

Historic Preservation Committee Meeting Minutes – June 19, 2018

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Tuesday, June 19, 2018, at the Mountain Lakes Library. In attendance were Chair Lesley Karczewski, Ginny Cassidy, Tom Dagger, Margaret DeWitt, Alex Gotthelf, Rob Infante, and Andy Scott. Absent were Roberta Matalon, Michael DeWitt, and Borough Council Liaison Bill Barrett.

Approval of Prior Meeting’s Minutes

The Minutes of the May 15, 2018 meeting were approved.

Chair's Report

The Borough has received the initial 80 percent of the \$4,810 in re-grant funds to be used for archival storage materials.

Treasurer’s Report

Roberta provided details via email on the Committee's finances.

Opening Balance as of May 15, 2018: \$29,585.27
Closing Balance as of June 18, 2018: \$29,885.27*

*Grant funds do not appear in the HPC working account.

Archive Report

The board approved the plan laid out by Rob and Justin for arrangement, cataloging, and scanning of materials in the archive. The board further agreed to keep a maximum of three physical copies of any materials and to offer the remainder for sale or giveaway. Finally the board asked Rob to prepare an estimate for new shelving and for the disposal of un-needed filing cabinets and tabletops.

Salvage Report

The board approved a list of suggested prices for salvage materials. The price list will be posted in the shed and referenced at the HPC website along with revised language.

Borough Liaison Report

No report was presented.

Old Business

Landmarks Protection. Tom and Alex will continue to dialog with the Economic Development Committee about the need to couple preservation of significant non-residential structures throughout the historic district with appropriate economic development.

Tom generously offered to remain active with the committee through the passage of the landmarks protection ordinance.

Certified Local Government Designation. The completed application will be presented to the Borough Manager with a request for his comment, support, and timeline for moving through the council approval process.

New Business

New Members. The board asked Alex to extend an invitation to one person who has expressed interest in joining the Committee.

Student Membership. The board received three applications from students and selected the two rising seniors. The one rising sophomore will be encouraged to re-apply next year.

Open House. The annual open house was tentatively scheduled for Saturday, November 10th. The date will be finalized at the July meeting of the Committee.

Date for Next Meeting

Next meeting date – Tuesday, July 17, at 7:30 in the Mountain Lakes Library.

There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Lesley Karczewski.