

## **Historic Preservation Committee Meeting Minutes – October 19, 2017**

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Thursday, October 19, 2017, at the Mountain Lakes Library. In attendance were Chair Lesley Karczewski, Vice Chair Tom Dagger, Ginny Cassidy, Margaret DeWitt, Alex Gotthelf, Rob Infante, and Roberta Matalon. Absent were Michael DeWitt and Borough Council Liason Dan Happer.

### ***Approval of Prior Meeting’s Minutes***

The minutes of the September 21, 2017 meeting were approved in the form in which they were distributed to the Committee.

### ***Chair's Report***

Lesley announced that Sima Chowdhury has resigned her position and encouraged the Committee to consider a replacement as well as reorganization as she steps down as chair.

### ***Treasurer’s Report***

Roberta reviewed the process for borough management of the Committee's bookkeeping. She also reported on committee funds noting that several vendors remain unpaid.

**Opening Balance** as of August 1, 2017: \$31,390.36

**Closing Balance** as of October 18, 2017: \$30,893.66

### ***Archive Report***

Rob reported that space limitations in the archive remain critical. With offsite options limited, the committee asked Alex to draft a space plan to better utilize the current archive.

### ***Salvage Report***

Alex reported that the borough exterminating services have been effective. He also asked for help preparing the shed for the November 4 open house. Rob volunteered.

### ***Landmarks Protection***

Tom reported that discussion of protection for non-residential landmarks has not been added to the November council agenda. He will follow up with Dan Happer to schedule.

### ***HPC Open House***

The bulk of the meeting was devoted to plans for the HPC open house on November 4. Alex will be hosting residents at the shed and providing materials for the salvage station at the library. Rob will be organizing and manning the research station. Margaret will be staffing the gift station and take-one-table. Ginny will stage the event with period decor. And Lesley and Roberta will be organizing promotion via the HPC Facebook page, the borough calendar and website, street signs, and the borough's illuminated sign board.

### ***Date for Next Meeting***

Next meeting date – Thursday, November 16, at 7:30 in the Mtn. Lakes Library.

There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Lesley Karczewski.