



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AT THE BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES NJ
FEBRUARY 11, 2019
PUBLIC SESSION BEGINS AT 8:00 PM**

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It was properly noticed and has been posted, and certified by the Clerk. Notice of this meeting has been sent to The Citizen, the Morris County Daily Record and The Star Ledger and posted on the bulletin board in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) R76-19 Executive Session

Matters of Attorney Client Privilege: Grundens Pond

5) COMMUNITY ANNOUNCEMENTS

6) SPECIAL PRESENTATIONS

7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

8) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

9) BOROUGH COUNCIL DISCUSSION ITEMS

- a) 2018 Year End Budget Review
- b) 2019 Budget Discussion
- c) 2019 Borough Council Goals

10) ATTORNEY’S REPORT

- a) Minimum wage legislation

11) MANAGER’S REPORT

12) ORDINANCES

- a) **Introduction**
 - 1. None
- b) **Adoption**
 - 1. None

13) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

R38-19, Authorization to approve a contract with Anderson Denzler as Borough Engineer

R77-19, Authorization to pay bills

R78-19, Support for current level statewide library delivery services



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***APPROVAL OF MINUTES**

Regular Minutes

January 22, 2019, (all eligible)

January 28, 2019, (Korman not eligible)

Executive Minutes

January 28, 2019, (Korman not eligible)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

Kelly Holliday to the Affordable Housing Advisory Committee with a term running through 12/31/19

David Shepherd to the Affordable Housing Advisory Committee as Council Liaison with a term running through 12/31/19

***APPROVAL OF REPORTS FOR FILING (reports are included only if checked)**

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report

14) COUNCIL REPORTS

15) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

16) NEXT STEPS AND PRIORITIES

17) ADJOURNMENT

Resolution 60-19
RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- Matters made confidential by state, federal law or rule by court
- Matters in which the release of information would impair the right to receive funds from the Government
- Matters involving individual privacy
- Collective bargaining
- Purchase or lease of property, setting of bank rates, investment of public funds if disclosure would harm the public interest
- Public safety
- Pending, ongoing or anticipated litigation or contract negotiation
- Personnel matters
- Civil penalty or loss of license

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 11, 2019.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						
Barnett						

BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitch Stern, Borough Manager

SUBJECT: Fourth quarter 2018 budget report

DATE: February 6, 2019

Attached is the fourth quarter budget report for the current fund budget, the budgeted amounts include transfers made during November and December.

Revenues:

- All revenues exceeded the 2018 budgeted amounts with the exception of trash bag receipts.
- Fees & Permits and Clerk's Fees & Permits are combined for the official budget. The total fees & permits revenue collected was up \$16,459.80 compared to 2017; this was due mainly to an increase in the amount of Planning Board and Zoning Board fees that were collected.
- Interest on Investments – We realized more than 2017 because there was a significant amount of prepaid taxes at 12/31/2017 so those funds were earning interest. In addition, the capital bond proceeds for the beach projects were invested in a certificate of deposit which earned more interest than our regular checking account.
- Trash Bag Receipts – Down slightly from 2017, this can vary from year to year.
- Current Taxes – The collection rate for the current taxes was 99.46%
- Receipts from Delinquent Taxes – The Borough collected all of the delinquent taxes with the exception of one block and lot. This property was not bought at the annual tax sale so it was struck off to the Borough as a municipal lien.

Expenditures:

- Mayor & Council – The majority of the funds remaining was in the seminars line item.
- Clerk S&W – There was a stipend budgeted that was not given.
- Clerk O/E – The agenda management system was not purchased during 2018 and the clerk is waiting for the final bill for the codification of ordinances for 2018.
- Finance S&W – Salary remaining for CFO position started full time later in the year and some wages for a part time employee that was paid in 2019.
- Finance O/E – Funds remaining for training and education for finance staff.
- Computer Services O/E – Computer maintenance down slightly and police computer contract was charged to the police other expense budget.
- Tax Collector O/E – There was not as much spent on training and education as budgeted.
- Tax Assessor O/E – Not as much needed for notifications.
- Legal O/E – The December legal bills have not been paid and there was not as much spent on litigation and tax appeals appraisals as was budgeted.
- Engineering O/E – Funds were transferred into this account to cover dam inspections and inspections for the Natural Gas Co. When the funds were transferred we weren't sure if the gas company would reimburse the Borough but they did so the account was credited.
- Planning Board S&W and Board of Adjustment S&W – Both accounts have funds remaining because the employee charged to these accounts is paid hourly and some of her 2018 hours were paid in 2019 but charged back to the 2018 budgets.
- Code Enforcement O/E – Only purchased the clothing that was needed.

- Police S&W – Funds were transferred to this account to cover overtime due to the New Jersey Natural Gas project and the winter storms.
- Police O/E – Funds were transferred to the other expense account in January 2019 to cover education reimbursements and computer maintenance.
- Traffic & Safety Committee – Only the funds needed for the bike rodeo were spent.
- Emergency Management O/E – Not as much equipment was purchased.
- Fire Safety O/E – The only expense was for a safety presentation to the high school seniors.
- Streets & Roads S&W – Funds were transferred to this account for overtime due to the winter storms.
- Streets & Roads O/E – Funds were transferred from this account to Streets & Roads S&W and Police S&W for overtime due to the winter storms.
- Recycling Tax – The tax is based on the recycling tonnage each month and November and December invoices have not been received yet.
- Buildings & Grounds O/E – Not as much was spent on maintenance of the municipal building compared to the budget amount.
- Vehicle Repairs & Maintenance O/E – The total account was actually over the original budget amount due to major repairs on the fire trucks. The balance reflects an additional \$19,000 transferred into this line item.
- Woodland Committee O/E – Nothing was spent out of the education line item.
- Dog Regulation O/E – This account is used to pay for dog regulation expenses when we do not have enough funds in the animal trust account. The dog license fees were increased in 2018 so we did not need to charge as many expenses to the current budget.
- Contribution to Senior Citizens – The only funds expended were for refreshments at the senior citizens' meetings.
- Electricity, Natural Gas, Street Lighting, and Telecommunications – The bills were only paid through November.
- Petroleum Products O/E – The price for gasoline was down slightly and there were reimbursements from the Police outside services during the year.
- Length of Service Awards (LOSAP) – The list of volunteers that earned their LOSAP for 2018 will be submitted in 2019 and payment will be made against this account.
- DCRP – Funds are still available for the employer's share of DCRP payments owed on employees' back deductions.



Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison											
Current Fund - Revenue Budgets											
Account Number	Description	Activity to 12/31/2018				Activity to 12/31/2017					
		Budget	Activity	Balance	% Received	Budget	Activity	Balance	% Received		
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	\$6,381,185.35	\$7,655,258.87	-\$1,274,073.52	119.97%	\$6,223,970.00	\$7,506,356.03	-\$1,282,386.03	120.60%		
01-192-08-101-000	ANTICIPATED SURPLUS	\$1,564,338.00	\$1,564,338.00	\$0.00	100.00%	\$1,028,400.00	\$1,028,400.00	\$0.00	100.00%		
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$5,000.00	\$5,000.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00			
01-192-08-103-000	LICENSES - LIQUOR	\$12,000.00	\$12,688.00	-\$688.00	105.73%	\$12,000.00	\$12,688.00	-\$688.00	105.73%		
01-192-08-104-000	OTHER LICENSES	\$500.00	\$1,880.00	-\$1,380.00	376.00%	\$500.00	\$2,230.00	-\$1,730.00	446.00%		
01-192-08-105-000	FEES & PERMITS	\$19,000.00	\$39,493.80	-\$20,493.80	207.86%	\$36,500.00	\$23,034.00	\$13,466.00	63.11%		
01-192-08-106-010	CLERK'S FEES & PERMITS	\$3,500.00	\$3,359.00	\$141.00	95.97%	\$3,500.00	\$5,455.00	-\$1,955.00	155.86%		
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$31,000.00	\$42,417.33	-\$11,417.33	136.83%	\$27,500.00	\$38,298.29	-\$10,798.29	139.27%		
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$42,500.00	\$42,850.87	-\$350.87	100.83%	\$42,500.00	\$57,878.82	-\$15,378.82	136.19%		
01-192-08-113-000	INTEREST ON INVESTMENTS	\$15,000.00	\$58,928.74	-\$43,928.74	392.86%	\$10,000.00	\$21,712.39	-\$11,712.39	217.12%		
01-192-08-115-000	CABLE FRANCHISE FEES	\$20,477.00	\$20,477.76	-\$0.76	100.00%	\$18,700.00	\$18,711.00	-\$11.00			
01-192-08-118-000	RECREATION FEES & INCOME	\$60,000.00	\$63,189.00	-\$3,189.00	105.32%	\$60,000.00	\$60,767.00	-\$767.00	101.28%		
01-192-08-119-000	RENT FROM RAILROAD STATIONS	\$33,000.00	\$33,000.00	\$0.00	100.00%	\$26,000.00	\$33,091.92	-\$7,091.92	127.28%		
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$64,000.00	\$65,795.80	-\$1,795.80	102.81%	\$55,000.00	\$63,265.20	-\$8,265.20	115.03%		
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$18,000.00	\$21,011.22	-\$3,011.22	116.73%	\$18,000.00	\$20,399.22	-\$2,399.22	113.33%		
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$45,000.00	\$45,000.00	\$0.00	100.00%	\$45,000.00	\$45,000.00	\$0.00	100.00%		
01-192-08-123-000	VERIZON GROUND LEASE (AS OF 1/1/17)	\$29,500.00	\$31,131.63	-\$1,631.63	105.53%	\$29,988.00	\$30,224.88	-\$236.88	100.79%		
01-192-08-125-000	SOLID WASTE FEES	\$33,600.00	\$57,301.00	-\$23,701.00	106.90%	\$47,000.00	\$53,683.04	-\$6,683.04	114.22%		
01-192-08-126-000	TRASH BAG RECEIPTS	\$190,000.00	\$186,450.75	\$3,549.25	98.13%	\$193,000.00	\$190,975.00	\$2,025.00	98.95%		
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$125,000.00	\$141,261.00	-\$16,261.00	113.01%	\$125,000.00	\$138,111.00	-\$13,111.00	110.49%		
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$417,293.00	\$417,293.00	\$0.00	100.00%	\$417,293.00	\$417,293.00	\$0.00	100.00%		
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$49,158.27	\$49,158.27	\$0.00	100.00%	\$37,057.95	\$37,057.95	\$0.00	100.00%		
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$186,000.00	\$205,388.69	-\$19,388.69	110.42%	\$315,000.00	\$399,718.86	-\$84,718.86	126.89%		
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	\$0.00	\$114,710.06	-\$114,710.06		\$0.00	\$104,061.05	-\$104,061.05			
TOTALS		\$9,365,051.62	\$10,877,382.79	-\$1,512,331.17		\$8,771,908.95	\$10,308,411.65	-\$1,536,502.70			

Borough of Mountain Lakes Budget Comparison													
Current Fund - Expenditure Budgets													
Activity to 12/31/2018							Activity to 12/31/2017						
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended & Encumbered	Budget	Activity	Encumbered	Balance	% Expended & Encumbered		
1-1-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	\$125,619.00	\$115,123.47	\$0.00	\$10,495.53	91.64%	\$126,243.00	\$121,148.01	\$0.00	\$5,094.99	95.96%		
1-1-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	\$59,530.00	\$55,897.23	\$1,781.98	\$1,850.79	93.90%	\$63,750.00	\$58,021.38	\$1,868.90	\$3,859.72	91.01%		
1-1-201-20-101-020	COMMUNICATION ADV. COMM. - OTHER EXPENSE	\$7,000.00	\$6,194.99	\$0.00	\$805.01	88.50%	\$7,000.00	\$5,185.00	\$0.00	\$1,815.00	74.07%		
1-1-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	\$4,000.00	\$2,444.12	\$130.00	\$1,425.88	61.10%	\$4,000.00	\$2,148.22	\$150.00	\$1,701.78	53.71%		
1-1-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	\$85,611.00	\$75,033.72	\$0.00	\$10,577.28	87.64%	\$89,729.00	\$89,729.00	\$0.00	\$0.00	100.00%		
1-1-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	\$21,600.00	\$15,328.46	\$248.76	\$6,022.78	70.97%	\$22,600.00	\$15,108.80	\$0.00	\$7,491.20	66.85%		
1-1-201-20-130-001	FINANCE - SALARY & WAGE	\$60,739.00	\$53,867.33	\$0.00	\$6,871.67	88.69%	\$53,145.00	\$50,651.56	\$0.00	\$2,493.44	95.31%		
1-1-201-20-150-020	FINANCE - OTHER EXPENSES	\$11,101.66	\$7,887.11	\$1,150.00	\$2,788.71	64.52%	\$13,165.00	\$11,952.36	\$0.00	\$212.64	98.25%		
1-1-201-20-150-020	ANNUAL AUDIT	\$22,440.00	\$22,440.00	\$0.00	\$0.00	100.00%	\$22,000.00	\$22,000.00	\$0.00	\$0.00	100.00%		
1-1-201-20-150-020	COMPUTER SERVICES	\$24,150.00	\$19,083.40	\$0.00	\$5,066.60	79.02%	\$21,300.00	\$19,898.95	\$1,399.50	\$1.55	93.42%		
1-1-201-20-150-020	TAX COLLECTOR - SALARY & WAGE	\$35,899.00	\$34,401.09	\$0.00	\$1,491.91	95.84%	\$31,299.00	\$29,880.53	\$0.00	\$1,418.47	95.47%		
1-1-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	\$9,185.00	\$2,546.14	\$0.00	\$638.86	79.94%	\$9,985.00	\$2,309.15	\$25.00	\$1,650.85	57.95%		
1-1-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	\$23,247.00	\$23,247.00	\$0.00	\$0.00	100.00%	\$22,570.00	\$22,570.00	\$0.00	\$0.00	100.00%		
1-1-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	\$1,950.00	\$1,553.65	\$0.00	\$396.35	79.67%	\$1,200.00	\$974.05	\$0.00	\$225.95	81.17%		
1-1-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00		\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%		
1-1-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	\$132,500.00	\$116,661.67	\$3,500.00	\$12,338.33	88.05%	\$115,000.00	\$82,619.96	\$9,475.00	\$22,905.04	71.84%		
1-1-201-20-165-020	ENGINEERING SERVICES	\$71,250.00	\$43,263.50	\$20,600.00	\$7,386.50	60.72%	\$95,000.00	\$33,877.85	\$0.00	\$1,122.15	96.79%		
1-1-201-21-180-001	PLANNING BOARD - SALARY & WAGE	\$11,382.00	\$9,243.17	\$0.00	\$2,138.83	81.21%	\$12,281.00	\$8,650.43	\$0.00	\$3,630.57	70.44%		
1-1-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	\$9,175.00	\$8,088.73	\$69.90	\$1,016.37	88.16%	\$11,175.00	\$9,672.39	\$56.77	\$1,445.84	86.55%		
1-1-201-21-185-001	BD OF ADJUST - SALARY & WAGE	\$11,382.00	\$9,243.14	\$0.00	\$2,138.86	81.21%	\$12,281.00	\$10,928.49	\$0.00	\$1,352.51	88.99%		
1-1-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	\$13,575.00	\$13,013.47	\$78.50	\$483.03	96.44%	\$13,825.00	\$13,182.55	\$0.00	\$642.45	95.35%		
1-1-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	\$96,620.00	\$95,358.83	\$0.00	\$1,261.17	98.69%	\$110,234.00	\$106,568.73	\$0.00	\$3,665.27	96.68%		
1-1-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	\$4,910.00	\$4,594.60	\$0.00	\$315.40	93.58%	\$2,550.00	\$4,311.08	\$0.00	\$1,238.92	51.41%		
1-1-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	\$42,885.00	\$42,885.00	\$0.00	\$0.00	100.00%	\$44,636.00	\$41,721.58	\$0.00	\$2,914.42	93.47%		
1-1-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSE	\$0.00	\$192.57	\$0.00	\$307.43	38.51%	\$250.00	\$0.00	\$0.00	\$250.00	0.00%		
1-1-201-23-210-020	INSURANCE - LIABILITY	\$102,085.00	\$88,278.17	\$0.00	\$13,806.83	86.48%	\$105,127.00	\$90,014.72	\$0.00	\$15,112.28	85.62%		
1-1-201-23-215-020	WORKERS COMPENSATION	\$78,847.00	\$78,846.09	\$0.00	\$0.91	100.00%	\$78,940.00	\$78,940.00	\$0.00	\$0.00	100.00%		
1-1-201-23-225-020	GROUP INSURANCE PLANS-EMPLOYEE	\$395,848.00	\$365,079.01	\$0.00	\$30,768.99	92.23%	\$414,788.00	\$394,251.48	\$0.00	\$20,536.52	95.05%		
1-1-201-25-240-001	INSURANCE - UNEMPLOYMENT COMPENSATION	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%		
1-1-201-25-240-001	POLICE DEPT - SALARY & WAGE	\$1,847,181.00	\$1,815,836.40	\$0.00	\$31,344.60	98.30%	\$1,712,020.00	\$1,708,558.00	\$0.00	\$3,462.00	99.80%		
1-1-201-25-240-020	POLICE DEPT - OTHER EXPENSES	\$127,200.00	\$116,517.36	\$5,242.02	\$5,440.62	91.60%	\$137,305.00	\$97,664.90	\$18,978.52	\$20,661.52	71.13%		
1-1-201-25-241-020	TRAFFIC & SAFETY COMM. - OTHER EXPENSES	\$1,600.00	\$545.30	\$0.00	\$1,054.70	34.08%	\$1,600.00	\$578.90	\$380.00	\$641.10	36.18%		
1-1-201-25-241-020	INTERLOCAL SERVICES: MC DISPATCH - OE	\$106,400.00	\$106,389.68	\$0.00	\$10.32	99.99%	\$106,400.00	\$106,389.69	\$0.00	\$10.31	99.99%		
1-1-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	\$55,742.00	\$55,742.00	\$0.00	\$0.00	100.00%	\$54,864.00	\$54,864.00	\$0.00	\$0.00	100.00%		
1-1-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	\$8,000.00	\$8,000.00	\$0.00	\$0.00	100.00%	\$8,000.00	\$7,989.87	\$0.00	\$10.13	99.87%		
1-1-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	\$4,100.00	\$1,276.55	\$879.45	\$1,944.00	31.14%	\$4,000.00	\$592.22	\$0.00	\$3,407.78	14.81%		
1-1-201-25-252-001	FIRE DEPT - SALARY & WAGE	\$7,500.00	\$7,500.00	\$0.00	\$0.00								
1-1-201-25-252-020	FIRE DEPT - OTHER EXPENSES	\$26,650.00	\$23,425.29	\$2,831.00	\$393.71	87.90%	\$29,100.00	\$22,389.05	\$6,309.35	\$401.60	76.94%		
1-1-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	\$15,000.00	\$15,000.00	\$0.00	\$0.00	100.00%	\$15,000.00	\$15,000.00	\$0.00	\$0.00	100.00%		
1-1-201-25-265-001	FIRE DEPT - SALARY & WAGE						\$7,500.00	\$7,500.00	\$0.00	\$0.00	100.00%		
1-1-201-25-265-020	FIRE DEPT - SAFETY - OTHER EXP						\$1,000.00	\$57.67	\$165.00	\$777.33	5.77%		
1-1-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	\$14,800.00	\$14,800.00	\$0.00	\$0.00	100.00%	\$14,500.00	\$14,499.71	\$0.00	\$0.29	100.00%		
1-1-201-25-266-020	FIRE DEPT - SAFETY - OTHER EXP	\$1,500.00	\$1,000.00	\$0.00	\$500.00	66.67%							

Borough of Mountain Lakes Budget Comparison												
Current Fund - Expenditure Budgets												
Activity to 12/31/2018						Activity to 12/31/2017						
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended & Encumbered	Budget	Activity	Encumbered	Balance	% Expended & Encumbered	
1-1-201-26-290-001	STREETS & ROADS - SALARY/WAGE	\$374,351.00	\$367,947.40	\$0.00	\$6,403.60	98.29%	\$351,262.00	\$347,770.61	\$0.00	\$3,491.39	99.01%	
1-1-201-26-290-020	STREETS & ROADS - OTHER EXP.	\$310,000.00	\$246,336.94	\$35,437.53	\$28,225.53	79.46%	\$225,500.00	\$164,660.83	\$27,489.10	\$33,350.07	73.02%	
1-1-201-26-300-020	SHADE TREE COMMISSION - O/E	\$44,650.00	\$37,766.84	\$4,825.00	\$2,058.16	84.58%	\$36,500.00	\$35,866.84	\$0.00	\$633.16	98.27%	
1-1-201-26-305-001	SOLID WASTE - SALARY & WAGES	\$7,102.00	\$7,101.98	\$0.00	\$0.02	100.00%	\$6,895.00	\$6,894.86	\$0.00	\$0.14	100.00%	
1-1-201-26-305-020	SOLID WASTE - OTHER EXPENSES	\$601,450.00	\$504,091.96	\$75,621.11	\$21,736.93	83.81%	\$450,650.00	\$405,754.48	\$15,911.86	\$28,983.66	90.04%	
1-1-201-26-306-020	Recycling Tax	\$4,200.00	\$3,260.31	\$0.00	\$939.69	77.63%	\$4,000.00	\$3,067.92	\$354.09	\$577.99	76.70%	
1-1-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	\$22,100.00	\$15,131.77	\$0.00	\$6,968.23	68.47%	\$24,600.00	\$12,741.91	\$182.00	\$11,676.09	51.80%	
1-1-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$67,000.00	\$52,493.85	\$8,476.05	\$6,030.10	78.35%	\$60,500.00	\$44,521.01	\$7,305.09	\$8,673.90	73.59%	
1-1-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$5,000.00	\$4,999.96	\$0.00	\$0.04	100.00%	\$5,000.00	\$4,996.72	\$0.00	\$3.28	99.93%	
1-1-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$25,500.00	\$25,424.00	\$0.00	\$76.00	99.70%	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%	
1-1-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXPENSE	\$5,460.00	\$5,357.01	\$0.00	\$102.99	98.11%	\$5,210.00	\$2,165.80	\$0.00	\$3,044.20	41.57%	
1-1-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSES	\$750.00	\$592.86	\$0.00	\$157.14	79.05%	\$750.00	\$607.11	\$0.00	\$142.89	80.95%	
1-1-201-27-340-020	DOG REGULATION - OTHER EXPENSES	\$2,000.00	\$650.05	\$0.00	\$1,349.95	29.55%	\$2,200.00	\$2,165.70	\$0.00	\$34.30	98.44%	
1-1-201-27-360-020	CONTRIB TO SENIOR CITIZENS	\$1,000.00	\$92.93	\$0.00	\$907.07	9.29%	\$1,000.00	\$204.54	\$0.00	\$795.46	20.45%	
1-1-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	\$81,998.00	\$79,972.72	\$0.00	\$2,025.28	97.53%	\$100,368.00	\$76,269.13	\$0.00	\$24,098.87	75.99%	
1-1-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$37,550.00	\$28,335.13	\$10.99	\$9,203.88	75.46%	\$35,250.00	\$34,920.75	\$107.72	\$221.53	99.07%	
1-1-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	\$132,070.00	\$117,197.64	\$429.26	\$14,443.10	88.74%	\$100,500.00	\$94,281.13	\$609.49	\$5,609.38	93.81%	
1-1-201-29-390-020	AID TO PUBLIC LIBRARY	\$263,000.00	\$262,999.95	\$0.00	\$0.05	100.00%	\$258,000.00	\$258,000.00	\$0.00	\$0.00	100.00%	
1-1-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	100.00%	
1-1-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	\$2,500.00	\$1,706.34	\$0.00	\$793.66	68.25%	\$2,500.00	\$2,497.26	\$0.00	\$2.74	99.89%	
1-1-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$52,500.00	\$40,203.52	\$0.00	\$12,296.48	76.58%	\$52,500.00	\$45,177.89	\$0.00	\$7,322.11	86.05%	
1-1-201-31-436-020	ELECTRICITY - STREET LIGHTING	\$47,000.00	\$39,353.01	\$0.00	\$7,646.99	83.73%	\$45,000.00	\$38,972.84	\$0.00	\$6,027.16	86.61%	
1-1-201-31-437-020	NATURAL GAS	\$25,000.00	\$20,717.60	\$0.00	\$4,282.40	82.87%	\$25,000.00	\$20,300.77	\$0.00	\$4,699.23	81.20%	
1-1-201-31-440-020	TELECOMMUNICATIONS	\$22,500.00	\$21,144.34	\$0.00	\$1,355.66	93.97%	\$22,500.00	\$19,682.90	\$0.00	\$2,817.10	87.48%	
1-1-201-31-447-020	PETROLEUM PRODUCTS	\$37,500.00	\$21,931.22	\$6,043.24	\$9,525.54	58.48%	\$37,500.00	\$7,459.56	\$6,620.97	\$23,419.47	19.89%	
1-1-201-35-471-020	PERS	\$109,363.00	\$107,647.59	\$0.00	\$1,715.41	98.43%	\$101,047.00	\$100,007.00	\$0.00	\$1,040.00	98.97%	
1-1-201-35-472-020	SOCIAL SECURITY (O.A.S.I.)	\$122,432.00	\$114,592.16	\$0.00	\$7,839.84	93.60%	\$117,423.00	\$113,984.78	\$0.00	\$3,438.22	97.07%	
1-1-201-35-475-000	PERS - CONTRIBUTION	\$73,768.00	\$373,314.32	\$0.00	\$453.68	99.88%	\$318,446.00	\$318,446.00	\$0.00	\$0.00	100.00%	
1-1-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	\$20,000.00	\$0.00	\$0.00	\$20,000.00	0.00%	
1-1-201-36-477-020	DCRP - EMPLOYER SHARE	\$8,165.00	\$5,266.48	\$0.00	\$2,898.52	64.50%	\$10,800.00	\$1,584.80	\$0.00	\$9,215.20	14.67%	
1-1-201-41-700-000	GRANT EXPENDITURES	\$49,158.27	\$49,158.27	\$0.00	\$0.00	100.00%	\$42,057.95	\$42,057.95	\$0.00	\$0.00	100.00%	
1-1-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$38,865.00	\$38,865.00	\$0.00	\$0.00	100.00%	\$38,865.00	\$38,865.00	\$0.00	\$0.00	100.00%	
1-1-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$1,015,000.00	\$1,015,000.00	\$0.00	\$0.00	100.00%	\$875,000.00	\$875,000.00	\$0.00	\$0.00	100.00%	
1-1-201-45-925-020	PAYMENT OF BAN PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$221,400.00	\$221,400.00	\$0.00	\$0.00	100.00%	
1-1-201-45-930-020	INTEREST ON BONDS	\$262,058.34	\$262,058.34	\$0.00	\$0.00	100.00%	\$174,775.00	\$174,775.00	\$0.00	\$0.00	100.00%	
1-1-201-45-935-020	INTEREST ON NOTES	\$0.00	\$0.00	\$0.00	\$0.00	100.00%	\$18,155.00	\$18,155.00	\$0.00	\$0.00	100.00%	
1-1-201-46-875-020	DEFERRED CHGS	\$86,510.00	\$86,510.00	\$0.00	\$0.00	100.00%	\$22,893.00	\$22,893.00	\$0.00	\$0.00	100.00%	
1-1-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	\$1,412,153.35	\$1,412,153.35	\$0.00	\$0.00	100.00%	\$1,379,500.00	\$1,379,500.00	\$0.00	\$0.00	100.00%	
TOTALS		\$9,365,051.62	\$8,854,478.92	\$1,67,354.79	\$333,217.91	94.65%	\$8,776,908.95	\$8,340,049.43	\$97,388.36	\$339,471.16	95.02%	

**BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM**

TO: Mitch Stern, Borough Manager

SUBJECT: Fourth Quarter 2018 Sewer Budget Report

DATE: February 6, 2019

Below is a list of revenue and expenditure accounts for the Sewer budget as of 12/31/18 where the activity varied from the budgeted amount:

- Sewer Revenues – The revenue collection for 2018 was almost 100% of the anticipated revenue.
- Salaries & Wages – Due to employee resignations and new hires, not all of the budgeted amount was spent.
- Social Security – This amount is spent in relation to the salaries and wages that are expended.
- Capital Outlay – Funds were budgeted to cover any emergency expenses that may occur.


Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes													
Sewer Operating - Revenue Budgets													
Account Number	Description	Activity to 12/31/2018				Activity to 12/31/2017				% Expended & Encumbered	% Expended & Encumbered		
		Budget	Activity	Balance	% Received	Budget	Activity	Balance	% Received				
07-192-08-501-000	ANTICIPATED SURPLUS	\$34,507.00	\$34,507.00	\$0.00	100.00%	\$35,000.00	\$35,000.00	\$0.00	100.00%				
07-192-17-000-000	SEWER OPERATING REVENUES	\$863,000.00	\$851,934.62	\$11,065.38	98.72%	\$760,000.00	\$658,769.81	\$101,230.19	86.68%				
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$20,000.00	\$27,667.14	-\$7,667.14	138.34%	\$60,169.00	\$20,185.17	\$39,983.83	33.55%				
07-192-17-003-000	SEWER REVENUE - CURRENT DEFICIT FUNDING	\$65,623.00	\$65,623.00	\$0.00	100.00%								
TOTALS		\$983,130.00	\$979,731.76	\$3,398.24	99.65%	\$855,169.00	\$713,954.98	\$141,214.02	83.49%				
Sewer Operating - Expenditure Budgets													
Account Number	Description	Activity to 12/31/2018				Activity to 12/31/2017				% Expended & Encumbered	% Expended & Encumbered		
		Budget	Activity	Encumbered	Balance	% Expended & Encumbered	Budget	Activity	Encumbered			Balance	
07-201-55-510-001	Sewer Operating - Salary & Wages	\$249,974.00	\$220,048.41	\$0.00	\$29,925.59	88.03%	\$241,980.00	\$239,279.61	\$0.00	\$2,700.39	98.88%	98.88%	
07-201-55-520-520	Sewer Operating - Other Expenses	\$580,922.81	\$497,818.96	\$82,945.66	\$14,309.29	85.69%	\$575,700.00	\$490,352.97	\$1,746.18	\$83,600.85	85.18%	85.48%	
07-201-55-527-000	Sewer Operating - Capital Outlay	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%	
07-201-55-531-000	Sewer Operating - Social Security	\$18,740.00	\$15,747.32	\$0.00	\$2,992.68	84.03%	\$17,745.00	\$17,249.88	\$0.00	\$496.12	97.20%	97.20%	
07-201-55-532-000	Sewer Operating - P.E.R.S.	\$10,985.19	\$10,485.19	\$0.00	\$500.00	95.45%	\$9,743.00	\$9,743.00	\$0.00	\$0.00	100.00%	100.00%	
07-201-55-533-001	Sewer Operating - Deferred Charges	\$112,508.00	\$112,507.11	\$0.00	\$0.89	100.00%	\$855,169.00	\$756,625.46	\$1,746.18	\$96,797.36	88.48%	88.68%	
TOTALS		\$983,130.00	\$856,606.99	\$68,794.56	\$57,728.45	87.13%	\$855,169.00	\$756,625.46	\$1,746.18	\$96,797.36	88.48%	88.68%	

BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitch Stern, Borough Manager

SUBJECT: Fourth Quarter 2018 Water Budget Report

DATE: February 6, 2019

Below is a list of revenue and expenditure accounts for the Water budget as of 12/31/18 where the activity varied from the budgeted amount:

- Water Revenue – The water collections were very good we collected in excess of 100% of the anticipated revenue amount.
- Capital Outlay – Funds were budgeted in case there was an emergency and repairs were needed to be done to the water infrastructure.
- Other Expenses – Funds were still remaining in the electricity line item, training and education, purchased water, line/pump/motor repairs, and annual leak study. The December electricity bill was paid in January, there were not as many repairs needed for the lines, pumps, and motors. The purchased water line item is in case of emergencies and it was not needed in 2018. Due to a scheduling conflict with the vendor the work for the annual leak study was not done in 2018. This work will need to be done in 2019.



Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes													
Water Operating - Revenue Budgets													
Account Number	Description	Activity to 12/31/2018				Activity to 12/31/2017				%	Received	%	Expended
		Budget	Activity	Balance	% Received	Budget	Activity	Balance	% Received				
05-192-08-501-000	ANTICIPATED SURPLUS	\$93,324.00	\$93,324.00	\$0.00	100.00%	\$60,000.00	\$60,000.00	\$0.00	100.00%				
05-192-17-000-000	WATER OPERATING REVENUES	\$734,000.00	\$742,765.26	-\$8,765.26	101.19%	\$752,954.00	\$751,466.88	\$1,487.12	99.80%				
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$1,269.09	-\$1,269.09		\$0.00	\$1,474.08	-\$1,474.08					
TOTALS		\$827,324.00	\$837,358.35	-\$10,034.35	101.21%	\$812,954.00	\$812,940.96	\$13.04	100.00%				
Water Operating - Expenditure Budgets													
Account Number	Description	Activity to 12/31/2018				Activity to 12/31/2017				%	Expended	%	Expended
		Budget	Activity	Encumbered	% Expended	Budget	Activity	Encumbered	% Expended				
05-201-55-510-001	Water Operating - Salary & Wages	\$429,862.00	\$399,241.50	\$0.00	92.88%	\$409,208.00	\$394,761.64	\$0.00	96.47%				
05-201-55-520-520	Water Operating - Other Expenses	\$319,293.00	\$248,916.36	\$24,491.29	77.96%	\$345,770.00	\$247,445.79	\$28,858.93	71.56%				
05-201-55-527-000	Water - Capital Outlay	\$15,000.00	\$14,405.54	\$0.00	96.04%	\$15,000.00	\$0.00	\$0.00	0.00%				
05-201-55-531-000	Water - Social Security	\$30,971.00	\$29,525.16	\$0.00	95.33%	\$29,579.00	\$29,405.65	\$0.00	99.41%				
05-201-55-532-000	Water - P.E.R.S.	\$14,917.00	\$14,417.00	\$0.00	96.65%	\$13,397.00	\$13,397.00	\$0.00	100.00%				
05-201-55-534-000	Water - Emergency	\$17,281.00	\$17,280.67	\$0.00	100.00%	\$125,000.00	\$125,000.00	\$0.00	100.00%				
TOTALS		\$827,324.00	\$723,786.23	\$24,491.29	87.49%	\$937,954.00	\$810,010.08	\$28,858.93	86.36%				
		\$827,324.00	\$723,786.23	\$24,491.29		\$937,954.00	\$810,010.08	\$28,858.93					

Borough of Mt Lakes 2019 Budget Worksheet

SOURCE OF REVENUE	2015		2016		2017		2018		2019 ANTICIPATED	% of Revenue	\$ DIFFERENCE 2019-2018	% DIFFERENCE 2019-2018
	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED				
WATER REVENUE												
SURPLUS ANTICIPATED	68,000	70,000	70,000	70,000	60,000	60,000	93,324	93,324	76,729	9.22%	(16,595)	-17.78%
SURPLUS ANTIC W/ PRIOR WRITTEN CONSENT OF DIRECTOR												
TOTAL SURPLUS ANTICIPATED	68,000	70,000	70,000	70,000	60,000	60,000	93,324	93,324	76,729	9.22%	(16,595)	-17.78%
RENTS	717,000	724,273	828,764	740,000	701,793	701,000	706,526	701,000	21,196	84.26%	0	0.00%
RENTS - INCREASE IN RATES 3%												
FIRE HYDRANT												
MISCELLANEOUS	30,000	13,236	41,249	12,954	33,688	33,000	37,508	33,000	33,000	3.97%	0	0.00%
MISC REVENUES - SECTION G SPECIAL ITEMS W/ PRIOR CONSENT OF DIRECTOR OF LGS												
TOTAL LOCAL REVENUE	815,000	807,509	940,013	812,954	795,480	827,324	837,358	831,925	831,925	100.00%	4,601	0.56%

APPROPRIATION SUMMARY WATER UTILITY Description	2015		2016		2017		2018		2019		Recommend/Approved		
	Approved	Expended	Approved	Expended	Approved	Expended	Approved	Expended	Balance	Requested	Recommend	2019 / 2018 \$ Change	% Change
Salary and Wages	347,000	369,068	409,208	394,762	429,862	399,242	30,620	424,373	424,373	424,373	(5,489)	-1.28%	
Other Expenses	397,000	362,607	345,770	276,305	319,793	273,408	46,385	339,227	339,227	339,227	19,435	6.08%	
Capital Improvements													
Capital Outlay	15,000	17,600	15,000	0	15,000	14,406	594	15,000	15,000	15,000	0	0.00%	
Debt Service													
Deferred Charges & Statutory Expenses													
PERS	31,000	30,000	13,397	13,397	14,417	14,417	0	20,723	20,723	20,723	6,306	43.74%	
FICA	25,000	28,234	29,579	29,406	30,972	29,525	1,447	32,465	32,465	32,465	1,493	4.82%	
Deferred Charges-Water Emergency			125,000	83,481	17,281	17,281	0				(17,281)	-100.00%	
TOTAL OPERATING BUDGET	815,000	807,509	937,954	797,350	827,324	748,278	79,047	857,738	831,788	831,788	4,463	0.54%	
WATER UTILITY													

Mt Lakes 2018 Budget Worksheet													
Water Utility													
Code	Description	2015		2016		2017		2018		2019		Recommend/Approved	
		Approved	Expended	Approved	Expended	Approved	Expended	Approved	Expended	Requested	Recommend	\$ Change	% Change
	SALARY AND WAGES-FULL TIME	338,156	362,092	374,208	424	404,862	379,933	24,928	399,373	399,373	399,373	-5,489	-1.36%
	OVERTIME		6,976	35,000	20,708	25,000	19,308	5,692	25,000	25,000	25,000	0	0
	ADMINISTRATIVE WAGES				106,123				0				
	S&W - PW EMPLOYEES				267,507				0				
	LONGEVITY												
	Salary and Wages	338,156	369,068	409,208	394,762	429,862	399,242	30,620	424,373	424,373	424,373	-5,489	-1.28%
	WATER. O.E.												
521	LIABILITY INSURANCE	74,000	8,186	9,390	8246.47	8,237	7,986	250	9,106	9,106	9,106	869	10.55%
522	WORKERS COMP INS	8,000	7,732	7,225	7225	7,217	7,421	-204	7,555	7,555	7,555	339	4.69%
523	GROUP HEALTH INS	57,300	50,552	50,555	50555	45,939	45,939	0	57,006	57,006	57,006	11,067	24.09%
524	OFFICE SUPPLIES	1,000	500	500	85.62	500	562	-62	600	550	550	50	10.00%
525	DENTAL BENEFITS	6,000	6,000	3,500	3500	3,500	3,500	0	4,951	4,951	4,951	1,451	41.47%
526	TREATMENT OF WELLS	15,000	15,000	15,000	16104.79	15,000	17,425	-2,425	17,500	16,500	16,500	1,500	10.00%
527	LINE/PUMP/MOTOR REPAIRS	15,000	18,000	18,000	4204.81	18,000	13,601	4,399	18,000	16,500	16,500	-1,500	-8.33%
528	TRAINING	800	2,400	1,500	475	1,500	0	1,500	1,500	1,500	1,500	0	0.00%
529	ENGINEERING	12,000	15,000	15,000	9369.99	15,000	13,192	1,808	15,000	15,000	15,000	0	0.00%
530	EQUIPMENT	60,000	52,000	45,000	26155.59	35,000	26,444	8,556	35,000	35,000	35,000	0	0.00%
531	MEALS	0	2,500	500	180	500	594	-94	500	500	500	0	0.00%
532	UNIFORMS	1,300	1,800	1,800	3374.75	2,500	3,654	-1,154	3,000	3,000	3,000	500	20.00%
533	RADIO REPAIRS	200	600	600	821.6	600	0	600	600	600	600	0	0.00%
534	TOOLS	3,000	4,200	4,200	10954.87	5,000	11,914	-6,914	8,000	8,000	8,000	0	0.00%
535	VEHICLES REPAIRS	3,500	3,500	3,500	7090.41	4,500	4,113	387	4,500	4,500	4,500	0	0.00%
536	PERSONAL SAFETY EQUIP	3,000	3,300	3,300	1000	3,300	720	2,580	3,300	3,300	3,300	0	0.00%
537	FACILITY REPAIR	10,000	1,200	1,200	2106.62	1,200	777	423	1,200	1,200	1,200	0	0.00%
538	FEES/PERMITS	9,000	10,000	7,000	8198.9	9,000	8,063	937	9,000	9,000	9,000	0	0.00%
539	HYDRANT	1,800	7,500	3,000	2679	3,800	0	3,800	3,800	3,800	3,800	0	0.00%
540	ELECTRICITY/PUMPING	70,000	73,000	73,000	62651.34	73,000	61,521	11,479	73,000	73,000	73,000	0	0.00%
541	TOWPATH TAXES	2,300	2,300	5,000	4319.23	5,000	4,355	645	5,000	5,000	5,000	0	0.00%
542	TELEPHONE	3,500	3,500	3,500	3577	3,500	3,500	0	3,500	3,500	3,500	0	0.00%
543	COMPUTER	15,000	15,000	7,500	6278.36	7,500	6,749	751	7,500	7,500	7,500	0	0.00%
544	PETROLEUM	8,000	8,000	8,000	8000	8,000	8,000	0	8,000	8,000	8,000	0	0.00%
545	POSTAGE	3,500	3,500	3,500	1990.14	3,000	1,914	1,086	3,000	3,000	3,000	0	0.00%
546	DEPARTMENTAL SUPPLIES	1,600	3,500	2,500	1549.23	2,500	500	2,000	2,500	2,500	2,500	0	0.00%
	PAYROLL SERVICES	1,200	0	0	0	0	0	0	0	0	0	0	0
550	ANNUAL AUDIT	11,000	2,850	10,000	10000	10,000	10,200	-200	11,159	11,159	11,159	1,159	11.59%
551	SERVICE CONTRACTS	8,000	8,000	25,000	6540	10,000	10,328	-328	14,000	10,000	10,000	0	0.00%
	MISCELLANEOUS			0	320	0	0	0	0	0	0	0	0
554	PURCHASED WATER		2,000	5,000	0	5,000	0	5,000	5,000	5,000	5,000	0	0.00%
555	BIH-ANNUAL LEAK SURVEY		10,000	10,000	8750	10,000	438	9,563	10,000	10,000	10,000	0	0.00%
556	WIRELESS CONTROL SYSTEM - SCADA			2,000	0	2,000	0	2,000	2,000	2,000	2,000	0	0.00%
	BOROUGH DIRECTOR								4,000	4,000	4,000	4,000	
	WATER ACCOUNTABILITY ACT (WQAA)								16,400	16,400	16,400	0	
2	Other Expenses	397,000	341,620	345,770	276,305	319,793	273,408	46,385	365,177	339,227	339,227	19,435	6.08%
		735,156	710,688	754,978	671,066	749,654	672,649	77,005	789,550	763,600	763,600	13,946	1.86%

Borough of Mt Lakes 2019 Budget Worksheet														
SEWER REVENUE														
SOURCE OF REVENUE	2015		2016		2017		2018		2019		% of Revenue	\$ DIFFERENCE 2019-2018	% DIFFERENCE 2019-2018	
	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED				
SURPLUS ANTICIPATED	37,000	80,000	80,000	80,000	35,000	35,000	34,507	34,507	0	0	0.00%	(34,507)	-100.00%	
SURPLUS ANTIC W/ PRIOR WRITTEN CONSENT OF DIRECTOR														
TOTAL SURPLUS ANTICIPATED	37,000	80,000	80,000	80,000	35,000	35,000	34,507	34,507	0	0	0.00%	(34,507)	-100.00%	
SEWER USER CHARGES	649,000	700,018	715,006	715,006	680,000	658,770	658,000	763,990	761,081	761,081	84.55%	103,081	15.67%	
SEWER USER CHARGES - RATE INCREASE - 2017					80,000		85,000	87,945				(85,000)	-100.00%	
SEWER USER CHARGES - RATE INCREASE - 2018							120,000					(120,000)	-100.00%	
SEWER USER CHARGES - RATE INCREASE - 2019 (15%)									112,097	112,097				
MISCELLANEOUS	70,000	70,000	69,651	69,651	60,169	20,185	20,000	27,667	27,000	27,000	3.00%	7,000	35.00%	
CURRENT FUND DEFICIT FUNDING							65,623	57,190			0.00%	(65,623)	-100.00%	
MISC REVENUES - SECTION G SPECIAL ITEMS W/ PRIOR CONSENT OF DIRECTOR OF LGS														
TOTAL LOCAL REVENUE	756,000	850,018	884,657	884,657	855,169	713,955	983,130	971,299	900,178	900,178	100.00%	(82,952)	-8.44%	

APPROPRIATION SUMMARY SEWER UTILITY	2015		2016		2017		2018		2019		Recommend/Approved 2019 / 2018	
	Description	Approved	Approved	Approved	Expended	Approved	Expended	Balance	Requested	Recommend	\$ Change	% Change
Salary and Wages	206,000	226,094	241,980	239,280	249,973	220,048	29,925	247,394	247,394	247,394	(2,579)	-1.03%
Other Expenses	514,000	578,630	575,700	15	581,423	566,614	14,809	613,287	608,787	608,787	27,364	4.71%
Capital Improvements												
Capital Outlay	10,000	16,000	10,000	0	10,000		10,000	10,000	10,000	10,000	0	0
Capital Improvement Fund												
Debt Service												
Budget Overexpenditure												
Deferred Charges & Statutory Expenses												
PERS	12,000	12,000	9,743	9,743	10,485		10,485	15,071	15,071	15,071	4,586	43.74%
FICA	14,000	17,294	17,746	17,250	18,740		18,740	18,926	18,926	18,926	185	0.99%
Deferred Charges-Operating Deficit					112,508		112,508				(112,508)	-100.00%
TOTAL OPERATING BUDGET	756,000	850,018	855,169	266,287	983,130	786,662	196,468	904,678	900,178	900,178	(82,951)	-8.44%
SEWER UTILITY												

Mt Lakes 2018 Budget Worksheet																
Sewer Utility																
Code	Description	2015		2016		2017		2018		2019		Recommend/Approved				
		Approved	2016	Approved	2016	Approved	2017	Expended	Balance	Approved	2018	Expended	Balance	Requested	Recommend	2019 / 2018
		206,000	260,094	231,980	260,094	424	231,566	244,973	24,930	242,394	242,394	242,394	242,394	242,394	-2,579	-1.05%
	SALARY AND WAGES-FULL TIME	206,000	260,094	231,980	260,094	424	231,566	244,973	24,930	242,394	242,394	242,394	242,394	242,394	-2,579	-1.05%
	OVERTIME			10,000		0	10,000	5,000	4	4,996	5,000	5,000	5,000	5,000	0	0.00%
	ADMINISTRATIVE WAGES			0		117,498	-117,498									
	S&W-PW EMPLOYEES			0		121,358	-121,358									
	LONGEVITY			0												
	Salary and Wages	206,000	260,094	241,980	239,280	239,280	2,700	249,973	29,925	247,394	247,394	247,394	247,394	247,394	-2,579	-1.03%
	SEWER O.E.															
521	LIABILITY INSURANCE	7,000	7,596	8,700	7,652	7,652	1,048	7,644	6,967	6,967	6,967	6,967	9,106	9,106	1,462	19.12%
522	WORKERS COMP INS	3,400	7,176	6,700	6,705	6,705	-5	6,697	6,493	204	7,555	7,555	7,555	7,555	858	12.82%
523	GROUP HEALTH INSURANCE	40,000	38,443	38,400	38,400	38,400	0	36,167	36,167	0	44,645	44,645	44,645	44,645	8,478	23.44%
536	DENTAL BENEFITS	1,000	1,000	0	0	0	0	3,500	3,500	0	3,547	3,547	3,547	3,547	47	1.36%
524	PARSIPPANY SEWER CHARGES	395,000	425,200	450,000	401,514	401,514	48,486	468,015	468,015	0	477,375	477,375	477,375	477,375	9,360	2.00%
525	OFFICE SUPPLIES	500	700	500	13	13	487	500	459	41	500	500	500	500	0	0.00%
526	ENGINEERING SERVICES	11,000	12,000	12,500	1,727	1,727	10,773	7,500	1,921	5,579	12,500	12,500	12,500	12,500	0	0.00%
527	OPERATING EQUIPMENT			0	1,110	1,110	-1,110	0	0	0	0	0	0	0	0	0.00%
528	VEHICLE EQUIPMENT & REPAIRS	2,000	5,000	3,000	3,000	3,000	0	3,000	0	3,000	3,000	3,000	3,000	3,000	0	0.00%
529	MISC EQUIPMENT & TOOLS	200	1,600	1,500	1,690	1,690	-190	1,500	877	623	1,500	1,500	1,500	1,500	0	0.00%
530	TRAINING/EDUCATION	500	900	1,500	0	0	1,500	1,000	0	1,000	1,000	1,000	1,000	1,000	0	0.00%
531	CONTRACTED SERVICES	2,000	2,000	2,500	180	180	2,320	1,000	180	820	2,500	2,500	2,500	2,500	0	0.00%
532	PUMPING STATION	5,000	1,500	4,500	0	0	4,500	4,000	1,575	2,425	4,500	4,500	4,500	4,500	0	0.00%
533	TELEPHONE CHARGES	1,500	1,500	1,500	1,577	1,577	-77	1,500	1,500	0	1,500	1,500	1,500	1,500	0	0.00%
	WIRELESS SCADA CONTROL			2,000	0	0	2,000	0	0	0	2,000	2,000	2,000	2,000	0	0.00%
534	ELECTRICITY	500	1,000	1,000	763	763	237	1,000	691	309	1,000	1,000	1,000	1,000	0	0.00%
535	POSTAGE	700	900	900	1,990	1,990	-1,090	1,200	1,162	38	1,000	1,200	1,200	1,200	0	0.00%
537	COMPUTER EXPENSE	8,500	7,300	7,500	6,279	6,279	1,221	7,500	6,749	751	7,500	7,500	7,500	7,500	0	0.00%
539	UNIFORMS	3,000	3,000	3,000	2,943	2,943	57	3,000	3,618	-618	3,500	3,000	3,000	3,000	0	0.00%
540	PETROLEUM PRODUCTS	20,000	20,000	20,000	0	0	20,000	3,300	10,000	-6,700	6,700	10,000	10,000	10,000	6,700	203.03%
541	ELECTRICITY & GAS - BLDG							6,700	0	6,700	6,700	6,700	6,700	6,700	0	0.00%
551	SERVICE CONTRACTS	1,200		0	6,540	6,540	-6,540	6,700	6,540	160	6,700	6,700	6,700	6,700	0	0.00%
553	MISCELLANEOUS		4,965	0	15	15	-15		0	0	0	0	0	0	0	0.00%
550	ANNUAL AUDIT	11,000	2,850	10,000	15	15	9,985	10,000	10,200	-200	11,159	11,159	11,159	11,159	1,159	11.59%
	BOROUGH DIRECTOR				15	15					4,000	4,000	4,000	4,000	0	0.00%
2	Other Expenses	514,000	544,630	575,700	15	15	93,586	581,423	566,614	14,809	613,287	608,787	608,787	27,364	4.71%	
		720,000	804,724	817,680	239,295	239,295	96,286	831,396	786,662	44,734	860,681	856,181	856,181	24,785	2.98%	

SOURCE OF REVENUE	2012		2013		2014		2015		2016		2017		2018		2019		% of Revenue	\$ DIFFERENCE 2018-2019	% DIFFERENCE 2018-2019
	ANTICIPATED	ANTICIPATED	ANTICIPATED	ANTICIPATED	ANTICIPATED	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	ANTICIPATED				
SURPLUS ANTICIPATED	189,385		895,000	1,295,000	741,000	741,000	741,000	1,500,000	741,000	1,028,400	1,028,400	1,564,338	1,564,338	1,564,338	1,564,338	16.31%	0	0.00%	
SURPLUS ANTIC W/ PRIOR WRITTEN CONSENT OF DIRECTOR																			
TOTAL SURPLUS ANTICIPATED	189,385		895,000	1,295,000	741,000	741,000	741,000	1,500,000	741,000	1,028,400	1,028,400	1,564,338	1,564,338	1,564,338	1,564,338	16.31%	0	0.00%	
MISC. REVENUE - SECTION A																			
LICENSES:	10,372	10,400	2,400	10,400	12,888	11,000	16,000	12,000	12,888	12,888	12,888	12,000	12,888	12,000	12,000	0.19%	0	0.00%	
ALCOHOLIC BEVERAGES	2,000	2,400	1,400	1,400	1,120	1,300	680	500	2,230	2,230	500	500	1,880	500	500	0.01%	0	0.00%	
BOARD OF HEALTH																			
FEES & PERMITS	22,000	20,400	33,000	22,000	30,857	27,000	43,827	40,000	28,489	38,298	27,500	22,500	42,853	23,000	23,000	0.24%	500	2.22%	
FINES & FEES - MUNICIPAL COURT	51,000	50,000	45,000	27,800	48,607	34,000	27,515	27,500	38,298	42,417	31,000	31,000	42,417	31,000	31,000	0.32%	0	0.00%	
FINES & COSTS - OTHER																			
INCOME FROM INTEREST ON INVESTMENTS	4,000	7,300	4,700	4,700	7,807	5,000	10,762	10,000	21,712	21,712	15,000	15,000	56,929	19,000	19,000	0.20%	4,000	26.67%	
INTEREST & COSTS ON TAXES	65,000	65,000	65,000	56,000	39,628	38,000	61,118	42,500	57,879	42,500	42,500	42,500	42,851	42,000	42,000	0.44%	(500)	-1.18%	
TRASH BAG RECEIPTS	200,000	180,000	185,000	185,000	193,052	176,000	203,978	193,000	190,975	190,975	190,000	190,000	186,451	185,000	185,000	1.94%	(4,000)	-2.11%	
RECREATION FEES & INCOME	55,000	55,000	55,000	59,000	60,490	59,000	62,428	60,000	60,767	60,000	60,000	60,000	63,189	60,000	60,000	0.63%	0	0.00%	
SOLID WASTE COLLECTION	52,970	55,000	54,000	54,000	55,987	54,000	47,583	47,000	53,683	53,683	53,600	53,600	57,301	53,600	53,600	0.56%	0	0.00%	
BOARD OF EDUCATION FIELD LEASE	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	0.47%	0	0.00%	
TOTAL LOCAL REVENUE	507,342	478,500	485,300	485,300	495,246	450,300	518,937	477,500	511,722	511,722	472,100	472,100	555,556	472,100	472,100	4.92%	0	0.00%	
STATE AID W/O OFFSET APPS SECTION B																			
HOMELAND SECURITY FUNDING																			
CONSOLIDATED MUNICIPAL PROP TAX RELIEF AID																			
SUPPLEMENTAL MUNICIPAL PROP TAX RELIEF AID																			
SUPPLEMENTAL ENERGY RECEIPTS TAX	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	4.35%	0	0.00%	
ENERGY RECEIPTS TAX																			
WATERSHED OFFSET AID - 2010																			
WATERSHED OFFSET AID - 2011																			
WATERSHED OFFSET AID	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
TOTAL STATE AID W/O OFFSET APPROP.	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	4.35%	0	0.00%	
BOROUGH OF MOUNTAIN LAKES REVENUE REPORT																			

SOURCE OF REVENUE	2012		2013		2014		2015		2016		2017		2018		2019		% of Revenue	\$ DIFFERENCE 2018-2019	% DIFFERENCE 2018-2019	
	ANTICIPATED	ACTUAL	ANTICIPATED	ACTUAL	ANTICIPATED	ACTUAL	ANTICIPATED	ACTUAL	ANTICIPATED	ACTUAL	ANTICIPATED	ACTUAL	ANTICIPATED	ACTUAL	ANTICIPATED	ACTUAL				
MISC REVENUES - SECTION G SPECIAL ITEMS W/ PRIOR																				
CONSENT OF DIRECTOR OF LGS - SECTION G																				
GENERAL CAPITAL FUND BALANCE	186,000	120,000	30,000	10,000	5,000	0	0	0	0	0	0	0	5,000	5,000	5,000	5,000	0.05%	0	0.00%	
RENT - RAILROAD STATION	23,400	26,000	26,000	26,000	28,000	27,382	26,000	27,382	26,000	27,382	26,000	33,092	33,000	33,000	33,000	33,000	0.34%	0	0.00%	
OWN/POINT LEASE/MOBILE	49,800	51,000	42,000	47,000	55,075	60,381	55,000	60,381	55,000	60,381	55,000	65,265	64,000	65,796	64,000	64,000	0.67%	0	0.00%	
SPRINT TOWER LEASE	18,600	24,000	24,000	24,000	19,805	19,805	18,000	19,805	18,000	19,805	18,000	20,399	18,000	21,011	18,000	18,000	0.19%	0	0.00%	
VERIZON LEASE																				
CABLE FRANCHISE FEES	5,000	3,000																		
RESERVE ANIMAL CONTROL EXPENSE	290,000	320,000																		
FEMA REIMBURSEMENTS			150,000	252,000																
UNIFORM FIRE SAFETY ACT																				
INTERFUNDS ACCOUNTS PAYABLE																				
GENERAL CAPITAL	562,706																			
WATER OPERATING	82,262																			
SEWER OPERATING	205,625																			
DEVELOPERS COAH FEE	52,001	100,000																		
PARK PLACE CO FEES					75,000															
INTERFUND RECEIVABLE - SEWER SYSTEM					519,000				519,000											
INTERFUND RECEIVABLE PAYROLL AGENCY ACCOUNT					100,000				100,000											
INTERFUND RECEIVABLE POLICE OUTSIDE CONTRACTORS					40,000				40,000											
ONLINE AUCTION																				
MAYOR'S MARRIAGE LICENSE FEE																				
INSURANCE RECOVERY																				
RESERVE FOR DEBT SERVICE																				
RESERVE PAYMENT OF BONDS																				
TOTAL - SPECIAL ITEMS GENERAL REVENUE	1,475,494	644,000	272,000	434,000	764,075	766,568	1,47,688	1,47,688	766,568	766,568	1,47,688	1,47,688	1,47,688	1,47,688	1,47,688	1,47,688	1.75%	(1,858)	-1.09%	
BOROUGH OF MOUNTAIN LAKES REVENUE REPORT																				

SOURCE OF REVENUE	2019		2014		2015		2016		2017		2018		2019		% DIFFERENCE 2018-2019	% DIFFERENCE 2019-2019
	ANTICIPATED	ANTICIPATED	ANTICIPATED	ANTICIPATED	ANTICIPATED	ANTICIPATED	REALIZED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	REALIZED	ANTICIPATED	ANTICIPATED		
SUMMARY OF REVENUES																
SURPLUS ANTICIPATED	189,385		1,295,000		1,500,000		741,000		1,028,400		1,564,338		1,564,338		16.31%	0.00%
MISCELLANEOUS REVENUES:																
TOTAL SECTION A: LOCAL REVENUE	507,342	478,500	465,300	450,300	450,300	495,246	518,697	477,500	477,500	511,722	472,100	553,588	472,100	4.92%	0.00%	
TOTAL SECTION B: STATE AID W/O OFFSET	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	417,293	4.35%	0.00%	
TOTAL SECTION C: DEDICATED UCC FEES	130,000	139,000	160,000	160,000	160,000	151,914	132,353	125,000	138,111	125,000	141,261	141,000	141,000	1.47%	12.80%	
TOTAL SECTION D: DCA REVENUES OFFSET W/ APPROP	0	0	0	0	0	0	0	0	0	0	0	0	0			
TOTAL SECTION E: SPECIAL ITEMS GEN REV W/ CONSENT	12,755	12,584	12,350	10,366	10,366	12,615	268,684	33,707	37,058	47,663	47,663	47,663	20,799	0.22%	-56.36%	
TOTAL SECTION F: SPECIAL ITEMS GEN REV W/ CONSENT	1,475,694	644,000	272,000	434,000	434,000	764,075	766,588	147,688	165,692	169,977	169,977	176,416	168,119	1.75%	-1.09%	
TOTAL SECTION G: SPECIAL ITEMS GEN REV W/ CONSENT	2,642,884	1,681,757	1,525,943	1,471,959	1,471,959	1,841,143	2,103,583	1,201,188	1,289,976	1,232,033	1,336,192	1,336,192	1,219,311	12.72%	-1.03%	
TOTAL MISCELLANEOUS REVENUES	254,000	388,000	330,000	109,000	109,000	212,500	233,952	315,000	399,719	185,000	205,369	185,000	185,000	-1.94%	0.00%	
RECEIPTS FROM DELINQUENT TAXES	2,985,289	2,974,757	2,851,943	3,080,959	3,080,959	2,794,643	3,078,547	2,544,588	2,697,995	2,992,371	3,105,919	3,105,919	2,989,649	30.97%	-0.49%	
SUBTOTAL GENERAL REVENUES (ITEMS 1,2,3 AND 4)	5,259,869	5,469,340	5,649,827	5,859,925	5,859,925	6,132,255	7,330,255	6,223,970	7,506,356	6,381,184	7,655,259	7,655,259	6,619,809	69.03%	3.74%	
TAXES FOR SUPPORT OF PROPOSED MUNICIPAL BUDGET	5,259,869	5,469,340	5,649,827	5,859,925	5,859,925	6,132,255	7,330,255	6,223,970	7,506,356	6,381,184	7,655,259	7,655,259	6,619,809	69.03%	3.74%	
A. LOCAL TAX FOR MUNICIPAL INC RESV UNCOLL TAXES	8,246,138	8,444,087	8,601,770	8,940,684	8,940,684	6,826,698	10,408,802	8,768,588	10,204,351	9,563,555	9,563,555	10,761,178	9,589,458	9.58%	2.41%	
TOTAL AMT TAXES RAISED FOR MUNICIPAL BUDGET	13,506,007	13,913,427	14,251,597	14,790,609	14,790,609	12,958,953	17,739,057	15,037,176	17,710,707	15,944,739	17,218,814	17,218,814	16,209,267	122.8%	3.74%	
TOTAL GENERAL REVENUES	5,259,869	5,469,340	5,649,827	5,859,925	5,859,925	6,132,255	7,330,255	6,223,970	7,506,356	6,381,184	7,655,259	7,655,259	6,619,809	69.03%	3.74%	
RATEABLE BASE (Net Valuation Taxable)	\$1,284,087,700	\$1,180,790,700	\$1,187,415,000	\$1,192,093,100	\$1,196,229,400	\$1,197,871,400	\$1,197,871,400	\$1,197,871,400	\$1,197,871,400	\$1,197,871,400	\$1,200,716,500	\$1,200,716,500	\$1,200,716,500			
TAX RATE	\$0.409	\$0.462	\$0.475	\$0.493	\$0.496	\$0.5186	\$0.5186	\$0.5186	\$0.5186	\$0.5186	\$0.5186	\$0.5186	\$0.5186			
CHANGE TAX RATE	#VALUE!	\$0.0530	\$0.0130	\$0.0180	\$0.0206	\$0.0060	\$0.0060	\$0.0060	\$0.0060	\$0.0060	\$0.0119	\$0.0119	\$0.0199			
MUNICIPAL TAXES ON AVERAGE HOME	\$3,272.00	\$3,696.00	\$3,800.00	\$3,944.00	\$3,944.00	\$4,108.80	\$4,108.80	\$4,108.80	\$4,108.80	\$4,108.80	\$4,251.58	\$4,251.58	\$4,410.57			
TYPICAL RESIDENTIAL ASSESSMENT	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000			
VARIANCE TAXES YEAR TO YEAR	#VALUE!	\$424.00	\$104.00	\$144.00	\$144.00	\$164.80	\$164.80	\$164.80	\$164.80	\$164.80	\$164.80	\$164.80	\$164.80			
COST PER MONTH	#VALUE!	\$35.33	\$8.67	\$12.00	\$12.00	\$13.73	\$13.73	\$13.73	\$13.73	\$13.73	\$13.73	\$13.73	\$13.25			
% INCREASE		12.95%	2.81%	3.79%	4.18%	4.18%	4.18%	4.18%	4.18%	4.18%	2.25%	2.25%	3.74%			

APPROPRIATION SUMMARY

Description	2016		2017		2018		2018		2019		Difference	%
	Approved	Expended	Approved	Expended	Approved	Expended	Balance	Requested	Requested	Recommended		
General Administration												
Salary and Wages	123,473	121,148	126,243	121,148	125,619	115,123	10,496	124,257	124,257	(1,362)	-1.08%	
Other Expenses	47,520	59,891	57,750	59,891	57,530	57,679	(149)	55,000	55,000	(2,530)	-4.40%	
Mayor & Council												
Other Expenses	3,600	2,298	4,000	2,298	4,000	2,574	1,761	4,200	4,200	200	5.00%	
Municipal Clerk												
Salary and Wages	73,747	89,729	89,729	89,729	85,611	75,034	10,577	77,123	77,123	(8,488)	-9.91%	
Other Expenses	17,600	15,109	22,600	15,109	25,600	15,577	10,023	25,900	24,100	(1,500)	-5.86%	
Financial Administration												
Salary and Wages	69,127	50,652	53,145	50,652	79,739	53,867	25,872	65,020	65,020	(14,719)	-18.46%	
Other Expenses	12,041	11,952	13,665	11,952	13,335	8,313	5,022	9,350	10,850	(2,485)	-18.64%	
Audit Services												
Other Expenses	35,300	22,000	22,000	22,000	22,440	22,440	0	24,178	24,178	1,738	7.74%	
MIS Services												
Other Expenses	20,300	21,298	21,300	21,298	24,150	19,083	5,067	24,250	24,500	350	1.45%	
Tax Assessment												
Salary and Wages	22,570	22,570	22,570	22,570	23,247	23,247	(0)	23,712	23,712	465	2.00%	
Other Expenses	1,200	974	1,200	974	1,950	1,554	396	1,950	2,600	650	33.33%	
Tax Collection												
Salary and Wages	29,214	29,881	31,299	29,881	32,193	34,401	(2,208)	35,089	35,089	2,896	9.00%	
Other Expenses	3,435	2,334	3,985	2,334	3,985	2,546	1,439	4,525	4,025	40	1.00%	
Legal Services												
Other Expenses	125,000	92,094	140,000	92,094	132,500	120,162	12,338	132,500	132,500	0	0.00%	
Engineering Services												
Other Expenses	25,000	33,878	60,000	33,878	34,250	63,864	(17,514)	37,500	34,935	685	2.00%	

APPROPRIATION SUMMARY

Description	2016		2017		2018		2018		2019		Difference	%
	Approved	Expended	Approved	Expended	Approved	Expended	Balance	Requested	Recommended			
Planning Board												
Salary and Wages	12,040	12,281	8,650	11,382	11,382	9,243	2,139	10,321	10,321	(1,061)	-9.32%	
Other Expenses	13,250	9,175	9,729	11,175	11,175	8,159	3,016	11,175	11,175	0	0.00%	
Zoning Board of Adjustment												
Salary and Wages	15,014	12,281	10,928	11,382	11,382	9,243	2,139	10,321	10,321	(1,061)	-9.32%	
Other Expenses	13,450	13,825	13,183	13,575	13,575	13,092	483	13,425	13,575	0	0.00%	
Construction Code												
Salary and Wages	111,411	110,234	106,569	96,620	96,620	95,359	1,261	112,023	112,023	15,403	15.94%	
Other Expenses	2,000	2,550	1,311	6,910	6,910	4,595	2,315	9,235	9,235	2,325	33.65%	
Code Enforcement												
Salary & Wages	43,819	44,636	41,722	42,885	42,885	42,885	(0)	43,742	43,742	858	2.00%	
Other Expenses	500	250	0	500	500	193	307	500	500	0	0.00%	
Liability Insurance												
Other Expenses	94,460	105,127	90,015	102,085	102,085	88,278	13,807	104,094	104,094	2,010	1.97%	
Worker Compensation Insurance												
Other Expenses	84,500	78,940	78,940	78,847	78,847	78,846	1	82,546	82,546	3,699	4.69%	
Unemployment Insurance												
Other Expenses	10,000	10,000	10,000	10,000	10,000	10,000	0	10,000	10,000	0	0.00%	
Employee Group Insurance												
Other Expenses	423,236	414,788	418,739	435,848	435,848	365,079	59,690	403,355	403,355	(32,493)	-7.46%	
Police Department												
Salary and Wages	1,678,112	1,692,020	1,708,558	1,779,181	1,779,181	1,815,836	(36,655)	1,839,659	1,834,759	55,578	3.12%	
Other Expenses	105,397	137,305	116,643	127,200	127,200	121,759	5,441	185,235	130,235	3,035	2.39%	
Dispatch Services												
Other Expenses	105,441	106,400	106,390	106,400	106,400	106,390	10	106,790	106,790	390	0.37%	
Office of Emergency Management												

APPROPRIATION SUMMARY

Description	2016		2017		2018		2018		2019		Difference	%
	Approved	Expended	Approved	Expended	Approved	Expended	Balance	Requested	Recommended			
Salary and Wages	8,000	7,990	8,000	8,000	0	8,000	8,000	0	8,000	8,000	0	0.00%
Other Expenses	4,000	592	4,100	2,156	1,944	4,100	4,100	1,944	4,100	4,100	0	0.00%
First Aid Squad	15,000	15,000	15,000	15,000	0	45,000	15,000	0	45,000	15,000	0	0.00%
Other Expenses	26,132	14,500	14,800	14,800	0	15,006	15,006	0	15,006	15,006	206	1.39%
Fire Prevention	8,900	1,000	1,500	1,000	500	1,500	1,500	500	1,500	1,500	0	0.00%
Salaries & Wages	7,500	7,500	7,500	7,500	0	7,650	7,650	0	7,650	7,650	150	2.00%
Other Expenses	29,100	28,698	31,750	26,256	5,494	31,500	31,500	5,494	31,500	31,500	(250)	-0.79%
Fire Department	56,400	54,864	55,742	55,742	0	56,855	56,855	0	56,855	56,855	1,113	2.00%
Other Expenses	1,500	1,600	1,600	545	1,055	1,600	1,600	1,055	1,600	1,600	0	0.00%
Traffic & Safety Committee												
Other Expenses	361,272	347,771	357,851	367,947	(10,096)	358,186	358,186	(10,096)	358,186	358,186	334	0.09%
Streets and Road Maintenance	205,350	192,150	378,000	281,774	96,226	257,850	248,650	96,226	257,850	248,650	(128,350)	-33.96%
Salary and Wages	36,250	35,867	44,650	42,592	2,058	91,520	91,520	2,058	91,520	91,520	46,870	104.97%
Other Expenses	7,253	6,895	7,102	7,102	(0)	7,244	7,244	(0)	7,244	7,244	142	2.00%
Solid Waste	458,950	421,666	601,450	579,713	21,737	606,500	616,500	21,737	606,500	616,500	15,050	2.50%
Salary & Wages	4,000	3,068	4,200	3,260	940	4,700	4,700	940	4,700	4,700	500	11.90%
Other Expense	26,600	12,924	22,100	15,132	6,968	22,100	22,100	6,968	22,100	22,100	0	0.00%
Building & Grounds												
Other Expenses												

APPROPRIATION SUMMARY

Description	2016		2017		2018		2018		2019		Difference	%
	Approved	Expended	Approved	Expended	Approved	Expended	Balance	Requested	Recommended			
Vehicle Repairs & Maint Other Expenses	33,500	51,826	42,500	60,970	48,000	60,970	(12,970)	58,500	50,500	2,500	5.21%	
Environmental Commission Other Expenses	4,510	2,166	5,210	5,357	5,460	5,357	103	15,510	5,460	0	0.00%	
Woodland Committee Other Expenses	750	607	750	593	750	593	157	2,000	900	150	20.00%	
Communication Advisory Committee Other Expenses	9,000	5,185	7,000	6,195	7,000	6,195	805	7,000	7,000	0	0.00%	
Gasoline & Diesel	37,500	14,081	37,500	27,974	37,500	27,974	9,526	37,500	37,500	0	0.00%	
Natural Gas	21,000	20,301	25,000	20,718	25,000	20,718	4,282	25,000	25,000	0	0.00%	
Electricity	59,000	45,178	52,500	40,204	52,500	40,204	12,296	52,500	52,500	0	0.00%	
Telephone	30,000	19,683	22,500	21,144	22,500	21,144	1,356	22,500	22,500	0	0.00%	
Street Lighting	60,000	38,973	45,000	39,353	45,000	39,353	5,647	47,000	47,000	2,000	4.44%	
Board of Health Salary and Wages Other Expenses	5,400 25,000	4,997 25,000	5,000 25,500	5,000 25,424	5,000 25,500	5,000 25,424	0 76	5,000 25,678	5,000 25,678	0 178	0.00% 0.70%	
Animal Control Other Expenses	0	2,166	2,200	650	2,200	650	1,550	2,000	2,000	(200)	-9.09%	
Recreation & Parks Salary and Wages Other Expenses	117,821 36,850	78,569 35,028	119,768 35,250	79,973 28,346	88,498 37,550	79,973 28,346	8,525 9,204	89,650 39,950	89,650 33,800	1,152 (3,750)	1.30% -9.99%	
Park Maintenance Other Expenses	101,500	94,891	100,500	117,627	132,070	117,627	14,443	148,740	148,740	16,670	12.62%	

APPROPRIATION SUMMARY

Description	2016		2017		2018		2018		2019		Difference	%
	Approved	Expended	Approved	Expended	Approved	Expended	Balance	Requested	Recommended			
Senior Citizens Other Expenses	2,500	1,000	205	1,000	93	907	1,000	1,000	1,000	0	0.00%	
Celebration Public Events Other Expenses	2,300	2,500	2,497	2,500	1,706	794	2,500	2,500	7,500	5,000	200.00%	
Public Library Other Expenses	253,000	258,000	258,000	263,000	263,000	0	274,292	274,292	274,292	11,292	4.29%	
Accumulated Absences Salaries and Wages	10,000	10,000	10,000	10,000	10,000	0	10,000	10,000	10,000	0	0.00%	
Public Employees Retirement System Other Expenses	109,773	98,647	100,007	106,163	107,648	(1,485)	152,598	152,598	152,598	46,435	43.74%	
Defined Contribution Retirement Plan Other Expenses	0	1,800	1,585	8,165	5,266	2,899	5,500	5,500	5,500	(2,665)	-32.64%	
Social Security Other Expenses	108,037	108,423	113,132	110,432	114,592	(4,160)	111,443	111,443	111,443	1,011	0.92%	
Police & Fire Retirement System Other Expenses	340,515	318,446	318,446	372,968	373,314	(346)	417,067	417,067	417,067	44,099	11.82%	
Reserve for Tax Appeals Other Expenses	10,000	10,000	10,000	0	0	0	100,000	100,000	100,000	100,000		
Alcohol Education Grant Other Expenses	0	745	745	545	545	0	366	366	366	(179)	-32.78%	
Body Armour Other Expenses	0	1,543	1,543	1,544	1,544	0	1,683	1,683	1,683	138	8.97%	
Bullet Proof Vests Other Expenses							3,520	3,520	3,520	3,520		

APPROPRIATION SUMMARY

Description	2016		2017		2018		2018		2019		Difference	%
	Approved	Expended	Approved	Expended	Approved	Expended	Balance	Requested	Recommended			
Recycling Tonnage	0	28,421	28,421	28,421	5,843	5,843	0	0	5,330	5,330	(513)	-8.77%
Other Expenses												
Reserve for Salary Adjustments	0	15,500	15,500	15,500	15,500	0	15,500	15,500	15,500	15,500	0	0.00%
Salary & Wages												
DDEF	0	2,000	2,000	2,000	24,570	24,570	0	0	0	0	(24,570)	-100.00%
Other Expenses												
Clean Communities	0	0	0	0	10,351	10,351	0	0	9,900	9,900	(451)	-4.36%
Other Expenses												
Historic Preservation Grant	0	3,000	3,000	3,000	4,810	4,810	0	0	0	0	(4,810)	-100.00%
Other Expenses												
Other Grants	244,250	6,350	6,350	6,350	0	0	0	0	0	0	0	0.00%
NJDOT, Green Comm., Town Club etc.												
LOSAP	18,000	20,000	20,000	0	22,500	0	22,500	22,500	22,500	22,500	0	0.00%
Other Expenses												
Capital Improvement	113,445	38,865	38,865	38,865	38,865	38,865	0	158,895	158,895	158,895	120,030	308.84%
Other Expenses												
Bond Principal	870,000	875,000	875,000	875,000	1,015,000	1,015,000	0	1,020,000	1,020,000	1,020,000	5,000	0.49%
Other Expenses												
Note Interest	20,000	18,155	18,155	18,155	0	0	0	0	0	0	0	0.00%
Other Expenses												
Bond Interest	206,825	174,775	174,775	174,775	261,125	262,058	(933)	228,425	228,425	228,425	(32,700)	-12.52%
Other Expenses												
Note Principal	135,000	221,400	221,400	221,400	0	0	0	0	0	0	0	0.00%
Other Expenses												

APPROPRIATION SUMMARY

Description	2016		2017		2018		2018		2019		Difference	%
	Approved	Expended	Approved	Expended	Approved	Expended	Balance	Requested	Recommended			
Deferred Charges	0	22,893	22,893	20,887	20,887	0	20,887	20,887	0	0	0.00%	
Other Expenses	0	0	0	65,623	65,623	0	0	0	(65,623)	-100.00%		
Sewer Account Deficit	1,600,682	1,379,500	1,379,500	1,412,153	1,412,153	0	1,453,952	1,453,952	41,798	2.96%		
Reserve for Uncollected Taxes												
Other Expenses												
TOTAL SALARIES & WAGES	2,721,905	2,712,863	2,684,128	2,802,109	2,774,561	27,548	2,857,504	2,852,604	50,495	1.80%		
TOTAL OTHER EXPENSES	6,203,967	6,079,197	5,823,542	6,561,446	6,255,777	307,024	6,842,668	6,736,853	175,407	2.67%		
TOTAL	9,164,122	8,776,910	8,488,520	9,363,555	9,030,338	334,573	9,700,173	9,589,458	225,902	2.41%		



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

DRAFT

2019 Borough Council Goals

Fiscal Strength & Operational Effectiveness: Ensure efficient use of resources

- Adopt a fiscally responsible 2019 Operating and Capital Budget in alignment with Borough priorities
- Oversee the introduction of a rolling 10-year capital plan outlining the long-range needs of the community to ensure effective management of capital assets
- Support the pursuit of grant opportunities by the Borough administration and committees with a focus on streets and sidewalks paving, public safety facilities and equipment, infrastructure projects, recreation, and environmental initiatives
- Set clear and effective policy Provide clear guidance and prioritize ation of Borough initiatives to support the work of the Borough Manager and other Borough professionals
- Support best practice Communicate expectations around process and procedures for Council, Committees, and Administration, committees, and Council that improve efficiency, effectiveness and transparency

Openness & Responsiveness: Inform and engage the community (Ongoing Initiative)

- Support continued improvement of communication to residents
- Foster volunteerism that is inclusive, connected and collaborative, including support for the successful recruitment, orientation and recognition of volunteers
- Enhance communication with schools, community organizations, local businesses, county officials, and neighboring communities to foster strong relationships

Services & Infrastructure: Provide high quality services, programs and infrastructure

- Identify opportunities for expanded shared services and evaluate existing arrangements on the basis of whether on a quantitative and qualitative basis potential costs savings and/or improvement to service level improvements are being realized
- Support the successful timely, on-budget completion of approved capital projects, including the Sunset Dam project, and new facilities at Island Beach and Birchwood Lake
- Review the Borough's solid waste current waste, and recycling program, process and evaluate alternatives
- Adopt a plan to address Public Safety/Borough Hall facility needs and support preparations for maintaining Borough operations while construction/renovation work is in process being completed

Environmental Stewardship & Community Development: Preserve ML's environmental resources and foster the unique character of the community

- Provide support for environmental, recreational and education, historic preservation, and sustainability initiatives
- Support economic development initiatives that increase commercial ratables and are a benefit to the community
- _____



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

- Oversee implementation of the Borough's Affordable Housing Plan Continue to work with the Fair Share Housing Committee to settle the Borough's Affordable Housing Obligation

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RESOLUTION AND ORDINANCE REVIEW FOR THE FEBRUARY 11, 2019 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

38-19 Resolution authorizing a professional services agreement for engineering services between the Borough of Mountain Lakes and Anderson and Denzler Associates, Inc.

An annual resolution appointing the Borough's Engineer. The financial impact of this appointment is an increase of 2% over the previous year's agreement. This professional service was advertised in 2018. Three proposals were received and evaluated by the Borough Council's Personnel Sub-Committee, who made the recommendation to award to Anderson and Denzler. A copy of the agreement is included in the packet.

78-19, Resolution of the Borough Council in support of the current level of statewide library delivery services

The purpose of this resolution is to reflect the Borough's support for the New Jersey State Library to continue its present level of funding to provide delivery services between libraries. This resolution was requested by the Library Director.

ORDINANCES

None

If there are any questions prior to the meeting, please feel free to contact me.

BOROUGH OF MOUNTAIN LAKES

COUNTY OF MORRIS, NJ

RESOLUTION 38-19

“RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT FOR ENGINEERING SERVICES BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND ANDERSON AND DENZLER ASSOCIATES, INC.”

WHEREAS, there exists the need for professional engineering services (Borough Engineer) for the Borough of Mountain Lakes; and

WHEREAS, Anderson and Denzler Associates, Inc. has submitted a proposal for engineering services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey:

Section 1. The Borough Manager and Borough Clerk are hereby authorized and directed to execute an agreement with Anderson and Denzler Associates, Inc. for professional engineering services (Borough Engineer) for the Borough of Mountain Lakes as set forth in the attached contract.

Section 2. This contract is awarded as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the contract is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law.

Section 3. The term of this agreement shall be for one year from January 1, 2019 through December 31, 2019.

Section 4. A notice of this action shall be printed once in the legal newspaper of the Borough of Mountain Lakes.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 11, 2019.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						

**Borough of Mountain Lakes
Contract Review Checklist**

Vendor/Professional: Engineer - Anderson Dutzler

Financial Impact:

Item	Applicability	Standard	Verified	Reviewer
Affirmative Action	Goods and Services; Professional Services	Employee information report provided	✓	VAE
Business Registration	Goods and Services; Professional Services	Copy of Registration provided	✓	VAE
Attorney Review	All Contracts	Confirmation that the agreement has been reviewed by the Borough Attorney	✓	VAE
Confidentiality	Professional Services; Goods and Services	Provisions when appropriate included in the contract	n/a	VAE
Corporate Disclosure	Goods and Services; Professional Services	Disclosure affidavit provided.	✓	VAE
Insurance	All Contracts	Proof of insurance as required by RFP, Specifications, or Contract	✓	VAE
Debarment	Public Works	Vendor not currently on the State debarment list	n/a	
Invoice Process	All Contracts	Consistent with Local Public Contracts law and Borough procedures.	✓	VAE
Non-collusion	All Contracts	Non-collusion affidavit has been signed	n/a	
Non-performance	All Contracts	Provision addressing consequences for non-performance or breach of agreement.	✓	VAE
Political Contribution Disclosure	Professional Services	Disclosure language in contract; form completed	✓	VAE
Payment Terms	All Contracts	Do standard payment terms apply?	✓	VAE
Professional Appointment	Professional Services	Has a resolution of appointment been adopted		
Qualifications	Professional Services	Proof of professional licenses/certifications	✓	VAE
Renewal	Professional Services; Goods and services	Provision concerning renewal included where appropriate	n/a	
Term	All Contracts	One year term for professional services, two years for goods and services, or Statutory exception.	✓	VAE
Termination	All Contracts	Right to terminate included when appropriate	✓	VAE
Financial	All contracts	Has the economic impact of the transaction been evaluated?	✓	VAE

20/01/2018

Date: 12/31/18

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, Made this _____ day of _____, 2019 by and between:

THE BOROUGH OF MOUNTAIN LAKES, a public body corporate and politic, in the County of Morris and State of New Jersey, (Hereinafter referred to as the "Borough")

and:

WILLIAM D. RYDEN, Vice President of the firm of Anderson & Denzler Associates, a New Jersey corporation with offices at 519 Ridgedale Avenue, East Hanover, 07936 (Hereinafter referred to as "Engineer")

W I T N E S S E T H

The parties hereto, for and in consideration of the mutual promises, covenants and conditions herein contained, agree to and with each other, as follows:

A. SCOPE OF THE WORK:

Appointment to the position of Borough Engineer effective January 1, 2019 until December 31, 2019 with duties as defined by Borough Ordinances and/or as assigned by the Borough Manager, Planning Board or applicable Borough departments.

B. PAYMENT FOR ENGINEERING SERVICES:

Payment for all professional engineering services under this contract shall be in accordance with the per diem and hourly rate schedule attached hereto.

The sole exception to the above, shall be where the Borough and the Engineer elect to enter into a written agreement for a specific project, wherein payment shall be on a lump sum or other mutually agreed upon basis.

Payments for all services shall be on a monthly basis, subject to Borough review and approval.

C. TERMINATION:

This Agreement shall terminate on December 31, 2019 or may be terminated by either party by giving thirty (30) days written notice. Upon termination, all papers, documents, memoranda, reports, and other materials relating to the administration of his engineering duties shall be returned to the Borough.

D. SUCCESSORS AND ASSIGNS:

This Agreement and all of the covenants shall inure to the benefit of, and be binding upon the Borough and Engineer respectively, and their successors, assigns and legal representatives. Neither the Borough nor the Engineer shall have the right to assign, transfer or sublet their interests or obligations hereunder, without the written consent of the other.

E. POLITICAL CONTRIBUTION DISCLOSURE

This contract has been awarded to Anderson & Denzler Associates and William D. Ryden based on the merits and abilities of said firm and named professional to provide the goods or services as described herein. This contract was not awarded through a "fair and open process" pursuant to N.J.S.A. 19:44A-20.4 et seq. As such, the undersigned does hereby attest that Anderson & Denzler Associates, its subsidiaries, assigns or principals controlling in excess of 10% of the company has neither made a contribution that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-8 or 19:44A-16, in the one (1) year period preceding the award of the contract that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this contract, nor will it make a reportable contribution during the term of the contract to any political party committee in the Borough of Mountain Lakes if a member of that political party is serving in an elective public office of the Borough of Mountain Lakes when the contract is awarded, or to any candidate committee of any person serving in an elective public office of the Borough of Mountain Lakes when the contract is awarded.

F. BUSINESS ENTITY DISCLOSURE CERTIFICATION

This Agreement is subject to the requirements of the "Local Unit Pay to Play Law" (P.L. 2004, c.19, amended by P.L. 2005, c.51), and the "New Jersey Campaign Contributions and Expenditures Reporting Act" (N.J.A.C. 19:44A-1 et. seq.). Anderson & Denzler Associates, Inc. certified compliance with the aforementioned laws, as per the attached "Business Entity Disclosure Certification" form attached hereto.

G. CERTIFICATE OF EMPLOYEE INFORMATION REPORT

Anderson & Denzler Associates, Inc. has received a Certificate of Employee Information Report from the State Treasurer, a copy of which is attached hereto.

H. ACCEPTANCE & SIGNATURES

BOROUGH OF MOUNTAIN LAKES

ATTEST: Cara Fox BY [Signature], Mayor Borough Manager

ENGINEER

ATTEST: [Signature] BY William D. Ryden
William D. Ryden, P.E., Vice President
Anderson & Denzler Assoc., Inc.

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 77-19

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **February 11, 2019** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on February 11, 2019.

Valerie A. Egan, Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						
Barnett						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/11/2019 For bills from 01/25/2019 to 02/06/2019

Check#	Vendor	Description	Payment	Check Total
15287	196 - ALLIED OIL	PO 19971 UNLEADED FUEL - 2018	3,299.40	3,299.40
15288	3918 - AMERICAN LAMP RECYCLING, LLC	PO 19991 SOLID WASTE - FLUORESCENT BULB DISP	971.35	971.35
15289	189 - ANCHOR ACE HARDWARE	PO 19945 BIRCHWOOD BEACH PROJECT	185.36	185.36
15290	102 - ANDERSON & DENZLER ASSOC., INC	PO 20025 DECEMBER 2018 PROFESSIONAL SERVICES	2,325.90	
		PO 20025 DECEMBER 2018 PROFESSIONAL SERVICES	560.35	
		PO 20025 DECEMBER 2018 PROFESSIONAL SERVICES	5,186.30	
		PO 20025 DECEMBER 2018 PROFESSIONAL SERVICES	1,040.65	
		PO 20063 JULY/AUGUST 2018 PROFESSIONAL SERVI	2,321.45	11,434.65
15291	2636 - ATLANTIC COMMUNICATIONS ELECTRONICS	PO 19936 DPW - RADIO REPAIRS - BLANKET	84.00	84.00
15292	3103 - BENEFIT ANALYSIS, INC.	PO 20094 2018 FLEXIBLE SPENDING ACCOUNTS	900.00	900.00
15293	3828 - BOROUGH OF MADISON	PO 19993 DECEMBER 2018 IT SERVICES	1,196.00	
		PO 19984 NOVEMBER 2018 IT SERVICE	1,062.67	2,258.67
15294	436 - CY DRAKE LOCKSMITH, INC.	PO 19935 DPW - BUILDING MAINTENANCE - BLANKE	140.50	140.50
15295	2971 - DIRECT ENERGY BUSINESS	PO 20001 ACCT#: 614054 - 269690, 91, 92 - DE	1,858.98	1,858.98
15296	657 - DRAEGER, INC.	PO 19924 POLICE: EQUIPMENT MAINTENANCE - BLA	529.50	529.50
15297	4004 - FBINAA	PO 19988 POLICE: 2019 FBINAA MEMBERSHIP DUES	110.00	110.00
15298	1170 - FERGUSON ENTERPRISES #501	PO 19799 BEACH RENOVATION PROJECT - BLANKET	13.21	13.21
15299	2517 - FF1 FIREFIGHTER ONE, LLC	PO 19711 FIRE DEPT: REPAIRS	591.00	
		PO 20014 FIRE DEPT: Air pack repair	157.00	748.00
15300	769 - FOREST LUMBER	PO 19819 BEACH RENOVATION PROJECT - BIRCHWOO	604.89	604.89
15301	814 - GARDEN STATE HIGHWAY PRODUCTS	PO 19472 DPW - SIGNS	318.00	318.00
15302	3049 - GENERAL CODE, LLC	PO 20071 LAND USE PAMPHLETS	268.00	268.00
15303	3827 - GROFF TRACTOR NEW JERSEY, LLC	PO 19940 WATER DEPARTMENT - VEHICLE/EQUIPIMEN	2,399.31	2,399.31
15304	972 - IACP	PO 20006 POLICE: IACP MEMBERSHIP - SHAWN BEN	190.00	190.00
15305	984 - INTL. INSTITUTE OF MUNICIPAL CLERKS	PO 19994 CLERK: 2019 MEMBERSHIP DUES ID# 204	170.00	170.00
15306	3639 - IWORQ SYSTEMS, INC.	PO 19983 2019 INTERNET MANGMT & SUPPORT SEPT	400.00	
		PO 19983 2019 INTERNET MANGMT & SUPPORT SEPT	400.00	
		PO 19983 2019 INTERNET MANGMT & SUPPORT SEPT	400.00	1,200.00
15307	859 - JCP&L	PO 20003 MASTER ACCT#200 000 020 764/BILL DA	221.96	
		PO 20029 MASTER ACCT# 200 000 569 000 - 1/24	2,986.17	
		PO 20028 MAST ACCT#200 000 054 011/ BILL DAT	5.08	
		PO 20065 ACCT#100 075 505 725 - BILL PRD: 1	3.15	
		PO 20095 ACCT#100 050 702 156 - BILL PRD: 12	4.59	3,220.95
15308	1066 - JOHNSON TRUCK ACCESSORIES, INC	PO 19976 DPW - EQUIPMENT REPAIR	399.00	399.00
15309	1441 - MAJOR POLICE SUPPLY	PO 19927 POLICE: MAGNETIC MIC CONVERSION KIT	56.00	56.00
15310	1293 - TAB GROUP	PO 20007 2017/2018 MICROFILM STORAGE	456.63	456.63
15311	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 20074 DECEMBER 2018 PROFESSIONAL SERVICES	403.92	403.92
15312	3648 - MONMOUTH TELECOM	PO 20096 FEB 2019 TELEPHONE SERVICES / ACCT#	1,288.00	1,288.00
15313	1408 - MOORE MEDICAL, LLC	PO 19917 POLICE: 2019 MEDICAL SUPPLIES - BLA	92.82	92.82
15314	3303 - MCLOM	PO 19996 MORRIS COUNTY LEAGUE DINNER 2/20/19	150.00	150.00
15315	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 20084 SOLID WASTE TIPPING FEES - DECEMBER	10,534.48	10,534.48
15316	1371 - MTN. LAKES BOARD OF EDUCATION	PO 20097 FEBRUARY 2019 MTN LAKES SCHOOL DIST	1,914,102.82	1,914,102.82
15317	1553 - NEW JERSEY NATURAL GAS	PO 20002 DEC 8 & 10, 2018 TO JAN 9, 11 & 12	2,170.38	2,170.38
15318	1526 - NJAPZA	PO 20092 2019 NJ ASSOC OF PLANNING & ZONING	100.00	100.00
15319	1554 - NJ PLANNING OFFICIALS, INC.	PO 20093 PLANNING: MANDATORY TRAINING CLASSE	119.00	119.00
15320	2884 - TREASURER, STATE OF NJ	PO 20033 2019 - MUNICIPAL BLDG- REG. #1425-0	182.00	182.00
15321	1562 - NJLM	PO 20023 AD PLACEMENT: CLERK	210.00	210.00
15322	3683 - NJMMA	PO 20036 ADMIN: 2019 NJMMA MEMBERSHIP RENEWA	250.00	250.00
15323	3236 - ONE SOURCE OF NEW JERSEY, LLC	PO 19723 DPW - EQUIPMENT REPAIR - BLANKET	278.08	278.08
15324	2968 - OPTIMUM	PO 19899 2019 DPW INTERNET SERVICES ACCT# 07	112.54	112.54
15325	2968 - OPTIMUM	PO 19900 2019 DPW: ACCT# 07876-414565-01-0	10.67	10.67
15326	3173 - OPTIMUM	PO 20000 ACCT# 07876-603439-01-8 / BILL PRD:	70.62	70.62
15327	1822 - R.S. PHILLIPS STEEL, LLC	PO 19938 BEACH PROJECT RENOVATION - BIRCHWOO	1,471.76	1,471.76
15328	1734 - READYREFRESH BY NESTLE	PO 20021 ACCT# 0016496903 - 12/13 /18 to 1/1	112.66	112.66
15329	3205 - SECURITY SHREDDING	PO 20020 JANUARY 2019 SHREDDING	60.00	60.00
15330	2774 - STAPLES BUSINESS ADVANTAGE	PO 19919 POLICE: OFFICE SUPPLIES - 2019 BLAN	107.66	107.66
15331	3765 - STRAMA & BROTHERS CONSTRUCTION, LLC	PO 20019 BIRCHWOOD BEACH RENOVATION	3,580.00	3,580.00
15332	2108 - THE UPS STORE 4650	PO 19921 POLICE: 2019 POSTAGE FOR DRAEGER -	38.90	38.90
15333	2093 - UNION FIRE EQUIPMENT CORP.	PO 20015 FIRE DEPT: HELMETS	86.00	86.00
15334	2536 - UNUM LIFE INSURANCE COMPANY	PO 20022 FEB 2019 STD/LTD / LIFE INSURANCE	2,864.93	2,864.93
15335	2749 - VERIZON	PO 19997 2019 INTERNET SVC: A/C# 853-478-043	37.33	
		PO 19997 2019 INTERNET SVC: A/C# 853-478-043	52.32	
		PO 19997 2019 INTERNET SVC: A/C# 853-478-043	37.34	126.99

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 02/11/2019 For bills from 01/25/2019 to 02/06/2019

Check#	Vendor	Description	Payment	Check Total
TOTAL				1,970,340.63

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	394.55			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	150.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	380.00			
01-201-20-140-020	COMPUTER SERVICES	462.99			
01-201-20-165-020	ENGINEERING SERVICES	1,285.25			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	184.00			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	303.00			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,864.93			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	2,480.88			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	313.62			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	736.04			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	971.35			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	182.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	4.59			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	1,733.89			
01-201-31-440-020	TELECOMMUNICATIONS	1,288.00			
01-203-20-100-020	(2018) GENERAL ADMIN - OTHER EXPENSE		372.08		
01-203-20-140-020	(2018) COMPUTER SERVICES		902.67		
01-203-20-165-020	(2018) ENGINEERING SERVICES		1,040.65		
01-203-21-180-020	(2018) PLANNING BOARD - OTHER EXPENSE		2,725.37		
01-203-23-220-020	(2018) GROUP INSURANCE PLANS-EMPLOYEE		900.00		
01-203-25-255-020	(2018) FIRE DEPT - OTHER EXPENSES		591.00		
01-203-26-290-020	(2018) STREETS & ROADS - OTHER EXP.		596.08		
01-203-26-305-020	(2018) SOLID WASTE - OTHER EXPENSES		10,209.88		
01-203-26-306-020	(2018) Recycling Tax		324.60		
01-203-26-310-020	(2018) BLDG & GROUNDS - MUNIC BLDG		112.66		
01-203-31-435-020	(2018) ELECTRICITY - ALL DEPARTMENTS		230.19		
01-203-31-436-020	(2018) ELECTRICITY - STREET LIGHTING		1,252.28		
01-203-31-437-020	(2018) NATURAL GAS		4,029.36		
01-203-31-447-020	(2018) PETROLEUM PRODUCTS		3,299.40		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			1,914,102.82	
01-260-05-100	DUE TO CLEARING			0.00	1,954,424.13
TOTALS FOR	Current Fund	13,735.09	26,586.22	1,914,102.82	1,954,424.13
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			8,555.82	
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18			2,485.70	
04-260-05-100	DUE TO CLEARING			0.00	11,041.52
TOTALS FOR	General Capital	0.00	0.00	11,041.52	11,041.52
05-201-55-520-520	Water Operating - Other Expenses	3,877.30			
05-260-05-100	DUE TO CLEARING			0.00	3,877.30
TOTALS FOR	Water Operating	3,877.30	0.00	0.00	3,877.30
07-201-55-520-520	Sewer Operating - Other Expenses	997.68			
07-260-05-100	DUE TO CLEARING			0.00	997.68
TOTALS FOR	Sewer Operating	997.68	0.00	0.00	997.68

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Total to be paid from Fund 01	Current Fund	1,954,424.13			
Total to be paid from Fund 04	General Capital	11,041.52			
Total to be paid from Fund 05	Water Operating	3,877.30			
Total to be paid from Fund 07	Sewer Operating	997.68			
		=====			
		1,970,340.63			



**List of Bills - (1710101001002) Escrow - Developers - Checking
Developer's Escrow**

Meeting Date: 02/11/2019 For bills from 01/25/2019 to 02/06/2019

Check#	Vendor	Description	Payment	Check Total
5126	102 - ANDERSON & DENZLER ASSOC., INC	PO 20072 DECEMBER 2018 - ESCROW PROFESSIONAL	5,582.80	5,582.80
5127	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 20090 NOVEMBER 2018 PROFESSIONAL SERVICES	2,660.94	2,660.94
TOTAL				8,243.74

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	8,243.74
17-500-00-050-231	Sunrise Senior Living Management			3,829.75	
17-500-00-050-232	Atlantic Health System			631.62	
17-500-00-050-304	New Land Mt. Lakes, LLC.			2,934.52	
17-500-00-091-310	PULTE GROUP - ENCLAVE SITE INSPEC. FEE			847.85	
TOTALS FOR	Developer's Escrow	0.00	0.00	8,243.74	8,243.74

Total to be paid from Fund 17 Developer's Escrow

8,243.74
=====

8,243.74

**List of Bills - (3310101001001) PROVIDENT BANK
Recreation Trust**

Meeting Date: 02/11/2019 For bills from 01/25/2019 to 02/06/2019

Check#	Vendor	Description	Payment	Check Total
5229	214 - ARISTOCRAT LIMOUSINE & BUS COMPANY	PO 19724 2019 SKI CLUB - BUS TRIPS - BLANKET	1,550.00	1,550.00
5230	4007 - DAVID STRINGER	PO 20031 HPC: REIMBURSEMENT	73.05	73.05
5231	3899 - ID CLOTHING COMPANY, LLC	PO 19907 Order Approval 19341	1,260.00	1,260.00
5232	3878 - PAUL ZIMMERMAN FOUNDRIES	PO 20032 HPC: HAPGOOD HOUSE #375	216.30	216.30
TOTAL				3,099.35

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	PROVIDENT BANK			0.00	3,099.35
33-600-00-090-000	Recreation Trust Reserves			3,099.35	
TOTALS FOR	Recreation Trust	0.00	0.00	3,099.35	3,099.35

Total to be paid from Fund 33 Recreation Trust

3,099.35
=====

3,099.35

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						
Barnett						



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
 JANUARY 22, 2019
 HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2019 and posted in the municipal building.

Mayor Barnett called the meeting to order at 8:00 p.m. in the municipal building.

ROLL CALL ATTENDANCE

Roll Call	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG

Mayor Barnett led the salute to the flag.

BOROUGH COUNCIL DISCUSSION ITEMS

2019 Budget

The following was discussed: Karen Brennfleck, Recreation Director was present to discuss the Recreation budget, Steven Gluck, Construction Official was present to discuss the Construction Department budget, the Engineering budget was discussed, Cindy Shaw, Planning Board and Board of Adjustment Secretary was present to discuss the Planning and Zoning budgets, and DPW Superintendent gave a Power Point presentation regarding the DPW budget and capital.

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Barnett opened the meeting to the public.

There was no one from the public who wished to comment.

ADJOURNMENT at 10:48 P.M.

Motion made by Councilmember, second by Councilmember to adjourn the meeting at 10:48 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

Valerie A Egan Borough Clerk



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
 JANUARY 28, 2019
 HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2019 and posted in the municipal building.

Mayor Barnett called the meeting to order at 7:30 p.m. in the municipal building.

ROLL CALL ATTENDANCE

Roll Call	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG

Mayor Barnett led the salute to the flag.

EXECUTIVE CLOSED SESSION

R60-19, Resolution providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

Matters of litigation, tax appeals

Motion: Happer
 Second: Shepherd
 Vote: All ayes

Motion to come back to regular session: Happer
 Second: Horst
 Vote: All ayes

Mr. Oostdyk explained to the public what the Council met about in Executive Session

COMMUNITY ANNOUNCEMENTS

Mayor Barnett stated that there was a successful panel discussion regarding affordable housing. On January 30th there will be a cyber-security seminar at the Library. There will be a Cholesterol Seminar on February 1st at the YMCA.

SPECIAL PRESENTATIONS

Radon Awareness Proclamation

Mr. Mike Fitzpatrick, Health Officer, came before the Council to discuss the radon awareness program. He stated that radon is the second cause of lung cancer in the United States. He stated that this area has a high level of iron ore which can cause radon gas. He spoke regarding the proclamation that is on this agenda and the free radon testing canisters. Mr. Happer voiced his concern regarding council proclamations and the process of approving what proclamations are placed on the agenda. Ms. Lane voiced her concern regarding the process as well. Mr. Happer also stated his opinion that once Council starts issuing proclamations, organizations will inundate the municipality with requests for proclamations.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
 JANUARY 28, 2019
 HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

Vote to approve proclamation

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PUBLIC COMMENT

Mayor Barnett opened the meeting to the public

Jake DeNooyer, 79 Lake Drive, gave his perspective regarding the property taxes in Mountain Lakes in comparison to the ranking of the schools. He stated that Mountain Lakes pays the fifth highest taxes in the State. He mentioned municipal projects that are proposed such as the dam repair and the borough hall renovations. He mentioned sharing services with a neighboring town.

BOROUGH COUNCIL DISCUSSION ITEMS

Discussion regarding a resolution in support of the current level of statewide library delivery services

Jennifer Lynch, Library Director had come before the Council during the first budget meeting and informed them that library funding through the state for delivery services will be terminated. She then sent a model resolution in support of continuing the delivery services and asked that the Council consider adopting the resolution. This resolution was reviewed. There were two minor amendments made to the draft. This resolution will be on the next agenda.

2019 Borough Council Goals

Mr. Shepherd gave an overview of the 2017, 2018 and 2019 Council goals. The following categories were discussed: Fiscal Strength & Operational Effectiveness, Openness & Responsiveness, Services & Infrastructure and Environmental Stewardship & Community Development. It was suggested that pedestrian and traffic safety be added to Service & Infrastructure. Ms. Lane asked for a list of the Borough Manager's goals. Mayor Barnett suggested adding video taping meetings under Openness & Responsiveness. Mr. Stern will look into this. Under Services & Infrastructure it was decided that the dam project be put back on the list. It was suggested that recycling be added as well. It was suggested that the Resident Survey be taken off the list. Under Environmental Stewardship & Community Development, the Master Water Usage Plan was removed. The item regarding the Fair Share Housing Committee working towards settling the Borough's obligation can be removed.

ATTORNEY'S REPORT

Mr. Oostdyk mentioned the resolution on the consent agenda approving the settlement with Fair Share Housing regarding the Borough's affordable housing obligation. Mayor Barnett suggested that the Council be mindful of the issues that come up in the League of Municipalities email updates and discuss them under this section of the agenda.

MANAGER'S REPORT

Mr. Stern reviewed his report which contained dam issues, the Beach project, radon testing and lead testing

ORDINANCES

None

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
JANUARY 28, 2019
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

***RESOLUTIONS**

- R35-19, Authorization for an agreement for Planning Services with Phillips, Preiss, Grygiel LLC
R39-19, Authorization for an agreement for Insurance Risk Services with Chadler Solutions Inc.
R58-19, Authorizing the adjustment of Building Code salaries
R61-19, Authorization to pay bills
R62-19, Authorization to settle a tax appeal for Block 43 Lot 1
R63-19, Authorization to settle a tax appeal for Block 52 Lot 22
R64-19, Authorization to settle a tax appeal for Block 78 Lot 38
R65-19, Authorization to settle a tax appeal for Block 51 Lot 1
R66-19, Authorization to settle a tax appeal for Block 46 Lot 6
R67-19, Authorization to settle a tax appeal for Block 39 Lot 12
R68-19, Authorization of a settlement with the Fair Share Housing Center to resolve the Borough's fair share housing obligation
R69-19, Authorizing a substitution of a performance surety bond for Pulte Homes
R70-19, Authorizing AXA-Equitable Life Insurance Company as an additional 457 savings plan administrator for employees
R71-19, Authorizing an amendment to the Manager's contract (**Ms. Lane abstained from voting on this item**)
R72-19, Authorizing an agreement with BNY Mellon as a Paying and Redemption Agent
R73-19, Authorization to settle a tax appeal for Block 78 Lot 25
R74-19, Authorizing a refund of a tax overpayment for Block 47 Lot 28.02
R75-19, Authorizing a transfer of appropriations for the Current fund budget

***APPROVAL OF MINUTES**

- January 7, 2019, (all eligible)
January 16, 2019 (all eligible)

***APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- Construction Department
- Department of Public Works
- Finance
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Property maintenance report
- Zoning Board of Adjustment Annual Report

***BOARD AND COMMITTEE AND COMMISSION APPOINTMENTS**

- Arlene Mirsky, Planning Board, Alternate #1 through 12/31/19
Kelly Holliday, Planning Board, Alternate #2 through 12/31/20
Ethan Grodofsky, Lakes Management through 12/31/19
Alpesh Amin, Lakes Management through 12/31/19
Tina Gargano, Lakes Management through 12/31/19
Wilson Mitchell, Finance Advisory Committee through 12/31/19



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James Murphy, Finance Advisory Committee through 12/31/19
Peter Smith Environmental Commission Member through 12/31/20
Jackie Bay, Environmental Commission, Alternate #1 through 12/31/20
Andrew Scott, Historic Preservation Committee member through 12/31/19
Mark Hoffman, Historic Preservation Committee Alt. #1 through 12/31/20

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COUNCIL REPORTS

Mayor Barnett commented on the Affordable Housing committee. Mr. Happer stated that budget was discussed at the Finance Committee. A selection was made for new members. The fund balance as reviewed. Mayor Barnett stated that Shade Tree is interested in presenting amendments to the Shade Tree ordinance to Council. Ms. Horst stated that Green Team is looking at Sustainable Jersey projects. Ms. Lane stated that Environmental Commission is welcoming back Jackie Bay to the Commission. They discussed their 2018 and 2019 goals. They will be reviewing environmental ordinances. They are working on a response for the Sunrise Assisted Living development. Mr. Shepherd stated that Historic Preservation is looking for storage space. They are working on an ordinance for historic preservation for commercial buildings. Mr. Menard stated that Recreation discussed Art at the Esplanade, the Easter Egg hunt, and purchasing procedures. Ms. Horst stated that Woodlands discussed cleaning up pocket parks. Mr. Menard stated that Public Works discussed capital purchases and memorial benches.

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Barnett opened the meeting to the public.

Mr. Jake DeNooyer, 79 Lake Drive, made a comment regarding the Radon proclamation. He commented on the process of approving items. He was not in favor of discussing and adopting items within the same meeting.

NEXT STEPS AND PRIORITIES

Mayor Barnett reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Goals	Ms. Lane & Mr. Shepherd	TBD
Follow up on advertising radon kits	Mr. Stern	Next meeting
Manager goals	Mr. Stern	Next meeting
Information on lead kits	Mr. Stern	TBD
Information on video equipment	Mr. Stern	TBD
Anderson Denzler contract resolution	Mr. Stern and Ms. Egan	Next meeting



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Ms. Lane stated that she was approached in regards to the Council appointing a liaison to the Board of Education. She stated she was willing to volunteer to serve in that position.

ADJOURNMENT at 10:36 P.M.

Motion made by Councilmember Shepherd, second by Councilmember Lane to adjourn the meeting at 10:36 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

Valerie A Egan Borough Clerk

January 29 through February 10, 2019

Borough Committee, Commission & Board Meetings

Planning Board Meeting @ Borough Hall

Jan 31 @ 7:30 pm

Lakes Management Meeting @ Borough Hall

Feb 5 @ 7:30 pm

Finance Advisory Committee @ Borough Hall

Feb 6 @ 7:30 pm

Economic Development Advisory Committee Meeting @ Borough Hall

Feb 9 @ 11:00 am