

## **Historic Preservation Committee Meeting Minutes – February 15, 2018**

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Thursday, February 15, 2018, at the Mountain Lakes Library. In attendance were Chair Lesley Karczewski, Tom Dagger, Margaret DeWitt, Rob Infante, Ginny Cassidy, Roberta Matalon and Andy Scott. Absent were Alex Gotthelf, Michael DeWitt, and Borough Council Liaison Bill Barrett.

### ***Approval of Prior Meeting’s Minutes***

The minutes of the January 18, 2018 meeting were approved with one change, the titles of President and Vice President will be replaced with Chair and Vice Chair.

### ***Chair's Report***

Lesley reported that the Borough Council has approved Andy Scott's application to join the Committee.

The Borough Council has scheduled a meeting of all commissions and committees. Rob Infante will attend in Lesley’s place and Andy Scott will attend as a new committee member.

HPC has received \$4,810 in re-grant funds, which must be used by mid-July. It was previously agreed that the funds would be used for archival storage materials for the Hapgood workorders.

Finally, Lesley reported on ongoing efforts to find secure, low-cost storage space for the HPC's digital archives. The Committee agreed that the cost for storage provided by the Communications Committee is too high and that we should consider other options such as the New Jersey Digital Highway which is a collaborative initiative led by cultural heritage institutions—including libraries, museums, archives, state agencies, and other organizations—in New Jersey to provide online access to cultural and historical information about the state.

### ***Treasurer’s Report***

Roberta provided details on the committee's finances.

**Opening Balance** as of August 1, 2017: \$31,390.36

**Closing Balance** as of February 9, 2018: \$29,082.77

### ***Archive Report***

The board agreed to move forward with a summer intern. The volunteer will receive college credit toward his degree in library science and assist Rob in a variety of projects.

Rob also noted that the Mountain Lakes chapter of the American Association of University Women (AAUW) would like to donate its archives to the HPC. The board agreed that it would like to accept the materials but currently does not have storage capacity.

The monitoring systems in the archive do not appear to be working. The Committee asked Michael to investigate.

***Salvage Report***

No actions were taken.

***Landmarks Protection***

Tom summarized his presentation to the Borough Council which called for limited landmarks protection. The Committee agreed that Tom would meet with the Economic Development Committee to discuss opportunities to work together.

***Oral Histories***

Roberta volunteered to restart this program in June.

***New Business***

No new business.

***Date for Next Meeting***

Next meeting date – Thursday, March 15, at 7:30 in the Mountain Lakes Library.

There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Lesley Karczewski.