



AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT THE MOUNTAIN LAKES CLUB
18 LAKE DRIVE, MOUNTAIN LAKES NJ
DECEMBER 10, 2018
PUBLIC SESSION BEGINS AT 6:30 PM

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk. Notice of this meeting has been sent to The Citizen, the Morris County Daily Record and The Star Ledger and posted on the bulletin board in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) COMMUNITY ANNOUNCEMENTS

5) SPECIAL PRESENTATIONS

6) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

7) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

8) BOROUGH COUNCIL DISCUSSION ITEMS

9) ATTORNEY'S REPORT

10) MANAGER'S REPORT

11) ORDINANCES

a) Introduction

1. None

b) Adoption

1. Ordinance 8-18, Do not solicit list

AN ORDINANCE AMENDING CHAPTER 177 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES, REGULATING DOOR TO DOOR SOLICITATION, AND ESTABLISHING A "DO NOT SOLICIT" LIST

12) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

R168-18, Payment of Bills

R169-18, Transfer

***APPROVAL OF MINUTES**

Regular Minutes

November 26, 2018

Executive Session Minutes

November 26, 2018



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***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

None

***APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property maintenance report

13) COUNCIL REPORTS

14) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

15) NEXT STEPS AND PRIORITIES

16) ADJOURNMENT



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report
CC: Valerie Egan, Borough Clerk
Robert Oostdyk, Borough Attorney

The following represents the Manager's report for the Borough Council meeting of December 10, 2018.

Credit Card Processing – Along with our CFO and Tax Collector, I am reviewing a proposal from MuniPay to provide credit card and e-check processing services to the Borough. The service would enable those settling Borough obligations the option to pay via credit card or e-check. Under the program, card and e-check processing fees would be borne by the user and not absorbed by the Borough. If all goes as expected, a resolution to authorize the service with MuniPay will be on the agenda for the first Borough Council meeting in January, with implementation expected before the end of first quarter 2019. Attached to this report is MuniPay's proposal.

Beach Project – DPW Director Mark Prusina's project update is attached to this report. As noted in Mark's report, the next update will be December 20th.

Paving and Sidewalk Projects – Poor weather conditions continue to delay the paving for Midvale and Pocono Roads and the sidewalk repair / replacement scheduled for Morris Ave. After meeting with our DPW team, it is agreed that the best course of action will be to delay the work until after the winter months. Continuing with the project during the cold weather months would likely produce subpar results and the material failing before the expected end of life.

Current Fund – Fund Balance – Transfer to Trust Account – As per the attached memo from our CFO, I am recommending that the \$19,856.17 remaining in the 2017 budget line item Reserve for Snow Removal be transferred to the Storm Recovery Trust Account. The other items mentioned in the memo will be addressed during the budget process. Attached to this report is the Statement to Operations and Change in Fund Balance spreadsheet that is mentioned in the memo.

Wishing everyone a happy and healthy holiday season and new year.

Mitchell

BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitchell Stern, Borough Manager

SUBJECT: Current Fund – Fund Balance

DATE: December 6, 2018

CC: Finance Committee

Attached please find the comparative Statement of Operations and Change in Fund Balance Schedule for 12/31/2017 audited and 12/31/2018 estimated amounts.

Based on policy established by the Finance Committee with regards to trust accounts (current fund balance must be at least \$1,600,000 at year end, and the amount being considered for transfer to the trust account must be in the reserve budget), I submit the following:

Storm Recovery Trust Account - There is \$19,856.17 remaining in the reserve budget line item for snow removal. I am recommending that this amount be transferred to the Storm Recovery Trust Account. The current balance in the Storm Recovery Trust is \$131,401.18 (prior to the above amount being added), with a targeted amount of \$300,000.00.

Accumulated Absences Trust Account – The balance stands at \$40,000.00. The amount shown in the User Friendly Budget at 12/31/2017 was \$52,666.83. I think that \$10,000 should be budgeted again in 2019 to increase this balance.

The Liability Insurance Trust balance is \$50,000, which is at the targeted amount.

The Reserve for Tax Appeals on the Current Fund trial balance is \$432,858.17, which is earmarked for the future payments on the Fairfield Industries appeal. I do not think that any additional funds should be transferred from fund balance to the Reserve for Tax Appeals at this time. I think \$100,000.00 should be appropriated in the 2019 budget for this reserve.



Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes			
Current Fund			
Comparative Statement of Operations and Change in Fund Balance			
	Audited		Estimated
	12/31/17		12/31/18
<u>Revenue and Other Income Realized</u>			
Fund Balance Utilized	\$1,028,400.00		\$1,564,338.00
Miscellaneous Revenue Anticipated	\$1,274,875.72		\$1,240,000.00
Receipts from Delinquent Taxes	\$399,875.38		\$205,388.00
Receipts from Current Taxes	\$30,716,658.64		\$31,505,000.00
Nonbudget Revenue	\$104,061.05		\$114,000.00
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	\$127,044.43		\$173,920.06
Cancellation of:			
Tax Overpayments	\$5,559.45		\$16,780.08
Due to State of New Jersey:			
Marriage License Fees	\$25.00		\$0.00
Construction Code Surcharge Fees	\$8.00		\$0.00
Interfunds Returned	\$355,673.51		\$0.00
Total Income	\$34,012,181.18		\$34,819,426.14
<u>Expenditures</u>			
Budget and Emergency Appropriations:			
Municipal Purposes	\$7,397,408.75		\$7,952,898.27
County Taxes	\$3,450,606.14		\$3,560,015.38
Local District School Tax	\$21,139,353.00		\$21,626,484.00
Reserve for Tax Appeals	\$200,000.00		\$464,073.11
Refund of Prior Year Revenue	\$2,000.00		\$0.00
Total Expenditures	\$32,189,367.89		\$33,603,470.76
Excess in Revenue/Statutory Excess to Fund Balance	\$1,822,813.29		\$1,215,955.38
<u>Fund Balance</u>			
Balance January 1	\$1,628,624.16		\$2,423,037.45
	\$3,451,437.45		\$3,638,992.83
Decreased by:			
Utilization as Anticipated Revenue	\$1,028,400.00		\$1,564,338.00
Balance December 31	\$2,423,037.45		\$2,074,654.83



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CREDIT CARD PROCESSING PROPOSAL

Prepared for: The Borough of Mountain Lakes, NJ

Prepared by: Stacy Perry

Contact information:

sperry@municipipay.com



Thank you for considering MunicipiPAY as your business partner for your electronic payment processing needs. We are a company dedicated to providing cost-effective, efficient processing solutions customized to fit our business partners' individual needs.

MunicipiPAY is a customizable electronic payment processing solution located in Portland, ME designed specifically for the government, education and utility industries. By utilizing a convenience fee program, MunicipiPAY allows government entities to offer their citizens the convenience of making payments via credit/debit cards while preventing the municipality from paying the processing fees associated with card acceptance. Today more than 1700 municipalities utilize MunicipiPAY.

MunicipiPAY automatically calculates the convenience fee amount, captures the total amount due in one card swipe/entry, and then aggregates the municipality funds and the convenience fee for authorization and settlement within multiple departments. The City will be completely insulated from the convenience fee collection. The only fees assessed are those that are paid by the cardholder who chose to pay with a credit card, debit card or ACH. We are also offering the Borough a retail model if you chose.

MunicipiPAY understands the unique needs of New Jersey collectors. We process for an estimated 200 New Jersey Municipalities. 18 of which are mutual customers of Municipal Software.

We are pleased to be able to offer you the following pricing structures:

MunicipiPAY Pricing (fees passed onto the card holder or check writer):

- Visa/MasterCard/Discover Volume 2.65%
- Amex – 2.65%
- Minimum fee: \$3.00
- Online ACH Payments – Flat fee of \$1.50

Retail Pricing (Fees Absorbed by the Town):

- Visa/MasterCard/Discover Volume 2.65%
- Amex – 2.65%
- \$12 per year regulatory fee

Equipment:

- USB Card Reader - \$85.00 per reader (MunicipiPAY)
-

BOROUGH OF MOUNTAIN LAKES
Department of Public Works
55 Pocono Road
Mountain Lakes, New Jersey
07046

Birchwood Beach Renovation Project
Project Progress Report # 1
November 29, 2018

Current Tasks

1. A special meeting of the Public Works Committee was held on November 9, 2018 in which the details of the Birchwood Beach Renovation Project were reviewed and committee comments received. (see attached meeting minutes-Thank You Audrey)
2. Consensus was reached on a project budget of \$250,000 as well as the renovation plans as presented. (see attached confirmed project budget)
3. Permission to proceed with project was granted.
4. Bill Ryden provided the building footing drawing detail for submittal to ML Building Department.
5. Construction Permit was filed with the ML Building Department on 11/19/18 and permit posted on job site.
6. Concrete demolition began on 11/10/18 and is near completion.
7. Electrical Contractor has submitted wiring drawings to the ML Building Department and is in the process of filing permit.
8. Plumbing Contractor has submitted riser drawings and is in the process of filing permit.
9. Architectural drawings, necessary for building permit, will be created and sealed by Jeff Schlecht of RSC Architects. The cost of the sealed detailed drawings for this project is \$1500.
10. ML Building Department inspected footing forms and approved.
11. Foundation footings and walls have been installed.
12. A new two inch copper water service is in the process of being installed.
13. A new sanitary sewer lateral is in the process of being installed.
14. Concrete and steel disposal will be completed by 12/5/18.

Upcoming Tasks (*Weather Conditions Permitting*)

1. Back-fill footings and rough grade interior of building.
2. Rough plumbing to be installed below grade and installation of radiant heat coils below floor slab to be completed. (inspection required)
3. Installation of conduit for new electrical sub-panel below slab floor. (inspection required)
4. Pending submittal and approval of architectural drawings, installation of concrete slab floor and concrete block walls. (inspections required)
5. Install door frames.
6. Framing and roof sheathing of roof structure. (inspection required)
7. Installation of roof.

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MuniciPAY Team
(877) 590.5097

support@municipay.com
sales@municipay.com





What is a Service/Convenience Fee?

Answer: Credit Card Association rules allow government and education entities to assess a Service/Convenience fee on transactions paid via credit card.

The Card Associations require that this fee be processed as a separate transaction so the fee amount is clearly identified to the Cardholder.

The fee amount must be disclosed to the Cardholder prior to completing the transaction and the option to decline the fee and use an alternate form of payment (cash or check) must be given.

Are there any processing fees to the Municipality?

Answer: No. All Service/Convenience Fees are paid by the individual consumer who chooses to use their credit card for payment.

There are no set-up fees, monthly fees, or processing fees assessed to the municipality when a Service / Convenience Fee Program is utilized.

Is this a secure solution?

Answer: Yes! MuniPAY is a certified Level II PA-DSS Service Provider. MuniPAY meets all PA-DSS (Payment Application – Data Security Standards) guidelines. MuniPAY's secure gateway significantly reduces or eliminates the exposure to the municipality for the storage and/or transmission of cardholder data.

Who is eligible to participate in this program?

Answer:

- Local, state and federal courts of law that administer and process court fees, alimony and child support payments
- Government entities that administer and process local, state and federal fines
- Local, state and federal entities that engage in financial administration and taxation
- Local Government Services – Auto (DMV), Property Taxes, Utilities, Parks & Recreation, Fish & Game, Court & Bond Fees, and more
- State elementary and secondary schools for tuition, related fees and school-maintained room and board
- State colleges and universities, professional schools, junior colleges for tuition, related fees and school-maintained room and board.

What cards can be accepted for payment?

Answer: Visa, MasterCard, American Express, and Discover all allow a Service/Convenience fee for government and education entities.

What type of reporting is available?

Answer: MuniPAY offers real-time, detailed reporting. Municipality's are able to view reports separated by user, departments, payment items, and daily settlement reconciliation. MuniPAY can also handle cash and check reporting options, and can be integrated with the municipality's current accounting software.

How long does it take to receive funds?

Answer: Funds will be deposited into the municipality's account(s) within 2 business days for all credit/debit card transactions and 3 business days for ACH transactions.

What is the advantage of using MuniPAY?

Answer:

1. The municipality is completely insulated from Service/Convenience Fee collection. MuniPAY handles the collection of the Service/Convenience Fee and automates the payment of municipality transactions.
2. Capable of supporting separate deposit accounts based on sale items or multiple deposit accounts for individual departments.
3. Increased, expedited cash flow. Funds are deposited directly to municipality's account(s) on 2nd business day after transaction date.
4. Detailed Transaction Reporting.
5. Municipality is able to offer more payment options to their citizens.

How long does it take to implement MuniPAY?

Answer: Depending on the individual needs of the municipality, the number of depository accounts, and complexity of their inventory list and/or fee schedule, this time frame may vary. MuniPAY is committed to completing implementation as quickly as possible. Typical implementation takes 1–2 weeks.



Summary

This office and the resources of this Department have been completely dedicated to the timely progress of the project. Daily job meetings are held on site along with timely site visits from our Building Department and Borough Engineer. The coordination of the various contracted services have been excellent, all fantastic project team members.

Careful selection of materials and timely procurement have allowed us to continue an aggressive project schedule. We are hoping for favorable weather for the next few weeks leading us to the holidays. At this current pace, we feel that the building structure will be "buttoned-up" prior to the onset of real winter weather.

During the winter months we will be submitting for your approval, site plans for exterior details as well as ADA compliance, outdoor showers, venue entrance, and other site improvements.

Next progress report will be presented at the 12/20/18 Public Works Committee meeting.

I look forward to your comments and questions regarding this project.

Respectfully Submitted;

Mark Prusina

RESOLUTION AND ORDINANCE REVIEW FOR THE DECEMBER 10, 2018 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R169-18, Authorization for a transfer of appropriations - Current Fund. – this resolution authorizes the transfer of \$20,500 in funds from and to several line items in the Salary and Wages and Other Expenses Account. The need to transfer funds between accounts is necessary due to higher than expected expenses and unanticipated needs during the year. The resolution has been requested by the Borough CFO in consultation with the Borough Manager. A complete explanation of the transfers is attached.

ORDINANCES

Final Hearing of Ordinance 8-18, Regulating Door to Door Solicitation – this ordinance amends the current solicitation ordinance and establishes a “Do Not Solicit” list. The ordinance puts in place an application process for door to door solicitation. The ordinance also establishes a registration process through the Municipal Clerk’s office for residents who do not wish to have solicitors at their homes. The “Do Not Solicit” list will be distributed to all entities that register to solicit in the Borough. The ordinance update has been brought forward to bring the Borough’s solicitation ordinance into compliance with current court decisions.

If there are any questions prior to the meeting, please feel free to contact me.

BOROUGH OF MOUNTAIN LAKES

ORDINANCE 8-18

**AN ORDINANCE AMENDING CHAPTER 177 OF THE REVISED GENERAL ORDINANCES OF
THE BOROUGH OF MOUNTAIN LAKES, REGULATING DOOR TO DOOR SOLICITATION,
AND ESTABLISHING A "DO NOT SOLICIT" LIST**

BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1 Chapter 177 of The Revised General Ordinances of the Borough of Mountain Lakes shall be amended and retitled "Solicitation" and shall read, in its entirety, as follows:

Chapter 177

Solicitation

§ 177-1 Definitions.

As used in this article, the following terms shall have the meanings indicated:

PERSON

An individual, organization, firm, partnership, corporation, company, association, church, religious denomination, society, class, league or other entity or group.

SOLICIT and SOLICITATION

Offering goods or services for sale or making sales and delivering articles door to door to purchasers, or the request, directly or indirectly, for money, property, financial assistance, or other things of value, including for a charitable and philanthropic purpose. The word "solicitor" shall not include salespersons calling on retail merchants. Solicitation shall be deemed to be complete when made, whether or not the person making the same receives any contribution.

§ 177-2 Registration required.

It shall be unlawful to solicit within the Borough of Mountain Lakes without first registering with the Borough Clerk on a form to be provided by the Borough Clerk which shall indicate the identification of the individual or individuals soliciting, the planned date or dates, time, and place where the solicitation will occur. The registration shall be effective for the calendar year in which it is completed. The registrant shall be responsible for updating the Borough Clerk with any changes to the dates, times, and place where the solicitation will occur throughout the calendar year. A copy of the "do not solicit" list shall be provided to every person registering with the Borough Clerk. Anyone engaged in solicitation shall have proof of registration and shall have personal identification outwardly visible on their person at all times while soliciting in Mountain Lakes. No solicitation shall commence before 10:00 a.m. and solicitation shall end no later than 9:00 p.m.

§ 177-3 Inclusion of property on list.

Any person who owns or rents property within the Borough may register such property to be included on the "do not solicit" list by registering through the Borough Clerk's office.

§ 177-4 Maintenance of list.

Maintenance of the "do not solicit" list shall be as follows:

A. The "do not solicit" list shall be maintained by the Borough Clerk. The list shall be available through the official Borough website.

B. The "do not solicit" list shall consist solely of property addresses and shall include no further identifying information concerning the ownership of each property.

C. The Tax Assessor shall notify the Borough Clerk of any change in ownership of property within the Borough. The Borough Clerk shall remove from the "do not solicit" list any property which has changed ownership.

D. Other than by sale of property, a property, once listed, may only be removed from the list by submitting a written request to the Borough Clerk.

§ 177-5 Duties of Borough Clerk.

The Borough Clerk shall provide a copy of the "do not solicit" list to any person notifying the Borough Clerk's office pursuant to this article of his/her intention to engage in soliciting within the Borough. The failure of the Borough Clerk to provide the "do not solicit" list to such person or the failure of such person to have received a copy of the "do not solicit" list from the Borough Clerk shall not provide a defense to the requirement of having in his/her possession a copy of the updated "do not solicit" list.

§ 177-6 Solicitation at listed properties prohibited.

It shall be unlawful to solicit at any property listed on the "do not solicit" list.

§ 177-7 Exemptions.

The prohibition in this article shall not apply to an individual visiting a property where the owner or occupant of such property has directly or implicitly indicated to the solicitor, through prior interaction, that his/her visit would be welcomed. The burden of persuasion shall be on the person claiming this exemption.

§ 177.08 Suspension of solicitation privileges.

A person found by the Borough Clerk to have engaged in solicitation on a property listed on the "do not solicit" list shall, after notice and an opportunity to be heard, have his or her right to solicit and the right of any person for which he or she was employed while soliciting within the Borough suspended for a period of 30 days for a first offense, 60 days for a second offense, and indefinitely after a third offense. The individual shall have a right to appeal the suspension to the Borough Council, which shall hear the appeal at its next regularly scheduled meeting. The suspension shall be in addition to any other penalties for violation which may be imposed by the Municipal Court.

§ 177.09 Registration Fee.

There shall be a fee of \$25.00 per person for each registration as a solicitor. Registration and the payment of this fee shall be required on an annual basis and all registrations shall expire at the end of the calendar year.

Section 2. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced: 11/7/2018

Adopted:

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Happer												
Holmberg												
Horst												
Korman												
Shepherd												
Barrett												
Barnett												

Valerie A. Egan, Municipal Clerk

Lauren Barnett, Mayor

LEGAL NOTICE OF FINAL ADOPTION

NOTICE is hereby given that the above Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Mountain Lakes, in the County of Morris, State of New Jersey, held in the municipal building on the 7th day of November 2018, and the same came up for final passage at a meeting of the said Borough Council on the 10th day of December 2018 at which time, after persons interested were given an opportunity to be heard concerning said ordinance, the same was passed and will be in full force in the Borough according to law. By order of the Borough Council of the Borough of Mountain Lakes, County of Morris and State of New Jersey.

Valerie A. Egan, Municipal Clerk

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 168-18

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **December 10, 2018** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on December 10, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 12/10/2018 For bills from 11/23/2018 to 12/06/2018

Check#	Vendor	Description	Payment	Check Total
15047	3861 - SYNCB/AMAZON	PO 19600 ENVIRONMENTAL COMMISSION: BAT HOUSE	175.06	175.06
15048	102 - ANDERSON & DENZLER ASSOC., INC	PO 19771 OCTOBER 2018 PROFESSIONAL SERVICES	160.10	
		PO 19771 OCTOBER 2018 PROFESSIONAL SERVICES	560.35	
		PO 19771 OCTOBER 2018 PROFESSIONAL SERVICES	3,865.70	
		PO 19771 OCTOBER 2018 PROFESSIONAL SERVICES	480.30	5,066.45
15049	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 19453 PROJECT# 1843a- ARCH. SERVICES - PU	450.00	450.00
15050	369 - B & R UNIFORMS	PO 19682 POLICE: CUSTOM ARM PATCHES	775.00	775.00
15051	3828 - BOROUGH OF MADISON	PO 19746 OCTOBER 2018 IT SERVICES	1,215.00	1,215.00
15052	542 - CAIN & SONS FIRE EQUIPMENT, INC	PO 19728 POLICE: RECHARGE OF FIRE EXTINGUISH	45.00	
		PO 19743 FIRE DEPT: FIRE EXTINGUISHER SERVIC	69.50	114.50
15053	3650 - CARA FOX	PO 19730 REIMBURSEMENT: NJLOM 2018	279.09	279.09
15054	440 - CDW GOVERNMENT	PO 19596 POLICE: COMPUTER	737.28	
		PO 19587 COMPUTER FOR TENNIS FOBS	624.08	1,361.36
15055	2196 - CHRISTINA WHITAKER	PO 18459 2018 HEALTH BENEFITS REIMBURSEMENT	832.83	832.83
15056	3184 - CONSTELLATION NEWENERGY, INC	PO 19781 OCT/NOV 2018 STREET LIGHTING: CUST#	572.66	572.66
15057	3927 - CORELOGIC	PO 19572 REFUND OF 2018 PRE-PAID TAXES	4,950.84	4,950.84
15058	431 - COUNTY CONCRETE CORP.	PO 19619 DPW - DRAINAGE PROJECTS	685.00	685.00
15059	2396 - COUNTY WELDING SUPPLY CO.	PO 19390 DPW - EQUIPMENT & TOOLS - BLANKET	157.19	157.19
15060	568 - DA-LOR SERVICE CO. INC.	PO 19446 DPW - BUILDING MAINTENANCE	880.65	880.65
15061	653 - GANNET NEW JERSEY NEWSPAPERS	PO 19588 CLERK: ADVERTISING - BLANKET	150.24	
		PO 19759 TAX COLLECTOR ADVERTISING: ACCT# AS	246.56	396.80
15062	506 - DAN COMO & SONS, INC	PO 19436 SOLID WASTE - LEAF & BRUSH REMOVAL	2,130.00	2,130.00
15063	3884 - DECOTIIS, FITZPATRICK, COLE & GIBLI	PO 19745 OCT 2018 - LABOR ATTORNEY PROFESSIO	3,933.93	3,933.93
15064	3367 - NEW JERSEY EZ PASS	PO 19387 POLICE: TOLLS - 2018 BLANKET	1.00	1.00
15065	3109 - FERRIERO ENGINEERING, INC	PO 19690 GRUNDENS POND PROPOSAL / PROJECT NO	3,300.00	
		PO 19786 CLIENT NO: ML100 / PROJECT ID: 12ML	248.00	3,548.00
15066	3827 - GROFF TRACTOR NEW JERSEY, LLC	PO 19694 DPW - EQUIPMENT REPAIR	439.06	439.06
15067	849 - GOLD TYPE BUSINESS MACHIINES	PO 19401 POLICE DEPT: LAPTOP SYSTEMS - NJ ST	25,725.40	
		PO 19683 POLICE: INFO-COP ANNUAL LICENSES	2,100.00	27,825.40
15068	920 - HAMILTON FARMS	PO 19760 2018 TREE LIGHTING DECORATIONS	313.78	313.78
15069	503 - HERBERT J. COHRS	PO 18447 2018 HEALTH BENEFITS REIMBURSEMENT-	1,494.99	1,494.99
15070	3817 - IL TORRENTE PIZZA	PO 19621 DPW - EMERGENCY MEALS - BLANKET	15.74	15.74
15071	1000 - INSTITUTE FOR PROFESSIONAL DEV	PO 19736 DPW - TRAINING & EDUCATION	125.00	125.00
15072	3393 - INT'L ASSOC OF LAW ENFORCEMENT FIRE	PO 19763 POLICE: MEMBERSHIP DUES	55.00	55.00
15073	859 - JCP&L	PO 19729 MASTER ACCT#200 000 020 764/BILL DA	192.80	
		PO 19780 ACCT#100 050 702 156 - BILL PRD: OC	5.64	
		PO 19779 ACCT#100 075 505 725 - BILL PRD: 1	3.15	201.59
15074	1062 - JOHNNY ON THE SPOT, LLC	PO 19487 POLICE: Halloween Safety Zone - POR	195.00	
		PO 19486 SEPT/OCT 2018 - CUST ID# 014738 - P	85.00	
		PO 19589 OCT/NOV 2018 - CUST ID# 014738 - PO	85.00	
		PO 19663 NOV 2018 - CUST ID# 014738 - PORT-A	271.90	
		PO 19662 NOV 2018 - CUST ID# 014738 - PORT-A	160.00	
		PO 19706 NOV 2018 - CUST ID# 014738 - PORT-A	85.00	881.90
15075	4002 - KAREN BRENNFLECK	PO 19761 REIMBURSEMENT: WALMART	94.69	94.69
15076	1082 - KIWANIS AMBULANCE SERVICE	PO 18950 2018 KIWANIS AMBULANCE SERVICE FIRS	3,750.00	3,750.00
15077	3996 - LARRY BAKER CONSTRUCTION, LLC	PO 19734 BEACH PROJECT RENOVATION - BIRCHWOO	5,100.00	5,100.00
15078	2434 - LASSER HOCHMAN, LLC TRUST ACCOUNT	PO 19772 STATE APPEAL TAX REFUND FOR FAIRFIE	216,429.09	216,429.09
15079	3802 - LYLE SIGNS, INC	PO 17606 STREET SIGN REPLACEMENT - PHASE 2 -	2,940.60	2,940.60
15080	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 19754 OCTOBER 2018 PROFESSIONAL SERVICES	123.92	123.92
15081	2308 - MCNERNEY & ASSOCIATES, INC.	PO 19790 NOV 2018 TAX APPEALS	4,000.00	4,000.00
15082	3926 - MITCHELL STERN	PO 19783 REIMBURSEMENT: 2018 LEAGUE	180.64	180.64
15083	3648 - MONMOUTH TELECOM	PO 19770 DECEMBER 2018 TELEPHONE SERVICES /	1,927.45	1,927.45
15084	2768 - MORRIS COUNTY CLERK'S OFFICE	PO 19791 RECORDING FEE - NORDA ESSENTIAL OI	8.00	8.00
15085	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 19737 SOLID WASTE TIPPING FEES - SEPTEMBE	9,585.39	9,585.39
15086	1311 - MORRIS CTY TREASURER	PO 18903 MORRIS COUNTY COMMUNICATIONS DISPAT	26,597.42	26,597.42
15087	1371 - MTN. LAKES BOARD OF EDUCATION	PO 19750 DECEMBER 2018 MTN LAKES SCHOOL DIST	1,739,372.20	1,739,372.20
15088	1472 - MURPHY, MCKEON P.C.	PO 18917 2018 RETAINER FEES - BLANKET	4,166.66	
		PO 19766 NOVEMBER 2018 PROFESSIONAL SERVICES	3,270.00	7,436.66
15089	1435 - NAZZARENO MOSCARINI	PO 18410 2018 HEALTH BENEFITS REIMBURSEMENT	747.51	747.51
15090	881 - NCX	PO 19212 BLANKET: 2018 DNS HOSTING / ACCT# G	21.95	21.95
15091	1562 - NJLM	PO 19741 ADDITIONAL EDUCATIONAL PUBLICATIONS	48.00	48.00
15092	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 19789 NOVEMBER & DECEMBER 2018 DENTAL PR	5,509.00	5,509.00
15093	1754 - NORTHEAST COMMUNICATIONS, INC.	PO 19704 FIRE DEPT: PAGER/SUPPLIES	267.00	267.00
15094	2968 - OPTIMUM	PO 18919 DPW: ACCT# 07876-414565-01-0 - BLAN	10.67	10.67

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 12/10/2018 For bills from 11/23/2018 to 12/06/2018

Check#	Vendor	Description	Payment	Check Total
15095	2968 - OPTIMUM	PO 18920 DPW INTERNET SERVICES ACCT# 07876-6	112.54	112.54
15096	3173 - OPTIMUM	PO 18918 FIRE: ACCT# 07876-603439-01-8 CABLE	70.62	70.62
15097	1620 - OTC BRANDS, INC	PO 19659 2018 TREE LIGHTING EXPENSES - ACCT#	216.81	216.81
15098	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 19765 OCTOBER 2018 PROFESSIONAL SERVICES	1,588.75	1,588.75
15099	3888 - PLANET TECHNOLOGIES, INC	PO 19624 QUOTE: 9/18/18 - AOS-G AGREEMENT	4,080.24	4,080.24
15100	3641 - FERGUSON ENTERPRISES, INC # 417592	PO 19697 WATER DEPARTMENT - TREATMENT OF WEL	113.86	113.86
15101	3999 - PRECISION RENTAL, LLC	PO 19777 BIRCHWOOD BEACH RENOVATION PROJECT	3,920.00	3,920.00
15102	3785 - PROPAC, INC.	PO 19712 POLICE DEPT: CERT SUPPLIES - QUOTE#	877.40	877.40
15103	3890 - RDC DESIGN GROUP, LLC	PO 19721 CONTRACT AGREEMENT - WEB MAINTENANC	3,060.00	
		PO 19747 2018-Go Daddy SSL 1 Year Renewal	74.99	
		PO 19744 2018 Go Daddy 3GB VPS Renewal, Secu	924.83	4,059.82
15104	3990 - RICH TREE SERVICE, INC.	PO 19579 SHADE TREE - PRUNE & REMOVE	26,750.00	
		PO 19622 SHADE TREE - PRUNE & REMOVE - BLANK	175.00	26,925.00
15105	417 - RON CARROLL	PO 19735 WATER DEPARTMENT - FEES/PERMITS/DUE	72.33	72.33
15106	3499 - ROUTE 23 AUTOMALL, LLC	PO 19368 CODE ENFORCEMENT/BLDG DPT VEHICLE -	22,947.00	22,947.00
15107	3695 - RT 23 PATIO & MASON CENTER, LLC	PO 19695 MIDVALE PARK IMPROVEMENTS	1,075.00	1,075.00
15108	1948 - SHEAFFER SUPPLY, INC.	PO 19673 DPW - EQUIPMENT & TOOLS - BLANKET	27.80	27.80
15109	114 - SOLITUDE LAKE MANAGEMENT	PO 18916 2018 LAKE MANAGEMENT - BLANKET - CU	5,747.00	5,747.00
15110	3944 - STEVEN M. GLUCK	PO 19769 REIMBURSEMENT FOR LEAGUE	490.26	490.26
15111	253 - THOMAS BARBATO	PO 18446 2018 HEALTH BENEFITS REIMBURSEMENT-	846.75	846.75
15112	3941 - TOPOLOGY NJ, LLC	PO 19467 PROFESSIONAL SERVICE AGREEMENT FOR	7,902.02	7,902.02
15113	2536 - UNUM LIFE INSURANCE COMPANY	PO 18947 UNUM - STD/LTD / LIFE INSURANCE -	3,087.58	3,087.58
15114	3752 - VALERIE A. EGAN	PO 19768 REIMBURSEMENT FOR LEAGUE	189.97	189.97
15115	2186 - W.E. TIMMERMAN CO., INC	PO 19641 DPW - EQUIPMENT REPAIR - SWEEPER	1,541.21	
		PO 19641 DPW - EQUIPMENT REPAIR - SWEEPER	2,000.00	3,541.21
TOTAL				2,170,919.97

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED			4,950.84	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	8,082.66			
01-201-20-101-020	COMMUNICATION ADV. COMM. - OTHER EXPENSE	3,134.99			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	48.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	619.30			
01-201-20-140-020	COMPUTER SERVICES	5,548.69			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	254.56			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	16,959.34			
01-201-20-165-020	ENGINEERING SERVICES	7,165.70			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	123.92			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	490.26			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	12,518.66			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	4,612.28			
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	26,597.42			
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	877.40			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	407.12			
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	3,750.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	3,299.19			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	26,925.00			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	11,419.89			
01-201-26-306-020	Recycling Tax	295.50			
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	175.06			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	625.28			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	6,433.90			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	201.59			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	572.66			
01-201-31-440-020	TELECOMMUNICATIONS	1,927.45			
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			1,739,372.20	
01-260-05-100	DUE TO CLEARING			0.00	2,103,817.95

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-275-55-000-000	RESERVE FOR TAX APPEALS			216,429.09	
TOTALS FOR	Current Fund	143,065.82	0.00	1,960,752.13	2,103,817.95
02-200-40-700-340	Clean Communities Grant			2,000.00	
02-260-05-100	DUE TO CLEARING			0.00	2,000.00
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	2,000.00	2,000.00
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			10,719.08	
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17			3,188.60	
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18			50,287.70	
04-260-05-100	DUE TO CLEARING			0.00	64,195.38
TOTALS FOR	General Capital	0.00	0.00	64,195.38	64,195.38
05-201-55-520-520	Water Operating - Other Expenses	746.54			
05-260-05-100	DUE TO CLEARING			0.00	746.54
TOTALS FOR	Water Operating	746.54	0.00	0.00	746.54
07-201-55-520-520	Sewer Operating - Other Expenses	160.10			
07-260-05-100	DUE TO CLEARING			0.00	160.10
TOTALS FOR	Sewer Operating	160.10	0.00	0.00	160.10



Total to be paid from Fund 01 Current Fund	2,103,817.95
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	2,000.00
Total to be paid from Fund 04 General Capital	64,195.38
Total to be paid from Fund 05 Water Operating	746.54
Total to be paid from Fund 07 Sewer Operating	160.10

	2,170,919.97

Checks Previously Disbursed

15046	NJ MOTOR VEHICLE COMMISSION	PO# 19784	CODE ENFORCEMENT VEHICLE TITLE	60.00	12/05/2018
15045	JEROME UHRIG	PO# 19297	REIMBURSEMENT	81.00	12/03/2018
218404	KANSAS STATE BANK		DECEMBER 1, 2018 - DPW TRUCK LEASE	1,090.00	12/01/2018

				1,231.00	

Total paid from Fund 01 Current Fund	1,171.00
Total paid from Fund 04 General Capital	60.00

	1,231.00

Total for this Bills List: 2,172,150.97

List of Bills - (1710101001002) Escrow - Developers - Checking**Developer's Escrow**

Meeting Date: 12/10/2018 For bills from 11/23/2018 to 12/06/2018

Check#	Vendor	Description	Payment	Check Total
5119	102 - ANDERSON & DENZLER ASSOC., INC	PO 19753 OCTOBER 2018 PROFESSIONAL SERVICES	1,527.30	1,527.30
5120	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 19762 OCTOBER 2018 PROFESSIONAL SERVICES	35.00	35.00
5121	3113 - PHILLIPS PREISS GRYGIEL LEHENY HUGH	PO 19755 OCTOBER 2018 PROFESSIONAL SERVICES	38.75	38.75
TOTAL				1,601.05

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	1,601.05
17-500-00-050-232	Atlantic Health System			160.10	
17-500-00-050-304	New Land Mt. Lakes, LLC.			198.85	
17-500-00-091-310	PULTE GROUP - ENCLAVE SITE INSPEC. FEE			1,207.10	
17-500-00-091-315	PULTE HOMES PLANNING BOARD APPLICATION			35.00	
TOTALS FOR	Developer's Escrow	0.00	0.00	1,601.05	1,601.05

Total to be paid from Fund 17 Developer's Escrow

1,601.05

1,601.05

List of Bills - (3310101001001) PROVIDENT BANK Recreation Trust

Meeting Date: 12/10/2018 For bills from 11/23/2018 to 12/06/2018

Check#	Vendor	Description	Payment	Check Total
5217	3997 - ALEX GOTTHELF	PO 19726 HPC REIMBURSEMENT	170.00	170.00
5218	3010 - JACKIE BAY	PO 19718 REIMBURSEMENT FOR SAILING EXPENSES	211.80	211.80
5219	4000 - KATHY PIZAR	PO 19757 DECEMBER HOLIDAY CONCERT FOR SENIOR	100.00	100.00
5220	1371 - MTN. LAKES BOARD OF EDUCATION	PO 19787 2018 Facility/Activity Scheduler Pr	235.50	235.50
5221	1371 - MTN. LAKES BOARD OF EDUCATION	PO 19788 2018 Community Ed Class Registratio	900.00	900.00
5222	3358 - SPORTS ENGINE, INC	PO 19785 ACCT# A00006610: 11/01/2018 - 11/30	233.50	233.50
TOTAL				1,850.80

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	PROVIDENT BANK			0.00	1,850.80
33-600-00-090-000	Recreation Trust Reserves			1,850.80	
TOTALS FOR	Recreation Trust	0.00	0.00	1,850.80	1,850.80

Total to be paid from Fund 33 Recreation Trust

1,850.80
=====

1,850.80

**RESOLUTION 169-18
BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

“RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS”

WHEREAS, there were excess appropriations to the 2018 Appropriation Budget for the Current Fund; and

WHEREAS, other appropriations are insufficient to meet current needs.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

FROM:		
ACCOUNT NO.	DESCRIPTION	AMOUNT
SALARY & WAGES:		
01-201-20-130-001	FINANCE	4,000.00
OTHER EXPENSES:		
01-201-26-290-020	STREETS & ROADS	16,500.00
TOTAL		\$20,500.00
TO:		
ACCOUNT NO.	DESCRIPTION	AMOUNT
SALARY & WAGES:		
01-201-26-290-001	STREETS & ROADS	16,500.00
OTHER EXPENSES:		
01-201-20-100-020	GENERAL ADMINISTRATION	2,000.00
01-201-31-436-020	STREET LIGHTING	2,000.00
TOTAL		\$20,500.00

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on December 10, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

BOROUGH OF MOUNTAIN LAKES
BUDGET TRANSFERS 2018
EXPLANATION OF TRANSFERS

Current Budget:

Funds Available

Finance S&W

The CFO did not become full time until 9/28/18 therefore, funds are available in this account.

4,000

Streets & Road O/E

After the last transfer resolution the storm emergency line item has a balance of \$42,773.12.

Funds are needed in Street & Roads S&W due to overtime for storms in 2018 that are over the 2018 overtime amount.

16,500

Funds Needed

Streets & Roads S&W

Funds are needed due to overtime for storms throughout the year. The amount budgeted for all overtime was \$50,000, the total overtime paid for storms so far is \$43,059.80. Other overtime costs incurred total \$34,120.18.

16,500

General Administration O/E

The special planner was charge to the general administration other expense budget however, no funds were budgeted for it. Funds are needed to make it through the end of the year

2,000

Street Lighting O/E

Based on the current usage the 2018 street lighting budget will need additional funds.

2,000



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 26, 2018
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 8, 2018 and posted in the municipal building.

Mayor Barnett called the meeting to order at 6:30 p.m. in the municipal building.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barrett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG

Mayor Barnett led the salute to the flag.

EXECUTIVE CLOSED SESSION

R164-18, Resolution providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

**Matters of, Litigation: Affordable Housing Settlement
Purchase/lease of property – Mountain Lakes Club**

Motion: Barrett

Second: Shepherd

Vote: All ayes

Motion to come back to regular session: Barrett

Second: Horst

Vote: All ayes

Mr. Oostdyk explained what was discussed in executive session.

COMMUNITY ANNOUNCEMENTS

Mayor Barnett stated that the County has finally certified the elections. She congratulated Mr. Happer, Audrey Lane and Tom Menard for being elected to Council. She thanked Nancy duTertre, Andrew Schinder and Matt DeSantis for running for Council. She congratulated resident and former Mayor Steven Shaw for being elected as a member of the Morris County Chosen Board of Freeholders. The first annual Will Power Turkey Trot took place on Thanksgiving organized by the Oliver family as a fund raiser for type 1 diabetes research. Mayor Barnett mentioned that the League of Municipalities was held the week of November 14th. Members of the staff and council attended. The Tree lighting will be held at 5pm on Dec 1st. The annual Menorah lighting will be held on December 2nd at 5pm both at Kaufman Park. The Health Dept. will be holding the annual rabies clinic on December 8th at the Fire Dept. from 9-10am. Boats are due off racks and rings by December 15th. The Fire Dept. is having an adopt a hydrant program.

SPECIAL PRESENTATIONS

Halloween event presentation by Lauren Brickner-McDonald

Ms. Brickner-McDonald came before the Council to speak about the Halloween event. She thanked Chief Bennett and Sgt. Benitez. He stated that the Cert team picked up the candy from the Library. She also thanked John Lester and Art Muti for their help. She thanked the Koys for the live music. The numbers of attendees was about the same as last year, 1310.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

Affordable Housing Advisory Committee Report: Status on ML Fair Share Housing Plan & Activities



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 26, 2018
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

Blair Bravo from the Affordable Housing Committee gave a power point presentation regarding the Mountain Lakes Fair Share Housing plan. She introduced the Committee members. The presentation reported on the activities of the committee from 2015 through 2018. The Borough has an obligation to build 17 affordable housing units. Eight of these units have either been built or have plans to be built. The remaining five the committee is recommending to have fulfilled with accessory apartments.

George Jackson, 20 Sherwood Drive, commented on making sure the zoning ordinances are drafted with density in mind.

Jake DeNooyer, 79 Lake Drive, asked if commercial entities will have to build residential developments or can they still be able to build commercial developments in the overlay zone. The answer was that commercial development can take place.

Steve Persy, 13 Center Drive, asked if the accessory apartments need to be ADA compliant. The answer was no. Only new construction needs to comply with ADA.

Audrey Lane, 31 Melrose Road, commented on the ADA compliancy.

PUBLIC COMMENT

Mayor Barnett opened the meeting to the public

Jeff Lehman, 32 Sherman, commented on the Pulte surety bond reduction resolution.

George Jackson, 20 Sherwood Drive, commented on the Pulte surety bond regarding the drainage system.

Sandy Batty, 15 Lockley Court, commented on the number of trees required for the Pulte development.

Jake DeNooyer, 79 Lake Drive, asked about the recordings of the meeting. He was told that he could request an audio copy of the meeting from the Clerk.

BOROUGH COUNCIL DISCUSSION ITEMS

Non-partisan elections

Mr. Holmberg led the discussion regarding Non-partisan elections. He stated that the issues in Mountain Lakes are not Republican or Democrat. He reviewed the number of Democrats and Republican voters in Mountain Lakes, which are similar, and the number of undeclared voters. He stated the he was not looking at changing the form of government, just going to non-partisan elections. A referendum question would have to be put on the ballot in November. The council members offered their opinions on the matter.

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Barnett opened the meeting to the public.

Linda Hyson, 2 Littlewood Court, stated that it was wonderful that people decided to run for the latest elections. She stated that elections in the past were uncontested. She thought that nonpartisan candidates would still bracket. She stated that the residents could still get to know the nonpartisan candidates. She said that she thinks that candidates get support from their party.

Pearl Ferdico, 250 Boulevard, read a statement from Jennifer Smith, 112 Briarcliff Road, who could not attend this evenings meeting, regarding nonpartisan voting. She stated that partisan politics have no place in Mountain Lakes. Her statement included the benefits of the party structure.

Marty Kane, 4 Pickwick Lane, stated that the council should consider the Hatch Act. Those employed by the Federal Government cannot run for office in partisan elections under the Hatch Act. Nonpartisan elections allow employees to run for office.

Audrey Lane 31 Melrose Road, stated that she spoke with residents who thought that Mountain Lakes already had nonpartisan elections. She stated that national campaigns can effect local elections.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 26, 2018
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

George Jackson, 20 Sherwood Drive commented on nonpartisan elections. He stated that he did not think there was a right or wrong answer. He stated that people don't want to register as a party. He stated that this effects the ability to get good people.

Mary Chelsen, 6 Gardner Road, President of the League of Women Voters, stated that there has not been a study on this topic. There can be a forum. She stated that if it's not broke, why fix it.

Tom Menard, 50 Bellville Road, stated that having a party support system helped him go through the election process.

Jake DeNooyer, 79 Lake Drive, stated that even if the Borough had nonpartisan elections there will still be Republicans and Democrats. He stated that there needs to be more data before making a decision on this matter.

ATTORNEY'S REPORT

Mr. Oostdyk spoke about the Solicitation Ordinance that will be on the agenda for adoption at the next meeting.

MANAGER'S REPORT

Mr. Stern reviewed his report. Topics included the beach projects and the municipal budget. A meeting will be held in December with Parsippany regarding the sewer billing issue.

ORDINANCES

None

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

R165-18, Authorization for the payment of bills

R166-18, Authorization of a reduction in the Pulte performance surety bond

R167-18, Authorization for an amendment for the Special Planner contract

***APPROVAL OF MINUTES**

Regular minutes of November 7, 2018, (Barrett, Holmberg, Horst not eligible)

Executive minutes of November 7, 2018, (Barrett, Holmberg, Horst not eligible)

***APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☐ Finance
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Property maintenance report

***BOARD AND COMMITTEE AND COMMISSION APPOINTMENTS**

Appointment of Brett Lane to the Shade Tree Commission with a term running through 12/31/20

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
NOVEMBER 26, 2018
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

Korman
Shepherd
Barrett
Barnett

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COUNCIL REPORTS

Mr. Holmberg stated that the Communications committee needs direction. Ms. Korman stated that Public Safety will meet on the 17th. Shade Tree is working on revising the Shade Tree ordinance. A question came up in Shade Tree regarding selling trees to residents. Ms. Horst stated that Woodlands is looking at foot traffic only, no bicycles, on certain trails.

ADJOURNMENT at 9:45 P.M.

Motion made by Councilmember Happer, second by Councilmember Barrett to adjourn the meeting at 9:45 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

Valerie A Egan Borough Clerk