

Historic Preservation Committee Meeting Minutes – January 15, 2019

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Thursday, January 15, 2019, at the Mountain Lakes Library. In attendance were Chair, Alex Gotthelf, Ginny Cassidy, Tom Dagger, Margaret DeWitt, Rob Infante, Roberta Matalon, Justin Savage, Andy Scott, Megan Powers, and Borough Council Liaison David Shepard. Absent were Michael DeWitt and Kaylee Smith. Also in attendance was prospective member Mark Hoffman.

Approval of Prior Meeting’s Minutes

The Minutes of the December 18, 2018 meeting were approved.

Chair's Report

The first act of business for the new year was the election of officers and assignment of roles. This was followed by a review of the Council's Resolution 54-10 affirming the Borough's civil rights policy and of Resolution 52-19 reaffirming the Borough's commitment to remaining a welcoming community. Finally, there was a review of the Council's recommendations for committee best practices.

Chairperson: Alex Gotthelf, *Member, with a term running through 12/31/20*
Treasurer: Andrew Scott, *Alt. #1, with a term running through 12/31/20*
Archivist: Rob Infante, *Member with a term running through 12/31/22*
Committee: Tom Dagger, *Member with a term running through 12/31/19*
Ginny Cassidy, *Member with a term running through 12/31/22*
Margaret DeWitt, *Member with a term running through 12/31/19*
Michael DeWitt, *Member with term running through 12/31/21*
Roberta George Matalon, *Member with term running through 12/31/20*
Open, *Alt. #2*
Liaison: David Shepherd
At Large: Justin Savage, Archivist
MLHS Reps: Meghan Powers
Kaylee Smith

Treasurer’s Report

Roberta provided details on the Committee's finances.

Opening Balance as of November 13, 2018:	\$29,057.61
Closing Balance as of December 31, 2018:	\$28,639.25*

*Grant funds do not appear in the HPC working account.

Details appear on the HPC Statement of Account dated December 31, 2018.

Archive Report

The Committee is supporting two school events with photos and other documents from the archive. The high school is seeking photos and information on local suffragettes for a display on the passage of the 19th amendment. And the Lake Drive school is looking for photos of the building to be incorporated into a 50th anniversary celebration.

Rob reported that the Arthur Stringer collection has been delivered. The board approved roughly \$100 for repairs to the Stringer portrait and for a plaque to accompany it.

Justin will work with the library staff to create a temporary display and to hang the Stringer portrait in the library.

Salvage Report

Alex reported that the Borough had organized exterminating services for the shed and has recommended some changes to the shed door. Alex will follow up.

Borough Liaison Report

David Shepard discussed the process for moving forward with an update of the Borough's historic preservation ordinance to incorporate protection for historic landmarks.

Old Business

Crane Road Bridge. No updates were received from the Borough or County.

Landmarks Protection. The committee discussed ongoing plans to update the Borough's historic preservation ordinance to cover all sites identified for landmarks protection in the Borough's master plan, with the addition of one site - the Masonic Lodge building.

Certified Local Government Designation. The application was filed with New Jersey's State Historic Preservation Office in December 2018. No follow-up has been received.

New Members. Mark Hoffman will join the committee in February.

New Business

* Eagle Scout Project - The board discussed projects that would be most useful to the HPC including several special archive projects.

* The annual open house was tentatively scheduled for November 2.

Date for Next Meeting

Next meeting date – Tuesday, February 22, at 7:30 in the Mountain Lakes Library. There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Alex Gotthelf.