



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT THE MUNICIPAL BUILDING, 400 BOULEVARD, MOUNTAIN LAKES NJ**

**APRIL 9, 2018**

**PUBLIC SESSION BEGINS AT 7:00 PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk. Notice of this meeting has been sent to The Citizen, the Morris County Daily Record and The Star Ledger and posted on the bulletin board in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) BUDGET DISCUSSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**8) PUBLIC COMMENT**

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**9) BOROUGH COUNCIL DISCUSSION ITEMS**

Introduction of the 2018 municipal budget

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

**12) ORDINANCES**

**a) Introduction**

1. None

**b) Adoption**

**1. Ordinance 2-18, Student Committee Members**

ORDINANCE AMENDING CHAPTER 9 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND PROVIDING FOR THE APPOINTMENT OF STUDENT MEMBERS TO BOROUGH COMMITTEES AND COMMISSIONS

---

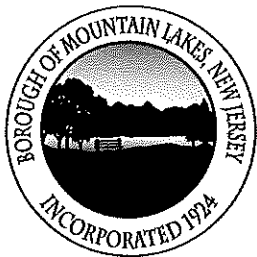
**13) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**14) \*RESOLUTIONS**

*R86-18, Authorization to pay bills*

*R87-18, Authorization for refund for overpayment of taxes*



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT THE MUNICIPAL BUILDING, 400 BOULEVARD, MOUNTAIN LAKES NJ  
APRIL 9, 2018  
PUBLIC SESSION BEGINS AT 7:00 PM**

**15) \*APPROVAL OF MINUTES**

***Regular minutes***

*March 26, 2018, (All eligible)*

***Executive Minutes***

*March 26, 2018, (All eligible)*

**16) \*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

**17) \*APPROVAL OF REPORTS FOR FILING (reports are included only if checked)**

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property maintenance report

---

**18) COUNCIL REPORTS**

**19) PUBLIC COMMENT**

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**20) NEXT STEPS AND PRIORITIES**

**21) ADJOURNMENT**



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2006  
F -973-402-5595

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report  
CC: Valerie Egan, Borough Clerk  
Robert Oostdyk, Borough Attorney  
Page 1 of 3

The following represents the Manager's report for the Borough Council meeting of April 9, 2018.

**2018 Budget** – Budget review will continue during the Borough Council meeting. I will be emailing additional budget information to each Council member before the end of the day Friday (4/6). Introduction of the 2018 has been listed on the meeting agenda. It will be withdrawn if Council is not ready to introduce during the meeting.

**Beach Projects** – Mark Prusina, Bill Ryden, and I met with the project architect who will now begin to finalize bidding documents. Our Borough Engineer is readying DEP permit applications for resubmission for Birchwood Lake. A high-level timeline going forward is as follows. Bid documents to be ready for advertising by the end of April, and then receive proposals from contractors by the end of May. Award bid (if one is accepted) at the beginning of July, and construction to begin immediately following Labor Day. Expected completion will be prior to the start of the 2019 beach season.

**Borough Hall Renovation Project** – I am in the process of reviewing references for an architect chosen by the architect subcommittee. Upon completion of the reference checks, I will be submitting a report to the Borough Hall / Public Safety Renovation Committee. After committee input, I will update Borough Council.

## Open Action Items

- **Cove Park – Did the Borough pay to have the park weeded?** - Still reviewing information.
- **Mountain Lakes Club** - I have spoken with the club manager. I am awaiting a call from the president of the board.

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report  
Page 2 of 2

- **Cove Park Improvements** – Accusation that borough personnel / professionals refused to comply with ADA requirements – Investigating available information. Unable to make a determination as of this writing.
- **Generator Ordinance Revision** – reviewing alternative ordinance that will allow for easier, less costly and less intimidating process for residents to install emergency generator.

### **Completed Action Items**

- ✓ **Reimbursement for winter storm costs** – FEMA has determined that the two storm events cannot be combined. We are working with Morris County emergency management officials to submit our totals for a separate disaster declaration.
- ✓ **Field Revenue – What does it cover.**  
The agreement between the Bd. of Education and the Borough stipulates that the payment is for the use of the two athletic fields and path located at Halsey Field.
- ✓ **Tax Assessor to come before Borough Council.**  
The Tax Assessor will be appearing before the Borough Council during the executive session of the May 14<sup>th</sup> meeting.
- ✓ **Stigma Free** – We are now advertising our status through our email newsletters. I am also reviewing signage for the Borough and plan to reach out to St. Clare's for updated info on relevant programs.
- **Review of developer's agreement re: commercial property buffer.**  
There was no developer's agreement for the division of the property. The relevant Planning Board resolution stipulates that any future development would be subject to buffer requirements. The resolution will accompany any future request that comes before the Planning Board concerning this property.
- ✓ **Winter Storm Costs** – Personnel related costs for the storms are approximately \$25,000 for police and \$20,000 for DPW. I do not have complete costs for tree and brush removal, however, I am expecting upwards of \$60,000 - \$70,000 for this portion of the storm cleanup.

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report  
CC: Valerie Egan, Borough Clerk  
Robert Oostdyk, Borough Attorney  
Page 3 of 3

- ✓ **Willow Drive Ownership** – Ownership and history of use of Willow Drive has been reviewed. My findings are that the road is privately owned, and the owner has allowed it to remain open for public use. As such, it would be in the Borough's best interest to continue to maintain Willow Drive. We will be contacting the property owner seeking permission to make necessary improvements.

If you have any questions, please feel free to contact me.

Mitchell

## RESOLUTION AND ORDINANCE REVIEW FOR THE APRIL 9, 2018 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHEL STERN, MANAGER

---

### ***RESOLUTIONS***

---

**R87-18 – Authorizing refunds for the overpayment of taxes** – this resolution authorizes refunds of overpayment of taxes on various properties in the Borough due to the prepayment of taxes by property owners and then subsequent overpayments by their mortgage companies in the amount of \$15,894.97

---

### ***ORDINANCES***

---

**Ordinance 2-18 – Ordinance amending chapter 9 of the revised general ordinances of the Borough of Mountain Lakes and providing for the appointment of student members to Borough committees and commissions** - this ordinance authorizes student members to be appointed to committees and commissions that choose to have student auxiliary membership. Committees and commissions that choose to participate will be responsible for establishing their own guidelines regarding student membership.

If there are any questions prior to the meeting, please feel free to contact me.

**ORDINANCE 2-18  
BOROUGH OF MOUNTAIN LAKES  
MORRIS COUNTY, NEW JERSEY**

**ORDINANCE AMENDING CHAPTER 9 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES  
AND PROVIDING FOR THE APPOINTMENT OF STUDENT MEMBERS TO BOROUGH COMMITTEES AND COMMISSIONS**

**WHEREAS**, providing opportunities for student participation in local government through volunteer activities with Borough Committees and Commissions is one way to encourage the youth of our community to develop an interest in government and community service; and

**WHEREAS**, encouraging student involvement with our Committees and Commissions through student membership provides the student with an opportunity for a learning experience and the Committee or Commission with the benefit of a student perspective on current issues; and

**WHEREAS**, the Borough Council has promoted student participation in our Committees and Commissions and desires to provide a consistent mechanism for student auxiliary membership on those Committees and Commissions that wish to establish student member positions.

**NOW, THEREFORE, BE IT ORDAINED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

**Section 1.** Chapter 9 of the Revised General Ordinances of the Borough of Mountain Lakes, "Boards and Commissions" shall be amended by the inclusion of new Section 9-7 which shall be entitled "Student Auxiliary Membership" and shall read, in its entirety, as follows:

**§ 9-7 Student Auxiliary Membership**

**A. Purpose & Intent**

The intent of this Section is to encourage and authorize Borough Committees and Commissions to provide for student auxiliary membership if they determine that doing so is consistent with their mission and responsibilities.

**B. Establishment of Student Auxiliary Membership**

1. Committees or Commissions established under this Chapter or otherwise established within the Borough Code or established by Resolution as Advisory Committees may recommend to the Township Council that they provide for non-voting student auxiliary membership on the Committee or Commission.
2. Student auxiliary membership shall be limited to two positions on any Committee or Commission where such position has been established.
3. The Committee or Commission shall establish such guidelines regarding the participation of student auxiliary members as they deem appropriate and consistent with the mission of their Committee or Commission.

**C. Appointment of Student Auxiliary Members**

1. A Committee or Commission which establishes a student auxiliary membership shall notify the Borough Clerk that they have established such membership and provide the Clerk with the guidelines concerning the membership.
2. The Borough Clerk will publish the availability of student auxiliary positions and will coordinate with the high school to publicize these opportunities.
3. The Borough Clerk will provide the Committee or Commission with any applications received and the Committee or Commission will recommend any individual to the Borough Council for appointment.
4. The Borough Council will appoint student auxiliary members for such terms as are established under the guidelines of the Committee or Commission on which they serve.

**D. Acknowledgement of participation**

The Committee or Commission will provide the Borough Council with notification of the student auxiliary member's completion of the program and the Borough Clerk shall provide the member's school with a participation letter.

**Section 2.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

**Section 3.** All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.

**Section 4.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law.

Introduced:

Adopted:

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Holmberg			X									
Happer	X		X									
Horst			X									
Korman			X									
Shepherd			X									
Barrett		X	X									
Barnett			X									

\_\_\_\_\_  
Valerie A. Egan, Clerk

\_\_\_\_\_  
Lauren Barnett, Mayor

**LEGAL NOTICE OF FINAL ADOPTION**

NOTICE is hereby given that the above Ordinance was introduced and passed on first reading at a meeting of the Borough Council of the Borough of Mountain Lakes, in the County of Morris, State of New Jersey, held in the municipal building on the 26<sup>th</sup> day of March 2018, and the same came up for final passage at a meeting of the said Borough Council on the 9th day of April 2018 at which time, after persons interested were given an opportunity to be heard concerning said ordinance, the same was passed and will be in full force in the Borough according to law. By order of the Borough Council of the Borough of Mountain Lakes, County of Morris and State of New Jersey.

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 86-18**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **April 9, 2018** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 9, 2018

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 04/09/2018 For bills from 03/23/2018 to 04/06/2018

Check#	Vendor	Description	Payment	Check Total
14088	3918 - AMERICAN LAMP RECYCLING, LLC	PO 18565 DPW - FLUORESCENT BULB RECYCLING	977.24	977.24
14089	189 - ANCHOR ACE HARDWARE	PO 18358 POLICE DEPARTMENT/ACCT# 001413 - 2	19.85	
		PO 18636 PARKS & BEACHES - GENERAL MAINTENAN	129.46	
		PO 18638 BOROUGH HALL PAINTING	575.65	724.96
14090	102 - ANDERSON & DENZLER ASSOC., INC	PO 18672 JANUARY 2018 - TAX MAP REVISION	521.65	521.65
14091	220 - ATLANTIC SALT, INC.	PO 18473 DPW - SNOW REMOVAL - BLANKET	3,354.37	3,354.37
14092	369 - B & R UNIFORMS	PO 18441 POLICE: VESTS	724.45	724.45
14093	254 - BARCO PRODUCTS COMPANY	PO 18474 DPW - CLEAN COMMUNITIES	3,107.31	3,107.31
14094	269 - BEYER FORD, LLC	PO 18629 POLICE DEPARTMENT - VEHICLE REPAIRS	154.14	154.14
14095	3828 - BOROUGH OF MADISON	PO 18711 SHARED SERVICE: FEBRUARY 2018 / IT	1,516.00	1,516.00
14096	2828 - BROWNELLS, INC.	PO 18449 POLICE: EQUIPMENT	88.83	88.83
14097	2742 - CAESARS' ATLANTIC CITY	PO 18542 CLERK: REIMBURSEMENT FOR MUNICIPAL	624.00	624.00
14098	2242 - CINTAS CORPORATION NO. 2	PO 18471 DPW - PERSONAL SAFETY EQUIPMENT - B	188.99	
		PO 18411 2018 BOROUGH HALL FIRST AID SUPPLIE	84.22	
		PO 18607 POLICE: FIRST AID SUPPLIES	340.95	614.16
14099	3184 - CONSTELLATION NEWENERGY, INC	PO 18708 FEB/MAR 2018 STREET LIGHTING: BILLI	657.00	657.00
14100	3923 - CUSTOM PATCHES, INC	PO 18604 SUMMER SWIM TEST PATCHES	161.99	161.99
14101	653 - GANNET NEW JERSEY NEWSPAPERS	PO 18675 ACCT#31470 - MARCH ADVERTISING	31.82	31.82
14102	506 - DAN COMO & SONS, INC	PO 18628 DPW - LEAF & BRUSH REMOVAL - BLANKE	1,450.00	1,450.00
14103	2971 - DIRECT ENERGY BUSINESS	PO 18683 NATURAL GAS: ACCT#: 614054 - 269690	1,726.02	1,726.02
14104	2971 - DIRECT ENERGY BUSINESS	PO 18691 NATURAL GAS: ACCT#: 614054 - 269692	168.29	168.29
14105	3921 - EVERBRIDGE, INC	PO 18583 ADMIN: NIXLE SET UP QUOTE: Q-10937	3,780.00	3,780.00
14106	778 - FAIRFIELD MAINTENANCE, INC.	PO 18315 DPW - BUILDING MAINTENANCE	379.77	379.77
14107	815 - GATES FLAG & BANNER CO. INC	PO 18552 DPW - BUILDING MAINTENANCE	49.90	49.90
14108	3817 - IL TORRENTE PIZZA	PO 18376 DPW - EMERGENCY MEALS	113.26	
		PO 18376 DPW - EMERGENCY MEALS	120.42	
		PO 18632 DPW - EMERGENCY MEALS	300.00	
		PO 18632 DPW - EMERGENCY MEALS	58.07	591.75
14109	3932 - JACOBUS & ASSOCIATES, LLC	PO 18718 TAX APPEAL: RESOLUTION# 84-18 - ROB	8,387.85	8,387.85
14110	859 - JCP&L	PO 18681 MASTER ACCT# 200 000 569 000 / BILL	3,162.72	
		PO 18680 MASTER ACCT# 200 000 020 764: BILL	99.22	
		PO 18707 MASTER ACCT# 200 000 569 000 / BILL	3,162.72	
		PO 18706 MAST ACCT# 200 000 054 011/ BILL DA	6.26	
		PO 18705 ACCT# 100 075 505 725 - BILLING PRD	3.32	
		PO 18704 ACCT# 100 050 702 156 - BILLING PRD	5.01	6,439.25
14111	1062 - JOHNNY ON THE SPOT, LLC	PO 18646 MARCH 2018 - CUST ID# 014738 - PORT	339.95	
		PO 18677 MARCH/APR 2018 - CUST ID# 014738 -	160.00	499.95
14112	812 - JOSEPH GARTLAND, INC.	PO 18599 DPW - DEPARTMENT SUPPLIES - RAGS	335.00	335.00
14113	3919 - KALAHARI RESORTS	PO 18537 ADMIN: MITCHELL STERN May 15-17, 20	316.10	316.10
14114	1140 - LAWSOFT, INC.	PO 18416 MORPHOTRACK INTERFACE	2,000.00	2,000.00
14115	1182 - LINCOLN NATIONAL LIFE INS.	PO 18584 2017 LOSAP CONTRIBUTIONS/CONTRACT#	19,550.00	19,550.00
14116	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 18679 FEB 2018 PROFESSIONAL SERVICES -GEN	665.00	665.00
14117	1371 - MTN. LAKES BOARD OF EDUCATION	PO 18673 APRIL 2018 MTN LAKES SCHOOL DISTRIC	1,693,374.08	1,693,374.08
14118	1371 - MTN. LAKES BOARD OF EDUCATION	PO 18692 2018 PAYMENT#1 - POSTAGE METER	2,059.40	
		PO 18692 2018 PAYMENT#1 - POSTAGE METER	752.00	2,811.40
14119	3168 - MUNICIPAL CLERKS ASSOC OF MORRIS CO	PO 18660 CLERK: 2018 MEMBERSHIP	100.00	100.00
14120	881 - NCX	PO 18321 BLANKET: 2018 DNS HOSTING / ACCT# G	19.95	19.95
14121	1553 - NEW JERSEY NATURAL GAS	PO 18682 SERVICE FOR: FEB 09 TO MAR 14/20, 2	2,549.81	2,549.81
14122	2281 - NEW TECH NORTHEAST WATER TECHNOLOGY	PO 18640 WATER DEPARTMENT - LEAK DETECTION	437.50	437.50
14123	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 18688 MAR 2018 DENTAL PREMIUMS - GROUP 16	5,676.00	5,676.00
14124	2968 - OPTIMUM	PO 18702 APR 2018 DPW INTERNET SERVICES ACCT	110.55	110.55
14125	2968 - OPTIMUM	PO 18703 APR 2018 DPW: ACCT# 07876-414565-01	10.67	10.67
14126	3173 - OPTIMUM	PO 18678 ACCT# 07876-603439-01-8 / BILL PRD:	70.62	70.62
14127	1620 - OTC BRANDS, INC	PO 18597 EASTER EGG HUNT 2018	69.25	69.25
14128	479 - PARKER PUBLICATIONS	PO 18676 CLERK: A/R# 10902 - THE CITIZEN	83.75	83.75
14129	1734 - READYREFRESH BY NESTLE	PO 18657 ACCT# 0016496903 - 2/13/18 TO 3/12/	7.96	7.96
14130	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 17894 POLICE DEPARTMENT - VEHICLE REPAIRS	70.79	
		PO 18301 POLICE DEPARTMENT - VEHICLE REPAIRS	782.75	853.54
14131	3205 - SECURITY SHREDDING	PO 18656 FEB 2018 SHREDDING	60.00	60.00
14132	1916 - STICKEL, KOENIG, SULLIVAN & DRILL,	PO 18684 1Q2018 PROF. SERVICES FOR MICHAEL D	3,000.00	3,000.00
14133	1981 - SUBURBAN DISPOSAL, INC	PO 18626 DPW - SOLID WASTE & RECYCLING COLLE	34,499.99	34,499.99
14134	3930 - SWTCTA	PO 18717 2018 - ANNUAL CONFERENCE	100.00	100.00
14135	3157 - TCTA MEMBERSHIP SERVICES	PO 18716 Ann Purcell (TC-8290) 2018 TCTA Ann	100.00	100.00
14136	3141 - THE OLYMPIC GLOVE & SAFETY CO., INC	PO 18484 FIRE DEPT: QUOTE FOR CHARGER	226.67	226.67

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 04/09/2018 For bills from 03/23/2018 to 04/06/2018

Check#	Vendor	Description	Payment	Check Total
14137	1343 - TILCON NY, INC	PO 18635 DPW - POTHOLE REPAIRS - BLANKET	1,064.20	1,064.20
14138	2649 - WASTEZERO	PO 18423 TRASH BAGS: QUOTE# QUO-13338-Y1N0R6	17,180.37	17,180.37
TOTAL				1,822,003.11

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED			8,387.85	
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	6,611.72			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	495.75			
01-201-20-130-020	FINANCE - OTHER EXPENSES	50.00			
01-201-20-140-020	COMPUTER SERVICES	1,213.02			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	150.00			
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	521.65			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	262.50			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	423.57			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	3,010.75			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	5,676.00			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	783.23			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	297.29			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	5,896.04			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	54,107.60			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	583.61			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	936.89			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	231.24			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	629.41			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	113.81			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	6,982.44			
01-201-31-437-020	NATURAL GAS	4,444.12			
01-203-26-315-020	{2017} VEHICLE REPAIRS & MAINTENANCE		70.79		
01-203-36-476-020	{2017} LENGTH OF SVS AWARDS (LOSAP)		19,550.00		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			1,693,374.08	
01-260-05-100	DUE TO CLEARING			0.00	1,814,803.36
TOTALS FOR	Current Fund	93,420.64	19,620.79	1,701,761.93	1,814,803.36
02-200-40-000-002	RESERVE - DDEF			724.45	
02-200-40-700-340	Clean Communities Grant			3,107.31	
02-200-40-700-420	DRUNK DRIVING ENFORCEMENT GRANT			2,000.00	
02-260-05-100	DUE TO CLEARING			0.00	5,831.76
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	5,831.76	5,831.76
05-201-55-520-520	Water Operating - Other Expenses	1,367.99			
05-260-05-100	DUE TO CLEARING			0.00	1,367.99
TOTALS FOR	Water Operating	1,367.99	0.00	0.00	1,367.99

Total to be paid from Fund 01 Current Fund

1,814,803.36

Total to be paid from Fund 02 FEDERAL AND STATE GRANTS

5,831.76

Total to be paid from Fund 05 Water Operating

1,367.99

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
<hr/>					
		1,822,003.11			

Checks Previously Disbursed

218127	KANSAS STATE BANK	APRIL 1, 2018 - DPW TRUCK LEASE PY	1,090.00	4/01/2018
			<hr/>	
			1,090.00	

Total paid from Fund 01 Current Fund	1,090.00
	<hr/>
	1,090.00

Total for this Bills List: **1,823,093.11**

# **List of Bills - (1710101001002) Escrow - Developers - Checking** **Developer's Escrow**

Meeting Date: 04/09/2018 For bills from 03/23/2018 to 04/06/2018

Check#	Vendor	Description	Payment	Check Total
5087	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 18661 FEBRUARY 2018 PROFESSIONAL SERVICES	1,137.97	1,137.97
5088	3759 - PRINCETON HYDRO, LLC	PO 18662 February 2018 Enclave Project	798.00	798.00
TOTAL				1,935.97

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	1,935.97
17-500-00-091-304	KING MOUNTAIN LAKES LLC			1,935.97	
TOTALS FOR	Developer's Escrow	0.00	0.00	1,935.97	1,935.97

Total to be paid from Fund 17 Developer's Escrow

1,935.97

1,935.97

# **List of Bills - (3310101001001) PROVIDENT BANK Recreation Trust**

Meeting Date: 04/09/2018 For bills from 03/23/2018 to 04/06/2018

Check#	Vendor	Description	Payment	Check Total
5144	3691 - MUSKY TROUT HATCHERIES, LLC	PO 18546 RECREATION: 2018 TROUT DERBY ORDER	3,404.90	3,404.90
5145	3417 - PRO IMAGE PROMOTIONS, INC.	PO 18665 TRACK: NEW UNIFORMS / sales order#	539.75	539.75
TOTAL				3,944.65

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	PROVIDENT BANK			0.00	3,944.65
33-600-00-090-000	Recreation Trust Reserves			3,944.65	
TOTALS FOR	Recreation Trust	0.00	0.00	3,944.65	3,944.65

Total to be paid from Fund 33 Recreation Trust

3,944.65

3,944.65

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 87-18**

**"RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES"**

**WHEREAS**, the Tax Collector certifies that the following properties have an overpayment of taxes the Collector has authorized the issuance of a refund.

**NOW THEREFORE BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that a warrant be drawn to **the following agency**, representing a refund of **1<sup>st</sup> quarter 2018** taxes due to an overpayment.

Block	Lot	Name & Address	Amount
(various see attached)		Wells Fargo 1 Home Campus, Des Moines, IA	\$15,894.97

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 9, 2018.

\_\_\_\_\_  
Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

	MTN LAKES		WELLS FARGO	
NAME	ADDRESS	BLK/LT	ACCOUNT/REFERENCE#	AMOUNT
Spoto, Glenn	1 Rock Lane	61/49.07		\$4,957.53
Fry, Ronald W.	74 Ball Road	103/53		\$7,343.71
Mei, Zhen	3 Robinhood Drive	117.01/14		\$3,593.73
				<b>\$15,894.97</b>





**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN  
LAKES  
MARCH 26, 2018  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 8, 2018 and posted in the municipal building.

Mayor Barnett called the meeting to order at 7:30 p.m. in the municipal building.

**ROLL CALL ATTENDANCE**

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barrett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**FLAG**

Mayor Barnett led the salute to the flag.

**EXECUTIVE CLOSED SESSION**

R-78-18, Resolution providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

**Matters of Litigation: Tax Appeal and Affordable Housing**

Motion: Barrett

Second: Holmberg

Vote: All ayes

**COMMUNITY ANNOUNCEMENTS**

Mayor Barnett stated that the issues that come up with the storms such as trees, communications and buried utility lines are being worked through Borough Committees. The annual trout derby will be held April 14<sup>th</sup>. Ms. Korman stated that the Educational Foundation will be holding their fundraiser on April 14<sup>th</sup>. Mr. Holmberg stated that April 28<sup>th</sup> is the Annual Mountain Lakes Woods and Lakes Run.

**SPECIAL PRESENTATIONS**

**Proclamation for Arbor Day**

**Proclamation for Lakeland Symphony**

Mayor Barnett commented on the proclamations.

**Capital Budget Presentation**

Mr. Prusina, DPW Superintendent presented his department's capital budget as well as the water and sewer capital budgets. The capital budget requested for the water dept. is \$53,500. The total capital request for Cove Park and playgrounds is \$26,000. The capital request for the recycling center is \$97,900. The capital request for road projects is \$230,000. The Borough has received a grant for the paving of North Pocono Road in the amount of \$345,000. New Jersey Natural Gas will be paving several roads in Mountain Lakes. The budget request for sidewalk, curb, street signs and storm water repair is \$160,400. The request for Public Works equipment is \$95,000. The total capital budget for Public Works is \$662,800. Mr. Stern discussed the Public Safety capital request. The capital budget request for Public Safety is \$55,400.

**PUBLIC COMMENT**

Mayor Barnett opened the meeting to the public

Mr. Fred Kantor, 81 Hanover Road, asked how a road becomes private. He then explained the process. He stated that the town wants to take tax payers money and plow and pave a private road. He commented on spending \$4,000 for the weeding of Cove Park. He stated that volunteers were supposed



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**

**MARCH 26, 2018**

**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

to do this. He stated that at the last meeting some of his questions were answered and some were not. He asked if anyone reviewed the Cove Committee minutes to see where the Engineer said they were not going to make the park ADA compliant. He stated that the town should not have to spend any money on Cove Park, the town should go to the Engineer and ask for money back for his mistakes and use them on the park.

Mr. Kevin Dolan, 6 Crescent Drive, asked for the minutes for the Economic Development committee. He was told that they were on the website. He stated his concerns regarding the affordable housing number of required units. He mentioned the paving of Crescent. He stated that he does not have a curb along his property. He asked if a curb could be installed. He suggested putting up solar panels for the canopy over the recycling center. He mentioned the electric utility that Madison Borough has and suggested that the Borough create a communications utility to gain funds.

Mr. Jim Hyson, 2 Littlewood Court, thanked Mr. Holmberg for keeping the Woods and Lakes Run alive. He mentioned the Sunrise Assisted Living presentation. He stated that the building in the presentation was three stories. He stated that the property is zoned for only two stories. He asked what type of variance process they would have to go through. He suggested that the zoning for the property remain the same. He mentioned that he is a member of the Pine Edge Board and was here speaking on behalf of the board. He asked if the town has heard anything back from the developer regarding the Sunrise Assisted Living project.

Dan Marin, 27 Robinhood Drive asked about the refund of the quarter one overpayment of taxes. He was told that there is a resolution on the consent agenda.

**BOROUGH COUNCIL DISCUSSION ITEMS**

Introduction of the 2018 Municipal Budget

After some discussion it was decided that the budget needs further review and would not be introduced this evening.

**ATTORNEY'S REPORT**

No report

**MANAGER'S REPORT**

Mr. Stern reviewed his report. He stated that the Nixel program was rolled out and there are over 800 members already. He has a meeting regarding the beach projects this week. The building renovation committee will be making a recommendation for an Architect. He mentioned the reimbursement for storm costs for the recent snow storms. FEMA will not combine the storms, so the Borough may not reach the monetary thresholds for reimbursement.

**ORDINANCES**

**Introduction of Ordinance 2-18, Student Committee Members**

**ORDINANCE AMENDING CHAPTER 9 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND PROVIDING FOR THE APPOINTMENT OF STUDENT MEMBERS TO BOROUGH COMMITTEES AND COMMISSIONS**

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN  
LAKES  
MARCH 26, 2018  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**\*CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*RESOLUTIONS**

79-18, Authorization to pay bills  
80-18, Transfer Operating  
81-18, Transfer Water  
82-18, Transfer Sewer  
83-18, Refund of overpayment of taxes  
84-18, Authorization for the settlement of a tax appeal B100 L34  
85-18, Amendment to the temporary budget

**\*APPROVAL OF MINUTES**

Regular Minutes of 3/12/2018 (All eligible)  
Executive Minutes of 3/12/2018 (All eligible)

**\*APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Finance
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Property maintenance report

**\*BOARD AND COMMITTEE AND COMMISSION APPOINTMENTS**

Phyllis Deering to the Shade Tree Committee as a regular member with a term running through 12/31/19  
Blair Bravo to the Shade Tree Committee as Alternate #2 with a term running through 12/31/20

**\*Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**COUNCIL REPORTS**

Mr. Shepherd thanked Mr. Stern for his work on the budget. Ms. Horst stated that her committees were postponed due to snow and will meet this week. Mayor Barnett stated that she and Mr. Stern sat with BOE employees to talk about communications.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN  
LAKES  
MARCH 26, 2018  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Barnett opened the meeting to the public.

Mr. Fred Kanter, 81 Hanover Road, stated that he does appreciate all the hard work the Council does. He mentioned Cove Park and how long it has taken to get anything done. He stated that he asks a number of questions. He stated that he had filed an OPRA request with the Clerk regarding the budget for Cove Park and that the request was denied. He stated that the Clerk stated that there were no formal documents regarding the matter. He stated that there doesn't have to be formal documents to answer an OPRA request. He then stated that Mr. Prusina had handed him a spread sheet with estimated budget numbers this evening. He stated that the date of the spreadsheet was the 23<sup>rd</sup> and it is now the 26<sup>th</sup> so the record existed when she answered the request.

Clerk Valerie Egan explained to Council that OPRA requests are for records that are required to be made and maintained. Mr. Kanter's request asked for the estimates for Cove Park that make up the \$22,000 that was put in the 2018 capital budget. She explained that at the time of the request there were no files that could be given to Mr. Kanter. The borough did not seek out formal estimates for the work to be done. Mr. Prusina had put the spread sheet together himself on the 23<sup>rd</sup> of March and emailed a copy to Ms. Egan at 4pm on the 26th. Ms. Egan had responded to Mr. Kanter the morning of the 26th. Ms. Egan had then forwarded Mr. Prusina's email to Mr. Kanter, printed out a copy of the spreadsheet, brought it to the meeting and it was then given to Mr. Kanter. Ms. Egan stated that her denial of the request was proper, because when the request was received and responded to, no records existed.

**NEXT STEPS AND PRIORITIES**

Mayor Barnett reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Schedule next meeting for budget discussion purposes	Council	Before next meeting
Look into information regarding maintenance of private roads	Mr. Oostdyk and Mr. Stern	Next meeting
Meet with Mr. Dolan regarding Economic Development	Mr. Shepherd	TBD

**ADJOURNMENT at 11:07 P.M.**

Motion made by Councilmember Barrett, second by Councilmember Happer to adjourn the meeting at 11:07 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

---

Valerie A Egan Borough Clerk