

**Historic Preservation Committee
Meeting Minutes – November 19, 2019**

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Tuesday, November 19, 2019, at the Mountain Lakes Library. In attendance were Alex Gotthelf, Tom Dagger, Margaret DeWitt, Mark Hoffman, Robera Matalon, and Sueanne Sylvester. Absent were Borough Council Liaison David Shepard, Justin Savage, Andy Scott, Gillian Strauss, Kaylee Smith.

Approval of Prior Meeting’s Minutes

The minutes of the October 22, 2019 meeting were approved with one correction.

Public Comments

There were no comments from the public.

Chair's Report

Alex introduced prospective new member Allison Nacim. In addition to a deep interest in historic architecture, Alison brings to the Committee a background in title research and connections to a local oral history program.

Alex also reviewed term expirations and assignments for the coming year.

Treasurer’s Report

Andy presented the following summary and comparison of the Committee's activity.

	YTD 11-19-19		
	2019	2018	2017
Cash Balance	28,811	29,058	29,933
Income	1,576	2,139	2,941
Expenses	1,404	3,015	5,823
Net income (loss)	172	(876)	(2,882)

Archive Report

Rob noted an increase in donations. He also discussed the possibility of a "Spring Cleaning" donation event.

Salvage Report

The DPW breakfast is scheduled for the holiday season.

Oral Histories Report

Roberta noted that the informal approach to gathering oral histories at the annual high school homecoming was not successful. She recommends a more formal approach and set-up at smaller events such high school reunions.

Borough Liaison Report

There was no report from the Borough Liaison.

Old Business

* *Display*. The next opportunity to sponsor the library display case will be in January after the current menorah display is removed.

* *Open house*. Margaret reported that the annual open house was successful. Over 30 people signed in. Most came in groups of two or three. Sales totaled over \$600 including photos, note cards, books, and salvage.

New Business

* *Plaques*. Margaret reported that the high school members will be distributing historic plaque order forms to qualifying locations over the holiday break.

* *Volunteers*. The Committee discussed the value of recruiting volunteers for specific projects as need arises.

* *Tour*. The Committee discussed the possibility of a tour event in the spring and strategies to convert the current tour to a self-guided community activity.

Date for Next Meeting

Next meeting date – Tuesday, December 10 at 7:30 in the Mountain Lakes Library.

There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Alex Gotthelf.