

## **Historic Preservation Committee Meeting Minutes – April 19, 2018**

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Thursday, April 19, 2018, at the Mountain Lakes Library. In attendance were Chair Lesley Karczewski, Tom Dagger, Margaret DeWitt, Ginny Cassidy, Alex Gotthelf, and Roberta Matalon. Absent were, Michael DeWitt, Rob Infante, Andy Scott, and Borough Council Liason Bill Barrett.

### ***Approval of Prior Meeting’s Minutes***

The minutes of the February 15, 2018 meeting were approved.

### ***Chair's Report***

The Borough CFO has signed and returned the voucher from Morris County so that the HPC can get the initial 80 percent of the \$4,810 in re-grant funds to be used for archival storage materials.

### ***Treasurer’s Report***

Roberta provided details on the committee's finances. There is an increase of \$57.50 from the prior month. Going forward the monthly changes will be broken out.

**Opening Balance** as of August 1, 2017: \$31,390.36

**Closing Balance** as of April 19, 2018: \$29,580.77

### ***Archive Report***

Rob reported that he has been working with the library staff to ensure that any donations are labeled and held for him at the front desk. The implementation of a Deed of Gift form will allow the Committee to properly acknowledge these gifts.

### ***Salvage Report***

Alex reported that a steady stream of residents has visited the shed looking for historic house parts. Several have found items that they needed. Alex stressed that we need to find additional ways to encourage residents to both donate materials and to pay for the materials that they receive.

### ***Borough Liason Report***

No report was presented.

### ***Landmarks Protection***

Tom reported on his meeting with a representative from the Economic Development Committee. They discussed the need to couple preservation of significant non-residential structures throughout the historic district with appropriate economic development. A further meeting will take place in early May.

### ***Certified Local Government Designation***

The board agreed to re-focus attention on this important funding mechanism at the May meeting.

### ***Oral Histories***

Roberta is on schedule to restart this program in June.

### ***New Business***

Mountain Lakes Day will be celebrated on Monday May 28. The HPC will have a booth at which it will offer a limited number of items for sale (books, note cards, prints, plaque order forms), provide a small display of historic house parts, and engage with visitors about the value of historic preservation to support the community.

### ***Date for Next Meeting***

Next meeting date – Tuesday, May 15, at 7:30 in the Mountain Lakes Library.

There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Lesley Karczewski.