



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT THE MUNICIPAL BUILDING, 400 BOULEVARD, MOUNTAIN LAKES NJ**

FEBRUARY 26, 2018

EXECUTIVE SESSION BEGINS AT 7:30 PM

PUBLIC SESSION BEGINS AT 8:00 PM

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk. Notice of this meeting has been sent to The Citizen, the Morris County Daily Record and The Star Ledger and posted on the bulletin board in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) R65-18, Authorization to enter into an Executive Session

Matters of Attorney Client Privilege, Kings Mountain Lakes and Contract, Sewer services contract with Parsippany

5) COMMUNITY ANNOUNCEMENTS

6) SPECIAL PRESENTATIONS

Sunrise Senior Living Facility

7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

8) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

9) BOROUGH COUNCIL DISCUSSION ITEMS

10) ATTORNEY'S REPORT

11) MANAGER'S REPORT

a) 2018 budget progress

12) ORDINANCES

a) Introduction

1. Ordinance 1-18, Signs

ORDINANCE AMENDING CHAPTER 245 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND REGULATING SIGNS WITHIN THE BOROUGH

2. Ordinance 2-18, Appointment of student members to committees

ORDINANCE AMENDING CHAPTER 9 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND PROVIDING FOR THE APPOINTMENT OF STUDENT MEMBERS TO BOROUGH COMMITTEES AND COMMISSIONS

3. Ordinance 3-18, COLA

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT THE MUNICIPAL BUILDING, 400 BOULEVARD, MOUNTAIN LAKES NJ**

FEBRUARY 26, 2018

EXECUTIVE SESSION BEGINS AT 7:30 PM

PUBLIC SESSION BEGINS AT 8:00 PM

b) Adoption

1. None

13) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

14) *RESOLUTIONS

R66-18, Authorization to pay bills

R67-18, Authorization to execute a Community Stewardship Incentive Program Grant

R68-18, Assignment of Kings Mountain Lakes Developer's Agreement to Pulte Homes

R69-18, QPA Appointment

R70-18, USDA Goose management contract

R71-18, Transfer

R72-18, LOSAP

15) *APPROVAL OF MINUTES

Regular minutes

February 12, 2018, (All eligible)

16) *BOARD, COMMITTEE AND COMMISSION APPOINTMENTS

a) Nick Coppola to the Planning Board as the Environmental Commission Representative with a term running concurrent with his Environmental Commission term through 12/31/2019

b) Nancy deTertre to the Planning Board as a Class IV member with a term running through 12/31/2021

c) John Horan to the Planning Board as Alternate #1 with a term running through 12/31/19

17) *APPROVAL OF REPORTS FOR FILING (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Fire Department
- ☐ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Code Enforcement/Property maintenance report

18) COUNCIL REPORTS

19) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT THE BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

JUNE 13, 2016

EXECUTIVE CLOSED SESSION – BEGINS AT 7:30 PM

PUBLIC SESSION – BEGINS AT 8:00 PM

20) NEXT STEPS AND PRIORITIES

21) ADJOURNMENT

Resolution 65-18
RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- ☒ Matters made confidential by state, federal law or rule by court
- ☐ Matters in which the release of information would impair the right to receive funds from the Government
- ☐ Matters involving individual privacy
- ☐ Collective bargaining
- ☐ Purchase or lease of property, setting of bank rates, investment of public funds if disclosure would harm the public interest
- ☐ Public safety
- ☒ Pending, ongoing or anticipated litigation or contract negotiation
- ☐ Personnel matters
- ☐ Civil penalty or loss of license

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report
CC: Valerie Egan, Borough Clerk
Robert Oostdyk, Borough Attorney
Page 1 of 2

The following represents the Manager's report for the Borough Council meeting of February 26, 2018.

2018 Budget – Budget work has progressed to the point that I can provide details on the 2018 current, water and sewer budgets. I am finishing up the budget memo, however it will not be complete before this report is due to the Borough Clerk. I will provide you with detailed information prior to the meeting under separate cover.

Beach Projects – The committee met and agreed on a modified sketch for each of the beach projects.

After the committee meeting, I requested a meeting involving Borough officials and the project architect. Attending the meeting was Mark Prusina, Steve Gluck (Construction Official & Licensed Architect), Borough Engineer Bill Ryden and I. The purpose of the meeting was to further review additional value-engineering possibilities, and to discuss bid preparation strategies and enlarging the audience of potential project bidders.

Significant progress was made with Island Beach. The architect will be working on final drawings to accommodate all requested changes and calculations to determine savings. The Birchwood portion of the project made some progress, however the Borough Engineer made us aware of DEP compliance issues with the original plans. Several value-engineering changes were made to the project that could bring us into compliance with DEP. The Borough Engineer will be working with the project architect to get a better handle on the issues and to see if further changes are needed. We are planning to meet within the next few weeks to make any additional changes that may be necessary.

Once the architect and engineer agree on changes for the Birchwood portion of the project, and any additional changes are made, I will update both the committee and the Borough Council.

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report
CC: Valerie Egan, Borough Clerk
Robert Oostdyk, Borough Attorney
Page 2 of 2

Borough Hall Renovation Project – A total of seven architectural firms were interviewed. Subsequent deliberation resulted in the choosing of three finalists. The three finalists were presented with follow up questions and other requests. All responses are due back February 28th. Once all responses are received, the goal will be to recommend to award the project to one of the firms. I will update you with further information as I have it.

Police Monthly Reports – With a new manager, hopefully come improvements to processes. I had tasked Chief Bennett with reviewing his monthly reports with the goal of making them easier to read and understand. The reports supplied in your packet are the draft of a new version. Comments, suggestions and recommendations are encouraged. Please direct them to my attention and I will work with the Chief to provide the best report possible.

Action Items – Follow up to action items from the previous Borough Council meeting.

- **Count of dual water meters within the Borough**
✓ Residential = 434, Commercial = 7
- **Impact of historic designation on property tax.**
Waiting on reply from Tax Assessor.
- **Tax Assessor to come before Borough Council in April.**
Waiting on possible dates.
- **Midvale Road condition (cracking by Hapgoods).**
✓ Midvale, from Intervale to just east of the train trestle, is the section that has been recently repaved. A small area by the train station is developing a pothole. DPW is aware and will address.
- **List of streets showing when last paved.**
Waiting on list from Mark Prusina.
- **Capital budget presentation.**
Rescheduled till future meeting.

If you have any questions, please feel free to contact me.

Mitchell

**RESOLUTION AND ORDINANCE REVIEW FOR THE FEBRUARY 26, 2018
MEETING**

TO: MAYOR AND COUNCIL

FROM: VALERIE A. EGAN, MUNICIPAL CLERK

CC: MANAGER MITCHELL STERN, ATTORNEY ROBERT OOSTDYK

The following are the resolutions on the agenda for February 26, 2018

R67-18, Authorizing a Community Stewardship Incentive Program Grant - this resolution authorizes the Borough Manager to sign an agreement to accept a grant from the NJDEP in the amount of \$5,000 for the planting of trees in the Borough. The application for this grant was approved by Council by resolution 100-17 on May 8, 2017.

R68-18, Authorizing an assignment of a developers agreement – this resolution authorizes the assignment of all the terms contained in the Developer's Agreement made with Kings Mountain Lakes LLC to Pulte Homes. Pulte Homes purchased the property/project, (Block 116 Lot 3.01), from Kings Mountain Lakes LLC and will be the successor developer.

R69-18, Appointment of a Qualified Purchasing Agent – this resolution appoints Manager Mitchel Stern as the Qualified Purchasing Agent of the Borough. The appointment of a QPA authorizes the Borough to have a bid threshold of \$40,000. This appointment is authorized for a one year period with the possibility of a one year extension to be granted by the State of New Jersey.

R70-18, Authorizing an agreement with the United States Department of Agriculture for goose management – this resolution authorizes an agreement with the USDA for Canada Goose management in an amount up to \$8,400. This service is a continuation of our prior provider. It has been approved by the Borough Manager and the Municipal Attorney.

R71-18 – Authorizing a transfer of appropriations – this resolution authorizes a transfer from Recreation Salary and Wages and Group Insurance Other Expenses in the amount of \$15,000 to Solid Waste and Natural Gas Other Expenses. An explanation from the CFO is attached to the resolution.

R72-18 – Authorizing the certification for the Length of Service Award Program – this resolution certifies the list of fire department members qualified for credit in the LOSAP program.

The following are the ordinances included in the agenda for 2/26/18

Ordinance 1-18 – Amending Chapter 245, Signs – this ordinance amends the ordinance currently in place that regulates signs in the borough. The ordinance regulates the type, size and length of time a sign can be posted.

Ordinance 2-18 – Appointment of Student Members to Borough Committees and Commissions – this ordinance provides a mechanism for the appointment of student members to committees and commissions that desire to have student members.

Ordinance 3-18 – Ordinance to exceed the municipal budget appropriation limits and to establish a CAP bank – this is an ordinance that authorizes the Borough to increase the annual budget by up to 3.5% over the previous year, *if necessary*. This ordinance is adopted annually. Adoption of this ordinance is recommended by the Borough CFO and Auditor.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 1-18

**ORDINANCE AMENDING CHAPTER 245 OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF MOUNTAIN LAKES AND REGULATING SIGNS WITHIN THE
BOROUGH**

BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 245 of the Revised General Ordinances of the Borough of Mountain Lakes, Section 245-17, "Signs," shall be amended by the following amended to read in its entirety as follows:

§ 245-17 Signs.

A. Purpose & Intent

The intent of this Ordinance is to regulate all signs within the Borough of Mountain Lakes to ensure that they are appropriate for their respective uses, in keeping with the appearance of the affected property and surrounding environment, and protective of the public health, safety, and general welfare by:

Setting standards and providing uniform controls that permit reasonable use of signs and preserve the character of the Borough.

- (1) Prohibiting the erection of signs in such numbers, sizes, designs, illumination, and locations as may create a hazard to pedestrians and motorists.
- (2) Avoiding excessive large or multiple signs, so that permitted signs provide adequate identification and direction while minimizing clutter, unsightliness, and confusion.
- (3) Ensuring that the constitutionally guaranteed right of free expression is protected.
- (4) Establishing a process for the review and approval of sign permit applications.
- (5) Ensuring sign design that builds on the traditional town image, historical character, and visual environment the Borough seeks to promote.

B. Definitions

The following words in this chapter shall be defined as follows (see also § 40-3):

ANIMATED SIGN

A sign depicting action, motion, or light or color changes through electrical or mechanical means.

BEACON LIGHTING

Any source of electric light, whether portable or fixed, the primary purpose of which is to cast a concentrated beam of light generally skyward as a means of attracting attention to its location rather than to illuminate any particular sign, structure, or other object.

BILLBOARD

Any sign which exceeds 60 square feet in area.

BULLETIN BOARD

An outdoor structure containing a surface upon which may be displayed the name of a business, institution, or facility and the announcement of the services or activities thereof or thereon.

FLAG

Any sign or banner printed or painted on cloth, plastic, canvas, or other like material with distinctive colors, patterns, or symbols attached to a pole or staff and anchored along only one edge or supported or anchored at only two corners.

FLASHING SIGN

A sign whose artificial illumination is not kept constant in intensity at all times when in use and which exhibits changes in light, color, direction, or animation.

FREESTANDING SIGN

A sign which is supported by one or more uprights, poles or braces in or upon the ground and which is not attached to a building.

HOLIDAY DECORATIONS

Signs or displays including lighting which are a non-permanent installation celebrating national, state, and local holidays, religious or cultural holidays, or other holiday seasons.

ILLUMINATED SIGN

A sign which is illuminated by means of light shining on the surface of the sign or which is illuminated internally.

NONCONFORMING SIGN is a sign lawfully constructed and maintained prior to the adoption of this chapter, but does not conform to the provisions of this chapter.

PERMANENT SIGN

A sign which is affixed or otherwise attached to the property or to a structural frame upon the premises and is intended to remain there for other than a temporary period.

PORTABLE SIGN

A sign designed to be transported or moved and not permanently attached to the ground, a building, or other structure.

PROJECTING SIGN

A sign, other than a wall sign, which is attached to the exterior wall of a building and which extends beyond such exterior wall.

ROOF SIGN

A sign that is mounted on or applied to the roof of a building or which is wholly dependent upon a building for support and which projects above the roofline of a building with a flat roof, or above the eave line of a building with a gambrel, gable, hip, mansard or other non-flat roof.

SIGN

Any device, structure, fixture, painting, emblem, or visual that uses words, graphics, colors, illumination, symbols, numbers, or letters for the purpose of communicating a message.

SIGN HEIGHT

Measurement from the lowest point of the ground directly below the sign to the highest point of the sign or any part of the structure holding the sign. Where a sign or attached structure is mounted along a roadway that has a higher grade level as compared to the grade level directly below the sign or sign structure, then the sign or structure's height will be measured from the roadway grade level to the highest point of the sign or sign structure.

SIGN AREA MEASUREMENT

The area of any sign shall be computed as the product of the largest horizontal width and the largest vertical height of the lettering, illustration, display, frame, background or combination of these elements. This shall not be construed to include the posts or stakes supporting any sign. For signs with two display faces (back-to-back), the maximum area requirement shall be permitted on each side.

STRING LIGHTING

A type of illumination also known as party or café lighting which is comprised of either: (a) a group of incandescent light bulbs hung or strung overhead or on a building or other structure, or (b) light bulbs not shaded or hooded or otherwise screened to prevent direct rays of light from shining on adjacent properties or rights-of-way.

TEMPORARY SIGN

A sign intended to remain in use for a short period of time which is not permanently installed.

WALL SIGN

A sign which is attached to and placed flat against any exterior wall of a building or which is painted on any exterior wall of a building and which does not extend above the lowest point of the roofline.

WINDOW SIGN

A sign which is attached to or painted on either the inside or outside of an exterior window of a building or which is placed or intended to have the message thereon viewed primarily outdoors through an exterior window.

C. Signs Exempt from Permit Requirements

The following are permitted under this Ordinance without obtaining a sign permit. These signs may be subject to other provisions enacted elsewhere by the Code.

- (1) Signs inside a building and either not visible from outside the building or located three (3) feet or more from a window.
- (2) Signs required by federal, state, or municipal law, regulation, or ordinance.
- (3) Temporary signs permitted under subsection G.

- (4) Wall plaques or markers on properties where a structure has been identified as historic by a local, state or federal agency.
- (5) Flag or Holiday Decorations.
- (6) A property identification sign conforming to the following:
 - (a) One single-faced personal identification sign plate no larger than 50 square inches overall, which may be placed on the wall of the building.
 - (b) Single-faced property identification signs conforming to the following conditions shall be permitted:
 - [1] The maximum area of each such sign shall be one square foot.
 - [2] No more than two such signs shall be permitted.
 - [3] Numbers shall be a minimum height of four inches and shall be placed in a conspicuous location at least 24 inches above the grade where located so as to be clearly visible from the street as per Chapter 164, § 164-3.
 - [4] Numbers may not exceed 8 inches in height, whether on a freestanding sign or on the house. They may not be painted on trees or utility poles.

D. Prohibited Signs

The following signs are not allowed in the Borough:

- (1) Signs which create a traffic hazard by obstructing vision. No sign shall be located, constructed or lighted so as to interfere with or obstruct the view of any authorized traffic sign, signal or device. No red, green or yellow sign shall be located where it might be confused with a traffic signal.
- (2) Signs which prevent free ingress or egress from any door, window, fire escape, or that prevent free access from one part of a roof to any other part. No sign other than a safety sign shall be attached to a stand-pipe or fire escape.
- (3) Animated signs, flashing signs or signs which oscillate, rotate, or move intermittently.
- (4) Signs which emit smoke, visible vapors, particulate matter, sound, odor or contain open flames.
- (5) Reflective signs or signs containing mirrors.
- (6) Billboards.
- (7) Window signs which take up more than twenty-five percent (25%) of any window.
- (8) Signs incorporating beacon or string lighting.
- (9) Any sign of any type suspended across a public street.
- (10) Signs tacked, nailed, posted, pasted, glued, painted on or otherwise attached to or leaning on trees, poles, stakes, fences, public benches, streetlights, or other objects, or placed on any public property or on any property without the permission of the property owner. Any sign installed or placed on public property, shall be deemed

illegal and shall be forfeited to the public and subject to confiscation. In addition to other remedies hereunder, the Borough shall have the right to recover from the owner or person placing such sign the cost of removal and disposal of such sign.

- (11) A building-mounted sign erected upon, against, or over the roof of a building.
- (12) Signs placed on or painted on a motor vehicle or trailer parked with the primary purpose of providing signage not otherwise allowed.
- (13) Any sign that promotes illegal activity.

E. Permanent Signs

(1) Residential Zones

- (a) Signs other than those allowed in subsection C must obtain a sign permit in accordance with subsection F below.

(2) Business Zones

- (a) Two sign structures aggregating not more than 40 square feet in area shall be permitted, limited to any combination of wall, freestanding, or projecting signs. In no event shall the permitted area of all signs exceed 10% of the overall surface of the street wall.
- (b) No sign shall exceed 18 feet in height above finished grade.
- (c) No part of any freestanding sign shall be closer than 10 feet to any lot line.
- (d) No projecting sign shall exceed the lowest roofline or 12 feet in height, whichever is less, nor shall it be so low as to endanger the health and safety of pedestrian and vehicular traffic. In no event shall the projecting sign be lower than eight feet. A sign shall not project more than two feet from the wall.
- (e) Illumination of a sign shall be by a steady, non-colored or white stationary light source, shielded and directed solely at the sign. Internally illuminated signs, or external lights used to illuminate signs, shall be placed, shielded, or deflected so they do not shine into dwellings or impair the vision of the driver of any vehicle. Illuminated signs shall produce not more than 30 foot candles of illumination, four feet from the sign. No outdoor sign shall remain illuminated after 10:00 p.m. unless the establishment using the sign is open to the public for business.
- (f) A single-faced bulletin board not to exceed 18 square feet in area shall be permitted and shall serve only to identify and announce the services and activities of the business, institution, or facility. Such bulletin board shall be located no closer than 10 feet to any street line or any lot line, and no portion thereof shall be higher than six feet above finished grade.
- (g) In shopping or business centers containing more than one establishment, directory signs which are a part of the aggregate sign allowance for individual establishments are permitted and encouraged. The directory, if freestanding, shall constitute the one freestanding sign permitted for each individual establishment.

- (h) Stores in structures with more than one store and with direct access from the side or rear may have an identification sign of not more than four square feet next to, over, or on the side or rear entrance.

F. Process for Permanent Signs

- (1) No person shall erect, construct, reconstruct, relocate or use a permanent sign, except as allowed under subsection C, without first obtaining a sign permit.
- (2) Applications for a sign permit shall be made to the Zoning Officer in writing. Applications shall contain the following: proposed use, size, coloring, material, illumination, if any, wording, a scale drawing showing the sign's design and relation to the building and its location on the premises.
- (3) A fee shall be required with each application except applications from the Board of Education or local government bodies. The fee shall be as set forth in § 111-3B.
- (4) If the Zoning Officer, after checking and reviewing the application and plans and specifications, determines that the proposed sign or the proposed alteration or relocation thereof conforms to all requirements of this subsection, he shall approve the application and issue a permit.
- (5) All signs shall be constructed of durable materials and maintained at all times in safe condition and good repair by the owner of the premises upon which they are erected. The Zoning Officer may require necessary repair and painting of any sign which has been neglected or require its removal.
- (6) After a use or purpose, advertised by a sign, has been abandoned or terminated, the owner of the premises shall be responsible for the immediate removal of such sign. If such sign is not removed within 30 days after such abandonment or termination, the Construction Official shall cause removal of such sign, and cost of such removal shall be a lien on the premises.

G. Temporary Signs

(1) General

- (a) Temporary signs may only be placed on private property with the consent of the owner of the property. In accordance with subsection D(10), no temporary sign shall be installed or placed on public property.
- (b) No part of any temporary sign shall be closer than 4 feet to any edge of street pavement, curb, or sidewalk.
- (c) Temporary signs shall not be illuminated.
- (d) Temporary signs shall be removed within seven (7) days after the conclusion or completion of a project, sale or event, if applicable.

(2) Residential Zones

- (a) One (1) temporary freestanding sign is allowed per private property in the Residential Zones.

- (b) Temporary freestanding signs may be up to a maximum area of six (6) square feet in area and 42 inches in height.

(3) Business Zones

- (a) One (1) temporary sign is allowed per property in the Business Zones and is not counted in the total square footage of permanent signage allowed on the site.
- (b) Temporary signs may be up to a maximum of thirty-two (32) square feet in area and eight (8) feet in height.

H. Violations

Violations of the sign ordinance shall be subject to the penalties set forth in Chapter 1, Article III.

Section 2. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced:

Adopted:

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Happer												
Horst												
Holmberg												
Korman												
Shepherd												
Barrett												
Barnett												

Valerie A. Egan, Municipal Clerk

Lauren Barnett, Mayor

LEGAL NOTICE OF PENDING ORDINANCE

Notice is hereby given that the Ordinance published herewith was introduced and passed upon first reading at a meeting of the Council of the Borough of Mountain Lakes, in the County of Morris, New Jersey, held on the 26th day of February 2018. It will be further considered for final passage after public hearing thereon, at a meeting of said Council to be held in the Borough Hall, 400 Boulevard, in said Borough, on March 12, 2018, said meeting to begin at 8:00 pm, and during the week prior to and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office in said Borough Hall building to members of the general public who shall request the same.

Valerie A. Egan, Municipal Clerk

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 2-18

**ORDINANCE AMENDING CHAPTER 9 OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF MOUNTAIN LAKES AND PROVIDING FOR THE APPOINTMENT OF STUDENT
MEMBERS TO BOROUGH COMMITTEES AND COMMISSIONS**

WHEREAS, providing opportunities for student participation in local government through volunteer activities with Borough Committees and Commissions is one way to encourage the youth of our community to develop an interest in government and community service; and

WHEREAS, encouraging student involvement with our Committees and Commissions through student membership provides the student with an opportunity for a learning experience and the Committee or Commission with the benefit of a student perspective on current issues; and

WHEREAS, the Borough Council desires to provide the mechanism for student auxiliary membership on those Committees and Commissions that wish to establish student member positions.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 9 of the Revised General Ordinances of the Borough of Mountain Lakes, "Boards and Commissions" shall be amended by the inclusion of new Section 9-7 which shall be entitled "Student Auxiliary Membership" and shall read, in its entirety, as follows:

§ 9-7 Student Auxiliary Membership

A. Purpose & Intent

The intent of this Section is to authorize Borough Committees and Commissions to provide for student auxiliary membership if they determine that doing so is consistent with their mission and responsibilities, is appropriate under the legal authority upon which they are established, and will not interfere with their functioning.

B. Establishment of Student Auxiliary Membership

1. Committees or Commissions established under this Chapter or otherwise established within the Borough Code or established by Resolution as Advisory Committees may provide for student auxiliary membership on their Committee or Commission when appropriate.
2. Student auxiliary membership shall be limited to two positions on any Committee or Commission that establishes such positions.
3. The Committee or Commission shall establish such rules regarding the participation of student auxiliary members as they deem necessary and consistent with the legal authority under which they operate.

C. APPOINTMENT OF YOUTH AUXILIARY MEMBERS

1. A Committee or Commission which establishes a student auxiliary membership shall notify the Borough Clerk that they have established such membership, provide the Clerk with any rules established concerning the membership, and request that the Borough Council appoint student

auxiliary members to the Committee or Commission. They may also provide the Borough Clerk with student membership requests and any recommendations for appointment by the Committee or Commission.

2. All student auxiliary members shall be appointed by the Borough Council for such terms as are established under the rules of the Committee or Commission on which they serve.

Section 2. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 3. All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 4. This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced:

Adopted:

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Happer												
Holmberg												
Horst												
Korman												
Shepherd												
Barrett												
Barnett												

Valerie Egan, Municipal Clerk

Lauren Barnett, Mayor

LEGAL NOTICE OF PENDING ORDINANCE

Notice is hereby given that the Ordinance published herewith was introduced and passed upon first reading at a meeting of the Council of the Borough of Mountain Lakes, in the County of Morris, New Jersey, held on the 26th day of February 2018. It will be further considered for final passage after public hearing thereon, at a meeting of said Council to be held in the Borough Hall, 400 Boulevard, in said Borough, on March 12, 2018, said meeting to begin at 8:00 pm, and during the week prior to and up to and including the date of such meeting, copies of said Ordinance will be made available at the Clerk's office in said Borough Hall building to members of the general public who shall request the same.

Valerie A. Egan, Municipal Clerk

ORDINANCE 3-18

**CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 1.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough Council of the Borough of Mountain Lakes in the County of Morris finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Borough Council hereby determines that a 1% increase in the budget for said year, amounting to \$55,630.05 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Mountain Lakes, in the County of Morris, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Borough of Mountain Lakes shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$194,705.18, and that the CY 2018 municipal budget for the Borough of Mountain Lakes be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 66-18

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **February 26, 2018** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/26/2018 For bills from 02/09/2018 to 02/22/2018

Check#	Vendor	Description	Payment	Check Total
13907	102 - ANDERSON & DENZLER ASSOC., INC	PO 18535 NOVEMBER & DECEMBER 2017 PROFESSION	7,756.95	7,756.95
13908	2636 - ATLANTIC COMMUNICATIONS ELECTRONICS	PO 18277 POLICE DEPARTMENT - VEHICLE REPAIR	431.00	431.00
13909	269 - BEYER FORD, LLC	PO 18475 POLICE DEPARTMENT - VEHICLE REPAIR	54.68	54.68
13910	3828 - BOROUGH OF MADISON	PO 17126 SHARED INFORMATION TECHNOLOGY SERVI	840.50	
		PO 18534 DEC 2017 SHARED INFORMATION TECHNOL	641.50	1,482.00
13911	2242 - CINTAS CORPORATION NO. 2	PO 18411 2018 BOROUGH HALL FIRST AID SUPPLIE	96.56	96.56
13912	2147 - CCTMO LLC	PO 18433 FEB 2018 - CELL TOWER REIMBURSEMENT	1,725.05	1,725.05
13913	653 - GANNET NEW JERSEY NEWSPAPERS	PO 18486 ACCT#31470 - JANUARY ADVERTISING	13.76	13.76
13914	2971 - DIRECT ENERGY BUSINESS	PO 18532 ACCT#: 614054 - 269690, 91, 92 - DE	2,568.63	2,568.63
13915	2971 - DIRECT ENERGY BUSINESS	PO 18533 NATURAL GAS: ACCT#: 614054 - 269690	1,994.22	1,994.22
13916	3109 - FERRIERO ENGINEERING, INC	PO 18509 CLIENT NO: ML100 / PROJECT ID: 12ML	496.00	496.00
13917	2517 - FFI PFIREFIGHTER ONE, LLC	PO 18483 FIRE DEPT: EST# 10245728	980.00	980.00
13918	814 - GARDEN STATE HIGHWAY PRODUCTS	PO 18363 DPW - SIGNS	214.08	214.08
13919	3049 - GENERAL CODE, LLC	PO 18493 codification for second half of 201	630.17	630.17
13920	3817 - IL TORRENTE PIZZA	PO 18376 DPW - EMERGENCY MEALS	81.50	81.50
13921	1001 - INSTANT PRINTING, INC.	PO 18231 2018 FIRE INSPECTION CERTIFICATES	55.00	55.00
13922	972 - IACP	PO 18361 IACP Membership for Chief Bennett	150.00	150.00
13923	859 - JCP&L	PO 18511 MAST ACCT# 200 000 054 011/ BILL DA	1,358.49	
		PO 18512 MASTER ACCT# 200 000 053 658 / BILL	2,262.24	
		PO 18513 MAST ACCT# 200 000 021 275 / BILL D	5,644.41	9,265.14
13924	859 - JCP&L	PO 18514 ACCT# 100 076 421 971 / BILL PRD:	352.48	
		PO 18530 MASTER ACCT# 200 000 574 000 / BILL	72.13	424.61
13925	1062 - JOHNNY ON THE SPOT, LLC	PO 18521 FEBRUARY 2018 - CUST ID# 014738 - P	117.60	
		PO 18522 FEB 2018- CUST ID# 014738 - PORT-A-	94.95	212.55
13926	2838 - LEVITT'S	PO 18505 DPW - SNOW REMOVAL	1,166.00	1,166.00
13927	3835 - LORRAINE CAFFREY	PO 18518 REIMBURSEMENT: TRAVEL/PARKING FOR C	205.38	205.38
13928	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 18239 POLICE: 2017 RANGE USAGE	170.00	170.00
13929	1338 - MGL PRINTING SOLUTIONS, LLC	PO 18445 NON WINDOW ENVELOPES (WATER MAILING	98.25	
		PO 18445 NON WINDOW ENVELOPES (WATER MAILING	98.25	196.50
13930	3911 - MORRIS COUNTY CHAMBER OF COMMERCE	PO 18443 ADMIN: SEMINAR FEB 9, 2018	30.00	30.00
13931	3087 - MORRIS COUNTY REGISTRARS ASSOC.	PO 18515 CLERK: MEMBERSHIP	25.00	25.00
13932	2360 - MOUNTAIN LAKES AUTO SPA, CORP.	PO 18357 POLICE DEPARTMENT - CAR WASHES -201	35.00	35.00
13933	1394 - MTN. LAKES PUBLIC LIBRARY	PO 18431 MARCH 2018 MTN LAKES PUBLIC LIBRARY	21,500.00	21,500.00
13934	3915 - MUNCO OF NJ	PO 18489 CONSTRUCTION: 2018 MEMBERSHIP DUES	75.00	75.00
13935	1472 - MURPHY, MCKEON P.C.	PO 18490 JAN PROFESSIONAL SERVICES	6,401.66	6,401.66
13936	1553 - NEW JERSEY NATURAL GAS	PO 18519 SERVICE FOR: JAN 11 & 12 TO FEB 08	2,498.57	2,498.57
13937	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 18491 POLICE: 2018 MEMBERSHIP DUES	275.00	275.00
13938	1562 - NULM	PO 18343 2018 - 26TH ANNUAL MAYOR'S LEGISTLA	25.00	25.00
13939	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 18531 FEB 2018 DENTAL PREMIUMS - GROUP 16	2,838.00	2,838.00
13940	1754 - NORTHEAST COMMUNICATIONS, INC.	PO 18398 FIRE DEPT: QUOTE# 736A	450.00	450.00
13941	3236 - ONE SOURCE OF NEW JERSEY, LLC	PO 18367 DPW - EQUIPMENT REPAIR - BLANKET	647.37	647.37
13942	3659 - OPTIMUM	PO 18517 FEB 2018 BORO INTERNET FEES: ACCT#	100.52	100.52
13943	3173 - OPTIMUM	PO 18510 ACCT# 07876-603439-01-8 / BILL PRD:	70.62	70.62
13944	3113 - PHILLIPS PREISS GRYGIEL LLC	PO 18520 JANUARY 2018 PROFESSIONAL SERVICES	503.75	503.75
13945	3641 - FERGUSON ENTERPRISES, INC # 417592	PO 18470 WATER DEPARTMENT - EQUIPMENT & TOOL	70.25	70.25
13946	3900 - QUIRK, INC	PO 18482 ARCHIVE STORAGE - JAN 2018 - MTN LA	209.77	209.77
13947	1787 - R & J CONTROL, INC.	PO 18463 DPW - BUILDING MAINTENANCE	680.51	680.51
13948	1815 - R.P. SMITH & SONS	PO 18317 WATER DEPARTMENT - TREATMENT OF WEL	255.00	255.00
13949	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 18481 FIRE DEPT: CODE ENFORCEMENT CAR	26.39	26.39
13950	3870 - SAI ENTERPRISES, INC	PO 17749 HARDWARE/SOFTWARE // ESTIMATE # 111	7,413.00	7,413.00
13951	1878 - SENECA TREE SERVICE, INC.	PO 18468 DPW - TREE REMOVAL	1,800.00	
		PO 18478 DPW - EMERGENCY TREE REMOVAL	300.00	2,100.00
13952	285 - SHAWN BENNETT	PO 18492 POLICE DEPT: REIMBURSEMENT	150.00	150.00
13953	2470 - SKYLANDS AREA FIRE EQUIP & TRAINING	PO 18485 FIRE DEPT: PROPOSAL# 5387	692.00	692.00
13954	2774 - STAPLES BUSINESS ADVANTAGE	PO 18444 ORDER# 7191757825	126.51	
		PO 18448 POLICE: ORDER# 7191608831	69.81	
		PO 18452 POLICE: ORDER# 7191647919	70.99	267.31
13955	3903 - TCF EQUIPMENT FINANCE	PO 18526 POLICE CAR LEASE - MARCH 2018 / CUS	2,247.19	2,247.19
13956	1692 - THE PLAZA RESTAURANT	PO 18377 DPW - EMERGENCY MEALS	92.10	
		PO 18377 DPW - EMERGENCY MEALS	95.90	188.00
13957	2037 - TJ'S SPORTWIDE TROPHY & AWARDS, INC	PO 18418 COUNCIL NAMEPLATES: ORDER# 201281	78.00	78.00
13958	1536 - TREAS, STATE OF NJ - D.O.H.	PO 18487 JANUARY 2018 DOG LICENSING FEE	462.60	462.60
13959	189 - TRUE VALUE HARDWARE	PO 17895 PARKS & RECREATION - GENERAL MAINTE	55.83	
		PO 18358 POLICE DEPARTMENT/ACCT# 001413 - 2	46.10	101.93

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/26/2018 For bills from 02/09/2018 to 02/22/2018

Check#	Vendor	Description	Payment	Check Total
13960	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 18527 FEBRUARY 2018 SEWER MAINTENANCE CHA	33,373.00	33,373.00
13961	2536 - UNUM LIFE INSURANCE COMPANY	PO 18529 MAR 2018 STD/LTD / LIFE INSURANCE	2,789.71	2,789.71
13962	2749 - VERIZON	PO 18392 2018 INTERNET SVC: A/C# 853-478-043	51.11	
		PO 18392 2018 INTERNET SVC: A/C# 853-478-043	32.94	
		PO 18392 2018 INTERNET SVC: A/C# 853-478-043	32.94	116.99
13963	2135 - VERIZON WIRELESS	PO 18516 ACCT# 882388054-00001 / JAN 05 TO F	627.99	627.99
13964	2182 - WEST CHESTER MACHINERY & SUPPLY CO.	PO 18375 DPW - EQUIPMENT REPAIR	1,455.55	1,455.55
TOTAL				119,150.46

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	405.80			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	103.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	25.00			
01-201-20-130-020	FINANCE - OTHER EXPENSES	205.38			
01-201-20-140-020	COMPUTER SERVICES	151.63			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	13.19			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	6,905.41			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	13.76			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	75.00			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	5,627.71			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	3,044.09			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	2,192.62			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	6,344.45			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	194.00			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	512.07			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	117.60			
01-201-29-390-020	AID TO PUBLIC LIBRARY	21,500.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	3,946.63			
01-201-31-437-020	NATURAL GAS	4,492.79			
01-201-31-440-020	TELECOMMUNICATIONS	570.50			
01-203-20-120-020	(2017) MUNICIPAL CLERK - OTHER EXP'S		630.17		
01-203-20-140-020	(2017) COMPUTER SERVICES		1,053.00		
01-203-20-165-020	(2017) ENGINEERING SERVICES		7,756.95		
01-203-25-240-020	(2017) POLICE DEPT - OTHER EXPENSES		599.00		
01-203-25-265-020	(2017) FIRE DEPT - SAFETY - OTHER EXP		55.00		
01-203-28-375-020	(2017) MAINT OF PARKS (BEACHES/LAKES)		150.78		
01-203-31-435-020	(2017) ELECTRICITY - ALL DEPARTMENTS		26.58		
01-203-31-437-020	(2017) NATURAL GAS		2,568.63		
01-260-05-100	DUE TO CLEARING			0.00	71,005.79
01-290-55-000-005	DUE TO T-MOBILE - SPRINT FEES			1,725.05	
TOTALS FOR	Current Fund	56,440.63	12,840.11	1,725.05	71,005.79
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			7,413.00	
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17			496.00	
04-260-05-100	DUE TO CLEARING			0.00	7,909.00
TOTALS FOR	General Capital	0.00	0.00	7,909.00	7,909.00
05-201-55-520-520	Water Operating - Other Expenses	5,803.90			
05-203-55-520-520	(2017) Water Operating - Other Expenses		392.85		
05-260-05-100	DUE TO CLEARING			0.00	6,196.75
TOTALS FOR	Water Operating	5,803.90	392.85	0.00	6,196.75

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
07-201-55-520-520	Sewer Operating - Other Expenses	33,576.32			
07-260-05-100	DUE TO CLEARING			0.00	33,576.32
TOTALS FOR	Sewer Operating	33,576.32	0.00	0.00	33,576.32
13-260-05-100	DUE TO CLEARING			0.00	462.60
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			462.60	
TOTALS FOR	Animal Trust	0.00	0.00	462.60	462.60

Total to be paid from Fund 01 Current Fund	71,005.79
Total to be paid from Fund 04 General Capital	7,909.00
Total to be paid from Fund 05 Water Operating	6,196.75
Total to be paid from Fund 07 Sewer Operating	33,576.32
Total to be paid from Fund 13 Animal Trust	462.60
	<u>119,150.46</u>

Checks Previously Disbursed

13906	STATE OF NJ - PWT DIVISION OF TAXAT	PO# 18496	2017 4TH QTR: PUBLIC COMMUNITY WAT	439.93	2/20/2018
13905	M & P RETIREMENT PLAN	PO# 18495	TAX TITLE LIEN REDEMPTION / RESOLU	140,743.16	2/15/2018
218053	COUNTY OF MORRIS		TAX LIABILITY PAYMENT FOR 1ST QUAR	859,522.50	2/15/2018
218050	NJ STATE HEALTH BENEFITS		FEBRUARY HEALTHCARE	42,987.89	2/15/2018
				<u>1,043,693.48</u>	

Total paid from Fund 01 Current Fund	944,253.55
Total paid from Fund 05 Water Operating	439.93
Total paid from Fund 18 Other Trust	99,000.00

1,043,693.48

Total for this Bills List: **1,162,843.94**

**List of Bills - (3310101001001) PROVIDENT BANK
Recreation Trust**

Meeting Date: 02/26/2018 For bills from 02/09/2018 to 02/22/2018

Check#	Vendor	Description	Payment	Check Total
5139	214 - ARISTOCRAT LIMOUSINE & BUS COMPANY	PO 18333 2018 SKI CLUB - BUS TRIPS	3,000.00	3,000.00
5140	3878 - PAUL ZIMMERMAN FOUNDRIES	PO 18461 HISTORIC PRESERVATION COMMITTEE: PL	640.90	
		PO 18528 HISTORIC PRESERVATION COMMITTEE: PL	236.20	877.10
TOTAL				3,877.10

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	PROVIDENT BANK			0.00	3,877.10
33-600-00-090-000	Recreation Trust Reserves			3,877.10	
TOTALS FOR	Recreation Trust	0.00	0.00	3,877.10	3,877.10

Total to be paid from Fund 33 Recreation Trust

3,877.10

3,877.10

Resolution 67-18
GRANT AGREEMENT BETWEEN
BOROUGH OF MOUNTAIN LAKES
AND
THE STATE OF NEW JERSEY
BY AND FOR
THE DEPARTMENT OF ENVIRONMENTAL PROTECTION
GRANT IDENTIFIER: FS18-018
GOVERNING BODY RESOLUTION

The governing body of the **BOROUGH OF MOUNTAIN LAKES** desires to further the public interest by obtaining a grant from the State of New Jersey in the amount of approximately \$5,000.00 to fund the following project:

Community Stewardship Incentive Program Grant
Reforestation and Tree Planting Grant

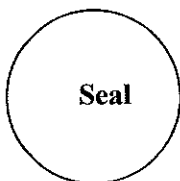
Therefore, the governing body resolves that **Mitchell Stern**, or the successor to the office of **Borough Manager**, is authorized (a) to make application for such a grant, (b) if awarded, to execute a grant agreement with the State for a grant in an amount not less than \$5,000.00 and not more than \$5,000.00, and (c) to execute ☐ any amendments thereto ☒ any amendments thereto which do not increase the Grantee's obligations.

*The **Borough Council** authorizes and hereby agrees to match **33.33%** of the Total Project Amount, in compliance with the match requirements of the agreement. The availability of the match for such purposes, whether cash, services, or property, is hereby certified. **100%** of the match will be made up of in-kind services (if allowed by the grant program requirements and the agreement).*

The Grantee agrees to comply with all applicable Federal, State, and municipal laws, rules and regulations in its performance pursuant to the agreement.

Introduced and passed _____, _____

Ayes: _____
Noes: _____
Absent: _____



* The portion of this form between the asterisks should only be completed if matching funds are required under the terms of the agreement. Where in-kind services are allowed and are stipulated by the Grantee, an attachment must be provided and appended hereto, breaking out the in-kind services to be provided by the Grantee.

CERTIFICATION*

I, Valerie Egan, ☒ municipal clerk ☐ county clerk ☐ utilities Authority Clerk ☒ (other, specify) _____ of the
BOROUGH OF MOUNTAIN LAKES certify that this resolution was duly adopted by the **BOROUGH COUNCIL** at a meeting
duly held on the _____ day of _____, _____; that this resolution has not been amended or repealed;
and that it remains in full force and effect on the date I have subscribed my signature.

Signature: _____

Valerie Egan
Municipal Clerk

Date: _____

*Certification must be signed by an official other than the individual authorized to execute the agreement.

**This date must be no more than sixty (60) days prior to the Grantee's execution of the agreement. If the original certification expires prior to the Grantee's execution, Grantee must submit a currently certified copy of this Attachment C when it returns the executed agreement to the Department.

RESOLUTION 68-18

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						



BOSTON CONNECTICUT FLORIDA NEW JERSEY NEW YORK WASHINGTON, DC

PETER J. WOLFSON
Attorney at Law

One Jefferson Road
Parsippany, NJ 07054-2891
T: (973) 966-8298 F: (973) 206-6325
pwolfson@daypitney.com

February 16, 2018

VIA E-MAIL

Robert Oostdyk, Esq.
Murphy McKeon, P.C.
51 Route 23 South
Box 70
Riverdale, NJ 07457
roostdyk@murphymckeonlaw.com

Re: Assignment of Developer's Agreement to Pulte Homes
Client-Matter No: 784706-000020

Dear Mr. Oostdyk:

Our office represent Kings Mountain Lakes, LLC which is party to that certain Developer's Agreement of the Borough of Mountain Lakes dated December 6, 2017 ("Developer's Agreement") regarding that certain project to be constructed upon a portion of Block 116, Lot 3.01 in the Borough of Mountain Lakes pursuant to preliminary and final major site plan and preliminary and final major subdivision Application 16-261 (the "Project").

This correspondence will confirm our conversation of this afternoon, wherein I advised that Pulte Homes of NJ, Limited Partnership will succeed Kings Mountain Lakes, LLC as developer of the Project. This correspondence will further confirm that the Borough Council of the Borough of Mountain Lakes will include a resolution consenting to the assignment of the Developer's Agreement to Pulte Homes of NJ, Limited Partnership, on the agenda for the Council's February 26, 2018 meeting.

Thanks you for your assistance in connection with this matter. Please do not hesitate to contact me should you require any additional information.

With best regards,

A handwritten signature in black ink, appearing to be 'PJ Wolfson'.

Peter J. Wolfson



Robert Oostdyk, Esq.

February 16, 2018

Page 2

PJW

cc: Kings Mountain Lakes, LLC

RESOLUTION 69-18
BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ

“RESOLUTION APPOINTING QUALIFIED PURCHASING AGENT”

BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, as follows:

WHEREAS, pursuant to Ordinance 01-11, the Borough Council has established the position of Qualified Purchasing Agent (“QPA”) as authorized by N.J.S.A. 40A:11-9 et seq. and N.J.A.C. 5:32-4; and

WHEREAS, the appointment of a QPA will provide the Borough with greater purchasing flexibility and result in savings for the Borough; and

WHEREAS, it is the desire of the Council to appoint **Mitchell Stern**, the Borough Manager for the Borough of Mountain Lakes to this position

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Mountain Lakes hereby appoints **Mitchell Stern** to the position of Qualified Purchasing Agent.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

BOROUGH OF MOUNTAIN LAKES

COUNTY OF MORRIS, NJ

RESOLUTION 70-18

**"RESOLUTION AWARDING A CONTRACT FOR INTEGRATED CANADA GOOSE MANAGEMENT
TO THE UNITED STATES DEPARTMENT OF AGRICULTURE, APHIS WILDLIFE SERVICES"**

WHEREAS, there exists the need for integrated Canada Goose management for the Borough of Mountain Lakes;
and

WHEREAS, the Borough has received a proposal for integrated Canada Goose management from the United States Department of Agriculture (U.S.D.A.), Aphis Wildlife Services; and

WHEREAS, the Borough Manager has recommended acceptance of the proposal from the U.S.D.A., Aphis Wildlife Services.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that a Contract is hereby awarded to the U.S.D.A., Aphis Wildlife Services, 350 Corporate Boulevard, Robbinsville, NJ, 08691 for the Borough's **2018** integrated Canada Goose management in an amount not to exceed \$8,400.00 and that the Borough Manager and Borough Clerk are hereby authorized to enter into the Contract.

BE IT FURTHER RESOLVED that the term of this contract shall be for eight (8) months, from February 1, 2018 through September 30, 2018.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

**Borough of Mountain Lakes
Contract Review Checklist**

Vendor/Professional: USDA

Financial Impact:

Item	Applicability	Standard	Verified	Reviewer
Affirmative Action	Goods and Services; Professional Services	Employee information report provided	n/a	VAE
Business Registration	Goods and Services; Professional Services	Copy of Registration provided	n/a	VAE
Attorney Review	All Contracts	Confirmation that the agreement has been reviewed by the Borough Attorney	✓	VAE
Confidentiality	Professional Services; Goods and Services	Provisions when appropriate included in the contract	✓	VAE
Corporate Disclosure	Goods and Services; Professional Services	Disclosure affidavit provided.	n/a	VAE
Insurance	All Contracts	Proof of insurance as required by RFP, Specifications, or Contract	✓	VAE
Debarment	Public Works	Vender not currently on the State debarment list	n/a	
Invoice Process	All Contracts	Consistent with Local Public Contracts law and Borough procedures.	✓	VAE
Non-collusion	All Contracts	Non-collusion affidavit has been signed	n/a	VAE
Non-performance	All Contracts	Provision addressing consequences for non-performance or breach of agreement.	n/a	VAE
Political Contribution Disclosure	Professional Services	Disclosure language in contract; form completed	n/a	VAE
Payment Terms	All Contracts	Do standard payment terms apply?	✓	VAE
Professional Appointment	Professional Services	Has a resolution of appointment been adopted	2/26/18	VAE
Qualifications	Professional Services	Proof of professional licenses/certifications	✓	VAE
Renewal	Professional Services; Goods and Services	Provision concerning renewal included where appropriate	n/a	VAE
Term	All Contracts	One year term for professional services, two years for goods and services, or Statutory exception.	✓	VAE
Termination	All Contracts	Right to terminate included when appropriate	✓	VAE
Financial	All contracts	Has the economic impact of the transaction been evaluated?	✓	MS

Date: 2/22/2018

COOPERATIVE SERVICE AGREEMENT
between
BOROUGH OF MOUNTAIN LAKES
and
UNITED STATES DEPARTMENT OF AGRICULTURE (USDA)
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)
WILDLIFE SERVICES (WS)

ARTICLE 1

The purpose of this Cooperative Service Agreement is to assist in a Canada goose damage management project as described in the attached Work Plan (Attachment A).

ARTICLE 2

APHIS WS has statutory authority under the Act of March 2, 1931 (46 Stat. 1468; 7 USCA 8351-7 USCA 8352) as amended, and the Act of December 22, 1987 (101 Stat. 1329-331, 7 USCA 8353), to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

ARTICLE 3

APHIS WS and Borough of Mountain Lakes mutually agree:

1. The parties' authorized representatives who shall be responsible for carrying out the provisions of this Agreement shall be:

Borough of Mountain Lakes:
Mitchell Stern
400 Boulevard
Mountain Lakes, NJ 07046-1527

APHIS WS:
Aaron Guikema, State Director
140-C Locust Grove Road
Pittstown, NJ 08867-4049
(908) 735-5654 Ext. 11

2. To meet as determined necessary by either party to discuss mutual program interests, accomplishments, needs, technology, and procedures to maintain or amend the Work Plan (Attachment A). Personnel authorized to attend meetings under this Agreement shall be Mitchell Stern or his designee, the State Director or his/her designee, and/or those additional persons authorized and approved by Mitchell Stern, and the State Director.
3. APHIS WS shall perform services more fully set forth in the Work Plan, which is attached hereto and made a part hereof. The parties may mutually agree in writing, at any time during the term of this Agreement, to amend, modify, add or delete services from the Work Plan.

ARTICLE 4

Borough of Mountain Lakes agrees:

1. To authorize APHIS WS to conduct direct control activities to reduce human health and safety risks and property damage associated with Canada geese. These activities are defined in the Work Plan. APHIS WS will be considered an invitee on the lands controlled by Borough of Mountain Lakes. Borough of Mountain Lakes will be required to exercise reasonable care to warn APHIS WS as to dangerous conditions or activities in the project areas.
2. To reimburse APHIS WS for costs of services provided under this Agreement up to but not exceeding the amount specified in the Financial Plan (Attachment B). Borough of Mountain Lakes will begin processing for payment invoices submitted by APHIS WS within 30 days of receipt. Borough of Mountain Lakes ensures and certifies that it is not currently debarred or suspended and is free of delinquent Federal debt.
3. To designate to APHIS WS the Borough of Mountain Lakes authorized individual whose responsibility shall be the coordination and administration of activities conducted pursuant to this Agreement.
4. To notify APHIS WS verbally or in writing as far in advance as practical of the date and time of any proposed meeting related to the program.
5. APHIS WS shall be responsible for administration and supervision of the program.
6. There will be no equipment with a procurement price of \$5,000 or more per unit purchased directly with funds from the cooperator for use solely on this project. All other equipment purchased for the program is and will remain the property of APHIS WS.

7. To coordinate with APHIS WS before responding to any media requests involving APHIS WS activities related to the program.

ARTICLE 5

APHIS WS Agrees:

1. To conduct activities at Borough of Mountain Lakes as described in the Work and Financial Plans.
2. To designate to Borough of Mountain Lakes the authorized APHIS WS individual who shall be responsible for the joint administration of the activities conducted pursuant to this Agreement.
3. To bill Borough of Mountain Lakes for actual costs incurred by APHIS WS during the performance of services agreed upon and specified in the Work Plan. APHIS WS shall keep records and receipts of all reimbursable expenditures hereunder for a period of not less than one year from the date of completion of the services provided under this Agreement and Borough of Mountain Lakes shall have the right to inspect and audit such records.
4. To coordinate with Borough of Mountain Lakes before responding to any media requests involving APHIS WS activities related to the program.

ARTICLE 6

This Agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS WS upon failure of Congress to so appropriate. This Agreement may also be reduced or terminated if Congress only provides APHIS WS funds for a finite period under a Continuing Resolution.

ARTICLE 7

APHIS WS assumes no liability for any actions or activities conducted under this Cooperative Service Agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 U.S.C. 1346(b), 2401(b), and 2671-2680).

ARTICLE 8

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this Agreement or to any benefit to arise therefrom.

ARTICLE 9

Nothing in this Agreement shall prevent APHIS WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this Agreement.

ARTICLE 10

Borough of Mountain Lakes certifies that APHIS WS has advised Borough of Mountain Lakes that there may be private sector service providers available to provide wildlife management services that Borough of Mountain Lakes is seeking from APHIS WS.

ARTICLE 11

The performance of wildlife damage management actions by APHIS WS under this Agreement is contingent upon a determination by APHIS WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.

ARTICLE 12

This Cooperative Service Agreement may be amended at any time by mutual agreement of the parties in writing. Also, this Agreement may be terminated at any time by mutual agreement of the parties in writing, or by one party provided that party notifies the other in writing at least 120 days prior to effecting such action. Further, in the event the Borough of Mountain Lakes does not provide necessary funds, APHIS WS is relieved of the obligation to provide services under this Agreement.

In accordance with the Debt Collection Improvement Act of 1996, the Department of Treasury requires a **Taxpayer Identification Number** for individuals or businesses conducting business with the agency.

Borough of Mountain Lakes Taxpayer Identification Number (TIN) 22-6002119

Borough of Mountain Lakes:

BY: _____ Date _____
Mitchell Stern
Borough Manager
400 Boulevard
Mountain Lakes, NJ 07046-1527

**UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES**

BY: _____ Date _____
Aaron Guikema
State Director
USDA, APHIS, WS
140-C Locust Grove Road
Pittstown, NJ 08867-4049

ATTACHMENT A WORK PLAN

Introduction

The U.S. Department of Agriculture (USDA) is authorized to protect American agriculture and other resources from damage associated with wildlife. The primary authorities for USDA's Animal and Plant Health Inspection Service (APHIS), Wildlife Services program (WS) are the Act of March 2, 1931 (46 Stat. 1468; 7 USCA 8351-7 USCA 8352) as amended, and the Act of December 22, 1987 (101 Stat. 1329-331, 7 USCA 8353). APHIS WS activities are conducted in cooperation with other Federal, State and local agencies; private organizations; and individuals.

The APHIS WS program uses an Integrated Wildlife Damage Management (IWDM) approach (sometimes referred to as IPM or "Integrated Pest Management") in which a series of methods may be used or recommended to reduce wildlife damage. IWDM is described in Chapter 1, 1-7 of the Animal Damage Control Program Final Environmental Impact Statement (USDA, 1997). These methods include the alteration of cultural practices as well as habitat and behavioral modification to prevent damage. However, managing wildlife damage may require that the offending animal(s) be removed or that the local populations of the offending species be reduced.

Purpose

The wildlife damage management program at Borough of Mountain Lakes (Morris County, NJ) will be directed primarily at reducing human health and safety risks and property damage associated with Canada geese.

Canada goose presence on Borough of Mountain Lakes property(s) can result in accumulation of feces (nuisance, potential human health concerns, lower water quality), consumption of turf or vegetation, aggression during the nesting season (potential human safety problems), creation of hazards on roadways or to aviation, and/or other problems that affect the quality of life for residents, patrons and/or employees.

Borough of Mountain Lakes has employed on their property(s) non-lethal Canada goose management techniques prior to this Agreement and will continue non-lethal techniques in the future. Non-lethal techniques include, but are not limited to, harassment, exclusion (e.g., fencing), habitat modification, visual deterrents and/or reproductive control (e.g., egg addling). In addition, a "no feeding" policy exists at Borough of Mountain Lakes property(s).

Planned APHIS WS Activities

APHIS WS Wildlife Biologists and Specialists, who have been trained in wildlife damage management, will conduct operational activities described below at Borough of Mountain Lakes and if applicable, agreed upon neighboring properties after obtaining a Work Initiation Document for Wildlife Damage Management (WS Form 12A):

APHIS WS will conduct nest and egg management (egg addling) which inhibits reproduction to help control the local populations and associated problems. Treatment and/or destruction of Canada goose nests and eggs will be conducted throughout the nesting season. Additional site visit(s) will be conducted to determine post-nesting and pre-capture survey numbers. Capture and euthanasia of Canada geese located on above property(s) will occur one day during the molt period in June or July. APHIS WS and Borough of Mountain Lakes will determine if other capture methods, such as cannon nets, bow nets, alpha-chloralose and/or other proposed methods as agreed upon by both parties, are appropriate outside of the molting period. At Borough of Mountain Lakes's request, management of other waterfowl species will be carried out by APHIS WS. Birds are euthanized in accordance with recommendations by the American Veterinary Medical Association and APHIS WS policy. When applicable, euthanized wildlife will be sampled and tested for disease research purposes. Euthanized wildlife will be disposed of as permitted by the U.S. Fish and Wildlife Service (USFWS), by burial, incineration and/or donation for non-human consumption. APHIS WS will conduct activities and record take under a USFWS Migratory Bird Depredation Permit issued to the APHIS WS program. APHIS WS will provide a written report to Borough of Mountain Lakes summarizing Canada goose management pursuant to this Agreement no later than September 30, 2018.

Effective Dates

This Agreement shall become effective on February 1, 2018, and shall expire on September 30, 2018.

**ATTACHMENT B
FINANCIAL PLAN**

Personnel Costs	\$ 4,078
Travel	\$ 1,679
Vehicle (Fuel & Maintenance)	\$ 461
Supplies & Equipment	\$ 479
Subtotal (Direct Costs)	\$ <u>6,697</u>
Pooled Job Costs	\$ 737
Indirect Costs	\$ 1,082
TOTAL	\$ <u>8,516</u>

APHIS WS costs are not based on number of nests found, but are instead based on the above line items. Minimal costs will be charged for supplies purchased and personnel time already expended in regards to the terms of this Agreement, should activities be deemed as unnecessary. The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this Agreement, but may not exceed \$8,516.

Billing Cycle: Quarterly

Financial Point of Contact

Borough of Mountain Lakes:

Name: _____
Address: _____

Phone: _____

Purchase orders, if applicable, should be submitted to APHIS WS contact below.

APHIS WS:

Lisa L. Spinelli, Budget Analyst
USDA APHIS WS
140C Locust Grove Road
Pittstown, NJ 08867-4049
Phone: (908) 735-5654 Ext. 10
Fax: (908) 735-0821
Email: Lisa.L.Spinelli@aphis.usda.gov

**RESOLUTION 71-18
BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ
"RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS"**

WHEREAS, there were excess appropriations to the 2017 Appropriation Budget for the Current Fund;
and

WHEREAS, other appropriations are insufficient to meet current needs.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

FROM:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>SALARY & WAGES:</u>		
01-203-28-370-020	RECREATION	5,000.00
<u>OTHER EXPENSES:</u>		
01-203-23-220-020	GROUP INSURANCE	<u>10,000.00</u>
TOTAL		<u>\$15,000.00</u>

TO:

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>OTHER EXPENSES:</u>		
01-203-26-305-020	SOLID WASTE	14,000.00
01-203-31-437-020	NATURAL GAS	<u>1,000.00</u>
TOTAL		<u>\$,15,000.00</u>

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

BOROUGH OF MOUNTAIN LAKES
BUDGET TRANSFERS 2017
EXPLANATION OF TRANSFERS

Current Budget:

Funds Available

Recreation S&W

Some positions were funded by the summer recreation programs, therefore leaving excess in this account. \$4,000

Group Insurance O/E

All of the group insurance bills have been paid for 2017 and there are funds available. \$10,000

Funds Needed

Solid Waste O/E

Funds are needed in the Solid Waste O/E because the tipping fees were over the budget by \$7,298, dumpster services were over by \$4,250, leaf and brush removal was over by 1,486, and purchase of garbage bags was over by \$3,726. \$14,000

Natural Gas O/E

Consumption was up slightly over the budgeted amount. \$1,000

RESOLUTION 72-18
BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS

**RESOLUTION APPROVING THE CERTIFICATION LIST OF VOLUNTEER MEMBERS OF THE
BOROUGH OF MOUNTAIN LAKES FIRE DEPARTMENT**

WHEREAS, the Borough adopted Ordinance No. 15-02 which created the Length of Service Awards Program (LOSAP); and

WHEREAS, N.J.S.A. 40A: 14-191 requires that the Emergency Service Organization furnish the Borough council with an annual certification list of all volunteer members who have qualified for credit under the award program for the previous year;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Borough Council of the Borough of Mountain, formally approve the list of the volunteer members of the Borough of Mountain Lakes fire department submitted for the year 2017, a copy of which list is attached here as an addendum; and

BE IT FURTHER RESOLVED that a copy of this list will be posted for at least thirty (30) days in the fire house and the municipal clerk's office.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 26, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						



Mountain Lakes Volunteer Fire Department

MOUNTAIN LAKES, NEW JERSEY 07046

EMERGENCY 911

973-394-1094 - NON EMERGENCY

TO: Monica Goscicki, CFO

FROM: Joe Mullaney, Administrative Officer

DATE: February 5, 2018

SUBJECT: 2017 LOSAP

Be advised that the following members of the Mountain Lakes Volunteer Fire Department qualified for LOSAP during 2017

1. Brendan Baker
2. Bill Bender
3. Brian Caine
4. Steve Castellucci
5. Matt DeSantis
6. Rob Horowitz
7. Tom McElduff
8. Don McNeill
9. G. Douglas McWilliams
10. Joe Mullaney
11. Mike Palazzi III
12. Mike Palazzi IV
13. Ben Payne
14. John Reilly
15. Bob Trachtenberg
16. John von Sternberg
17. Nate Fitch

Any questions please let me know.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE

MONTHLY ACTIVITY REPORT

JANUARY 2018

ADMINISTRATIVE SUMMARY

The frigid temperatures continued to hinder construction activities through a good portion of the month. With the start of the new year, though, there was an increase in the number of calls about requirements for new projects. Planning seems to be taking place for Spring starts, an indication that the Construction Office will match or exceed the activity levels experienced last year.

The Board of Education building projects and the Enclave condominium project are both expected to begin planning their construction schedules for this year. Additionally, several projects have received Zoning Board approvals and are expected to begin construction this year as well.

Additional hours for existing inspection staff or supplemental temporary inspectors will be needed to properly service these larger projects. The fees collected through issuance of the construction permits will cover the costs of these expenses.

Work continues on closing out past permits, updating the office software suite and creating new informative reports.

Steven M. Gluck
Construction Official



Mountain Lakes Borough
400 BOULEVARD
MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

1/1/2018 -> 1/31/2018

Summary

New:	Cost: \$0.00	Count: 0	Cubic Footage:	2,104 Cu.ft	Permits Issued:	32
Addition:	\$0.00	0	Square Footage:	908 Sq.ft	Updates Issued:	5
Alteration:	\$521,586.00	36				
Demolition:	\$750.00	1				
Total:	\$522,336.00	37				

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	11	\$4,644.00	\$0.00	\$4,644.00	B 29	22 %75.9	2 %6.9	5 %17.2
Plumbing:	10	\$1,344.00	\$0.00	\$1,344.00	P 24	17 %70.8	2 %8.3	5 %20.8
Electrical:	21	\$2,004.00	\$0.00	\$2,004.00	E 36	29 %80.6	2 %5.6	5 %13.9
Fire:	5	\$513.00	\$0.00	\$513.00	F 6	4 %66.7	0 %0	2 %33.3
Elevator:	1	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	18	\$1,500.00	\$0.00	\$1,500.00	M 15	8 %53.3	0 %0	7 %46.7
	66	\$10,005.00	\$0.00	\$10,005.00	110	80	6	24
DCA Training:	0		0	Other Fees	(Note: Does not include result of none)			
DCA State:	34		951	\$0.00				
DCA Minimum:	2		2					
	36		\$953					

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building 0	0	0	CA 24	\$0.00	\$0.00
Plumbing 0	0	0	CCO 0	\$0.00	\$0.00
Electrical 0	0	0	CO 2	\$50.00	\$0.00
Fire 0	0	0	CC 0	\$0.00	\$0.00
Mechanical 0	0	0	TCO 0	\$0.00	\$0.00
Elevator 0	0	0	TCC 0	\$0.00	\$0.00
Total:	\$0.00	\$0.00	Total: 26	\$50.00	\$0.00

NOTE:
Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees			Payments (Based on Payment Date)	
Record Count	Total Exempted		Record Count	Total Waived		Permit (71)	\$10,958.00
Building 0	\$0		Building 0	\$0		NON-UCC (0)	\$0.00
Plumbing 0	\$0		Plumbing 0	\$0		Variation Payments	\$0.00
Electrical 0	\$0		Electrical 0	\$0		Penalty (0)	\$0.00
Fire 0	\$0		Fire 0	\$0		Inspection Payments	\$0.00
Mechanical 0	\$0		Mechanical 0	\$0		Ongoing Invoice	\$0.00
Elevator 0	\$0		Elevator 1	\$35		Test Payments	\$0.00
Total:	\$0		Total:	\$35		Grand Total	\$10,958.00
Record Count	Total Exempted		Violations	Fines	Paid		
DCA Fees 1	\$38		Issued 1	\$0.00	\$0.00		

BOROUGH OF MOUNTAIN LAKES CONSTRUCTION OFFICE ANNUAL PERMIT FEES

2/21/2018

	2016 COLLECTED	YEAR TO DATE
JANUARY	9,755	9,755
FEBRUARY	10,327	20,082
MARCH	21,916	41,998
APRIL	14,330	56,328
MAY	8,143	64,471
JUNE	8,046	72,517
JULY	6,170	78,687
AUGUST	10,369	89,056
SEPTEMBER	22,403	111,459
OCTOBER	15,894	127,353
NOVEMBER	5,428	132,781
DECEMBER	10,394	143,175
	2017 COLLECTED	YEAR TO DATE
JANUARY	9,550	9,550
FEBRUARY	16,180	25,730
MARCH	11,015	36,745
APRIL	14,473	51,218
MAY	8,196	59,414
JUNE	16,031	75,445
JULY	18,388	93,833
AUGUST	20,069	113,902
SEPTEMBER	6,698	120,600
OCTOBER	12,736	133,336
NOVEMBER	9,522	142,858
DECEMBER	6,930	149,788
	2018 COLLECTED	YEAR TO DATE
JANUARY	10,958	10,958
FEBRUARY		
MARCH		
APRIL		
MAY		
JUNE		
JULY		
AUGUST		
SEPTEMBER		
OCTOBER		
NOVEMBER		
DECEMBER		

BOROUGH OF MOUNTAIN LAKES

DEPARTMENT OF PUBLIC WORKS

Department Activity
January 2018

IN HOUSE

All regular work details including trash and recycling collection, trash bag deliveries, street sweeping, leaf and brush disposal, daily maintenance of wells, monthly water testing for Coliform and Chlorine, final water reads, utility mark outs, etc. Additionally:

Streets & Roads Department:

- Various pothole repairs throughout Borough
- Constructed new DPW cold patch basin
- Collected Christmas trees throughout Borough
- DPW crew chipped all Christmas trees at Recycling Center
- Removed debris and water out of Borough Hall gutters
- Catch basin cleanout and repair near 22 Bellvale Road
- Clean out of numerous of catch basins with Jet Vac during heavy rain storm
- Repaired swale in front of driveway with cold patch on 293 Morris Ave
- Installed seven dog bag receptacles throughout the Borough
- Installed two "No Parking" signs on Kenilworth Road, near Wildwood School
- Borough wide street sweeping
- Salting and Plowing during snowfall
- Tree Issues:
 1. Between 20-25 Raynold – investigated, hired Seneca to remove trees
 2. 130 Boulevard – DPW cut down and removed large branch
 3. Borough Hall (Cell Tower) – investigated, hired Seneca to remove
 4. 270 Morris Avenue (pocket park) – investigated, hired Seneca to remove
 5. 24 Oak Lane – DPW removed large limb covering road
 6. 125 Hanover – tree fell from pocket park, DPW removed with machine
 7. Corner of Raynold & Morris – coordinated with Shade Tree commission, contacted electric company, JCP&L hired tree company to remove
- Two Styrofoam deliveries to Foam Pack Industries

Water/Sewer Department:

- Assisted welder with frozen water service @ 23 Lakeside Drive
- 165 Morris Ave – emergency water shut off due to frozen interior pipes
- 169 Morris Ave – emergency water shut off due to frozen interior pipes
- Corner of Powerville & Boulevard – emergency water main break, 8-inch main repair
- 44 Ball Road – emergency water main break, 8-inch main repair
- 48 Ball Road – emergency water main break, 8-inch main repair
- 25 Condit – frozen water service thawed on own
- 11 Lake End – emergency water main break; 2-inch galvanized line repair
- 55 Pocono Road – emergency water main break; 8 inch main repair
- Numerous water meter replacements

- Installation of remotes on various residential meters
- Water shut offs at some locations for plumbing work
- Assisted JTG main contractor on Pollard Road replacing old water main
- Water billing training
- Began construction of chlorine injection room at Well #4

Recreation:

- Setup and breakdown for Polar Bear Plunge

Board of Education:

- Numerous heating repairs district wide
- Assisted head custodian with numerous maintenance repairs
- Repair of leak at the Board of Education building

Police Department:

- Repair of Police & Fire Department door
- Replacement of water sink
- Repair of clogged toilet
- Service of hot water circulating pump

Vacation/Sick Time:

- 40 Sick Hours, 24 Vacation Hours – 64 Man Hours



Mountain Lakes Volunteer Fire Department

MOUNTAIN LAKES, NEW JERSEY 07046

EMERGENCY 911

973-394-1094 - NON EMERGENCY

TO: Mayor Barnett, Borough Council Members, Manager Mitchell Stern

FROM: Steve Castellucci, Chief

DATE: February 21, 2018

SUBJECT: January 2018 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of January 2018:

FIRE CALLS (19)

LOCATION	DATE	TIME	DESCRIPTION
317 Morris Ave	1/1	1:26 PM	Fire Alarm- Malfunction
Merry Heart- BT	1/1	4:28 PM	Assist BTFD with Fire Alarm
90 Rt 46	1/1	8:36 PM	Fire Alarm- Investigation revealed a broken water pipe in the building
401 Horizon Dr BT	1/3	11:11 PM	Assist BTFD with structure fire
Mt Lake-132 Lake Dr	1/3	2:32 PM	Ice Rescue. Woman fell through ice while skating
235 Bouelvard	1/4	1:50 PM	CO Alarm. High Readings detected in Basement. Furnace malfunction
96 Powerville Road	1/7	11:15 PM	Odor of Natural Gas. NJNG responded
Wilson School	1/8	12:27 PM	Fire Alarm- Set off by construction
70 Kingsland Rd BT	1/8	2:36 PM	CO Alarm- Assist BTFD
310 Rt 46	1/8	4:24 PM	Fire Alarm- Malfunction
5 Mountain Run BT	1/9	1:04 PM	Station Coverage for BTFD
Birchwood lane BT	1/12	2:30 PM	Assist BT
BTFD HQ	1/12	2:45 PM	Station Coverage for BTFD
8 Sherwood Drive	1/12	9:30 PM	Water in basement. Malfunction of sump pump
40 Raynold Rd	1/14	1:28 PM	CO Alarm- High level of CO. Furnace Malfunction
Rt 46 West	1/19	5:20 PM	Reported as car fire. Vehicle overheated
15 Glenbourne Dr BT	1/22	2:58 AM	Dispatched to Assist BTFD with reported Fire. Canceled enroute to call
Rockaway Valley School	1/30	2:30 PM	Assist BTFD with fire alarm
101 Rt 46 West	1/31	10:00 AM	Flooded basement- pipe burst.

DRILLS (4)	DATE	TIME	DESCRIPTION
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Firehouse	1/7	1:00 PM	Jr Fire Dept Drill
Wildwood School	1/9	8:00 PM	Sr. Fire Dept Drill
High School	1/16	8:00 PM	Senior Drill- Hose Evolution
Island Beach	1/30	8:00 PM	Ice Rescue Drill

MEETINGS (5)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	1/2	8:00 PM	Officers Meeting
Fire Academy	1/10	7:30 PM	County Chiefs
Firehouse	1/23	8:00 PM	Business Meeting
Firehouse	1/23	8:00 PM	Relief Association
Riverdale FD	1/25	7:30 PM	NEMMA Meeting

TRUCK AND EQUIPMENT CHECKS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	1/23	8:30 PM	Engine One and two equipment checks

COMMUNITY EVENTS (0)

ANNOUNCEMENTS: (2)

1. On January 3rd at 2:32 PM, the MLVFD responded to Mt Lake in the rear of 132 Lake Drive. Several 911 calls were reporting a person had fallen through the ice while ice skating. Lt. Mike Palazzi and Lt. Brian Caine quickly determined the gravity of the situation. They donned the ice rescue suits, made their way to the victim and safely brought her back to the shore line. Lt's Caine and Palazzi are to be commended for their actions. I will be submitting their names to the Morris County 200 Club for formal recognition for their heroic actions. Congratulations to both Lt's for a job well done.
2. On January 23rd and January 28th Lt. Brian Caine, Lt. Mike Palazzi, Firefighter Brendan Baker and Firefighter Nate Fitch completed ice rescue training coordinated by the Parsippany fire districts ice rescue team. The training was conducted by the Jefferson Twp Fire Department. Each member received 4 hours of classroom training and 8 hours of practical training. Our 4 members are now certified as ice rescue technicians. Congratulations on a job well done!

Total Manhours: 650



Mountain Lakes Volunteer Fire Department

MOUNTAIN LAKES, NEW JERSEY 07046

EMERGENCY 911

973-394-1094 - NON EMERGENCY

TO: Mayor Barnett, Council Members, Manager Mitchell Stern

FROM: Steve Castellucci, Chief

DATE: 1/17/18

SUBJECT: 2017 Year End Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during 2017:

FIRE CALLS:

Structure Fire	1
Brush Fire	3
Car Fire	3
Electrical Fire	5
Dryer	1
Furnace Malfunction	1
Smoke Condition	5
Fire Alarms (False- Malfunction)	58
Fire Alarms(Set off in error)	10
Fire Alarms-Unattended cooking	6
CO Alarm (With Readings)	0
CO Alarm(False, malfunction, etc)	6
Wire/Transformer Fire	10
Open Burn	1
Gas Leak/Odor	9
Elevator Emergency	2
Pipe Burst in basement	1
Assist Police Department	3
Assist Other Fire Departments	25
TOTAL	150

DRILLS

Senior Department	23
Junior Department	22
Mutual Aid	4
Fit Testing	4

TOTAL	53
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MEETINGS

Officer Meetings	10
Business Meetings	11
Relief Association	5
Relief Association Audit	1
Nominating Committee	1
County Chiefs	12
County Caucus	1
Bott Award	1
JFD Officer Selection Committee	1
JFD Orientation	3

TOTAL	46
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COMMUNITY EVENTS

Fire Prevention at Pre-Schools/Wildwood	8
Parades(Little League, Labor Day, Memorial Day	5
Boonton FD Christmas, Mt Tabor Childrens)	
Trout Derby	1
Shredding	2
Blood Drive	2
Scribbles Pre- School Fair	1
Memorial Day Ceremony	1
Mountain Lakes Day	1
4 th of July Fireworks	1
Assist with Boonton FD Fireworks	1
Assist with Boonton Twp Fireworks	1
Assist PD(Halloween Safe Zone Bike rodeo)	2
Bike Safety Detail)	1
Christmas Tree Lighting	1
Santa Day	1
Annual Dinner Dance	1

TOTAL	30
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WORK DETAILS	25
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TRUCK CHECKS	12
---------------------	-----------

AIR PACK CHECKS	10
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TOTAL MANHOURS

JANUARY	405
FEBRUARY	290
MARCH	420
APRIL	455
MAY	510
JUNE	560
JULY	360
AUGUST	310
SEPTEMBER	480
OCTOBER	540
NOVEMBER	370
DECEMBER	360
TOTAL HOURS	5500
TOTAL EVENTS	326

ANNOUNCEMENTS:

1. On behalf of the officers and members I would like to take this opportunity thank all of you for your continued support of the Fire Department. I would also like to thank Mayor Peter Holmberg for his service as Mayor. In addition a big thank you to all the members of the Borough staff for their help and support during the past year. I look forward to working with all of you during 2018.
2. Congratulations to Lt. Mike Palazzi for being chosen as the Firefighter of the year for 2017. Mike was appointed to the position of Lt in January of 2017. He completed Firefighter Two training at the fire academy in June of 2017. This is approximately 160 hours of training. Mike is also active with the members of the Junior Fire Department.
3. Congratulations to Lt. Brian Caine for completing Firefighter 2 training at the academy
4. Engine Two took second place in the Boonton Labor day parade in the category of over 15 years of age but less than 20 years. Kudos to Firefighter Brendan Baker for coordinating this effort!
5. Regretfully Past Chief Joe Ryan and Tom Miller passed away in 2017. Joe served as Chief as the department in 1990-1991. Tom served as Chief in 2006-2007. Rest in peace!



Shawn M. Bennett
CHIEF OF POLICE

Police Department

Borough of Mountain Lakes

400 Boulevard
Mountain Lakes, NJ 07046
(973) 334-1413 • Fax (973) 334-4123



To: Borough Manager Mitchell Stern and Members of Council

From: Chief Shawn Bennett

Date: 02/26/18

Mr. Stern and Council:

Attached, please find the Mountain Lakes Police Department Monthly Reports for your review.

Below, I have attached a summary of some points of interest during January, 2018.

January, 2018

- 192 hrs of the 214 hours sick/Injury time used was for injury time.
- 1st of our four quarterly firearms qualifications for 2018 completed.
- Conducted CERT Training with the Parsippany CERT Team

Respectfully,

Chief Shawn Bennett

MLPD Overtime Report

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Budgeted	\$ 80,000.00	\$ 85,000.00	\$ 95,000.00	\$ 130,000.00	\$ 130,000.00	
Spent	\$ 188,208.19	\$ 128,101.09	\$ 178,089.99	\$ 146,921.62	\$ 176,682.41	\$ 2,811.34

*Current Year does not account for incurred overtime that may be backed out or offset at a later date.

<u>2018 Hours</u>	<u>Department Overtime</u>	<u>Sick / Injury</u>	<u>Vacation/ Comp/ Personal Day /Etc.</u>	<u>Misc</u>	<u>Court</u>	<u>DDEF</u>
January	38.25	214	15	33.75	3	18
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						

<u>2018 \$</u>	<u>Department Overtime</u>	<u>Sick / Injury</u>	<u>Vacation/ Comp/ Personal Day /Etc.</u>	<u>Misc</u>	<u>Court</u>	<u>DDEF</u>
January	\$ 2,811.34	\$ 236.93	\$ -	\$ 2,574.41	\$ 157.95	\$ 1,347.21
February						
March						
April						
May						
June						
July						
August						
September						
October						
November						
December						

BOROUGH OF MOUNTAIN LAKES

Recreation Department

Department Activity January 2018

The Recreation Commission met on January 16th 2018. Recreation Director provided a brief update of the beach renovation project to the recreation commission. Other topics of discussion included a quick update on summer hiring, overview of Spring Recreation programs and the calendar for 2018. The commission discussed upcoming Spring Easter Egg Hunt to be held on 3/25 at 1:00pm at Midvale Field and Trout Stocking on April 13th and Trout Derby on April 14th. The Recreation Director also mentioned the preliminary planning of summer recreation camps.

In addition, the Recreation Director:

- Met with various members of Public Works committee and RSC Architect regarding cost saving changes to beach renovation plans.
- Hosted the 55+ Event on January 19th at the Mountain Lakes Library featuring Dr. Aimee Braca from St. Clare's Behavioral Health who gave an informative presentation entitled "An Overview of Common Mental Health Concerns and the Benefits of Mindfulness".
- Continued to update Mountain Lakes website with details of recreation events.
- Posted all summer job listings online.
- Met with Mountain Lakes Sailing Association board to begin planning for 2018 season.
- Set up meetings with all Summer Camp directors to begin planning summer camp agendas and staffing for 2018.
- Met with interim Mountain Lakes Athletic Director John Bydook to begin process of scheduling Spring turf requests for Spring Recreation sports (Girls and Boys Lacrosse and Tri-town Little League and Softball and Track).
- Assisted Spring Sports with online registration and set-up of background testing for each program.
- Contacted Trout Derby vendor to secure delivery for this year.
- Continued to assist winter sports with facility requests and support as needed.
- Confirmed transportation and logistics for Ski clubs on a weekly basis.
- Began planning potential NEW Fall 2018 middle school volleyball program.
- Met with Borough Risk Manager to review Mountain Lakes Sailing programs.
- Helped residents in planning phases of an Art Festival scheduled for June 2018 at the Esplanade.
- Met with a representative from Lincoln First Bank regarding possible sponsorship ideas.
- Reviewed bills from 2017 from Johnny on the Spot and requested vendor review resulting in credit to Borough Account.
- Attended Denville Council Committee meeting regarding their new trails plan initiative.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131
F -973-402-3466

TO: Borough Manager Mitchell Stern, Mayor Lauren Barnett, Council Members

FROM: Joe Mullaney, Code Enforcement Officer

DATE: 2/21/18

SUBJECT: Monthly Report January 2018

The following lists code enforcement/property maintenance issues for the month of January 2018

1/5: Notified owner of BMW parked at Briarcliff and Blvd bus stop with "For Sale" sign to remove vehicle. Advised of local ordinance

1/5: Follow up on complaint from a Ronarm Drive resident about a tree condition on his neighbor's property.

1/5: Notified Kohut landscaping regarding their sign in front of 35 Cobb Road in violation of sign ordinance.

1/8: Spoke with Ronarm Drive resident again about the tree issue on his neighbor's property

1/8: Follow up with resident at 86 Intervale regarding a complaint received from a neighbor regarding a tree issue.

1/12: Notification to the resident at 204 Boulevard and 416 Morris Ave regarding violation of sign ordinance.

1/26: Follow up on complaint received by DPW from a Rainbow Trail resident regarding dead trees on their neighbor's property causing a hazardous condition. Spoke with Kathy Foppes, 29 Rainbow Trail, regarding the complaint and other property maintenance violations. She advised that she has been working out of state and has not been at the house in about six months. She advised she will contact a tree company to take care of the trees. She also advised that she plans on returning to Mt Lakes in the near future and will address the remaining property maintenance violations.

1/30: Spoke with residents at 86 Intervale Road and 24 Ronarm in an effort to resolve the ongoing dispute involving a tree with large branches hanging over the property line. No resolution could be reached. Both parties advised that this is a private property issue and no further action would be taken by me or the town.

1/31: Advised owner to remove the vehicle parked at Blvd and Briarcliff with the For Sale Sign. Owner advised of local ordinance.

Smoke and CO Detectors inspections:

DATE:	LOCATION:	PASS/FAIL
1/3	8 Littlewood Ct	Pass
1/8	30 Powerville Rd	Pass
1/18	109 Laurel Hill Rd	Pass
1/30	140 Laurel Hill Road	Pass

SIGN ENFORCEMENT- :

4 signs removed from ROW at various locations.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN
LAKES
FEBRUARY 12, 2018
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 8, 2018 and posted in the municipal building.

Mayor Barnett called the meeting to order at 8:00 p.m. in the municipal building.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barrett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG

Mayor Barnett led the salute to the flag.

COMMUNITY ANNOUNCEMENTS

Mayor Barnett stated that the 55+ Lakers club will be meeting at the Library on Friday. She stated that Friday 6:30 will be a bingo at St. John's Episcopal Church in Boonton to benefit the Kiwanis Ambulance Squad.

SPECIAL PRESENTATIONS

Proclamation for Corporal Samuel Trimble

Mayor Barnett read and presented Corporal Trimble with a proclamation for his participation in Operation Pride, hurricane relief aid in Puerto Rico. Chief Bennett read a citation from Assemblymen Bucco and Senator Bucco congratulating Corporal Trimble.

PUBLIC COMMENT

Mayor Barnett opened the meeting to the public
There was no one from the public who wished to speak.

BOROUGH COUNCIL DISCUSSION ITEMS

2017 Year End Budget Review

CFO Monica Goscicki was present to review the 2017 4th quarter budget. She stated that revenues for most budget items were exceeded. Fund balance is up from last year. She reviewed the Water and Sewer budgets. There was a question regarding the number of water accounts with sprinklers systems. Ms. Korman asked if the number of accounts can be provided.

Landmarks Historic Preservation – introduced by the Historic Preservation Committee

Mr. Tom Dagger came before the Council to talk about changes the Committee would like to see in land use ordinances in regards to historic preservation and landmarks. They would like to see a key landmarks preservation ordinance put in place. The committee would like to be reinstated as a Commission with advisory powers only, to advise the Planning Board in preservation issues. There was a discussion regarding the impact to the value of properties after they are included in a preservation ordinance.

2018 Borough Council Goals

The amended Council goals document was discussed. It was the consensus of the Council to accept the amendments.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN
LAKES
FEBRUARY 12, 2018
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

ATTORNEY'S REPORT

Mr. Oostdyk stated that he met with the Planner and the Fair Share Housing rep. They discussed the number of affordable housing units being suggested for the Borough. The discussion will continue.

MANAGER'S REPORT

Mr. Stern reviewed his report. He stated that the sewer bills went out late, so an extension to allow for a 30 day payment window is necessary. He stated that the budget is still being drafted. There have been several meetings regarding the beach projects. New drawings have been drafted. Borough Hall renovation process is moving forward. Interviews are being held with potential architects.

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

R55-18, Authorization of a budget transfer

R58-18, Authorization to enter into an agreement with Employee Benefits Consulting Services Group for the marketing of Employee Dental Benefits

R59-18, Authorization to enter into a contract with Phillips Priess Grygiel for Planning Services

R60-18, Authorization to enter into an interlocal agreement for health services with the Township of Bloomfield

R61-18, Authorization to enter into an agreement with Phoenix Advisors for secondary market disclosure obligations

R62-18, Authorization to enter into an interlocal agreement with Madison Borough for IT services

R63-18, Authorization to pay bills

R64-18, Lien redemption

***APPROVAL OF MINUTES**

Minutes of January 22, 2018, (All eligible)

***APPROVAL OF REPORTS FOR FILING (reports are included only if checked)**

- ☒ Construction Department
- ☐ Department of Public Works
- ☐ Finance
- ☐ Fire Department
- ☐ Health Department
- ☒ Police Department
- ☐ Recreation Department
- ☐ Property maintenance report
- ☒ Annual Board of Adjustment

***BOARD AND COMMITTEE AND COMMISSION APPOINTMENTS**

Andrew Scott to the Historic Preservation Committee as Alternate #2, through 12/31/19

Phyllis Deering to the Shade Tree Commission as Alternate #2 through 12/31/20

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN
LAKES
FEBRUARY 12, 2018
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

Shepherd

☐☐☒☐☐☐

Barrett

☒☐☒☐☐☐

Barnett

☐☐☒☐☐☐

COUNCIL REPORTS

Mr. Happer stated that the Finance Committee will be meeting next week regarding budget. DPW will meet this week. Ms. Horst commented regarding residents on Intervale concerned about traffic that may be caused by the Whole Foods opening. The Whole Foods should be open sometime in 2019. Mr. Barrett commented on the Historic Preservation committee meeting. Ms. Korman stated that Shade Tree is working on a revision to the Shade Tree Ordinance. Mr. Holmberg commented on the Woodlands Committee regarding their budget and what it was used for. He stated that he would like the Council to discuss the Borough changing to non-partisan form of government. The Council consensus was to move this forward as a discussion item. Mayor Barnett commented on student members on Borough committees. She stated that we should formalize the process regarding this topic. She stated that Mr. Oostdyk will draft an ordinance regarding student members.

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Barnett opened the meeting to the public.
There was no one from the public wished to speak.

NEXT STEPS AND PRIORITIES

Mayor Barnett reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Information regarding landmark building value impact	Assessor	TBD
Review of streets to be paved by NJ Natural Gas	Mr. Stern	Next meeting

ADJOURNMENT at 10:01 P.M.

Motion made by Councilmember Barrett, second by Councilmember Happer to adjourn the meeting at 10:01 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

Valerie A Egan Borough Clerk