

Historic Preservation Committee Meeting Minutes – July 17, 2018

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Tuesday, July 17, 2018, at the Mountain Lakes Library. In attendance were Chair Lesley Karczewski, Ginny Cassidy, Tom Dagger, Margaret DeWitt, Alex Gotthelf, Rob Infante, and Andy Scott. Absent were Roberta Matalon, Michael DeWitt, and Borough Council Liaison Bill Barrett.

Approval of Prior Meeting’s Minutes

The Minutes of the June 19, 2018 meeting were approved.

Chair's Report

The committee discussed the upcoming reconstruction of a pedestrian/vehicle bridge on Crane Rd. The bridge, which is a contributing structure in the Borough's Historic District designation, is scheduled for repairs by Morris County.

The first step to ensuring a historically appropriate reconstruction is a Section 106 review. The Advisory Council on Historic Preservation explains:

"Section 106 of the National Historic Preservation Act of 1966 (NHPA) requires federal agencies to consider the effects on historic properties of projects they carry out, assist, fund, permit, license, or approve throughout the country. If a federal or federally-assisted project has the potential to affect historic properties, a Section 106 review will take place."

Lesley will work with the Borough Manager to ensure that this first step has been taken.

Treasurer’s Report

Roberta provided details on the Committee's finances.

Opening Balance as of May 15, 2018:	\$29,585.27
Closing Balance as of June 18, 2018:	\$29,969.38*

*Grant funds do not appear in the HPC working account.

Archive Report

The committee approved the expenditure of \$2,500 for storage supplies and shelving. The committee also approved listing a fireproof file cabinet for sale on Craig's List.

Salvage Report

No actions were taken.

Borough Liaison Report

No report was presented.

Old Business

Landmarks Protection. Tom and Alex will continue to dialog with the Economic Development Committee about the need to couple preservation of significant non-residential structures throughout the historic district with appropriate economic development.

Certified Local Government Designation. Alex will compile the final, updated components and the completed application will be submitted to the Borough Manager with a request for his comment, support, and timeline for moving through the council approval process.

New Members. The board discussed skills needed on the Committee and agreed to reach out to potential members during the month of August.

Student Members. Two high school students will begin their term at the September meeting. The board agreed to have them contribute a certain number of hours assisting the Archivist.

Open House. The annual open house was rescheduled for Saturday, November 3rd.

New Business

Archivist. The board voted unanimously to appoint Justin Savage the official archivist for the Committee.

Date for Next Meeting

Next meeting date – Thursday, July 20, at 7:30 in the Mountain Lakes Library.
Additional meetings will follow on October 16, November 20, and December 18.

There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Lesley Karczewski.