

## **Historic Preservation Committee Meeting Minutes – September 20, 2018**

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Thursday, September 20, 2018, at the Mountain Lakes Library. In attendance were Chair Lesley Karczewski, Ginny Cassidy, Tom Dagger, Margaret DeWitt, Alex Gotthelf, Rob Infante, Roberta Matalon, Megan Powers, Justin Savage, Andy Scott, and Kaylee Smith. Absent were Michael DeWitt and Borough Council Liaison Bill Barrett.

### ***Approval of Prior Meeting’s Minutes***

The Minutes of the July 17, 2018 meeting were approved.

### ***Chair's Report***

Lesley announced that she will be resigning from the Committee at the end of the year. Alex will be taking over the post.

Lesley welcomed two student members to the Committee. She asked them to consider ways to raise awareness of historic preservation and the Committee's work among MLHS students and to work with Justin as needed to catalog and preserve archival materials.

### ***Treasurer’s Report***

Roberta provided details on the Committee's finances.

Opening Balance as of May 15, 2018:	\$29,585.27
Closing Balance as of June 18, 2018:	\$28,570.24*

\*Grant funds do not appear in the HPC working account.

Andy will be taking over the role of treasurer next month and Roberta will focus on oral histories.

### ***Archive Report***

Justin and Rob reviewed the progress being made in cataloging and properly filing materials, as well as the damage from the recent flood, and the ongoing need for more storage space.

### ***Salvage Report***

No actions were taken.

### ***Borough Liaison Report***

No report was presented.

### ***Old Business***

**Crane Road Bridge.** Lesley reported on a very positive meeting with the Borough Manager and County representatives about the upcoming bridge reconstruction. The

County provided plans and a timeline for repair work, which would reuse existing materials and retain the original design.

The Committee agreed that ongoing follow-up will be required throughout the construction project, which is scheduled to begin in spring 2019.

**Open House.** The date of the open house was confirmed. It will be held on November 3rd from 1 p.m. to 4 p.m. in the library meeting room and at the salvage shed. Announcements will appear in Mountain Lakes Living, the Borough Website, the Friday eBlast, and Virtual Backpack.

**Landmarks Protection.** Tom and Alex will continue to dialog with the Economic Development Committee about the need to couple preservation of significant non-residential structures throughout the historic district with appropriate economic development.

**Certified Local Government Designation.** Alex will compile the final, updated components and the completed application will be submitted to the Borough Manager with a request for his comment, support, and timeline for moving through the council approval process.

**New Members.** The board discussed skills needed on the Committee and agreed to reach out to potential members during the month of September.

### ***New Business***

**2019 Morris County Heritage Commission re-grant application.** This grant has funded much of the storage material used in 2018. Lesley will prepare the 2019 application.

### ***Date for Next Meeting***

Next meeting date – Thursday, October 18, at 7:30 in the Mountain Lakes Library. Additional meetings will follow on November 20, and December 18.

There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Lesley Karczewski.