%	156
3	14.94%	78
4	2.68%	14
5+	0.57%	3
Total		522

Q22: On what day is your garbage collected?

Answer Choices	Responses	
Monday	26.19%	132
Tuesday	20.24%	102
Wednesday	17.86%	90
Thursday	20.83%	105
Friday	14.88%	75
Total		504

Answered: 522 Skipped: 29

Answered: 504 Skipped: 47



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**BOROUGH OF MOUNTAIN LAKES  
INTEROFFICE MEMORANDUM**

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**TO:** HONORABLE MAYOR & BOROUGH COUNCIL  
**SUBJECT:** MANAGER'S REPORT – SEPTEMBER 11, 2017  
**DATE:** SEPTEMBER 7, 2017  
**CC:** VALERIE EGAN – BOROUGH CLERK  
ROBERT OOSTDYK – BOROUGH ATTORNEY

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The following represents the Manager's Report for the meeting of September 11, 2017

1. **Borough Hall/Public Safety Facilities Tours** – tours are scheduled for September 11<sup>th</sup>, 19<sup>th</sup>, 25<sup>th</sup> and October 1<sup>st</sup> and are staffed accordingly.
2. **Goose Management** – we have received the final report from the United States Department of Agriculture (USDA) regarding the goose management program. In brief, 2 nests were located and 10 eggs were treated. As a result of this approach, our fecal coliform counts in Birchwood and Mountain Lakes were very low. Over the past few years, there have been fewer Canada goose nests and eggs.
3. **Grant Applications** – we did learn this week that our applications for the Midvale Pedestrian Enhancement and the Safe Routes to Schools grants were not funded. No explanations other than a large number of applicants and limited funding.
4. **Beach Renovation Project** – please see separate memo addressing this matter.

If there are any questions or you would like further information, please feel free to contact me. Or, if there are additional items you would like me to address, please let me know as soon as possible.

*Richard J. Sheola*

Richard J. Sheola  
Borough Manager

***Action Items***

Next Step	Completed by	By date
Volunteer spending policies	Finance Committee	TBD – FAC October meeting
Alarm for water systems, review response time for repairs and how to prevent in the future	Sheola, Engineer, DPW Superintendent	TBD; in review by Engineer & DPW Superintendent along with Water Division personnel



United States  
Department of  
Agriculture

August 28, 2017

Animal and  
Plant Health  
Inspection  
Service

Richard Sheola, Borough Manager  
Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, NJ 07046

Wildlife Services

Robbinsville Office  
350 Corporate Blvd.  
Robbinsville, NJ  
08691

Dear Mr. Sheola,

Ph 609-259-5254  
F 609-259-5241

This final report concludes the 2017 Cooperative Service Agreement (CSA) between USDA APHIS Wildlife Services (WS) and the Borough of Mountain Lakes. The CSA authorized WS to manage geese through both reproductive management activities and to conduct a capture to minimize the damages caused by Canada geese.

Canada goose reproductive management activities were conducted on the Borough of Mountain Lakes property from March of 2017 through May of 2017. **A total of 2 nests (containing 10 eggs) were located and treated on the Borough of Mountain Lakes property.** These activities were conducted pursuant to a U.S. Fish and Wildlife Service Depredation Permit issued to WS.

As per Borough of Mountain Lakes' request, no capture activities were conducted on Borough property during the molt period, due to the absence of geese or low numbers of geese in the area at that time. As a result, the actual costs billed to the Borough of Mountain Lakes will be less than estimated in the CSA.

The table below shows a summary of WS' activities at the Borough of Mountain Lakes for each year an agreement was established.

Year	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	Grand Totals
Nests	-	4	5	4	4	6	3	9	6	3	4	1	4	4	2	59
Eggs	44	19	25	24	22	31	17	46	33	11	24	7	14	29	10	356
Birds taken	98	27	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	125

We hope that reducing the number of birds has been beneficial and we encourage you to continue your efforts throughout the year to prevent further conflicts with Canada geese. Although reducing the local population of geese can result in immediate relief or reduction of damage, it is important that you continue to implement a variety of non-lethal management methods to prevent large numbers of geese from becoming established again. WS strongly recommends an Integrated Wildlife Damage Management approach; please see enclosure for more details.

Thank you for the opportunity to assist you in your integrated Canada goose management program. We look forward to working with you next year.

Sincerely,



April Simnor  
Wildlife Biologist

Cc: Aaron Guikema, State Director, USDA APHIS WS, Pittstown, NJ  
Kimberly Clapper, District Supervisor, USDA APHIS WS, Pittstown, NJ  
Cara Fox, Executive Assistant to the Borough Manager, Executive Assistant to the Borough Clerk, Mountain Lakes, NJ



## INTEGRATED WILDLIFE DAMAGE MANAGEMENT RECOMMENDATIONS

If the habitat features that attracted geese to the property remain, it is reasonable to expect that more geese may move into the area over time in the absence of management. WS strongly encourages the use of an Integrated Wildlife Damage Management (IWDM) plan for your property. IWDM is the use of multiple techniques to help alleviate the problem. We therefore recommend that the following methods are continued or implemented at your location:

- Any feeding of geese or other waterfowl by residents, customers, or the public must be discontinued immediately. Signs stating that feeding of waterfowl is prohibited should be posted in public or common areas. Homeowner associations and communities are encouraged to adopt agreements, by-laws, or regulations that prohibit the feeding of wildlife.
- Habitat modifications include the alteration of vegetation and bodies of water to remove their attractiveness to geese. Geese are grazers and prefer short, green grass for food. Allow grass to grow longer or plant less attractive vegetation (such as pachysandra, periwinkle and euonymus) so it is unpalatable to the birds. Detering geese from water bodies can be effective through the use of grid wire systems and fencing on and around the water body. Other habitat deterrents include mylar tape, flagging, balloons and repellents.
- Harassment activities should be implemented immediately when geese first arrive for maximum effectiveness. Harassment may include the use of loud noises, chasing on foot or with vehicles, pyrotechnics, dogs, etc. It is important to be persistent and proactive with harassment efforts to ensure that geese do not become established in large numbers. Please remember to check with your local authorities to ensure that these tools are legal to use in your area.
- To reduce population growth, eggs in Canada goose nests should continue to be treated each spring to prevent hatching. Canada geese typically will nest in the same general area each year. Geese nesting on your property may not necessarily molt on your property; therefore, reproductive management should be continued even if a capture was conducted.

Additional information for managing waterfowl damage may be found on WS' web page at <https://www.aphis.usda.gov/aphis/ourfocus/wildlifedamage> (click Operational Activities, then click Waterfowl). If you have any questions or need additional assistance, please contact me at 609-548-3833.



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## BOROUGH OF MOUNTAIN LAKES

### INTEROFFICE MEMORANDUM

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**TO:** HONORABLE MAYOR & BOROUGH COUNCIL  
**SUBJECT:** BEACH RENOVATION PROJECT  
**DATE:** SEPTEMBER 7, 2017  
**CC:** VALERIE EGAN – BOROUGH CLERK  
ROBERT OOSTDYK – BOROUGH ATTORNEY

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#### Summary

This memo will outline the discussion that took place at the recent Public Works Advisory Committee meeting with respect to the Beach Renovation project and my recommendations.

#### Overview

As we all are painfully aware, the bids for the Beach Renovation project were substantially over the proposed budget ranging from approximately \$700,000 to \$1.57 million. Resolution R139-17 approved by Council on August 28, 2017 rejected all bids and also charged the Public Works Advisory Committee to review the bids and report back to Council no later than September 25<sup>th</sup>.

In the groups meeting, the architect from RSC was present and offered his opinion as to the pricing on the bids to why the bids were inflated. As stated in prior memos from me, his rationale was based on conversations with some of the bidders. They indicated the following causes: labor shortage, material price increases [some substantial] and contractors not “hungry” for the work. I have been able, on a smaller scale, to independently verify those claims. However, in the letter from RSC [copy attached], he goes on to state that “the design of the projects was revised prior to the bidding (and) the budget was not updated”. This is a failure of the architect. WE are not experts in pricing out jobs of this nature, that is squarely in the architect’s wheelhouse. At no time during any of the design meetings, phone calls or emails did anyone from RSC give an indication we could exceed our budgeted amount.

To move forward, RSC is suggesting a re-bid using the same plans and design, feeling that once summer work is over, more favorable pricing could be obtained. Failing that approach, they offer the direct negotiation provision of the Public Bid Law which does allow for competitive pricing with qualified contractors but using the same plans and specifications that were used in the bid process. There can be minimal deviation from those plans, such as changing roof shingle types or a similar change, but you could not eliminate the pavilion or playground equipment if they were included in the advertised bid or removing the site work so it can be completed by Public Works crews. That approach would be a violation of the spirit and intent of the law and would result in penalties for the Borough and the Chief Financial Officer and Qualified Purchasing Agent who would sign off on the purchases.

## Conclusion

While I realize this project is front and center for the Borough at this time, it is just as important to take a step back and realistically evaluate what is needed at these facilities. Scaling back the project doesn't make sense as one could presume that to meet budget, the buildings would have to be pared down by 50%, eliminate the "extras" such as the pavilion, playground equipment, pavers and the like. At that point, the facilities would be a shadow of the former design and you would only be meeting the budget goal. On the other hand, to arbitrarily increase the budget to meet the lowest bid does not necessarily guarantee the next round of bidding will meet that amount. Re-bidding a project does not guarantee lower prices, in fact in many instances, higher prices are the end result. Also, keep in mind that any additional work with RSC will result in additional fees – their contract has been expended.

My recommendations are many fold:

1. Quickly solicit recreation specific architects/designers who can provide an independent review of the project and budget. Simultaneous, the Borough may want to consider a re-design on a smaller scale if the review produces a budget higher than was is available.
2. Consider if there is an appetite to increase the budget and to what degree. Obviously it isn't \$700,000, but according to RSC, the number might be \$300,000.
3. We could re-bid the project, but I would highly recommend considering changing the scope of work and size of the buildings. This will take time and energy and I am not sure then end results will justify the efforts.

I am sure there are other alternatives that I haven't considered. I would be willing to discuss any and all options and ideas.

*Richard J. Sheola*

Richard J. Sheola  
Borough Manager





August 31, 2017

Mr. Rich Sheola  
Borough Administrator  
Mountain Lakes Borough Hall  
400 Boulevard  
Mountain Lakes, NJ 07046

**Re: Recommendation to Re-bid  
Birchwood and Island Beach  
Mountain Lakes  
RSC #08.14.041**

Dear Mr. Sheola;

As you are aware the bids received on August 16, 2017 for the site improvements at the above location exceeded the budget provided. Our office recommends rejecting the contractors' proposals and re-bidding the project.

RSC Architects provided a proposed construction budget in December 2016 for \$1.339 million for both sites. The bid proposals received range from a high of \$2.96 million to a low bid of \$2.08 million.

Although the design of the projects was revised prior to bidding, the budget was not updated. However, we do not believe that the revisions to the design represent the difference in the bids received. The revisions to the design included refinement of the detail of specific project components, additional demolition requirements, and site improvements than initially budgeted. We estimate that the revision amount to approximately \$300,000 of additional work resulting in a revised budget of \$1.64 million.

Our office believes that the contributing factors to the higher bids are economical. Recent bid results are trending more expensive than anticipated due to available labor and resources. We are seeing that sub-contractors are over extended and extremely busy, specifically at the time the project was bidding. We also noticed that most of the bidders who submitted do not self-perform any of the specific trades which results in greater overhead costs.

We recommend that the project be re-bid in the Fall after the summer work efforts are over. If the proposals are not favorable to the Borough's available funding, then the scope of work will have to be reduced. We further recommend that you confer with your attorney about the proper steps for possibly negotiating cost proposals if the second round of bidding exceeds your budget.

It is our experience that negotiating the scope of work with prospective contractors is an economical method of 'value engineering' the work and maintaining the goals of the project.

Very truly yours,

**RSC ARCHITECTS**

Jeff Schlecht, AIA  
Senior Project Manager

A handwritten signature in blue ink, appearing to read "Jeff Schlecht". The signature is fluid and cursive, written over a white background.

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## BOROUGH OF MOUNTAIN LAKES INTEROFFICE MEMORANDUM

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**TO:** HONORABLE MAYOR & BOROUGH COUNCIL  
**SUBJECT:** RESOLUTION & ORDINANCE OVERVIEWS – SEPTEMBER 11, 2017  
**DATE:** SEPTEMBER 7, 2017  
**CC:** RICHARD SHEOLA – BOROUGH MANAGER  
ROBERT OOSTDYK – BOROUGH ATTORNEY

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The following Resolutions are on the Agenda for the meeting of September 11, 2017.

**R144-17 – Authorization for the release of a performance bond for Dartmouth and Midvale Road improvements** – this resolution authorizes the return of the performance bond for the Dartmouth and Midvale road improvement projects. The project is now complete and a maintenance bond was received in the amount of \$16,414 which guarantees the work for two years.

**R145-17 – Authorization of Change Order #1 for the Lake Drive Improvements** – this resolution authorizes a change order for the Lake Drive improvement project and authorizes final payment to the contractor. Once the project was started field changes were made for extra curbing and there was an extra expense for police protection.

**R146-17 – Authorizing a release of a performance bond for the Lake Drive improvement project** – this resolution authorizes the release of the performance bond to DeSantis Construction for the Lake Drive improvement project. A maintenance bond was received in the amount of \$32,944.26 which guarantees the work for two years.

**R147-17 – Affirmation of the Borough's commitment to sustainable land use** – this resolution affirms the Borough's commitment to sustainable and environmentally friendly land use practices. This resolution was requested by the Environmental Commission/Green Team as part of the Sustainable Jersey program.

**R148-17 – Authorizing the application for a Municipal Aid grant for Pocono Road** – this resolution authorizes the municipality to apply to the NJDOT for a grant for road improvements to Pocono Road, section 2..

**There are no Ordinances on the agenda for 9/11/2017**

If there are any questions prior to the meeting, please feel free to contact me.



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 143-17**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated September 11, 2017 and on file and available for public inspection in the Office of the Treasurer and approved by her for payment, be paid.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 11, 2017.

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barrett						
Happer						
Horst						
Korman						
Shepherd						
Barnett						
Holmberg						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 09/11/2017 For bills from 08/25/2017 to 09/07/2017

Check#	Vendor	Description	Payment	Check Total
13265	196 - ALLIED OIL COMPANY, LLC	PO 17672 DPW - UNLEADED FUEL - BLANKET	2,622.84	2,622.84
13266	3861 - SYNCB/AMAZON	PO 17636 ORDER#111-1016367-8919429 & 111-693	42.46	42.46
13267	369 - B & R UNIFORMS	PO 17771 POLICE: ARM PATCHES	750.00	750.00
13268	3828 - BOROUGH OF MADISON	PO 17126 SHARED INFORMATION TECHNOLOGY SERVI	689.00	689.00
13269	2196 - CHRISTINA WHITAKER	PO 16968 2017 HEALTH BENEFITS REIMBURSEMENT	819.30	819.30
13270	653 - GANNET NEW JERSEY NEWSPAPERS	PO 17816 ACCT#31470 - AUGUST ADVERTISING	121.24	121.24
13271	3743 - DeSANTIS CONSTRUCTION, INC	PO 15946 LAKE DRIVE RECONSTRUCTION	29,775.20	
		PO 15946 LAKE DRIVE RECONSTRUCTION	14,394.08	44,169.28
13272	3270 - EAGLE POINT GUN	PO 17806 POLICE AMMUNITION BLANKET	1,000.00	1,000.00
13273	753 - FIRE FIGHTERS EQUIPMENT CO.	PO 17814 FIRE DEPT: FACE SHIELD	224.00	224.00
13274	814 - GARDEN STATE HIGHWAY PRODUCTS	PO 17599 STREET SIGN REPLACEMENT - PHASE 2 -	7,795.70	7,795.70
13275	503 - HERBERT J. COHRS	PO 16966 2017 HEALTH BENEFITS REIMBURSEMENT-	1,693.35	1,693.35
13276	1090 - KENVIL POWER MOWER	PO 16735 STREET & ROADS - BLANKET	481.62	481.62
13277	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 17813 FIRE DEPT: JR FF1 TRAINING	250.00	250.00
13278	2356 - MINERVA CLEANERS	PO 17791 2017 FIRE DEPT: CLEANING & REPAIRS	1,159.50	1,159.50
13279	3648 - MONMOUTH TELECOM	PO 17844 SEPT 2017 TELEPHONE SERVICES / ACCT	1,478.42	1,478.42
13280	1472 - MURPHY, MCKEON P.C.	PO 17275 2017 RETAINER FEES - BLANKET	4,166.66	4,166.66
13281	1435 - NENO MOSCARINI	PO 16970 2017 HEALTH BENEFITS REIMBURSEMENT	846.66	846.66
13282	1562 - NJLM	PO 17799 2017 NJSLOM CONFERENCE REGISTRATION	440.00	440.00
13283	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 17805 SEPTEMBER 2017 DENTAL PREMIUMS - GR	3,044.00	3,044.00
13284	2727 - ONE CALL CONCEPTS, INC.	PO 16886 2017 JAN - DEC BLANKET / ACCT# 12-B	82.50	82.50
13285	3236 - ONE SOURCE OF NEW JERSEY, LLC	PO 17388 DPW - EQUIPMENT & TOOLS - BLANKET	582.82	582.82
13286	2968 - OPTIMUM (DPW)	PO 17357 DPW INTERNET SERVICES ACCT# 07876-6	100.58	100.58
13287	2968 - OPTIMUM (DPW)	PO 17358 DPW: ACCT# 07876-414565-01-0 - BLAN	10.70	10.70
13288	1734 - READYREFRESH BY NESTLE	PO 17801 ACCT# 0016496903 - 07/13/17 TO 08/1	115.21	115.21
13289	1635 - ROBERT PARKER	PO 16969 2017 HEALTH BENEFITS REIMBURSEMENT	1,638.57	1,638.57
13290	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 17707 DPW - VEHICLE REPAIR & MAINTENANCE	69.03	
		PO 17762 POLICE DEPARTMENTS - VEHICLE REPAIR	806.89	875.92
13291	114 - SOLITUDE LAKE MANAGEMENT	PO 17832 2017 LAKE MANAGEMENT - BLANKET - CU	4,185.00	4,185.00
13292	2354 - SOURCEMEDIA, LLC	PO 17785 NOTICE OF SALE - LEGAL AD	1,260.00	1,260.00
13293	3210 - S & P GLOBAL RATINGS	PO 17784 2017 ANALYTICAL SERVICES RENDERED F	12,000.00	12,000.00
13294	3141 - THE OLYMPIC GLOVE & SAFETY CO., INC	PO 17753 FIRE DEPT: ACCT 55831	191.70	191.70
13295	2108 - THE UPS STORE	PO 17772 POSTAGE FOR DRAEGER	47.68	47.68
13296	253 - THOMAS BARBATO	PO 16967 2017 HEALTH BENEFITS REIMBURSEMENT	944.52	944.52
13297	3617 - BLOOMFIELD HEALTH DEPARTMENT	PO 17231 2017 PUBLIC HEALTH SERVICES CONTRAC	6,262.13	6,262.13
13298	189 - TRUE VALUE HARDWARE	PO 17494 DPW - STREETS & ROADS - BLANKET	26.45	26.45
TOTAL				100,117.81

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	97.46			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	55.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	223.32			
01-201-20-130-020	FINANCE - OTHER EXPENSES	55.00			
01-201-20-140-020	COMPUTER SERVICES	699.70			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	4,166.66			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	7.92			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	8,986.40			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	1,797.68			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	1,825.20			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	1,356.47			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	115.21			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	875.92			
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	6,262.13			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	4,185.00			
01-201-31-440-020	TELECOMMUNICATIONS	1,478.42			
01-201-31-447-020	PETROLEUM PRODUCTS	2,622.84			
01-260-05-100	DUE TO CLEARING			0.00	34,810.33

*Poland J. Hulse*  
9/7/17

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
TOTALS FOR	Current Fund	34,810.33	0.00	0.00	34,810.33
02-200-40-000-027	DOT Grant - 2016			14,394.08	
02-260-05-100	DUE TO CLEARING			0.00	14,394.08
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	14,394.08	14,394.08
04-215-55-977-000	2013 Capital Program			1,393.86	
04-215-55-978-000	2014 CAPITAL PROGRAM			11,866.14	
04-215-55-980-000	2015 CAPITAL ORDINANCE 07-15			29,775.20	
04-215-55-983-000	2017 CAPITAL ORDINANCE .05-17			7,795.70	
04-260-05-100	DUE TO CLEARING			0.00	50,830.90
TOTALS FOR	General Capital	0.00	0.00	50,830.90	50,830.90
05-201-55-520-520	Water Operating - Other Expenses	82.50			
05-260-05-100	DUE TO CLEARING			0.00	82.50
TOTALS FOR	Water Operating	82.50	0.00	0.00	82.50

Total to be paid from Fund 01 Current Fund	34,810.33
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	14,394.08
Total to be paid from Fund 04 General Capital	50,830.90
Total to be paid from Fund 05 Water Operating	82.50
	-----
	100,117.81

## Checks Previously Disbursed

217321	Depository Trust Company,DTC	BOND INTEREST DUE 9.1.17	16,000.00	9/01/2017
217304	Depository Trust Company,DTC	BOND PRINCIPAL DUE 9/1/17	200,000.00	9/01/2017
13264	ROUTE 46 CHRYSLER, LLC	PO# 17807 POLICE DEPARTMENT - VEHICLE REPAIR	352.96	8/29/2017
			-----	
			216,352.96	

Total paid from Fund 01 Current Fund	216,352.96
	-----
	216,352.96

Total for this Bills List: **316,470.77**



# **List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow**

Meeting Date: 09/11/2017 For bills from 08/25/2017 to 09/07/2017

Check#	Vendor	Description	Payment	Check Total
5061	102 - ANDERSON & DENZLER ASSOC., INC	PO 17810 JULY 2017 PROFESSIONAL SERVICES - E	157.00	157.00
5062	3857 - CAROL HOWARD	PO 17575 ESCROW REFUND	315.00	315.00
5063	3515 - DOLAN & DEAN CONSULTING ENGINEERS	PO 17846 JULY 2017 PROFESSIONAL SERVICES	1,137.48	1,137.48
5064	3323 - HORNROCK PROPERTIES, LLC	PO 17565 ESCROW REFUND	48.68	48.68
5065	3323 - HORNROCK PROPERTIES, LLC	PO 17566 ESCROW REFUND	1,410.79	1,410.79
5066	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 17787 JULY 2017 PROFESSIONAL SERVICES - E	3,675.67	
		PO 17809 JUNE/JULY 2017 PROFESSIONAL SERVICE	805.92	4,481.59
5067	3113 - PHILLIPS PREISS GRYGIEL LLC	PO 17811 JULY 2017 PROFESSIONAL SERVICES - E	1,237.50	1,237.50
5068	3759 - PRINCETON HYDRO, LLC	PO 17849 PROFESSIONAL SERVICES JULY 2017	1,023.00	1,023.00
TOTAL				9,811.04

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	9,811.04
17-500-00-050-285	Hornrock PB Escrow			48.68	
17-500-00-050-287	Hornrock Properties - Inspection Fees			1,410.79	
17-500-00-050-288	Jeffery Ansell Escrow			962.92	
17-500-00-050-293	CAROL HOWARD			315.00	
17-500-00-091-304	KING MOUNTAIN LAKES LLC			7,073.65	
TOTALS FOR	Developer's Escrow	0.00	0.00	9,811.04	9,811.04

Total to be paid from Fund 17 Developer's Escrow

9,811.04

9,811.04



# **List of Bills - (3310101001001) PROVIDENT BANK Recreation Trust**

Meeting Date: 09/11/2017 For bills from 08/25/2017 to 09/07/2017

Check#	Vendor	Description	Payment	Check Total
5099	3875 - RED KING PRODUCTIONS	PO 17843 HISTORIC PRESERVATION COMMITTEE	150.00	150.00
	TOTAL			150.00

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	PROVIDENT BANK			0.00	150.00
33-600-00-090-122	HISTORIC PRESERVAT'N COMMITTEE			150.00	
TOTALS FOR	Recreation Trust	0.00	0.00	150.00	150.00

Total to be paid from Fund 33 Recreation Trust

150.00

150.00

Resolution 144-17

**RESOLUTION OF THE BOROUGH OF MOUNTAIN LAKES AUTHORIZING THE RELEASE OF A  
PERFORMANCE BOND TO MIKE FITZPATRICK & SON, INC. FOR THE DARTMOUTH AND MIDVALE ROAD  
IMPROVEMENT PROJECT**

**WHEREAS**, Mike Fitzpatrick & Son, Inc. has requested the release of their performance bond for the Dartmouth and Midvale Road improvement project, and

**WHEREAS**, the engineer's office has deemed the project ready for acceptance and has recommended the release of the performance bonds, and

**WHEREAS**, a Maintenance Bond in the amount of \$16,414.00 has been received,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes that the performance bond for Dartmouth and Midvale Road improvement project be released.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 11, 2017.

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barrett						
Happer						
Horst						
Korman						
Shepherd						
Barnett						
Holmberg						

**Resolution 145-17**

**RESOLUTION OF THE BOROUGH OF MOUNTAIN LAKES AUTHORIZING A CHANGE ORDER FOR THE LAKE DRIVE IMPROVEMENTS**

**WHEREAS**, the Borough awarded a contract to DeSantis Construction for the repaving and concrete work on Lake Drive at the original cost of \$292,267.36, and

**WHEREAS**, the Borough Engineer has submitted a change order in the amount of \$37,275.21 representing additional concrete curb work and additional uniform traffic control officers; and

**WHEREAS**, the Borough Manager has reviewed the proposed Change Order and is in agreement with same; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes that the change order in the amount of \$37,275.21 be authorized.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 11, 2017

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barrett						
Happer						
Horst						
Korman						
Shepherd						
Barnett						
Holmberg						

**CERTIFICATION OF AVAILABILITY OF FUNDS**

**\$37,275.21** Account 04-215-55-980-002

\_\_\_\_\_  
By: Monica Goscicki - CFO

Resolution 146-17

**RESOLUTION OF THE BOROUGH OF MOUNTAIN LAKES AUTHORIZING THE RELEASE OF A  
PERFORMANCE BOND TO DESANTIS CONSTRUCTION, INC. FOR THE LAKE DRIVE IMPROVEMENT  
PROJECT**

**WHEREAS**, DeSantis Construction, Inc. has requested the release of their performance bond for the Lake Drive improvement project, and

**WHEREAS**, the engineer's office has deemed the project ready for acceptance and has recommended the release of the performance bonds, and

**WHEREAS**, a Maintenance Bond in the amount of \$32,944.26 has been received,

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes that the performance bond for Lake Drive improvement project be released.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 11, 2017.

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barrett						
Happer						
Horst						
Korman						
Shepherd						
Barnett						
Holmberg						



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 147-17**

**RESOLUTION AFFIRMING THE BOROUGH'S COMMITMENT TO SUSTAINABLE LAND USE**

**WHEREAS**, land use is an essential component of overall sustainability for a municipality; and

**WHEREAS**, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

**WHEREAS**, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

**WHEREAS**, given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities which are committed to sustainability, such as Mountain Lakes, to take the lead;

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Mountain Lakes, County of Morris, that the Borough hereby reaffirms its commitment to sustainable land use within the community and resolves to continue to consider the principles set for below in formulating municipal land-use decisions with the intent of making Mountain Lakes a more sustainable community. The Borough Council encourages all Borough Boards and Committees to consider these principles when making decisions, including the next master plan revision and reexamination report, and pledges to consider these principles when developing land-use, zoning, natural resource protection, and other ordinances.

**Regional Cooperation** - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

**Transportation Choices** - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

**Natural Resource Protection** - We pledge to take action to protect the natural resources of the State for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

**Mix of Land Uses** - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.

**Housing Options** - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single- and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

**Green Design** - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

**Municipal Facilities Siting** - We pledge, to the extent feasible, to take into consideration factors such as walkability, bikability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 11, 2017

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barrett						
Happer						
Horst						
Korman						
Shepherd						
Barnett						
Holmberg						

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 148-17**

**2017-Mountain Lakes Borough Municipal Aid Program Application – Pocono Road Section II**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW  
JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MUNICIPAL AID PROGRAM**

**NOW, THEREFORE BE IT RESOLVED** that the Council of the borough of Mountain Lakes formally approves the grant application for the above stated program.

**BE IT FURTHER RESOLVED** that the Borough Manager and Clerk are hereby authorized to submit an electronic grant application identified as 2017-Mountain Lakes Borough Municipal Aid Application to the New Jersey Department of Transportation on behalf of the Borough of Mountain Lakes.

**BE IT FURTHER RESOLVED** that the Borough Manager and Clerk are hereby authorized to sign the agreement on behalf of the Borough of Mountain Lakes and that their signatures constitute acceptance of the terms and conditions of grant agreement and approve execution of the grant agreement.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 11, 2017.

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barrett						
Happer						
Horst						
Korman						
Shepherd						
Barnett						
Holmberg						

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST AND AFFIX SEAL

\_\_\_\_\_  
Valerie A. Egan, Clerk





**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**AUGUST 28, 2017**  
**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 5, 2017 and posted in the municipal building.

Mayor Holmberg called the meeting to order at 7:30 p.m. in the municipal building.

**ROLL CALL ATTENDANCE**

Roll Call	Present	Absent		Present	Absent
Barrett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**FLAG**

Mayor Holmberg led the salute to the flag.

**EXECUTIVE CLOSED SESSION**

R-, 127-17, Resolution providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

**Matters of Contract Negotiations, litigation, King of Kings lawsuit**

Motion: Happer

Second: Horst

Vote: All ayes

**COMMUNITY ANNOUNCEMENTS**

Mayor Holmberg stated that DOT Commissioner Hammer communicated that the grant program for Municipal Aid and Bikeways is now open. The County of Morris will hold a 9/11 memorial on Sunday September 10<sup>th</sup> at 6pm at the Memorial on Hanover Avenue. The white tail deer reduction program through the County will begin soon in the Torne. St Peters Church was awarded a grant to replace their roof. The DEP sent a flyer regarding bear safety. It was stated that the Police Department does a very good educational presentation regarding bear safety. Mayor Holmberg commented on the protests held in Charlottesville Virginia. He stated that there is no tolerance for this type of hatred in Mountain Lakes. The Mayor signed a Mayor's compact in support of awareness against hate and hate groups. He stated that the Shade Tree will come to the second meeting in September to speak about the Emerald Ash Borer. There will be an update on the municipal building renovation discussions. Deputy Mayor Barnett stated that there will be tours of the municipal buildings for the public. She stated that the second edition of the Borough Bulletin will be going out in the mail. Mr. Shepherd stated that the council had met with the Board of Education earlier in the year. He mentioned the web post that helps citizens determine what the tax impact will be for different school referendum scenarios. There is also a post on the Borough website regarding the tax impact for the beach and dam projects.

**PUBLIC COMMENT**

Mayor Holmberg opened the meeting to the public

Marnie Vyff, 10 Vail Drive and member of the Environmental Commission, came before the Council to talk about the Sustainable Jersey effort. She explained the Sustainable Land Use Pledge. She asked that the Council pass a Sustainable Land Use Pledge resolution. She stated that the Planning Board and Zoning Board are both in favor of the resolution.

Mr. Fred Kanter, 81 Hanover Road, expressed his gratitude to the Mayor for signing the Mayor's pledge. He made mention of racial profiling and asked what has been done in regards to the Borough Police Department. He asked for \$15,000 for his legal fees in regards to fighting summonses he received from Mountain Lakes. He stated that the courts found him innocent. He stated that no one from the past Councils apologized to him. He spoke about the five minute public comment limit and how it keeps the public from speaking. He mentioned that he received records showing three





**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**AUGUST 28, 2017**  
**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

months of police stops. He stated that there was no calls regarding parking on Melrose or for suspicious persons or for pollution from cars parked. Mr. Kanter was at his five minute limit. Mayor Holmberg granted him another minute. He stated that the Council cannot determine if cars are causing pollution.

**BOROUGH COUNCIL DISCUSSION ITEMS**

**Second Quarter Budget Update**

Ms. Monica Goscicki, CFO came before the Council to review and discuss the second quarter budget and expenditures. She mentioned that the court fees are up. The tax collection rate is at 99.4%. She stated that the vehicle repair line item has become a concern. It will most likely need to have money transferred into the line item in November. She reviewed water and sewer collections.

**Residential Survey Overview**

Deputy Mayor Barnett did a quick overview of the residential survey. The purpose of the survey was to gauge the satisfaction of town services. All adult residents were asked to participate. 551 complete surveys were received. The presentation of survey results will be at the September 11<sup>th</sup> meeting.

**Goals progress YTD**

Fiscal Strength and Accountability – on track

Openness and Responsiveness – on track

Service and infrastructure – on track

Environmental Stewardship – There was a discussion regarding water usage. There was a discussion regarding the master water usage plan that former Councilman Lester drafted and that this document should be built upon.

**ATTORNEY'S REPORT**

Mr. Oostdyk stated that in executive session, the council authorized the sign off on the agreement regarding the Concerned Citizens lawsuit against the Borough of Mountain Lakes.

**MANAGER'S REPORT**

Mr. Sheola stated that the bids for the beach projects will be rejected. A recommendation from the Public Works committee on how to move forward with the project will come to the Council by September 25<sup>th</sup>. The Gas Company road projects are almost complete. They are working on Morris currently the project should take another three weeks. There is some paving that is behind schedule and will most likely not be complete until spring. The equipment for the new server has been delivered. The bid for police vehicle leases must be rejected. The lease contract can now be negotiated. There is a resolution on the agenda to hire a new Construction Official.

**ORDINANCES**

None

**Final Hearing of Ordinance**

None

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**\*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

R128-17, Authorization for the payment of bills

R130-17, Authorization of the execution of sanitary sewer easements

R131-17, Authorizing the refund for overpayment of construction fees

R132-17, Authorization of a lien redemption

R133-17, Chapter 159 Community Forestry Management Grant

R134-17, Award of Contract for Pollard Road Water Main

R135-17, Rejecting all bids for the Leasing of Police Vehicles



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**AUGUST 28, 2017**  
**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

R136-17, Declaration of no bids for Leasing of Borough Property, The Station  
R137-17, Amending agreement, (extending date), with Borough of Madison for IT Services  
R138-17, Amending agreement, (increasing amount), with Solitude  
R139-17, Rejecting all bids for the Beach Improvement Projects  
R140-17, Authorizing Manager to sign a release with AMP Communications regarding damage done to parking lot  
R141-17, Hiring of Construction Code Official

**\*APPROVAL OF MINUTES**

Regular minutes of July 24, 2017, (Horst not eligible)  
Executive minutes of July 24, 2017, (Horst not eligible, minutes not ready for release)

**1) APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☐ Health Department
- ☒ Police Department
- ☐ Recreation Department
- ☒ Code Enforcement Property maintenance report

**\*BOARD AND COMMITTEE AND COMMISSION APPOINTMENTS**

None

**Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**COUNCIL REPORTS**

Ms. Horst stated that the Financial Advisory Committee met. She stated that Ms. Goscicki's report summarized the meeting. Mr. Happer stated that the Department of Public Works meeting is coming up. Mr. Shepherd stated that the Economic Development Advisory Committee will be meeting one the 11<sup>th</sup> of September.

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Holmberg opened the meeting to the public.

Mr. Kanter, 81 Hanover Road, made comment about using the Engineer for water information. He stated that all of the information is written down somewhere and we should not rely on someone's memory. He stated that it is time to think about hiring new professionals for 2018. He made comment regarding racial profiling again. He stated that the Mayor is not answering his questions regarding this matter. He stated that having him speak to the manager about issues keeps the matter out of the public forum. He made a comment about the parking ordinance being put in place due to cars producing pollution. He disagreed with this.





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**NEXT STEPS AND PRIORITIES**

Mayor Holmberg reviewed the following next steps and priorities:

<b>Next Step</b>	<b>Completed by</b>	<b>Completion date</b>
Circulate Sustainable Jersey info to council	Valerie Egan	Next meeting
Master water usage plan circulation and review	Mr. Sheola	Next meeting
Volunteer spending policies	Mr. Sheola	TBD
Put information regarding the County 9/11 ceremony on the eblast	Cara Fox	Next eblast
Gas company road work information to council	Mr. Sheola	Next meeting
DOT Grants for municipal aid, bikeways and safe streets to transit	Mr. Sheola to pass along to Recreation and engineer	Applications due October 6 <sup>th</sup>

**ADJOURNMENT at 9:45 P.M.**

Motion made by Councilmember Happer, second by Councilmember Barnett to adjourn the meeting at 9:45 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

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Valerie A Egan Borough Clerk