



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT THE MOUNTAIN LAKES HIGH SCHOOL AUDITORIUM
96 POWERVILLE ROAD, MOUNTAIN LAKES NJ
SEPTEMBER 12, 2018
PUBLIC SESSION BEGINS AT 8:00 PM**

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk. Notice of this meeting has been sent to The Citizen, the Morris County Daily Record and The Star Ledger and posted on the bulletin board in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) COMMUNITY ANNOUNCEMENTS

5) SPECIAL PRESENTATIONS

- a) Assisted living zone change

6) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

7) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

8) BOROUGH COUNCIL DISCUSSION ITEMS

- a) Beach improvement project
- b) Sewer and water rate increase

9) ATTORNEY'S REPORT

10) MANAGER'S REPORT

11) ORDINANCES

- a) Introduction
 - 1. None
- b) Adoption
 - 1. None

12) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

13) *RESOLUTIONS

- R137-18, Payment of Bills*
- R138-18, Authorization for the amendment to the Topology Contract*
- R139-18, Authorization for the rejection of all bids for the Midvale/Pocono Roads improvement project*
- R140-18, Authorization for the rejection of all bids for the Beach improvement project*
- R141-18, Invasive plant species*
- R142-18, Authorization for the refund of a tax prepayment*
- R143-18, Authorization to dispose of surplus property*



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***APPROVAL OF MINUTES**

Regular Minutes

August 27, 2018, (Korman not eligible)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

John Horan to the Planning Board as a Class IV member with a term running through 12/31/21

Arlene Mirsky to the Planning Board as Alternate #1 with a term running through 12/31/19

Jeff Berei to the Planning Board as Alternate #2 with a term running through 12/31/18

***APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- ☐ Construction Department
- ☐ Department of Public Works
- ☐ Fire Department
- ☐ Health Department
- ☐ Police Department
- ☐ Recreation Department
- ☐ Code Enforcement/Property maintenance report

14) COUNCIL REPORTS

15) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

16) NEXT STEPS AND PRIORITIES

17) ADJOURNMENT

BOROUGH OF MOUNTAIN LAKES

MORRIS COUNTY, N.J

ORDINANCE BY: _____
SECONDED BY: _____

ORDINANCE NO. XX-18

AN ORDINANCE AMENDING CHAPTER 40
(LAND USE ADMINISTRATION) AND CHAPTER
245 (ZONING) OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF MOUNTAIN
LAKES, AND ESTABLISHING STANDARDS FOR
ASSISTED LIVING RESIDENCES IN THE BOROUGH

WHEREAS, the Borough Council of the Borough of Mountain Lakes desires to create a realistic opportunity for the creation of affordable housing within the Borough; and

WHEREAS, the Borough Council filed a Declaratory Judgment action on July 22, 2016 seeking judicial approval of its Housing Element and Fair Share Plan in which certain third parties intervened, including Fair Share Housing Center;

WHEREAS, the Borough Council has determined that certain lands within the OL-2 Office Light Industrial Zone commonly referred to as Block 118.04, portion of Lot 2.01 are suited for an assisted living residence with an inclusionary set-aside; and

WHEREAS, said lands were identified in the Borough's Housing Element and Fair Share Plan, adopted by the Borough Planning Board on March 24, 2016, as an area to be rezoned to allow for an inclusionary assisted living facility;

WHEREAS, assisted living residences are not permitted within the OL-2 Zone and therefore the Zoning Ordinance must be amended in order to implement the Fair Share Plan and Housing Element;

WHEREAS, introduction of an assisted living residence within the OL-2 Zone would only be appropriate under certain circumstances, this sort of facility would most appropriately be incorporated as a "conditional use" (as defined in N.J.S.A. 40:55D-3) within the OL-2 Zone

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes in the County of Morris and the State of New Jersey that under Chapter 245, Zoning, of the General Code the Zoning Map be changed for Block 116, portion of Lot 3.01, as depicted on the attached Exhibit A, from OL-2 - Office and Light Industrial - to R-AH3 Residential - Affordable Housing 3 Overlay Zone; and that the following be added or amended:

Section One: Article I, Subsection 3 (Definitions) of Chapter 40 of the Revised General Ordinances is amended and supplemented by adding the following new definitions:

“Assisted Living Residence. A facility licensed by the Department of Health and Senior Services and licensed by the Department of Community Affairs as a Class C or D rooming and boarding home that provides apartment-style housing, congregate dining, and provides assisted living services are available when needed. Dwelling units offer, at a minimum, one unfurnished room, a private bathroom, a kitchenette and a lockable door on the unit entrance. Assisted living residences shall not include living arrangements that would otherwise constitute a single “household” as defined herein.

Section Two: the following sections, subsections and paragraphs of Article IV, Subsections 12 of Chapter 245 of the Revised General Ordinances are amended by revising the list of conditional uses at Chapter 245, Section 12, Subsection C as follows: “Conditional Uses”.

See also Sec. 245-10C; Sec. 245-9.2.

Section Three: the following sections, subsections and paragraphs of Article IV, Subsection 9.2 of Chapter 245 of the Revised General Ordinances are amended by adding the following new zoning district: § 245-9.2. Residential — Affordable Housing 3 (R-AH3) Overlay Zone, which shall contain the following subsections:

A. Permitted principal and accessory uses.

Assisted living residences, as defined within Article I, Subsection 3 (Definitions) of Chapter 40 of the Revised General Ordinances are permitted as a conditional use within the R-AH3 Overlay Zone. Assisted living residences shall only be permitted upon satisfaction of the standards contained in Article IV, Subsection 16 (Conditional Use Requirements) of Chapter 245 of the Revised General Ordinances

Section Four: the following sections, subsections and paragraphs of Article IV, Subsection 16 (Conditional Use Requirements) of Chapter 245 of the Revised General Ordinances are amended by adding the following new conditional use:

J. Assisted Living Facility (see also Sec. 245-9.2)

- i. Shall not limit residence to persons of a certain age.

- ii. Ten percent of all dwelling units shall be set aside as affordable Medicaid beds, which meet the criteria of N.J.A.C 5:93-5.16.
- iii. Dwellings constructed for low- and moderate-income households shall be governed by thirty-year (30) deed restrictions (see N.J.A.C 5:93-5.16) ensuring long-term affordability controls in accordance with [Article VI](#) of this chapter.
- iv. The development, unit distribution and marketing of all housing constructed for low- and moderate-income households shall be undertaken consistent with the rules and regulations of the New Jersey Uniform Housing Affordability Controls and the provisions of [Article VI](#) of this chapter.
- v. Site Design Conditions

1. There shall be a 100' landscape buffer abutting residential areas or zones excluding the width of all pre-existing drives or rights-of-way.
2. Building architecture shall be residential in character to include gable roof lines, dormers and a mix of exterior materials.
3. Density shall be 15.5 dwelling units per gross acre; however, in no event shall the total number of dwellings exceed 120.
4. A tree survey, tree preservation plan and an arborist on-site during the construction period to ensure adherence to the tree preservation plan and all construction is in accordance with [Chapter 102, Article VII](#) of the Mountain Lakes Preservation and Protection of Trees Code.
5. All structures shall be set-back a minimum of 150 feet (inclusive of minimum yard set-backs for OL-2 District) from any adjacent parcels located in a residential district;

Section Five: the following sections, subsections and paragraphs of Article V, Subsection 19 (Schedule of Bulk Requirements, Schedule I) of Chapter 245 of the Revised General Ordinances are amended by adding the following bulk standard:

Zone: R-AH3 Overlay Zone

Type	Requirement
Minimum Area (square feet)	5 acres
Minimum Frontage (feet)	350

Type	Requirement
Minimum Depth (feet)	400
Minimum Setbacks (feet) ¹⁸	50' ¹⁸
Maximum Height (stories/feet)	3 stories/50 feet
Accessory Structures Maximum Height (feet)	20
Maximum Building Coverage (percent)	30
Maximum Improved Coverage (percent)	60

Section Six: the following sections, subsections and paragraphs of Article IV, Subsection 15 (Supplementary Use Regulations, Schedule II) of Chapter 245 of the Revised General Ordinances are amended by adding the following parking setback standard:

Zone: R-AH3 Overlay Zone

Minimum parking setbacks

Front	20'
Side	20'
Rear	100' excluding pre-existing drives.

Section Seven: the following sections, subsections and paragraphs of Article IV, Subsection 15 (Supplementary Use Regulations, Schedule III) of Chapter 245 of the Revised General Ordinances are amended by adding the following off-street parking standard:

Land Use	Requirement
Assisted living residence	1 space per 2 units

Section Eight: This ordinance shall take effect upon publication and filing with the Morris County Planning Board after final adoption, as provided by law.



Engineers
Planners
Surveyors
Landscape Architects
Environmental Scientists

50 Chestnut Ridge Road, Suite 101
Montvale, NJ 07645
T: 845.352.0411
F: 845.352.2611
www.maserconsulting.com

August 28, 2018

VIA E-MAIL

Philip Abramson, AICP, PP & Golda Speyer
Topology
60 Union Street # 1N
Newark, New Jersey, 07105

Re: Sunrise Assisted Living, Mountain Lakes Facility
Response to Open Items
Old Bloomfield Ave (Block 118.04, Lot 2.01)
Mountain Lakes, New Jersey
MC Project No. 16001530A

Dear Mr. Abramson:

In a follow-up to our conference call with you and Golda Speyer from your office on August 21, 2018 along with Christine Cofone, Planner for the applicant, below please find written responses to the agenda items stemming from the prior public meeting.

Sunrise to Confirm, dated August 20, 2018:

1. Feasibility of height restriction.
Response: The height of the proposed building is necessary to keep the building footprint small and limit disturbance to the existing, mature vegetation as much as possible. If the building were shorter, it would require a larger footprint and more impervious area. Furthermore, the roof extends up a few extra feet in an effort to shield the mechanical equipment that is located on the roof. This serves as a visual and audible screen.
2. Overflow parking strategy to be confirmed by Sunrise.
Response: Sunrise will work with neighboring properties to provide an agreement for overflow parking during special events. A copy of any agreement can be submitted to the Borough as a condition of Final Approval.
3. Shade Tree Commission requirements are acceptable.
Response: Comment acknowledged.
4. Credits are consistent with those included in the adopted Housing Plan.
Response: Sunrise affirms that they will comply.
5. Number of proposed beds/units and whether rooms are shared or private
Response: Sunrise intends to submit for a Certificate of Need for a maximum of 135 beds. The building will have 90 units, some of which will be shared units.



6. Possibility of relocating/ reconfiguring building footprint for the purpose of determining any impacts potential redesign.

Response: The existing site was evaluated with a number of factors in mind: the site has a substantial grade change from front to back; the location of the driveway to the adjacent office park; and the proximity to the residential neighbors to the north. Taking these three things into account, as well as the aforementioned desire to limit the total area of disturbance, has lead to the proposed site plan as shown in prior exhibits. We feel this is the optimal location to best work with the existing topography, mirror the opposite entrance drive and maintain adequate separation and buffers from the residents to the north.

7. Incorporating physical improvements and performance standards as conditional use parameters.

Response: While we cannot commit directly to numerical values associated with certain LEED credits, Sunrise does utilize a white TPO material on the flat portion of their roof and they implement Energy Star certified lighting and low flow toilets throughout the building. The exterior lighting fixtures are all energy-efficient LED, dark-sky compliant and there is a robust landscaping plan that will be implemented to provide screening and shade throughout the development.

8. Number of employees in facility and use the parking.

Response: Peak shift will probably result in around 40 employees and with public transportation and ride sharing, around 50-60% of employees are anticipated to drive.

9. Type of population will be in the facility (i.e. type of disabilities) and services.

Response: Typical Sunrise residents are around 85 years old with various normal health needs at that age. Some will be in wheelchairs and walkers, but certainly not all. It is anticipated to have around 30 dementia care units. Medication assistance, help with dressing, bathing, feeding, etc will be provided. Sunrise also offers assistance with coordinating other medical care services with 3rd party providers for things like hospice and doctor's visits.

10. Coordination of loading access and deliveries (i.e. time and mechanism).

Response: Sunrise coordinates with private delivery services and trash haulers to arrive during off-peak hours. This would be acceptable as a condition of Final Approval.

Sunrise Reports + Deliverables, dated August 20, 2018:

1. Information / drawings regarding façade of building.

Response: We previously presented representative water color renderings of the façade as well as black and white exterior elevations. Sunrise typically looks to provide a residential feel to their communities while also trying to match some of the local style. Full architectural plans and elevations will be submitted during Site Plan Review.



2. “Will serve” letters from water utility that indicate anticipated usage of proposed facility and utility’s ability to meet specified need.
Response: Maser Consulting spoke with Borough DPW who advised that the Borough Engineer is the one who will issue the Will Serve letter. Maser has reached out to the Borough Engineer with this request and will provide a copy of the requested letter upon receipt.
3. Civil engineer to prepare comprehensive description of controls to be employed regarding water usage.
Response: As mentioned earlier, Sunrise will implement low flow toilets and other plumbing fixtures throughout the building to help control water usage.
4. Civil engineer to prepare letter of sufficiency of proposed circulation plan for emergency vehicles.
Response: An Autoturn turning analysis will be provided demonstrating adequate circulation for emergency vehicles as well as garbage and delivery trucks during Site Plan Review.
5. Traffic generation memo that estimates total number of trips.
Response: A full Traffic Engineering Assessment will be provided during Site Plan review but it should be noted that due to the advanced average age of the residents, most if not all do not drive. The majority of the trips are due to employees with a small percentage attributed to visitors. In an initial study, under the Build conditions, all intersections will continue to operate with existing levels of service and the site driveway itself will operate at a Level of Service A during the critical peak periods. Therefore the proposed Sunrise Development will have minimal impact on the adjacent roadways.
6. Photometric impacts at property line and methods to avoid negative impact.
Response: As mentioned earlier, the exterior fixtures will be energy-efficient LED dark-sky compliant and the only spillage beyond the property line will be at the proposed site driveway which requires slightly higher levels of illumination for safety purposes. There will be zero light spillage onto any residential neighboring properties.
7. Landscape architect to provide planting schedule and sufficiency of buffer with regard to year-round visual impact.
Response: A full planting schedule shall be provided during Site Plan review. A registered Landscape Architect will work with the Borough and their consultants to provide a buffer that will provide year-round screening, all while taking into account the fact that mature vegetation already exists with a large overhead leaf canopy. Species selection and placement will be important and will certainly be considered when augmenting the existing vegetation to ensure they are natural and native to the region.
8. Provide floor plan of proposed project.
Response: Full architectural plans and elevations will be submitted during Site Plan Review.



Sunrise Mountain Lakes – Topology Responses
MC Project No. 16001530A
August 28, 2018
Page 4 of 4

Our office trusts that the above information addresses the items discussed during our August 21, 2018 conference call. Should you have any questions or require any further information, please do not hesitate to contact our office.

Very truly yours,

MASER CONSULTING P.A.

A handwritten signature in black ink, appearing to read 'J-36/26', written over the printed name.

Jesse B. Cokeley, P.E.
Senior Associate

JBC/sl
Enclosures
cc: J. Liang, M. Policastro, C. Cofone, File

\\nyccad\Projects\2016\16001530A\Correspondence\OUT\180828_JBC_Sunrise Mtn Lakes.docx



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2006
F -973-402-5595

To: Borough Council
Date: September 7, 2018
Subject: Beach Project Bids

Mayor and Council,

As previously noted, the "Beach Project" was publicly advertised on July 28, 2018. On August 30, 2018, four bids were received and opened. All of the bids received were over the \$1,372,000 available to complete this project.

The bid process was broken down into a base bid along with eight alternates. The base bid consists of site utilities, general construction, plumbing, heating, ventilation & air conditioning (HVAC), and electrical work. For Island Beach, the low base bid received was \$667,300 and the high base bid, \$1,295,000. For Birchwood, the low base bid received was \$879,700, and the high base bid, \$1,365,000. The base low bid for both Island and Birchwood combined was \$1,547,000* and the base high bid was \$2,660,000. Attached, you will find a detailed listing of the base bid numbers.

After all of the bids were received and opened, the Borough received a notification of a formal bid protest against the lowest bidder. On the surface, it appears that the allegation outlined in the protest would be proven and the low bidder would then be disqualified, which would mean a base low bid for both Island Beach and Birchwood combined of \$2,122,000.

In an effort to contain costs, eight areas of the improvement project were identified and separated from the bid. This was done to help determine if it would be more cost effective to complete the work in-house or bid each alternate separately. Below, I have listed all of the alternates.

Alternate 1 is identified as an "alternate deduct" item, meaning that the item is included in the base bid unless the Borough decides to remove it.

Alternate 1 – Sand walkway at Island Beach.

To: Borough Council
Date: September 6, 2018
Subject: Beach Project Bids
Page: 2 of 3

Alternates 2 – 8 are identified as an “alternate add” items, meaning the price was provided for informational purposes, and the alternate item could be added to the project.

Alternate 2 – Light bollards to bridge at Island Beach.
Alternate 3 – Pavilion at Island Beach.
Alternate 4 – Electric building heaters.
Alternate 5 – Door access control (electronic access control – key FOB system).
Alternate 6 – Demolition and tree removal at Island Beach.
Alternate 7 – Demolition and tree removal at Birchwood Lake.
Alternate 8 – Parking lot improvements.

Based on the above information, I submit the following options to move forward:

Option 1:

Allocate additional funding and award the project to the lowest qualified bidder.

Option 2:

Formally reject all bids and rebid the project exactly as published. The procedure is a formality, and we would expect the same bids to be resubmitted. Once opened, if all of the bids are again over budget, the Borough then has the right to reject all bids and negotiate with any interested vendor. While I am certain that this process would produce a finished project, I am not certain if the end product would be palatable to the Borough.

Based on the results of two rounds of public bidding, the project, as designed, cannot be produced within the budget provided by the Borough. The size of the building, the materials used to build the building, and the quality of the materials utilized would need to be scaled back to successfully deliver the project.

Option 3:

Renovate existing structures. This process would involve removing everything from all of the structures and rebuilding them. New exterior surfaces, interior surfaces, bathroom fixtures, electrical, plumbing (above ground), guard room and shack fixtures. Roof structures would be evaluated and replaced as needed. It is anticipated that much of this work could be completed in house and that this option would offer a significant cost savings. A budget estimate for this option can be developed over the next few days.

Option 4:

Reject the bids received and the other options and revisit the project at a later date.

To: Borough Council
Date: September 6, 2018
Subject: Beach Project Bids
Page: 3 of 3

Unless Council supports a significant increase in funding for this project, it is my recommendation to go forward with Option 2 or Option 3. Those two options can be considered in parallel. We can reject the current bids and rebid the project (Option 2). Doing so will allow the Borough to negotiate with interested vendors. This will allow us to review what has been offered and decide if one of the concepts would work for our needs. If not, the information received would provide additional information and ideas. During this same time period I can work with our Department of Public Works to estimate project costs, requirements and a timeline associated with the renovation of existing structures (Option 3).

Feel free to reach out with any questions or concerns.

Mitchell

PROJECT NAME: Site Improvements - Birchwood Lake & Isla
PROJECT NUMBER: 08.14.041

Bid Date: 8/30/2018
Bid Time: 11:00 am

BIDDERS	Island Beach	Birchwood Lake	Allowance	Base Bid Proposal	Alternate No. 1 Sand Walkway at Island Beach	Alternate No. 2 Light Bollard to Bridge at Island Beach	Alternate No. 3 Pavilion at Island Beach	Alternate No. 4 Electric Heater	Alternate No. 5 Door Access Control	Alternate No. 6 Demolition and Tree Removal- Island Beach	Alternate No. 7 Demolition and Tree Removal-Birchwood Lake	Alternate No. 8 Parking Lot Improvements
Walkkill Group, Inc.												
Zenith Construction												
Lanyi & Tevald	\$ 1,130,000.00	\$ 1,150,000.00	\$ 50,000.00	\$ 2,330,000.00	\$ (9,000.00)	\$ 55,800.00	\$ 89,700.00	\$ 14,800.00	\$ 10,500.00	\$ 98,900.00	\$ 65,900.00	-
Grove Contracting												
A- Tech Concrete												
Ferraro Construction												
Construction Information Systems												
Belmont Construction	\$ 948,000.00	\$ 1,124,000.00	\$ 50,000.00	\$ 2,122,000.00	\$ (4,000.00)	\$ 55,000.00	\$ 190,000.00	\$ 15,000.00	\$ 10,000.00	\$ 185,000.00	\$ 103,000.00	\$ 145,000.00
Conestoga Building												
Level One Construction												
Tricon Enterprises, Inc.												
K & D Contractors	\$ 1,295,000.00	\$ 1,365,000.00	\$ 50,000.00	\$ 2,710,000.00	\$ (74,600.00)	\$ 42,600.00	\$ 94,600.00	\$ 14,200.00	\$ 12,700.00	\$ 28,000.00	\$ 2,000.00	\$ 146,200.00
Goku Construction												
Reliable NYC	\$ 667,300.00	\$ 879,700.00	\$ 50,000.00	\$1,597,000.00	\$ (13,500.00)	\$ 27,000.00	\$ 130,000.00	\$ 10,600.00	\$ 11,000.00	\$ 110,900.00	\$ 48,000.00	\$ 186,000.00
V & K Construction												
Y.W. Construction												
Sampson Concrete & Masonry												

Schedule of Values

Mountain Lakes: Site Improvements and New Buildings

	Lanyi and Tevald	Belmont Construction	K+D Construction	Reliable
Island Beach				
Site Utilites	\$ 188,200.00	\$ 62,000.00	\$ 310,000.00	\$ 98,000.00
General Construction	\$ 528,200.00	\$ 723,000.00	\$ 735,000.00	\$ 408,000.00
Plumbing	\$ 79,000.00	\$ 91,000.00	\$ 140,000.00	\$ 66,000.00
HVAC	\$ 10,600.00	\$ 24,000.00	\$ 45,000.00	\$ 28,800.00
Electrical	\$ 188,000.00	\$ 48,000.00	\$ 65,000.00	\$ 66,500.00
Subtotal	\$ 994,000.00	\$ 948,000.00	\$ 1,295,000.00	\$ 667,300.00
Birchwood Lake				
Site Utilites	\$ 113,100.00	\$ 48,000.00	\$ 290,000.00	\$ 43,000.00
General Construction	\$ 582,115.00	\$ 811,000.00	\$ 750,000.00	\$ 622,000.00
Plumbing	\$ 113,000.00	\$ 121,000.00	\$ 145,000.00	\$ 96,000.00
HVAC	\$ 35,785.00	\$ 51,000.00	\$ 65,000.00	\$ 44,200.00
Electrical	\$ 168,000.00	\$ 93,000.00	\$ 115,000.00	\$ 74,500.00
Subtotal	\$ 1,012,000.00	\$ 1,124,000.00	\$ 1,365,000.00	\$ 879,700.00
General Conditions	\$ 274,000.00	\$ -	\$ -	\$ -
Total Base Bid	\$ 2,330,000.00	\$ 2,072,000.00	\$ 2,660,000.00	\$ 1,547,000.00

Note:

1. The Total Base Bid for Lanyi and Tevald includes a mathematical error. Total should read \$2,280,000.



240 W. Passaic Street, Suite 11, Maywood, NJ 07607
Tel: 201-706-8014 • Fax: 201-706-8015
www.belmontconstruction.com

"Nothing we've built stands taller than our reputation"

August 31, 2018

Via Fax & Certified mail - R.R.R.

Mr. Mitchell Stern, Borough Manager
Borough of Mountain Lakes
400 Boulevard
Mountain Lakes, New Jersey

RE: **Site Improvements and New Buildings at Birchwood Beach and Island Beach**

Bid Date: 08/30/2018

Bid Time: 11:00 AM

FORMAL BID PROTEST

Dear Mr. Stern:

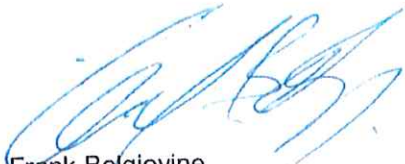
On August 30, 2018, at 11:00 am, the Borough of Mountain Lakes publicly opened bids for the above referenced project. Belmont Construction Corporation submitted a responsive bid.

However, in reviewing the bid documents of the other bidders, we discovered that the bid submitted by Reliable NYC, LLC of Stanhope, NJ failed to acknowledge receipt of Addendum #2 in their bid submission. Addendum 2 is a very vital and important document in that it explains in detail what is included in each of the 8 alternate prices. Failing to acknowledge receipt of addendum #2 is a serious defect that cannot be waived, as it places all other bidders at a disadvantage because they included work that Reliable NYC, LLC excluded from their bid.

Therefore, Reliable NYC, LLC's bid suffers from a non-waivable and material defect which makes their bid non-responsive and should therefore be rejected.

As such Belmont Construction Corporation is the lowest responsible bidder and should be awarded the contract for this project.

Sincerely,
Belmont Construction Corporation



Frank Belgiovine
President

cc: Mr. Jeffrey Schlecht, AIA, RSC Architects, 3 University Plaza, Suite 600, Hackensack, NJ 07601.



CERTIFIED
GREEN
PROFESSIONAL





September 6, 2018

Mr. Mitchell Stern
Borough Administrator
Mountain Lakes Borough Hall
400 Boulevard
Mountain Lakes, NJ 07046

**Re: Recommendation to Re-bid
Site Improvements and New Buildings at
Island Beach and Birchwood Lake
Mountain Lakes, NJ
RSC #08.14.041**

Dear Mr. Stern;

As you are aware the bids received on August 30, 2018 for the site improvements at the above location exceeded the budget. Our office recommends rejecting the contractors' proposals and re-bidding the project without any revisions to the scope or bid format.

The borough attorney can advise on the proper steps for possibly negotiating cost proposals if the second round of bidding exceeds the funds allocated.

It is our experience that negotiating the scope of work with prospective contractors is an economical method of 'value engineering' the work and maintaining the goals of the project.

Very truly yours,

RSC ARCHITECTS

Jeff Schlecht, AIA
Senior Project Manager

A handwritten signature in blue ink, appearing to read "Jeff Schlecht". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Water Rate Increase Analysis:

Revenues:

2019 Revenue – Rents \$688,518 based on 2018 realized less estimate for overpayments.
Rate increase is $\$708,000 \times 3\% = \$21,240$ Ordinance will need to be amended in 2018.

2020 Revenue – Rents realized in 2019 $\$687,000 + \$20,000 = \$708,000$ Budgeted \$698,000
Rate increase is $\$708,000 \times 3\% = \$21,240$

2021 Revenue – Rents realized in 2020 $\$708,000 + \$21,000 = \$729,000$ Budgeted \$720,000
Rate increase is $\$729,000 \times 3\% = \$21,870$

Based on the projections with the 3% rate increase each year the fund balance will not be sustained unless there is an increase in water usage in the next 3 years.

Appropriations 2019-2021:

Salaries & Wages increased each year by 2%

Other Expenses increased each year by 1%

Capital Outlay same each year

Public Employees' Pension increased each year by 2%

Social Security is 7.65% of the budgeted Salaries and Wages

By only increasing the other expenses by 1% each year there will be less going back into fund balance the following year because more of the budget will be spent as costs rise.

Based on the 2% increase in rents each year the fund balance will be significantly lower at 12/31/2021.

IF we have a dry summer during 2019-2021 and more water is used to water lawns then the revenues will increase.

Sewer Rate Increase Analysis:

Revenues:

2019 Revenue – Rents realized for 2018 charges $\$638,260 + \$116,400 = \$754,660$ Budgeted \$750,000
Rate Increase is $\$754,660 \times 15.4\% = \$116,217.64$ Ordinance will need to be amended in 2018.
No surplus budgeted since fund balance at 12/31/18 will be low.

2020 Revenue – Realized Revenue for 2019 $\$750,000 + \$117,000 = \$867,000$ Budgeted \$853,867.12
Rate Increase is $\$867,000 \times 2\% = \$17,340$

2021 Revenue – Realized Revenue for 2020 $\$860,000 + \$17,000 = \$877,000$ Budgeted \$867,356.75
Rate Increase is $\$877,000 \times 2\% = \$17,540$

Appropriations 2019-2021:

Salaries & Wages increased each year by 2%

Other Expenses increased the Parsippany line item by 2% for 2019-2021 – the amount in the 2018 budget is \$468,015. For 2019 & 2020 the remaining other expenses remain the same as 2018, which totals \$113,408. For 2021 the remaining other expenses were increased by 1%.

Capital Outlay same each year

Public Employees' Pension increased each year by 2%

Social Security is 7.65% of the budgeted Salaries and Wages

	2015 Budget		2016 Budget		2017 Budget		2018 Budget		Proposed 2019 Budget		Proposed 2020 Budget		Proposed 2021 Budget	
	Appropriated	Realized or Expended	Appropriated	Realized or Expended	Appropriated	Realized or Expended	Appropriated	Realized or Expended	Appropriated	Realized or Expended	Appropriated	Realized or Expended	Appropriated	Realized or Expended
Sever Operating														
Revenues:														
Surplus Anticipated	\$37,000.00	\$37,000.00	\$80,000.00	\$80,000.00	\$85,000.00	\$35,000.00	\$34,507.00	\$34,507.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$13,000.00	\$13,000.00
Sever User Charges	\$649,000.00	\$701,750.90	\$700,018.00	\$715,006.15	\$680,000.00	\$658,769.81	\$658,000.00	\$638,260.00	\$851,887.12	\$860,000.00	\$851,887.12	\$860,000.00	\$867,356.75	\$872,000.00
Sever User Charges - Rate Increase 2017					\$80,000.00	\$0.00	\$85,000.00	\$87,000.00						
Sever User Charges - Rate Increase 2018							\$120,000.00	\$116,400.00						
Rate Increase in future years							\$65,623.00	\$65,623.00						
Rate Increase in future years							\$20,000.00	\$20,000.00						
Miscellaneous	\$70,000.00	\$72,958.42	\$70,000.00	\$89,651.59	\$60,169.00	\$20,185.17	\$20,000.00	\$20,000.00	\$15,000.00	\$20,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Total Revenues	\$756,000.00	\$811,709.32	\$850,018.00	\$884,657.74	\$855,169.00	\$713,954.98	\$983,130.00	\$961,790.00	\$901,207.12	\$912,000.00	\$901,207.12	\$912,000.00	\$917,896.75	\$923,000.00
Appropriations:														
Salaries & Wages	\$206,000.00	\$168,635.55	\$226,094.00	\$230,803.68	\$241,980.00	\$239,279.61	\$249,974.00	\$245,000.00	\$254,973.48	\$250,000.00	\$260,072.95	\$257,000.00	\$265,274.41	\$262,000.00
Other Expenses	\$514,000.00	\$511,969.80	\$578,630.00	\$518,305.37	\$575,700.00	\$492,095.15	\$581,423.00	\$575,000.00	\$590,783.00	\$585,000.00	\$600,330.00	\$595,000.00	\$611,202.08	\$609,000.00
Capital Outlay	\$10,000.00	\$10,000.00	\$16,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$2,000.00	\$10,000.00	\$2,000.00	\$10,000.00	\$2,000.00
Public Emp. Retire. Sys.	\$12,000.00	\$11,862.15	\$12,000.00	\$12,000.00	\$9,743.00	\$9,743.00	\$10,485.00	\$10,485.00	\$10,694.70	\$10,908.59	\$10,908.59	\$10,908.59	\$11,126.77	\$11,126.77
Social Security	\$14,000.00	\$12,500.62	\$17,294.00	\$17,656.48	\$17,746.00	\$18,304.89	\$18,740.00	\$18,742.50	\$19,505.47	\$19,125.00	\$19,895.58	\$19,660.50	\$20,393.49	\$20,043.00
Deficits in Operations Prior Years							\$112,508.00	\$112,508.00	\$885,956.65	\$866,819.70	\$901,207.12	\$884,569.09	\$917,896.75	\$904,168.77
Total Appropriations	\$756,000.00	\$715,368.12	\$850,018.00	\$778,765.53	\$855,169.00	\$759,426.65	\$983,130.00	\$961,795.50	\$985,956.65	\$866,819.70	\$901,207.12	\$884,569.09	\$917,896.75	\$904,168.77
Fund Balance:														
Beginning Balance 1/1	\$37,465.51		\$81,924.94		\$78,241.65		\$43,241.65		\$17,394.65		\$49,438.00		\$64,230.88	
-Appropriated in budget	-\$37,000.00		-\$80,000.00		-\$35,000.00		-\$34,507.00		\$0.00		-\$15,000.00		-\$13,000.00	
+ Excess Revenue	\$55,709.32		\$34,639.74		see below		-\$21,340.00		\$1,043.35		\$10,792.88		\$5,103.25	
+Unexpended Balance Approp. Res.	\$25,750.11		\$41,676.97		see below		\$40,000.00		\$21,000.00		\$19,000.00		\$16,500.00	
Ending Balance 12/31	\$81,924.94		\$78,241.65		\$43,241.65		\$27,394.65		\$49,438.00		\$64,230.88		\$72,834.13	

Deficit in Revenue current year
+Unexpended Balance Approp. Res.
Deficit in Revenue to be Raised in
Succeeding Year

Consumption in Gallons
Residential
Commercial
TOTALS
Billings

*Charged out by Journal entry
44,941,446.52
6,335,573.00
\$1,277,019.52 (2 Quarters)
\$383,210.38
\$660,623.24

Water Operating	2013 Budget		2016 Budget		2017 Budget		2018 Budget		Proposed 2019 Budget		Proposed 2020 Budget		Proposed 2021 Budget	
	Appropriated	Realized or Expended	Appropriated	Realized or Expended	Appropriated	Realized or Expended	Appropriated	Realized or Expended (Projected)	Appropriated	Realized or Expended	Appropriated	Realized or Expended	Appropriated	Realized or Expended
Revenues:														
Operating Surplus	\$68,000.00	\$68,000.00	\$70,000.00	\$70,000.00	\$60,000.00	\$60,000.00	\$93,324.00	\$93,324.00	\$89,018.21	\$89,018.21	\$92,680.57	\$92,680.57	\$83,431.57	\$83,431.57
Rents	\$717,000.00	\$775,440.60	\$724,273.00	\$828,764.09	\$740,000.00	\$701,792.61	\$701,000.00	\$708,000.00	\$688,518.33	\$688,000.00	\$698,000.00	\$708,000.00	\$720,000.00	\$722,000.00
Rate increase in future years	\$30,000.00	\$31,807.05	\$13,236.00	\$41,248.99	\$12,954.00	\$33,667.76	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00
Miscellaneous	\$815,000.00	\$875,247.65	\$807,509.00	\$940,013.03	\$812,954.00	\$795,480.37	\$827,324.00	\$834,324.00	\$831,776.54	\$830,018.21	\$844,930.57	\$854,680.57	\$858,301.57	\$859,431.57
Total Revenues														
Appropriations:														
Salaries & Wages	\$347,000.00	\$346,490.38	\$369,068.00	\$405,935.09	\$409,208.00	\$402,032.55	\$429,861.00	\$424,861.00	\$438,458.22	\$432,000.00	\$447,227.38	\$442,000.00	\$456,171.93	\$451,000.00
Other Expenses	\$397,000.00	\$372,356.12	\$362,607.00	\$284,192.09	\$345,770.00	\$272,053.00	\$319,793.00	\$297,793.00	\$322,990.93	\$304,000.00	\$326,220.84	\$315,000.00	\$329,483.05	\$315,000.00
Q/E water Main Breaks - Emergency					\$125,000.00	\$17,280.67	\$17,281.00	\$17,281.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Capital Outlay	\$15,000.00	\$8,128.00	\$17,600.00	\$0.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
Public Emp. Retire. %s	\$31,000.00	\$23,823.08	\$30,000.00	\$30,000.00	\$13,397.00	\$13,397.00	\$14,417.00	\$14,417.00	\$14,705.34	\$14,705.34	\$14,999.45	\$14,999.45	\$15,299.44	\$15,299.44
Social Security	\$25,000.00	\$24,959.76	\$28,234.00	\$26,402.25	\$29,579.00	\$29,405.65	\$30,972.00	\$30,000.00	\$33,542.05	\$33,048.00	\$34,212.89	\$33,813.00	\$34,897.15	\$34,501.50
Total Appropriations	\$815,000.00	\$775,757.34	\$807,509.00	\$746,529.43	\$837,954.00	\$734,168.37	\$827,324.00	\$799,352.00	\$824,696.54	\$785,523.34	\$837,660.57	\$820,812.45	\$850,651.57	\$830,800.94
Fund Balance:														
Beginning Balance 1/1	\$68,799.32		\$140,415.06	\$140,415.06	\$228,127.25	\$187,519.11	\$187,519.11		\$218,395.11		\$155,118.57		\$111,498.00	
+ Appropriated in budget	\$68,000.00		\$-70,000.00	\$-70,000.00	\$-60,000.00	\$-63,324.00	\$-63,324.00		\$-89,018.21		\$-92,680.57		\$-83,431.57	
+ Excess Revenue	\$60,247.65		\$132,504.08	\$132,504.08	\$-17,473.63	\$7,000.00	\$7,000.00		\$-1,758.33		\$9,750.00		\$1,130.00	
- Reserve for Rec. for Insurance Refund	\$0.00		\$2,752.70	\$2,752.70	\$0.00	\$0.00	\$0.00		\$0.00		\$0.00		\$0.00	
+ Cancel. Of Prior Year Accts. Pay.	\$79,372.09		\$22,451.41	\$22,451.41	\$58,065.49	\$96,000.00	\$96,000.00		\$27,500.00		\$39,000.00		\$16,800.00	
+ Unexpended Balance Approp. Res.	\$140,415.06		\$228,127.25	\$228,127.25	\$187,519.11	\$218,395.11	\$218,395.11		\$155,118.57		\$111,498.00		\$45,696.43	
Ending Balance 12/31														
Consumption in Gallons														
Residential	114,052,490.44		104,314,988.72	104,314,988.72	95,390,968.04		44,223,438.20							
Yard	34,945,350.52		43,244,438.08	43,244,438.08	30,529,571.92		12,555,691.44							
Commercial	18,071,568.60		15,973,577.72	15,973,577.72	13,485,930.52		8,878,131.72							
TOTALS	148,997,840.56		147,559,426.80	147,559,426.80	125,920,339.96		56,579,129.64 (2 Quarters)							
Billings					\$712,975.78		\$238,470.72							



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
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TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report
CC: Valerie Egan, Borough Clerk
Robert Oostdyk, Borough Attorney

The following represents the Manager's report for the Borough Council meeting of September 12, 2018.

Beach Project – As noted in a previous email, all of the bids received were significantly over budget. Please see my attached memo for further information.

Water & Sewer Rate Increase – After meeting with our CFO Monica Goscicki to discuss the operating budgets for both the water and sewer utilities, we have determined that it is necessary to recommend rate increases for both utilities. The recommended increases are 3% for water and 15.4% for sewer. This information was presented to, and reviewed by, the Borough's Financial Advisory Committee. After thoroughly reviewing the income and expenses of both utilities, the FAC concurs with our recommendation. Monica and I recognize the significance of an increase on our residents, however, to properly operate the utilities, the increases are necessary. Attached to this memo, you will find supporting documentation for income and expenses of the utilities.

If you have any questions, please feel free to contact me.

Mitchell

RESOLUTION AND ORDINANCE REVIEW FOR THE SEPTEMBER 12, 2018 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R138-18, Authorization for the amendment of R92-18, professional services contract with Topology – this resolution authorizes the borough to amend R92-18 which approved a contract for special planning services with Topology for the discussion regarding assisted living zoning. The original contract amount was not to exceed \$5,000. The cost of the service has exceeded that amount and the amount of the contract is being raised to not to exceed \$15,000. No other items in the contract are being amended.

R139-18, Authorization to reject all bids for the Midvale and Pocono Road improvement project – this resolution authorizes the rejection of all bids regarding the Midvale and Pocono Road improvement/paving project. Bids were opened on August 23rd. Only two bids were received and both were over the budgeted amount of \$325,000 for the contract. The Engineer has recommended rejecting these bids and rebidding the project to hopefully receive a larger number of bids that are more financially advantageous.

R140-18, Authorization to reject all bids for the Island Beach and Birchwood Beach improvement projects – this resolution authorizes the rejection of all bids regarding the beach improvement projects. Bids for this project were received on August 30th. All bids received were over the budgeted project amount. The Manager will be preparing a report with future options and recommendations.

R141-18, Invasive Plant Species – this resolution is in support of the Borough encouraging local nurseries to phase out the sale of invasive plant species. A list of these invasive plants is attached to the resolution. The resolution encourages education regarding this topic through the Environmental Commission, the Borough Shade Tree and Woodlands Committees and the Garden Club, and urges the NJDEP to encourage the use of native plant species.

R142-18, Authorization of a refund for the overpayment of taxes – this resolution authorizes a refund in the amount of \$4,177.66 for the prepayment of 4th quarter property taxes for Block 91 Lot 33. The property owner prepaid their 2018 property taxes in full and then sold the home. This resolution request comes from the Tax Collector's office.

R143-18, Authorization for the disposal of surplus property – this resolution will authorize the Borough to dispose of a vehicle that is in its possession obtained through the Police Department. The vehicle has no value other than scrap. A junk title has been obtained for the vehicle.

ORDINANCES

There are no ordinances on this agenda.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 137-18

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **September 12, 2018** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 12, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 09/10/2018 For bills from 08/24/2018 to 09/06/2018

Check#	Vendor	Description	Payment	Check Total
14694	3974 - A&H MECHANICAL SERVICES, LLC	PO 19354 BOROUGH HALL - FACILITY IMPROVEMENT	2,700.00	2,700.00
14695	3861 - SYNCB/AMAZON	PO 19284 RECREATION/LAKES- ACCT# 60457 8781	98.32	98.32
14696	102 - ANDERSON & DENZLER ASSOC., INC	PO 19442 JULY 2018 PROFESSIONAL SERVICES - P	160.10	
		PO 19442 JULY 2018 PROFESSIONAL SERVICES - P	720.45	880.55
14697	2125 - BRIAN VALENTINE	PO 19372 POLICE DEPT: EDUCATION REIMBURSEMENT	1,403.10	1,403.10
14698	2196 - CHRISTINA WHITAKER	PO 18459 2018 HEALTH BENEFITS REIMBURSEMENT	832.85	832.85
14699	3184 - CONSTELLATION NEWENERGY, INC	PO 19438 JULY/AUGUST 2018 STREET LIGHTING: C	572.66	572.66
14700	653 - GANNET NEW JERSEY NEWSPAPERS	PO 19218 CLERK: ADVERTISING - BLANKET	125.30	
		PO 19217 BOA/PLANNING: ADVERTISING - BLANKE	10.32	135.62
14701	2971 - DIRECT ENERGY BUSINESS	PO 19378 NATURAL GAS: ACCT#: 614054 - 269690	13.70	13.70
14702	753 - FIRE FIGHTERS EQUIPMENT CO.	PO 19370 FIRE DEPT: GLOVES FOR JUNIOR MEMBER	869.00	
		PO 19393 FIRE DEPT: TRUCK EQUIP - HYDRANT WRE	54.00	923.00
14703	772 - FLEMINGTON DEPT STORE, INC	PO 19312 DPW - UNIFORM REPLACEMENTS	200.00	
		PO 19312 DPW - UNIFORM REPLACEMENTS	200.00	
		PO 19312 DPW - UNIFORM REPLACEMENTS	417.10	817.10
14704	815 - GATES FLAG & BANNER CO. INC	PO 18990 DPW - BUILDING MAINTENANCE	270.00	270.00
14705	831 - GFOA OF NJ	PO 19427 2018 Membership Dues for Monica Gos	90.00	90.00
14706	503 - HERBERT J. COHRS	PO 18447 2018 HEALTH BENEFITS REIMBURSEMENT-	1,495.01	1,495.01
14707	859 - JCPEL	PO 19379 MASTER ACCT# 200 000 020 764: BILL	334.71	
		PO 19396 ACCT# 100 075 505 725 - BILLING PRD	3.15	
		PO 19439 ACCT# 100 050 702 156 - BILL PRD: 7	5.49	
		PO 19440 MAST ACCT# 200 000 054 011 - 8/24/2	5.21	
		PO 19441 MASTER ACCT# 200 000 569 000 - 8/24	3,013.90	3,362.46
14708	3970 - JOHNSTONE SUPPLY	PO 19313 BOROUGH HALL - FACILITY IMPROVEMENT	5,476.81	
		PO 19363 BOROUGH HALL - FACILITY IMPROVEMENT	119.92	
		PO 19353 BOROUGH HALL - FACILITY IMPROVEMENT	103.80	5,700.53
14709	1090 - KENVIL POWER MOWER	PO 18857 DPW - EQUIPMENT REPAIR - BLANKET	98.22	98.22
14710	1082 - KIWANIS AMBULANCE SERVICE	PO 18950 2018 KIWANIS AMBULANCE SERVICE FIRS	3,750.00	3,750.00
14711	3576 - LYDIA ANN KAPPELL	PO 19347 KAPPELL 2017 STATE APPEAL 324 BOULEV	6,453.00	6,453.00
14712	1338 - MGL PRINTING SOLUTIONS, LLC	PO 19348 TAX COLLECTOR OFFICE/BILLING SUPPLI	162.00	162.00
14713	3648 - MONMOUTH TELECOM	PO 19430 SEPTEMBER 2018 TELEPHONE SERVICES /	1,539.91	1,539.91
14714	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 19385 SOLID WASTE TIPPING FEE - JULY 2018	8,382.96	8,382.96
14715	1371 - MTN. LAKES BOARD OF EDUCATION	PO 19398 SEPTEMBER 2018 MTN LAKES SCHOOL DIS	1,914,102.84	1,914,102.84
14716	1435 - NAZZARENO MOSCARINI	PO 18410 2018 HEALTH BENEFITS REIMBURSEMENT	747.49	747.49
14717	881 - NCX	PO 19212 BLANKET: 2018 DNS HOSTING / ACCT# G	21.95	21.95
14718	3388 - NEW JERSEY REGISTRAR'S ASSOCIATION	PO 19405 CLERK: 2018 NJ REGISTRAR CONFERENCE	150.00	150.00
14719	2483 - NFIRS ONLINE	PO 19327 FIRE DEPT: ANNUAL SUBSCRIPTION line	395.00	395.00
14720	1562 - NJLM	PO 19394 FINANCE: ETHICS SEMINAR	70.00	
		PO 19429 2018 NJSLOM CONFERENCE REGISTRATION	440.00	510.00
14721	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 19397 SEPT 2018 DENTAL PREMIUMS - GROUP 1	2,239.00	2,239.00
14722	3173 - OPTIMUM	PO 18918 FIRE: ACCT# 07876-603439-01-8 CABLE	70.62	70.62
14723	3977 - PARSIPPANY BOE	PO 19407 TAX COLLECTOR:MICROSOFT FOR EXCEL B	100.00	
		PO 19406 ADMIN: MICROSOFT EXCEL COURSE	100.00	200.00
14724	1734 - READYREFRESH BY NESTLE	PO 19382 ACCT# 0016496903 7/13/18 to 8/12/18	167.91	167.91
14725	1635 - ROBERT PARKER	PO 18409 2018 HEALTH BENEFITS REIMBURSEMENT	1,665.71	1,665.71
14726	2774 - STAPLES BUSINESS ADVANTAGE	PO 19271 POLICE: 2018 OFFICE SUPPLIES - BLAN	151.28	151.28
14727	253 - THOMAS BARBATO	PO 18446 2018 HEALTH BENEFITS REIMBURSEMENT-	846.75	846.75
14728	1343 - TILCON NY, INC	PO 19400 ROAD RESURFACING - CAPITAL FUND	165,040.04	165,040.04
14729	1424 - TOWNSHIP OF MONTVILLE	PO 19403 3RDQTR2018 ANIMAL ACTIVITY CHARGE	2,725.32	2,725.32
14730	1536 - TREAS, STATE OF NJ - D.O.H.	PO 19374 JUNE & JULY 2018 DOG LICENSING FEES	30.00	30.00
14731	2161 - WELDON ASPHALT, INC.	PO 19262 DPW - POTHOLE REPAIRS - BLANKET	315.72	315.72
14732	2737 - YUCKOS, INC.	PO 19388 CLEAN COMMUNITIES - DOG WASTE BAGS	522.00	522.00
TOTAL				2,129,582.62

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	155.00			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	55.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	385.30			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-130-020	FINANCE - OTHER EXPENSES	215.00			
01-201-20-140-020	COMPUTER SERVICES	21.95			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	262.00			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	10.32			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	7,826.81			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	1,554.38			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	1,388.62			
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	3,750.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	1,266.04			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	8,122.08			
01-201-26-306-020	Recycling Tax	260.88			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	167.91			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	98.32			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	3,362.46			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	572.66			
01-201-31-437-020	NATURAL GAS	13.70			
01-201-31-440-020	TELECOMMUNICATIONS	1,539.91			
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			1,914,102.84	
01-260-05-100	DUE TO CLEARING			0.00	1,951,584.18
01-275-55-000-000	RESERVE FOR TAX APPEALS			6,453.00	
TOTALS FOR	Current Fund	31,028.34	0.00	1,920,555.84	1,951,584.18
02-200-40-700-340	Clean Communities Grant			522.00	
02-260-05-100	DUE TO CLEARING			0.00	522.00
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	522.00	522.00
04-215-55-976-000	2012 Bond Ordinance 17-12			8,400.53	
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18			165,040.04	
04-260-05-100	DUE TO CLEARING			0.00	173,440.57
TOTALS FOR	General Capital	0.00	0.00	173,440.57	173,440.57
05-201-55-520-520	Water Operating - Other Expenses	920.45			
05-260-05-100	DUE TO CLEARING			0.00	920.45
TOTALS FOR	Water Operating	920.45	0.00	0.00	920.45
07-201-55-520-520	Sewer Operating - Other Expenses	360.10			
07-260-05-100	DUE TO CLEARING			0.00	360.10
TOTALS FOR	Sewer Operating	360.10	0.00	0.00	360.10
13-260-05-100	DUE TO CLEARING			0.00	2,755.32
13-286-56-000-000	RESERVE - ANIMAL LICENSE FUND			2,725.32	
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			30.00	
TOTALS FOR	Animal Trust	0.00	0.00	2,755.32	2,755.32

Total to be paid from Fund 01 Current Fund 1,951,584.18
 Total to be paid from Fund 02 FEDERAL AND STATE GRANTS 522.00
 Total to be paid from Fund 04 General Capital 173,440.57
 Total to be paid from Fund 05 Water Operating 920.45
 Total to be paid from Fund 07 Sewer Operating 360.10

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
<hr/>					
Total to be paid from Fund 13 Animal Trust		2,755.32			
		<hr/>			
		2,129,582.62			

Checks Previously Disbursed

218310	KANSAS STATE BANK	SEPTEMBER 1, 2018 - DPW TRUCK LEAS	1,090.00	9/01/2018
			<hr/>	
			1,090.00	

Total paid from Fund 01 Current Fund	1,090.00
	<hr/>
	1,090.00

Total for this Bills List: **2,130,672.62**

List of Bills - (1710101001002) Escrow - Developers - Checking **Developer's Escrow**

Meeting Date: 09/10/2018 For bills from 08/24/2018 to 09/06/2018

Check#	Vendor	Description	Payment	Check Total
5105	102 - ANDERSON & DENZLER ASSOC., INC	PO 19416 JUNE/JULY 2018 PROFESSIONAL SERVICE	32,113.05	32,113.05
5106	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 19369 Professional Service July 2018 Pult	875.47	875.47
5107	3759 - PRINCETON HYDRO, LLC	PO 19415 JULY PROFESSIONAL SERVICES	2,816.24	2,816.24
TOTAL				35,804.76

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	35,804.76
17-500-00-091-310	PULTE GROUP - ENCLAVE SITE INSPEC. FEE			34,929.29	
17-500-00-091-315	PULTE HOMES PLANNING BOARD APPLICATION			875.47	
TOTALS FOR	Developer's Escrow	0.00	0.00	35,804.76	35,804.76

Total to be paid from Fund 17 Developer's Escrow

35,804.76

35,804.76

**List of Bills - (3310101001001) PROVIDENT BANK
Recreation Trust**

Meeting Date: 09/10/2018 For bills from 08/24/2018 to 09/06/2018

Check#	Vendor	Description	Payment	Check Total
5202	3309 - AUDREY LANE	PO 19432 FIELD HOCKEY: REFEREES	480.00	480.00
5203	2707 - GNOME COMM, LLC	PO 18603 TENNIS COURTS: INSTALL WIRELESS ACC	1,800.00	1,800.00
5204	3417 - PRO IMAGE PROMOTIONS, INC.	PO 19376 TRACK: SPRING TRACK UNIFORMS	635.00	635.00
TOTAL				2,915.00

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	PROVIDENT BANK			0.00	2,915.00
33-600-00-090-000	Recreation Trust Reserves			2,915.00	
TOTALS FOR	Recreation Trust	0.00	0.00	2,915.00	2,915.00

Total to be paid from Fund 33 Recreation Trust

2,915.00
=====

2,915.00

**RESOLUTION 138-18
BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

**"RESOLUTION AMENDING R92-18, A PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND TOPOLOGY NJ LLC (PHIL ABRAMSON) FOR SPECIAL
PROFESSIONAL PLANNING SERVICES."**

WHEREAS, THE Borough of Mountain Lakes authorized an agreement with Topology NJ LLC for Special Planning services through Resolution 92-18 on April 23, 2018; and

WHEREAS, the amount of the original contract for special professional planning services was authorized at an hourly rate of \$155.00 and a total not to exceed amount of \$5,000.00; and

WHEREAS, the Borough would like to authorize the contract amount to be raised to total not to exceed \$15,000.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, and State of New Jersey:

Section 1. The agreement with Topology NJ LLC (Phil Abramson) for professional planning services to the Borough of Mountain Lakes is now amended to a total amount not to exceed \$15,000.00

Section 2. There are no other amendments to the original contract except for the total cost.

XX


CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 12, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

CERTIFICATION OF THE AVAILABILITY OF FUNDS

01-201-20-100-044 General Administration – Special Planner


Monica Gosicki, CFO

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 139-18

RESOLUTION REJECTING THE BIDS FOR PAVING AND IMPROVEMENTS TO MIDVALE AND POCONO ROADS

WHEREAS, on August 23, 2018, the Borough of Mountain Lakes received bids for Paving and Improvements to Midvale Road and Pocono Road; and

WHEREAS, there were two (2) bids per the attached summary; and

WHEREAS, all bids were in excess of the budget for the project; and

WHEREAS, the Borough Manager recommends the bids be rejected for the reason cited above; and

NOW THEREOFRE BE IT RESOLVED, the bids as listed on the attached tabulation sheet are hereby rejected as being over budget and the Borough Engineer is hereby charged with preparing a second round of bidding for this project.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 12, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 140-18

RESOLUTION REJECTING THE BIDS FOR THE ISLAND BEACH AND BIRCHWOOD BEACH IMPROVEMENTS

WHEREAS, on August 30, 2018, the Borough of Mountain Lakes received bids for Paving and Improvements to Island and Birchwood Beaches; and

WHEREAS, there were four (4) bids per the attached summary; and

WHEREAS, all bids were in excess of the budget for the project; and

WHEREAS, the Borough Manager recommends the bids be rejected for the reason cited above; and

NOW THEREOFRE BE IT RESOLVED, the bids as listed on the attached tabulation sheet are hereby rejected as being over budget and the Borough Manager and Project Architect are hereby charged with preparing a third round of bidding for this project.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 12, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

RESOLUTION 141-18

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION REGARDING INVASIVE PLANT SPECIES

WHEREAS, an "invasive species" is defined as a species that is nonnative (or alien) to the ecosystem under consideration and whose introduction causes or is likely to cause economic or environmental harm; and

WHEREAS, invasive species have significant negative economic, social and ecological impacts which can include, but are not limited to:

- a. Reduction of native biodiversity resulting in reduced ecosystem stability, resilience, and carrying capacity;
- b. Alteration of the regional distinction of flora and fauna; and
- c. Interference with the aesthetics and recreational value of natural areas, parks, and other areas;

WHEREAS, the Borough of Mountain Lakes currently spends tax dollars and the residents of Mountain Lakes contribute significant volunteer hours on removal of invasive plant species; and

WHEREAS; the problems associated with invasive plant species are expected to be exacerbated by global climate change; and

WHEREAS; the economic and environmental damage from invasive species will continue to rise in Mountain Lakes if local nurseries continue to sell invasive species, and if residents and landscapers continue to plant invasive species on their properties, and if we allow these species to spread in our borough owned properties also known as "pocket parks".

NOW, THEREFORE, BE IT RESOLVED BY THE MOUNTAIN LAKES BOROUGH COUNCIL AS FOLLOWS:

1. The Mountain Lakes Borough Council strongly encourages local nurseries to phase out the sale of any plant species appearing on the attached list.
2. The Mountain Lakes Borough Council strongly encourages all property owners and landscapers to consult the attached list, and to plant native plant species rather than species on this list for all new planting in Mountain Lakes wherever possible;
3. The Mountain Lakes Borough Council strongly encourages the Recreation Department and Department of Public Works to review the attached list when choosing planting materials for public parks and public spaces, and to *not* plant any of the species on the list; and
4. The Mountain Lakes Borough Council strongly encourages the Board of Education, the Shade Tree Commission, the Woodlands Committee and the Garden Club of Mountain Lakes to consult the attached list when reviewing plans and/or making planting decisions.
5. The Mountain Lakes Borough Council encourages the Environmental Commission, Woodlands Committee, Shade Tree Commission, Green Team and the Garden Club of Mountain Lakes to provide educational resources to Mountain Lakes residents regarding the benefits of planting native species and the costs and environmental impact of invasive species.
6. The Mountain Lakes Borough Council encourages efforts to educate volunteers on how to eradicate invasive species found growing on borough-owned land properly, effectively, safely, and without causing other environmental harm. This education should include preparing and working with a restoration plan, limits on removal (e.g., leaving mature trees, staying out of

wetlands and riparian buffers), avoiding chemicals and herbicides, plant species identification, invasive species removal methods, replanting methods, wearing appropriate protective clothing, and proper plant material disposal.

7. The Mountain Lakes Borough Council supports additional action by the New Jersey Department of Environmental Protection to encourage the use of native plant species and to mitigate the impact of the most expensive and environmentally harmful invasive species throughout New Jersey.

8. The attached Priority Invasive Plant Species list will require updating. It is recommended that the Shade Tree Commission, the Woodlands Advisory Committee and the Garden Club of Mountain Lakes cooperate in that effort every seven to ten years beginning 2025.

~~8. This attached Priority Invasive Plant Species list will, from time to time, require updating. It is recommended that the Shade Tree Commission, the Woodlands Committee and the Garden Club of Mountain Lakes cooperate on that effort.~~

9. Copies of the resolution should also be sent to the NJ DEP Commissioner Bob Martin, NJ Senator Anthony R. Bucco, NJ Representative Anthony M. Bucco, and NJ Representative Michael P. Carroll.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 12, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

RESOLUTION 141-18

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION REGARDING INVASIVE PLANT SPECIES

WHEREAS, an "invasive species" is defined as a species that is nonnative (or alien) to the ecosystem under consideration and whose introduction causes or is likely to cause economic or environmental harm; and

WHEREAS, invasive species have significant negative economic, social and ecological impacts which can include, but are not limited to:

- a. Reduction of native biodiversity resulting in reduced ecosystem stability, resilience, and carrying capacity;
- b. Alteration of the regional distinction of flora and fauna; and
- c. Interference with the aesthetics and recreational value of natural areas, parks, and other areas;

WHEREAS, the Borough of Mountain Lakes currently spends tax dollars and the residents of Mountain Lakes contribute significant volunteer hours on removal of invasive plant species; and

WHEREAS; the problems associated with invasive plant species are expected to be exacerbated by global climate change; and

WHEREAS; the economic and environmental damage from invasive species will continue to rise in Mountain Lakes if local nurseries continue to sell invasive species, and if residents and landscapers continue to plant invasive species on their properties, and if we allow these species to spread in our borough owned properties also known as "pocket parks".

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wetlands and riparian buffers), avoiding chemicals and herbicides, plant species identification, invasive species removal methods, replanting methods, wearing appropriate protective clothing, and proper plant material disposal.

7. The Mountain Lakes Borough Council supports additional action by the New Jersey Department of Environmental Protection to encourage the use of native plant species and to mitigate the impact of the most expensive and environmentally harmful invasive species throughout New Jersey.
8. The attached Priority Invasive Plant Species list will require updating. It is recommended that the Shade Tree Commission, the Woodlands Advisory Committee and the Garden Club of Mountain Lakes cooperate in that effort every seven to ten years beginning 2025.
9. Copies of the resolution should also be sent to the NJ DEP Commissioner Bob Martin, NJ Senator Anthony R. Bucco, NJ Representative Anthony M. Bucco, and NJ Representative Michael P. Carroll.

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Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

Priority Invasive Plant Species

Mountain Lakes, NJ

Scientific Name	Common name
<i>Acer platanoides</i>	Norway Maple tree
<i>Ailanthus altissima</i>	Tree-of-Heaven tree
<i>Alliaria petiolata</i>	Garlic Mustard
<i>Ampelopsis brevipedunculata</i>	Porcelain-berry
<i>Artemisia vulgaris</i>	Mugwort
<i>Berberis thunbergii</i>	Japanese Barberry
<i>Cabomba Caroliniana</i>	Fanwort aquatic plant
<i>Celastrus orbiculatus</i>	Oriental Bittersweet
<i>Cirsium arvense</i>	Canada Thistle
<i>Elaeagnus umbellata</i>	Autumn Olive
<i>Euonymus alatus</i>	Winged Burning Bush
<i>Euonymus fortunei</i>	Winter Creeper
<i>Fallopia japonica</i>	Japanese Knotweed
<i>Ficaria verna</i>	Lesser Celandine
<i>Frangula alnus</i>	Glossy Buckthorn understory tree
<i>Hedera helix</i>	English Ivy
<i>Ligustrum</i> spp., <i>Ligustrum obtusifolium</i> , <i>Ligustrum vulgare</i>	Privet
<i>Lonicera japonica</i>	Japanese Honeysuckle
<i>Lonicera</i> spp., <i>Lonicera maackii</i> , <i>Lonicera</i> <i>morrowii</i> , <i>Lonicera tatarica</i>	Bush Honeysuckles (exotic) -- Amur Honeysuckle, Morrow's Honeysuckle, Tatarian Honeysuckle
<i>Ludwigia peploides</i>	Creeping Water Primrose aquatic plant
<i>Lythrum salicaria</i>	Purple Loosestrife aquatic plant
<i>Myriophyllum spicatum</i>	Eurasian Water Milfoil aquatic plant
<i>Najas marina</i>	Brittle Naiad aquatic plant
<i>Phragmites australis</i>	Common Reed aquatic plant
<i>Potamogeton crispus</i>	Curly-Leaf Pondweed aquatic plant
<i>Pyrus calleryana</i>	Callery Pear tree
<i>Robinia pseudoacacia</i>	Black Locust tree
<i>Rosa multiflora</i>	Multiflora Rose
<i>Rubus phoenicolasius</i>	Wineberry, Wine Raspberry
<i>Wisteria floribunda</i> , <i>Wisteria sinensis</i>	Wisteria
Last Update: August, 2017	

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 142-13

"RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES"

WHEREAS, the Tax Collector certifies that the following property has an overpayment of taxes due to a prior year pre-payment and subsequent sale of the property. The Tax Collector has authorized the issuance of a refund.

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that a warrant be drawn to **Robert & Gretchen R. Hudson**, representing a refund of 4th quarter 2018 taxes due to an overpayment.

<u>Block</u>	<u>Lot</u>	<u>Name & Address</u>	<u>Amount</u>
91	33	Robert & Gretchen R. Hudson 160 Morris Avenue	\$4,177.66

XX

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Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

Resolution 143-18

BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS

**A RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PERSONAL PROPERTY
NO LONGER NEEDED FOR PUBLIC USE**

WHEREAS, the Borough Manager in conjunction with the various department managers has determined that the vehicle described below is no longer needed for public use; and

WHEREAS, N.J.S.A. 40A:11-36(6) states: *"If the estimated fair value of the property to be sold does not exceed the applicable bid threshold in any one sale or is either livestock or perishable goods, it may be sold at private sale without advertising for bids"*; and

WHEREAS, It has been determined that the vehicle in question does not exceed the applicable bid threshold; and

WHEREAS, the Borough has obtained a "Junk Title Certificate" for the vehicle and it will be destroyed and sold for scrap;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Mountain Lakes, that the Borough is hereby authorized to dispose of the surplus personal property as indicated below:

1993 Oldsmobile Station Wagon – VIN# 1GHDT 13 W9P 27032 33 Z

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 12, 2018.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Holmberg						
Horst						
Korman						
Shepherd						
Barrett						
Barnett						

JUNK TITLE CERTIFICATE

PREFIX IDENTIFICATION NUMBER SUFFIX YEAR MAKE MODEL BODY TYPE
 1GHDT 13W9P 27032 33 Z 1993 OLD BRA WAGON
 TYPE OF TITLE DUPLICATE NO. GVW/WT/LGTH. COLOR/MT/HP DEALER I.D. AXLES/PROP FUEL
 JUNK 8 MILEAGE 2 STATUS
 FEE ISSUE DATE VMT-REPLACEMENT
 2.00 12-09-2014 186093 A J
 OWNER(S) P-FLOOD S-SALVAGE
 P-POLICE T-TAXI
 L-LEMON LAW
 M-MILEAGE EXCEEDS THE MECHANICAL LIMITS
 NUMBER OF OWNERS: 1

MOUNTAIN LAKES BORO
 400 BOULEVARD
 MOUNTAIN LAKES NJ 07046

OWNER DL/CC #:

I, CHIEF ADMINISTRATOR OF THE MOTOR VEHICLE COMMISSION, OF THE STATE OF NEW JERSEY, DO HEREBY CERTIFY THAT EVIDENCE OF PURCHASE OF OWNERSHIP, IN COMPLIANCE WITH THE LAWS OF THE STATE OF NEW JERSEY, OF THE DESCRIBED ARTICLE, HAS BEEN RECORDED AND FILED WITH ME, AND I DO HEREBY ISSUE THIS JUNK TITLE CERTIFICATE.


 SIGNATURE

State of New Jersey
 MOTOR VEHICLE COMMISSION

CONTROL NUMBER OA026220



JUNK

NOT TO BE RETITLED

(FOR PARTS OR SCRAP ONLY)



ISM / SS-1A (R1/12)

MN V320143430056

VOID IF ALTERED

FOLD AND TEAR AT PERFORATION

THIS IS A RECEIPT DOCUMENT ONLY

VIN: 1GHDT13W9P2703233 Z MILEAGE: 186093 A DUP: STATUS: J
 OLD 1993 WAGON BRA 8 AXLE: 2
 TITLE I : 2.00
 SALES TAX :
 LFIS : 0.00
 TOTAL (K) : 2.00
 MOUNTAIN LAKES BORO
 400 BOULEVARD
 MOUNTAIN LAKES NJ 07046
 MN V320143430056 2.00 I JUNK



OA026220

CUSTOMER COPY



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
AUGUST 27, 2018
HELD AT MOUNTIAN LAKES HIGH SCHOOL
POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 8, 2018 and posted in the municipal building.

Mayor Barnett called the meeting to order at 7:30 p.m. in the media center of the Mountain Lakes High School.

ROLL CALL ATTENDANCE

Roll Call	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barrett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

FLAG

Mayor Barnett led the salute to the flag.

COMMUNITY ANNOUNCEMENTS

Mayor Barnett stated that movie night will be held on Tuesday night. She stated that she received a letter from the County Freeholders regarding a candle light vigil for 9/11 on Sunday September 9th at 5pm. The League of women voters will have a meet and greet with the school principals. The Morris County Freeholders will be holding their meeting at the Mountain Lakes municipal building on Wednesday October 10 at 7pm. Mayor Barnett stated that she heard from the Board of Education that everything is in order for the smooth opening of the schools. She stated that we will be appointing student members to several of the Borough committees this evening.

SPECIAL PRESENTATIONS

Proclamation for Jerry Uhrig

Mayor Barnett read a proclamation for Jerry Uhrig, long time Woodlands Advisory Committee member for his service to the town.

Mr. Holmberg motioned for a short recess.

Second from Mr. Happer

Refreshments were served in honor of Mr. Uhrig.

Mountain Lakes Police Department Update

Chief Bennett came before the Council to provide an update on Police Department activities. He mentioned that the department is at full staff. He stated that call volume is up. He mentioned the recent burglaries of vehicles which are on the increase. He stated that the department is now required to have a humane officer for animal matters. He discussed the Ranger program for the beaches. He mentioned revamping the CERT team. Coffee with a Cop is being scheduled. He mentioned the traffic problem at Wildwood School. There is significant traffic congestion during drop-off and pick up. A letter will be sent out to parents of the students regarding the process for arriving and leaving school. He explained what the police department will be doing regarding traffic control during drop off and pick up. He suggested putting together a committee to discuss a permanent solution to the problem.

PUBLIC COMMENT

Mayor Barnett opened the meeting to the public

Jack Renahan, 143 Kenilworth Road, stated that he met with the Chief and Sgt. Benitez regarding the school traffic. He asked if there was still a Board of Ed representative on the Traffic and Safety Committee. He stated that carpooling should be encouraged. His concern is that a child could get injured.

Consuela Mertz suggested the school have premium parking spots for carpoolers.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
AUGUST 27, 2018
HELD AT MOUNTAIN LAKES HIGH SCHOOL
POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

BOROUGH COUNCIL DISCUSSION ITEMS

2nd Quarter budget review

Monica Gosicki, CFO reviewed the second quarter revenues. She stated that construction fees and Clerk's fees are down. She reviewed the expenditures. Most items seem to be on target. Fire truck maintenance may be a problem and may need a transfer in November. She discussed the water and sewer utility budgets. Revenue is a concern for the water utility since the summer was so wet and collections for water used in irrigation systems is down. Appropriations are on target. Sewer collections are up due to the extra collection for the fees that should have been billed last year but was not collected until this year. Appropriations are on target. Ms. Horst asked if we could look at street lighting being converted to solar. Mr. Stern will check with JCP&L.

Invasive Plant Species Resolution

Ms. Horst spoke about invasive plant species and a potential resolution that may be adopted. She provided a list of invasive plants that are unique to Mountain Lakes and photographs of these plants. She explained the difference between exotic plants and invasive plants that take over an area like weeds. The resolution would be educational, not punitive.

2018 Council Goals

The 2018 Borough Council Goals were discussed. It was suggested that asset management needs attention. There was a discussion regarding grants. The grants that the borough is eligible for are being applied for. Mayor Barnett stated that the e-blasts and social media have improved. Mayor Barnett mentioned the new student committee member program. Completing a review of the town wide survey findings was discussed. Mayor Barnett stated that she would like to see this item concluded. Completion of Capital projects was discussed. Mr. Barrett stated that the borough needs to do a better job monitoring capital projects. It was suggested that a report on capital projects could be incorporated with the quarterly budget review. The Public Safety/Borough Hall renovation was discussed. Mr. Stern stated that the project is slowly moving forward. Mr. Shepherd stated that the borough's water infrastructure is in good shape. Supporting Economic Development was discussed. Mr. Shepherd mentioned the proposed assisted living facility. A report should be coming from the County regarding this item.

ATTORNEY'S REPORT

Mr. Oostdyk mentioned the legislation regarding charitable donations for property taxes. The IRS has adopted regulations that have negated the States charitable donation program. Mr. Oostdyk stated that Mountain Lakes does not have any ordinances regarding smoking on beaches and in parks. He stated that there is now State legislation regarding smoking on beaches and in parks. The municipality will be responsible for putting up signage regarding no smoking. Smoking areas can be designated. It was suggested that putting local ordinances in place may make for easier enforcement.

MANAGER'S REPORT

Mr. Stern reviewed his report. It included deer management, the safe route to schools grant, Health Commission survey, the Pocono Midvale paving bids, and the upcoming beach project bid.

ORDINANCES

None

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- R131-18, Payment of Bills
- R132-18, Membership to the NJ State Firemen's Association for Riccardi and Ribeiro
- R133-18, Authorization for a tax overpayment refund
- R134-18, Authorization to apply for a NJDOT transportation grant for sidewalks
- R135-18, Authorization for an online auction of surplus property, (removed from Consent)
- R136-18, Authorization to sell surplus property

***APPROVAL OF MINUTES**



MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
AUGUST 27, 2018
HELD AT MOUNTAIN LAKES HIGH SCHOOL
POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046

Regular minutes of July 23, 2018, (Barrett and Shepherd not eligible)

***APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- ☒ Construction Department
- ☒ Department of Public Works
- ☒ Finance
- ☒ Fire Department
- ☒ Health Department
- ☒ Police Department
- ☒ Recreation Department
- ☒ Property maintenance report

***BOARD AND COMMITTEE AND COMMISSION APPOINTMENTS**

Eric Lee and Natilie Blaney to the Woodlands Committee as student members
 Niralee Shah and Maimoonah Shafqat to the Lakes Management Committee as a student members
 Kaylee Smith and Meghan Powers to the Historic Preservation Committee as student members
 Megan Beik and Kyla Hunter to the Environmental Commission as student members
 Lucan Franzblau to the Shade Tree Commission as student members
All appointments begin in September and continue through the end of the school year.

***Approval of the Consent Agenda**

(Mr. Barrett and Mr. Shepherd abstained from voting on the minutes)

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

R135-18, Authorization for an online auction of surplus property

There was a discussion regarding the boats that were being auctioned off. Mr. Stern stated that all the boats that are on the list for auction have been stored for over 6 months. If someone comes in to claim their boat we will take it off the auction list.

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Holmberg	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barrett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COUNCIL REPORTS

Mr. Happer stated that the Finance Committee will discuss the water and sewer rates. Ms. Horst stated that the Green Team will be working with a student to video trash pick-up, the DPW recycling yard, and where the recycling goes after it leaves the borough. Mayor Barnett stated that the Personnel Committee will be talking about RFP's. There was a



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conversation regarding the Kiwanis Ambulance Squad. Mr. Holmberg stated that the President of the Board will speak with the Council regarding this topic in the near future.

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Barnett opened the meeting to the public.

There was no one from the public who wished to speak.

NEXT STEPS AND PRIORITIES

Mayor Barnett reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Traffic and Safety meeting scheduling to discuss Wildwood school traffic issues	Mr. Stern, Mr. Happer, Chief Bennett, committee members	TBD
Capital budget items incorporated into the quarterly budget	Mr. Stern and Ms. Goscicki	Next quarter

ADJOURNMENT at 10:49 P.M.

Motion made by Councilmember Happer, second by Councilmember Horst to adjourn the meeting at 10:49 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

Valerie A Egan Borough Clerk

Val Egan

From: Jeff Berei <jeff_berei@yahoo.com>
Sent: Sunday, July 22, 2018 1:57 PM
To: Val Egan
Subject: Planning Board Vacancy

Valerie-

I'm writing to you because I'm interested in being considered for the opening on the Mountain Lakes Planning Board. My wife, Judy, and I have lived in Mountain Lakes for the past approximately nine years with our daughter, age 13 and identical twin boys, age 10. Prior to moving to Mountain Lakes in 2009, I spent 18 years working as an Architect. For the first eight years of my professional experience, I worked mostly on high-end residential projects in New Jersey and New York. The second half of my professional career was spent as a Project Architect, Project Manager and later as a Studio Director for a major architectural firm with an emphasis on corporate interiors. Since moving to town, I have been the stay-at-home parent for our three children. I've previously volunteered in town as an assistant track coach. I am currently a den leader for our Cub Scout Pack 10 and for the past year have served on the Public Safety/Borough Hall Infrastructure Committee.

Let me know if you require additional background information on my education or professional experience.
-Jeff