



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**MAY 13, 2019 8:00 PM**  
**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2019 and posted in the municipal building.

Mayor Barnett called the meeting to order at 8:00 p.m. in the municipal building.

**ROLL CALL ATTENDANCE**

<b>Roll Call</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>		<b><u>Present</u></b>	<b><u>Absent</u></b>
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**FLAG**

Mayor Barnett led the salute to the flag.

**COMMUNITY ANNOUNCEMENTS**

Mayor Barnett announced that there was a very successful plant sale on Saturday by the Garden Club. The Mayor thanked Council Member Horst for all of her hard work as the Chair of the Garden Club. On Friday, May 17<sup>th</sup> at 12:45 the Lakers 55 Club will have a meeting at the Mountain Lakes Library. There will be a demonstration and discussion of art and portraiture by local artist Laurie Harden. The Memorial Day Parade and ceremony is coming up and will be on Memorial Day, May 27<sup>th</sup>. All members of the community and their families and friends are invited. This year's parade will feature Grand Marshals Congresswoman Mikie Sherrill, a U.S. Veteran, and also long-time Laker, Pete Haas, a U.S. Marine Corps Veteran. The parade will step off at 10:00 am in front of Wildwood School with ceremonies immediately after at Memorial Park. In case of rain there will be no parade but there will be the traditional placement of the wreaths at 9:30 am at Memorial Park, followed by an indoor Memorial Day program at 10:00 am at Mountain Lakes High School. Check the Borough website for updates. Mountain Lakes Day will be right after the Memorial Day celebration at 11:30 am to 3:30 pm at the Esplanade. Mayor Barnett said there is a lot of tree work and sidewalk work being done around town, she asked everyone to please be patient and careful driving around town. Check with the police and Borough website for updates on the work. She also announced that she would like to recognize that this week is National Police Week. She said that Congresswomen Mikie Sherrill was at our Police Department today to visit the department. Mayor Barnett thanked Chief Bennett and all of the Police Officers for everything they do.

**PUBLIC COMMENT**

Mayor Barnett opened the meeting to the public.

Dana Pogorzelski, 44 Lookout Rd, she said congratulations on the plant sale; fifteen of her plants were donated to the cause. She also said she supports the rights of all Mountain Lakes citizens to share their opinions but she wonders how Council Members should voice their personal opinions to avoid a conflict of interest. Her comments relate to the recent cancelation of the program Running and Winning. She asked if there should be a higher standard for the manner of involvement in Board of Education or other community affairs by Council members than there is for plain civilians. Ms. Pogorzelski also asked if the guidance for appropriate behavior include acting transparently and seeking the most constructive approach to disagreement especially when a high profile event is involved and the community reputation is at stake. She feels the Council should consider establish guidelines.

Borough Attorney Robert Oostdyk responded to Ms. Pogorzelski. Mr. Oostdyk explained that Council people are free to attend and participate in other forums as long as they are not representing themselves as Council. He feels it is ok to attend as an individual. He says that is an important distinction because it is wrong to go to a forum as an individual and give the appearance of representing the governing body or particularly giving the view of the governing body. It is discouraged to have someone speaking on behalf of the town and he understands this is a hard thing to do in a small town where people are known. Mr. Oostdyk explained that we do not have the ability to tell Council people that they cannot express their own opinions in a variety of forums. Mr. Oostdyk feels that other than being careful that people are

**BOROUGH OF MOUNTAIN LAKES**

May 13, 2019

PAGE 2

not misinterpreting it as a Borough position of a Governing Body position, as a Governing Body we do not have the ability to tell other Council people they should not speak their own positions or opinions but this should be done as an individual.

**BOROUGH COUNCIL DISCUSSION ITEMS**

**1) Report from Chief Bennett – Wildwood Traffic Concerns**

Police Chief Shawn Bennett discussed a Wildwood School Traffic Report that was provided by the Morris County Principal Engineer Debra Dellagiacomma after witnessing a school dismissal. The report was reviewed by the Mountain Lakes Police School Resource Officer and Traffic Officers. Subsequent to the review, Chief Bennett determined that the recommendations set forth by the Traffic Engineer are in line with the Mountain Lakes Police Department. One recommendation from the Traffic Engineer is to convert Glen Road into a one-way street. Chief Bennett does believe this may be perceived as an aggressive approach. Turning Glen Road into a one-way street would be extremely effective; it would require some costs and may cause a culture shock to the community. Chief Bennett said if the Borough Council is not inclined to transform Glen Road to a one-way street, he would hope the Council would consider adding pick-up and drop-off areas as well as limited parking on Kenilworth Road. Mayor Barnett suggested that the report be sent to the Safety and Traffic Advisory Committee for their review.

**2) First Quarter 2019 Current Budget Report**

**3) First Quarter 2019 Water Budget Report and First Quarter 2019 Sewer Budget Report**

**4) Trust Balances**

Chief Financial Officer, Monica Goscicki discussed with the Council the 2019 first quarter budget reports. CFO Goscicki explained in detail the first quarter current fund budget, the first quarter water and sewer budget and the trust balances.

**MANAGER’S REPORT**

**1) Update on Shared Services Agreement with the BOE**

Manager Mitchell Stern reported to the Council that an advertisement for the DPW Director position resulted in 64 resumes. An interview committee comprised of the School’s Superintendent Dr. Mucci, the recently retired BOE Business Administrator Dan Borgo, Mark Prusina, CFO Monica Goscicki and himself. The Committee interviewed six candidates and two finalists were scheduled for second interviews. One candidate withdrew their interest in the position. The interview committee was in agreement on a preferred candidate. Dr. Mucci and Mr. Stern will begin to work through details of an offer to the preferred candidate and Mr. Stern will keep the Council up to date on the offer.

**2) Lake Hydro Raking**

Manager Mitchell Stern reported that the Borough’s lakes management vendor, Solitude Lakes Management, has advised that the NJ Department of Environmental Protection has changed its interpretation of rules governing hydro raking. Hydro raking is now classified as a form of dredging. The change in interpretation will drastically increase the cost of hydro raking due to required permitting and engineering costs. Council Member Happer, the liaison to the Lakes Management Committee, has been in touch with Assemblyman Bucco and he will report his conversations.

**ORDINANCES TO INTRODUCE**

**1) ORDINANCE 3-19, An Ordinance Amending Chapter 245, Zoning of the Revised General Ordinances of the Borough of Mountain Lakes and Establishing Article VI, Affordable Housing**

*Vote as introduced*

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**2) ORDINANCE 4-19, Amending Chapter 246, Zoning of the Code of the Borough of Mountain Lakes**

*Vote as introduced*

**BOROUGH OF MOUNTAIN LAKES**

May 13, 2019

PAGE 3

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**3) ORDINANCE 5-19, Affirmative Fair Housing Marketing Plan**  
*Vote as introduced*

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**4) ORDINANCE 6-19, An Ordinance Amending Chapter 245, Zoning of the Code of the Borough of Mountain Lakes and Establishing an Accessory Apartment Ordinance**  
*Vote as introduced*

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**5) ORDINANCE 7-19, An Ordinance Amending the Revised General Ordinances of the Borough of Mountain Lakes and Establishing Affordable Housing Development Fees**  
*Vote as introduced*

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**6) ORDINANCE 8-19, Borough of Mountain Lakes, Morris County, Spending Plan for the Third Round Planning Period**  
*Vote as introduced*

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**BOROUGH OF MOUNTAIN LAKES**

May 13, 2019

PAGE 5

school year begins because this safety problem has been going on for many years.

Jim Bailey, 111 Kenilworth Road, reiterated what Mr. Renahan has said. He was on the safety committee in the past. He says that this problem has been going on for more than twelve years. Mr. Bailey also said that every year the school sends out a booklet telling people where to park and people still park illegally and they do not care. There are a lot of things endangering the children. He would like to be proactive before someone gets hurt.

**COUNCIL REPORTS**

Deputy Mayor Shepherd reported that the Historic Preservation Committee should have a draft proposed Historic Preservation ordinance to present to the Council very soon. They are also working on enlarging their storage facility.

Council Member Lane reported that the Board of Education passed their budget. The Board of Education announced that Frank Sanchez will be the new Principal. Construction will begin in June and they are staking out around the school. The school is also going to be doing Superintendent Evaluations.

Council Member Horst reported the Green Team has had discussions about Sustainable Jersey because there is a certain duration for the Silver Award after which a certain amount of points expire. She has followed up with Mark Prusina to discuss different light bulbs for street lighting. There is always the issue of cost and what would be the benefit. An analysis should be done with a beta test.

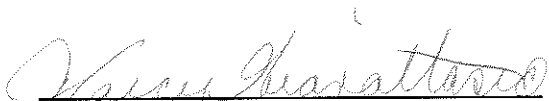
Council Member Korman reported that Shade Tree requested that the Borough EBlast come out on Thursday instead of Friday. Shade Tree would also like to come to a Council meeting in August to discuss the Tree Removal Ordinance.

Council Member Lane reported that Storm Water Pollution Prevention Team, a subcommittee of the Environmental Commission, reviewed the DPW's 2018 year end results. 309 miles of our streets were swept for street sweeping and 662.82 cubic yards of debris was swept up which is important because it keeps our storm drains clean. There is a lot of data available about keeping catch basins clean and system upgrades. Last year there were approximately 300 feet of lateral repairs.

**ADJOURNMENT at 10:43 P.M.**

Motion made by Council Member Menard, second by Council Member Lane to adjourn the meeting at 10:43 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

  
Marcy Gianattasio Borough Clerk

**BOROUGH OF MOUNTAIN LAKES**

May 13, 2019

PAGE 4

Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*RESOLUTIONS**

- 1) R100-19 Resolution Authorizing the Payment of Bills
- 2) R101-19 Resolution Authorizing the Award of Contract for North Pocono Road Improvement Project
- 3) R102-19 Resolution Appointing Alternate JIF Representative

**\*APPROVAL OF MINUTES**

April 22, 2019 (Executive) **Menard and Horst not Eligible**  
 April 22, 2019 (Regular) **Horst not Eligible**

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- 1) Kelly Walsh to the Health Commission as a Member to fill a vacancy with a term running through 12/31/2020
- 2) Stephen Leviss to the Heath Commission as an Alternate with a term running through 12/31/2020

**\*Approval of the Consent Agenda**

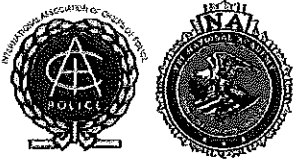
Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Barnett opened the meeting to the public.

Jack Renahan, 143 Kenilworth Road, stated about three years ago he stood in front of the Council and spoke about student safety and traffic concerns at the Wildwood School. At that time, he met with the Chief of Police and made suggestions on what could be done. He says nothing was ever done and the traffic and parking is bad all the time at Wildwood School and not just the fifteen minutes after school. He hopes this problem can be taken care of before the next



Shawn M. Bennett  
CHIEF OF POLICE

# Police Department

Borough of Mountain Lakes

400 Boulevard  
Mountain Lakes, NJ 07046  
(973) 334-1413 • Fax (973) 334-4123



Mitchell Stern, Borough Manager  
Re: Wildwood Traffic Report Recommendations

5/7/19

Myself, the Mountain Lakes Police School Resource Officer and Traffic Officers have reviewed the April, 17<sup>th</sup> 2019 Traffic Report provided by the Morris County Principal Traffic Engineer, Debra Dellagiacomma. Subsequent to the review, I have determined that the recommendations set forth by the Traffic Engineer are in line with the Mountain Lakes Police Department recommendations. If the goal is to properly and effectively address the traffic issues at Wildwood School, I would like to see all of the recommendations implemented by the Borough Council.

I do realize that some solutions will be perceived as more "aggressive" in nature than others. For instance, converting Glen Road to a one-way street, although extremely effective, would require some costs, as well as potentially creating a culture shock to the community. However, changing streets from two-way to one-way has been done in the past by the Council. In such cases, after a year or so, the community adapted as necessary. If the Borough is not inclined to transform Glen Road to a one-way street, at a minimum I would certainly support adding pick-up and drop off areas as well as limited parking on Kenilworth Road.

If you deem it appropriate, I can be available at the May 13<sup>th</sup> Council Meeting to address any questions yourself or the Council may have.

Sincerely, .

*Chief Shawn Bennett*

**COUNTY OF MORRIS**  
**DEPARTMENT OF PUBLIC WORKS**  
**DIVISION OF ENGINEERING & TRANSPORTATION**

*Board of Chosen Freeholders*  
Director  
Douglas R. Cabana

*Deputy Director*  
Heather J. Darling

Kathryn A. DeFillippo  
Thomas J. Mastrangelo  
Deborah Smith  
John Krickus  
Stephen H. Shaw

P.O. Box 900  
Morristown, New Jersey 07963-0900



*County Administrator*  
John Bonanni

*Director of Public Works &  
County Engineer*  
Christopher J. Vitz, P.E.  
973-285-6750  
Fax: 973-539-3141  
[cvitz@co.morris.nj.us](mailto:cvitz@co.morris.nj.us)

*Assistant County Engineer*  
Roslyn C. Khurdan, P.E.

April 17, 2019

Chief Shawn Bennett  
Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, NJ 07046

RE: Glen Road - Wildwood Elementary School –Traffic Advisory Meeting

Dear Chief Bennett:

It was my pleasure meeting with Mayor Barnett, Sgt. Benitez, and yourself on April 4, 2019 at Wildwood Elementary School during the PM pick up. As a follow up to the field meeting, I am happy to provide this letter to summarize the issues I observed and possible alternatives for improvement.

As there are many aspects of pick up in several different areas, I was not able to witness everything from our location but can offer the following observations and some possible recommendations:

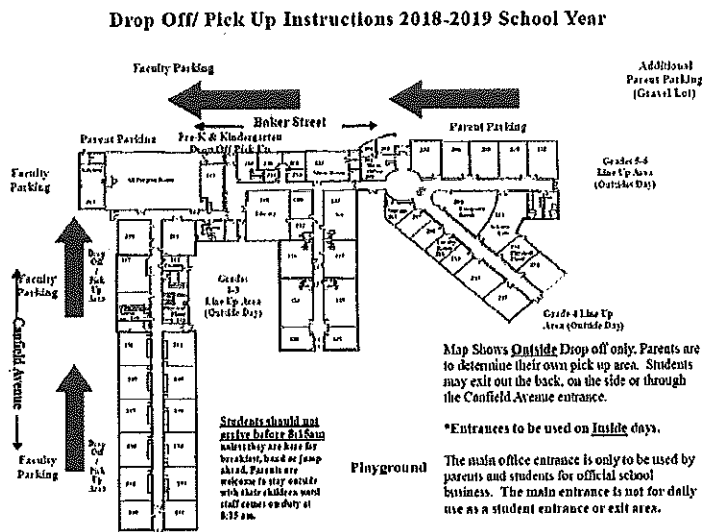
- (1) Limited Available Parking Spaces for Parents seems to be one of the top two issues observed during the pickup routine. Parents parallel parking or waiting for a parking space to open up are stopping the flow of traffic. I witnessed several illegal driving maneuvers as parents get frustrated with the lack of vehicle flow, which endangers the students.

Recommendations:

- (1a) Look for innovative ways for parents to utilize a pickup car line. There are areas where that can be accomplished: (1) circular driveway; (2) Parking Lot area, (3) Kenilworth Road. If more parents could utilize a pick up line, the need for more parking would decrease. It would allow for parents to more systematically pick up children by stacking in a carline rather than looking for parking for a short time.

Offices located in Administration & Records Building, Court Street, Morristown, New Jersey

- (1b) Generate a map of the school property to be distributed to the parents to show the acceptable areas to park and where cars may line up for pickup.



- This would give parents the overall vision of pickup so they can plan ahead.

- (1c) Convert Glen Road to a one-way Street, between Briarcliff and Kenilworth Road at a minimum.

- This will allow the Borough to create angled parking on the western curb, and possibly create more parallel parking spaces on the eastern side. (Similar to Schuyler Place in Morristown; see below)
- Limit the parallel parking to staff-only to open up more spaces in the parking lot for parents.



- (1d) Consider allowing parking on Kenilworth Road for school pick up. Parking can be limited to certain times and restricted to a half hour to prevent all day parking.

- (2) Left Turning vehicles is the second main issue I observed. Left turning vehicles into and out of the school driveway/parking lot are blocking the flow of traffic. I saw this frequently occurring at the circular driveway. One vehicle turning to make a left out of the driveway is stopping the traffic flow, and a vehicle



making a left in to the driveway is blocking the NB traffic. *Note: Sgt. Gil Benitez was instrumental in alleviating this by forcing vehicles out of the driveway to make a right rather than the left.*

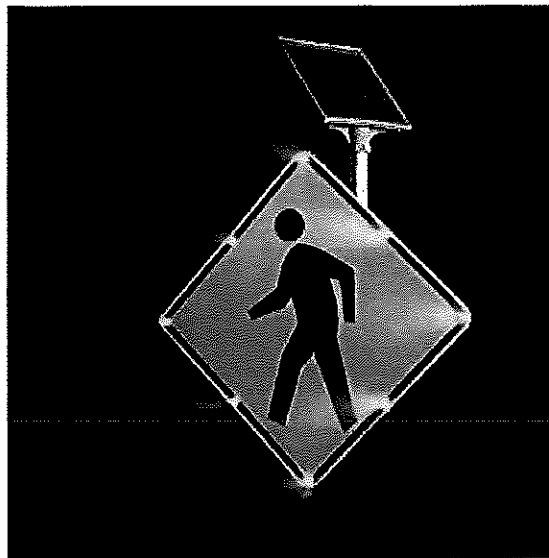
Recommendations:

(2a) Preventing Vehicles from making left turn maneuvers in and out of the school property. If the one-way recommendation (1b) is not supported, prohibit the left turns into and out of the school property to keep the traffic flow moving. This could be a timed restriction if it is only an issue at pick up, I did not witness drop off.

(3) Student Safety at cross walks- The Borough has done a great job in creating crosswalks for students. The only concern I witnessed of student safety is the illegal maneuvers during parent pick up.

Recommendations:

(3a) The one-way layout would help better protect students as they are crossing the street. If this is not a viable solution, consider the installation of crossing walk LED flashing sign. We have seen these all across the county get installed at school crossings. (See below)



(3b) Relocate the fence along the Kenilworth Road field so the sidewalk is outside the fence. It seems very few students use the sidewalk at this location.

I am happy to be further assistance if needed.

Thank You

*Debra Dellagiacoma*  
Debra A Dellagiacoma

Principal Traffic Engineer  
County of Morris

---

---

**BOROUGH OF MOUNTAIN LAKES**  
**INTEROFFICE MEMORANDUM**

---

---

**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** First Quarter 2019 Current Budget Report

**DATE:** April 22, 2019

---

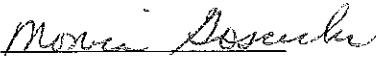
Attached is the first quarter budget report for the current fund budget:

Revenues:

- The capital surplus – general capital and the grant revenues will be realized when the budget is adopted.
- Liquor Licenses are collected in June and July.
- Other Licenses include food handlers and raffles; the 2019 budget amount has been realized.
- Fees and Permits are made up of items such as; planning board fees, zoning board fees, smoke detectors, soil erosion, and tree removal permits, these receipts can vary from month to month. As of 3/31/19 we've collected 40% of the total budget.
- The total budgeted amount (\$18,619.00) for the Cable Franchise fees is received in January.
- The Board of Education field lease and the majority of the Solid Waste fees are paid to us by the Board of Education. Since these amounts are not budgeted by the Board of Education until their next year's budget we will invoice them for half the year in July and half the year in October.
- The State revenue is received between July and November.
- The delinquent tax balance at 12/31/18 was \$214,002.59. In the first quarter of 2019 we collected \$114,545.57, which is 54% of the balance. Delinquent notices were sent out on February 25, 2019 and due March 11, 2019.

Disbursements:

- The total paid or charged as of 3/31/19 against the 2019 budget was \$2,318,373.90 which equals 25% of the total introduced budget amount of \$9,570,967.86.
- The percentages shown on the report are the percentages of the temporary budget.
- As of 3/31/19 the vehicle maintenance sub account for DPW vehicles had paid or charged \$13,089.87 of a \$20,000 total budget amount. There were 2 DPW trucks that needed major repairs in the first quarter. Dump truck # ML12 needed a brake job and a rear leaf spring replaced, total cost \$5,360.71. Dump truck # ML10 needed a rear brake job at a cost of \$1,893.00.

  
Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison

Account Number	Description	Budget	Activity to 3/31/2019				Activity to 3/31/2018			
			Activity	Balance	% Received	Total Realized In 2018	Budget	Activity	Balance	% Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	\$2,924,771.93	\$0.00	\$2,924,771.93		\$7,655,258.87	\$2,987,571.29	\$0.00	\$2,987,571.29	
01-192-08-101-000	ANTICIPATED SURPLUS	\$0.00	\$0.00	\$0.00		\$1,564,388.00	\$0.00	\$0.00	\$0.00	
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$0.00	\$0.00	\$0.00		\$5,000.00	\$0.00	\$0.00	\$0.00	
01-192-08-103-000	LICENSES - LIQUOR	\$0.00	\$0.00	\$0.00		\$12,688.00	\$0.00	\$0.00	\$0.00	
01-192-08-104-000	OTHER LICENSES	\$0.00	\$1,195.00	-\$1,195.00		\$1,880.00	\$0.00	\$1,365.00	-\$1,365.00	
01-192-08-105-000	FEES & PERMITS	\$0.00	\$8,550.08	-\$8,550.08		\$39,493.80	\$0.00	\$5,484.48	-\$5,484.48	
01-192-08-106-010	CLERK'S FEES & PERMITS	\$0.00	\$1,755.00	-\$1,755.00		\$3,359.00	\$0.00	\$435.00	-\$435.00	
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$0.00	\$5,991.80	-\$5,991.80		\$42,417.33	\$0.00	\$11,430.92	-\$11,430.92	
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$0.00	\$7,411.81	-\$7,411.81		\$42,850.87	\$0.00	\$4,907.62	-\$4,907.62	
01-192-08-113-000	INTEREST ON INVESTMENTS	\$0.00	\$6,366.17	-\$6,366.17		\$58,928.74	\$0.00	\$9,836.45	-\$9,836.45	
01-192-08-115-000	CABLE FRANCHISE FEES	\$0.00	\$18,619.00	-\$18,619.00		\$20,477.76	\$0.00	\$20,477.76	-\$20,477.76	
01-192-08-118-000	RECREATION FEES & INCOME	\$0.00	\$7,080.00	-\$7,080.00		\$63,188.00	\$0.00	\$6,105.00	-\$6,105.00	
01-192-08-119-000	RENT FROM BALLOON STATIONS	\$0.00	\$9,270.00	-\$9,270.00		\$33,000.00	\$0.00	\$9,000.00	-\$9,000.00	
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$0.00	\$16,881.81	-\$16,881.81		\$65,795.80	\$0.00	\$21,643.36	-\$21,643.36	
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$0.00	\$5,330.43	-\$5,330.43		\$21,011.22	\$0.00	\$5,175.18	-\$5,175.18	
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$0.00	\$0.00	\$0.00		\$45,000.00	\$0.00	\$0.00	\$0.00	
01-192-08-123-000	VERIZON GROUND LEASE	\$0.00	\$7,956.72	-\$7,956.72		\$31,131.63	\$0.00	\$7,724.97	-\$7,724.97	
01-192-08-125-000	SOLID WASTE FEES	\$0.00	\$0.00	\$0.00		\$57,301.00	\$0.00	\$1,020.00	-\$1,020.00	
01-192-08-126-000	TRASH BAG RECEIPTS	\$0.00	\$44,787.50	-\$44,787.50		\$186,450.75	\$0.00	\$91,600.00	-\$91,600.00	
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$0.00	\$31,117.00	-\$31,117.00		\$141,261.00	\$0.00	\$15,970.00	-\$15,970.00	
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$0.00	\$0.00	\$0.00		\$41,158.27	\$0.00	\$0.00	\$0.00	
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$0.00	\$0.00	\$0.00		\$205,388.69	\$0.00	\$73,606.41	-\$73,606.41	
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$0.00	\$114,545.57	-\$114,545.57		\$0.00	\$0.00	\$6,018,604.28	-\$6,018,604.28	
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED	\$0.00	\$7,753,404.81	-\$7,753,404.81		\$114,710.06	\$0.00	\$94,915.65	-\$94,915.65	
01-192-20-200-000	UNANTICIPATED REVENUES (MIRNA)	\$0.00	\$33,390.01	-\$33,390.01		\$10,877,382.79	\$2,987,571.29	\$6,299,302.08	-\$3,311,730.79	
TOTALS		\$2,924,771.93	\$8,074,652.71	-\$5,149,880.78		\$10,877,382.79	\$2,987,571.29	\$6,299,302.08	-\$3,311,730.79	

Borough of Mountain Lakes Budget Comparison  
Current Fund - Expenditure Budgets

Account Number	Description	Activity to 3/31/2019							Activity to 3/31/2018						
		Budget	Activity	Encumbered	Balance	% Expended	% Expended	Total Expended	Budget	Activity	Encumbered	Balance	% Expended	% Expended	
-201-20-400-001	GENERAL ADMIN - SALARY & WAGES	\$55,500.00	\$39,669.77	\$0.00	\$4,835.23	87.44%	87.44%	\$115,123.47	\$48,000.00	\$33,042.30	\$0.00	\$14,957.70	68.94%	68.94%	
-201-20-400-020	GENERAL ADMIN - OTHER EXPENSE	\$29,500.00	\$8,130.07	\$4,427.74	\$15,942.54	28.53%	44.06%	\$57,091.02	\$17,500.00	\$8,260.90	\$8,222.16	\$1,016.94	47.21%	94.19%	
-201-20-401-020	COMMUNICATION ADV. COMM. - OTHER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00			\$5,194.99	\$0.00	\$0.00	\$0.00	\$0.00			
-201-20-410-020	WAYON & COUNCIL - OTHER EXP	\$3,000.00	\$669.84	\$25.00	\$1,305.16	33.49%	94.74%	\$2,885.42	\$1,000.00	\$777.07	\$76.93	\$646.00	27.71%	35.40%	
-201-20-420-001	MUNICIPAL CLERK - SALARY/WAGE	\$5,000.00	\$21,157.57	\$0.00	\$6,342.68	76.90%	76.90%	\$75,093.72	\$54,000.00	\$26,170.95	\$0.00	\$7,829.05	76.97%	76.97%	
-201-20-420-020	MUNICIPAL CLERK - OTHER EXP	\$5,000.00	\$3,424.94	\$0.00	\$2,653.87	39.84%	46.92%	\$15,867.45	\$4,000.00	\$1,604.41	\$1,234.80	\$1,160.79	40.11%	70.99%	
-201-20-430-001	FINANCE - SALARY & WAGE	\$19,500.00	\$17,211.40	\$0.00	\$2,288.60	88.26%	88.26%	\$54,671.26	\$18,800.00	\$14,438.03	\$0.00	\$4,361.97	76.80%	76.80%	
-201-20-430-020	FINANCE - OTHER EXPENSES	\$7,500.00	\$4,688.61	\$99.35	\$2,792.04	62.25%	62.77%	\$8,312.95	\$6,000.00	\$5,190.95	\$35.42	\$1,073.63	82.40%	82.99%	
-201-20-435-020	ANNUAL AUDIT	\$0.00	\$0.00	\$0.00	\$0.00			\$22,440.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%	
-201-20-440-020	COMPUTER SERVICES	\$12,000.00	\$1,455.21	\$3,497.07	\$7,047.72	12.13%	41.27%	\$19,886.07	\$6,000.00	\$2,790.62	\$1,391.54	\$2,790.62	31.30%	53.49%	
-201-20-445-001	TAX COLLECTOR - SALARY & WAGE	\$12,900.00	\$10,093.66	\$0.00	\$2,866.34	77.78%	77.78%	\$34,401.09	\$11,800.00	\$9,128.51	\$0.00	\$2,671.09	77.36%	77.36%	
-201-20-445-020	TAX COLLECTOR - OTHER EXPENSES	\$1,500.00	\$292.74	\$397.00	\$880.26	19.52%	43.32%	\$2,546.14	\$5,000.00	\$3,191.99	\$74.85	\$1,971.96	3.55%	8.54%	
-201-20-450-001	TAX ASSESSOR - SALARY & WAGE	\$8,000.00	\$6,780.34	\$0.00	\$1,219.66	84.75%	84.75%	\$23,427.00	\$5,500.00	\$6,582.94	\$0.00	\$1,917.06	77.45%	77.45%	
-201-20-450-020	TAX ASSESSOR - OTHER EXPENSES	\$600.00	\$0.00	\$0.00	\$600.00	0.00%	0.00%	\$1,593.65	\$1,150.00	\$21.65	\$628.35	\$628.35	0.00%	45.36%	
-201-20-455-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
-201-20-455-020	LEGAL SERVICES - OTHER EXPENSE	\$35,000.00	\$17,093.04	\$4,156.66	\$13,797.30	48.67%	60.58%	\$122,151.67	\$21,000.00	\$17,045.50	\$262.50	\$9,692.00	81.17%	82.42%	
-201-20-460-020	ENGINEERING SERVICES	\$24,000.00	\$315.00	\$6,096.50	\$17,588.70	1.31%	26.71%	\$61,612.70	\$6,000.00	\$1,735.15	\$0.00	\$4,264.85	28.97%	28.97%	
-201-21-180-001	PLANNING BOARD - SALARY & WAGE	\$2,900.00	\$2,537.13	\$0.00	\$362.87	86.80%	86.80%	\$9,912.08	\$3,300.00	\$2,291.35	\$0.00	\$1,068.65	67.62%	67.62%	
-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	\$3,000.00	\$755.97	\$126.21	\$2,617.82	21.60%	25.21%	\$12,913.10	\$2,500.00	\$423.57	\$996.79	\$996.79	60.13%	60.13%	
-201-21-180-020	RD OF ADJUST - SALARY & WAGE	\$7,000.00	\$2,537.13	\$0.00	\$382.87	36.24%	36.24%	\$9,912.05	\$3,300.00	\$2,291.33	\$0.00	\$1,066.67	67.62%	67.62%	
-201-21-185-001	RD OF ADJUST - OTHER EXPENSES	\$7,000.00	\$791.38	\$111.64	\$6,096.50	11.31%	12.91%	\$13,123.37	\$3,900.00	\$802.92	\$3,000.75	\$286.33	15.46%	97.66%	
-201-21-495-001	UNIFORM CONST. CODES/SALARY/WAGE	\$34,000.00	\$26,959.49	\$0.00	\$7,040.51	79.29%	79.29%	\$85,358.83	\$35,000.00	\$27,493.85	\$0.00	\$8,561.15	76.22%	76.22%	
-201-21-495-020	UNIFORM CONST. - OTHER EXPENSES	\$3,500.00	\$354.00	\$0.00	\$2,145.00	14.16%	14.16%	\$4,594.60	\$600.00	\$308.31	\$0.00	\$291.69	51.39%	51.39%	
-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	\$15,000.00	\$12,508.18	\$0.00	\$3,491.84	78.18%	78.18%	\$42,885.00	\$15,700.00	\$12,148.79	\$0.00	\$3,556.21	77.35%	77.35%	
-201-22-496-020	CODE ENFORCEMENT - OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00			\$192.57	\$0.00	\$0.00	\$0.00	\$0.00			
-201-22-496-020	INSURANCE - LIABILITY	\$54,500.00	\$48,195.50	\$0.00	\$6,304.50	88.43%	88.43%	\$88,276.17	\$74,500.00	\$46,241.18	\$0.00	\$28,258.82	62.07%	62.07%	
-201-22-496-020	WORKERS COMPENSATION	\$4,500.00	\$4,273.00	\$0.00	\$227.00	99.45%	99.45%	\$7,846.09	\$60,000.00	\$39,428.05	\$0.00	\$20,576.85	65.71%	65.71%	
-201-23-210-020	GROUP INSURANCE PLANS-EMPLOYEE	\$60,000.00	\$123,524.80	\$8,540.93	\$127,984.27	47.51%	50.79%	\$367,923.09	\$200,000.00	\$126,217.53	\$22,483.99	\$56,642.08	61.57%	72.52%	
-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00			\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00			
-201-23-240-001	POLICE DEPT - SALARY & WAGE	\$650,000.00	\$498,635.18	\$0.00	\$151,364.84	76.71%	76.71%	\$1,824,207.00	\$686,000.00	\$497,761.68	\$0.00	\$200,238.32	71.31%	71.31%	
-201-23-240-020	POLICE DEPT - OTHER EXPENSES	\$0.00	\$16,569.45	\$12,468.14	\$47,998.41	21.51%	37.70%	\$133,838.00	\$40,000.00	\$17,098.43	\$7,767.97	\$15,138.60	42.75%	62.11%	
-201-23-240-020	TRAFFIC & SAFETY COMM. - OTHER EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00			\$545.30	\$0.00	\$0.00	\$0.00	\$0.00			
-201-23-245-020	INTERLOCAL SERVICES; MC DISPATCH - OE	\$26,700.00	\$0.00	\$26,957.48	\$102.57	0.00%	99.62%	\$106,988.88	\$27,700.00	\$26,957.42	\$0.00	\$1,021.58	96.02%	96.02%	
-201-23-251-020	INTERLOCAL SERVICES; DEWILCO COURT - OE	\$14,500.00	\$0.00	\$14,213.75	\$286.25	0.00%	98.03%	\$85,742.00	\$14,000.00	\$13,935.50	\$0.00	\$66.50	99.54%	99.54%	
-201-23-252-001	EMERGENCY MGMT. - SALARY & WAGE	\$2,700.00	\$2,333.31	\$0.00	\$366.69	86.42%	86.42%	\$8,000.00	\$3,000.00	\$2,333.29	\$0.00	\$665.71	77.78%	77.78%	
-201-23-252-020	EMERGENCY MGMT. - OTHER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00			\$2,077.58	\$0.00	\$0.00	\$0.00	\$0.00			
-201-23-255-001	FIRE DEPT - SALARY & WAGE	\$6,000.00	\$2,187.50	\$0.00	\$412.50	84.13%	84.13%	\$7,500.00	\$5,000.00	\$2,091.52	\$2,487.62	\$424.86	41.83%	91.58%	
-201-23-255-020	FIRE DEPT - OTHER EXPENSES	\$7,000.00	\$1,494.67	\$2,607.19	\$2,889.14	21.33%	58.60%	\$26,251.60	\$5,800.00	\$0.00	\$0.00	\$5,000.00	0.00%	0.00%	
-201-23-260-020	VOL. AMBULANCE SQUAD CONTRIB	\$5,000.00	\$0.00	\$0.00	\$5,000.00	0.00%	0.00%	\$15,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00			
-201-23-260-001	FIRE DEPT - SALARY & WAGE	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$5,900.00	\$2,187.54	\$0.00	\$712.46	75.43%	75.43%	
-201-23-265-020	FIRE DEPT - SAFETY - OTHER EXP	\$0.00	\$0.00	\$0.00	\$0.00			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
-201-23-265-001	FIRE DEPT - SAFETY - SALARY & WAGE	\$4,000.00	\$4,316.69	\$0.00	\$1,083.31	79.94%	79.94%	\$14,800.00	\$5,000.00	\$4,229.19	\$0.00	\$1,270.61	76.89%	76.89%	
-201-23-265-001	FIRE DEPT - SAFETY - OTHER EXP	\$3,000.00	\$0.00	\$0.00	\$2,916.38	3.00%	3.00%	\$1,000.00	\$300.00	\$0.00	\$111.99	\$184.01	0.00%	33.66%	
-201-26-290-001	STREETS & ROADS - SALARY/WAGE	\$124,013.89	\$108,799.31	\$0.00	\$15,214.58	87.71%	87.71%	\$369,308.62	\$150,000.00	\$111,990.95	\$0.00	\$48,009.05	69.99%	69.99%	
-201-26-290-020	STREETS & ROADS - OTHER EXP.	\$97,000.00	\$39,018.54	\$33,219.29	\$20,762.17	37.93%	76.14%	\$278,329.70	\$130,000.00	\$43,488.95	\$34,150.12	\$52,365.93	33.45%	59.72%	
-201-26-300-020	SHADE TREE COMMISSION - O/E	\$16,000.00	\$438.14	\$170.00	\$15,391.86	2.74%	3.80%	\$44,591.84	\$6,000.00	\$120.00	\$0.00	\$5,880.00	2.00%	2.00%	

Borough of Mountain Lakes Budget Comparison													
Current Fund - Expenditure Budgets													
Account Number	Description	Budget	Activity	Activity to 3/31/2019				Activity to 3/31/2018				% Expended	% Return
				Encumbered	Balance	Expended	%	Total Expended	Budget	Activity	Encumbered		
-201-26-305-001	SOLID WASTE - SALARY & WAGES	\$2,450.00	\$2,071.44	\$0.00	\$378.56	\$2,450.00	84.53%	\$7,101.98	\$2,011.08	\$0.00	\$588.92	77.35%	77.35%
-201-26-305-020	SOLID WASTE - OTHER EXPENSES	\$95,000.00	\$36,172.34	\$10,991.25	\$47,887.41	\$600,252.67	18.08%	\$50,903.84	\$0.00	\$54,462.87	\$109,450.58	0.00%	33.10%
-201-26-306-020	RECYCLING TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		
-201-26-310-020	BIDS & GROUNDS - MAJINIC BLDG	\$7,000.00	\$1,973.73	\$3,047.22	\$2,579.05	\$15,244.43	19.62%	\$35,244.43	\$2,162.30	\$1,203.61	\$1,694.09	49.25%	67.32%
-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$42,000.00	\$2,565.19	\$17,423.75	\$22,011.06	\$55,566.05	6.11%	\$5,999.96	\$6,393.48	\$5,494.36	\$20,170.45	19.80%	36.97%
-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$1,900.00	\$1,498.31	\$0.00	\$441.69	\$4,999.96	76.75%	\$4,999.96	\$1,468.35	\$0.00	\$541.65	72.92%	72.92%
-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$7,000.00	\$0.00	\$6,419.50	\$580.50	\$25,424.00	0.00%	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%	0.00%
-201-27-335-020	ENVIRONMENTAL COMM. - OTHER EXP.	\$1,700.00	\$0.00	\$0.00	\$1,700.00	\$5,357.01	0.00%	\$5,357.01	\$1,200.00	\$0.00	\$1,000.00	54.55%	54.55%
-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	\$500.00	\$0.00	\$297.00	\$283.00	\$592.86	0.00%	\$592.86	\$0.00	\$0.00	\$500.00	0.00%	0.00%
-201-27-340-020	DOG REGULATION - OTHER EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$650.05		\$650.05	\$0.00	\$0.00	\$0.00		
-201-27-360-020	CONTRIB TO SENIOR CITIZENS	\$200.00	\$0.00	\$0.00	\$200.00	\$92.38	0.00%	\$92.38	\$0.00	\$0.00	\$200.00	0.00%	0.00%
-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	\$10,000.00	\$8,190.00	\$0.00	\$1,810.00	\$79,972.72	81.90%	\$79,972.72	\$8,099.81	\$0.00	\$7,590.19	50.44%	50.44%
-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$5,000.00	\$0.00	\$1,601.74	\$3,398.26	\$29,327.63	0.00%	\$29,327.63	\$1,843.92	\$1,057.04	\$8,099.04	16.76%	26.37%
-201-28-375-020	MAINT OF PARKS (BENCHES/LAKES)	\$5,000.00	\$1,945.56	\$1,095.04	\$2,038.40	\$13,773.63	38.91%	\$13,773.63	\$1,050.45	\$1,611.80	\$3,387.75	6.57%	16.64%
-201-29-390-020	AID TO PUBLIC LIBRARY	\$108,500.00	\$55,749.98	\$43,833.32	\$108,830	\$262,999.55	60.60%	\$262,999.55	\$86,000.00	\$0.00	\$44,000.00	66.15%	66.15%
-201-30-445-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00		\$10,000.00	\$0.00	\$0.00	\$0.00		
-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	\$500.00	\$0.00	\$0.00	\$500.00	\$1,705.34	0.00%	\$1,705.34	\$0.00	\$0.00	\$500.00	0.00%	0.00%
-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$10,818.02	\$5,687.72	\$0.00	\$5,130.30	\$44,787.44	52.58%	\$44,787.44	\$8,968.46	\$99.22	\$4,046.40	68.39%	69.14%
-201-31-435-020	ELECTRICITY - STREET LIGHTING	\$6,000.00	\$2,306.35	\$2,981.90	\$711.55	\$44,742.71	38.44%	\$44,742.71	\$656.53	\$3,462.72	\$4,980.75	7.55%	49.90%
-201-31-437-020	NATURAL GAS	\$11,000.00	\$7,038.00	\$2,109.45	\$1,807.35	\$4,746.96	83.57%	\$4,746.96	\$4,492.79	\$4,444.12	\$1,563.09	42.79%	85.11%
-201-31-440-020	TELECOMMUNICATIONS	\$8,000.00	\$5,628.31	\$0.00	\$2,371.69	\$21,973.25	70.35%	\$21,973.25	\$5,809.78	\$0.00	\$1,190.22	83.00%	83.00%
-201-31-440-020	PETROLEUM PRODUCTS	\$30,000.00	\$7,218.73	\$13,803.32	\$8,977.95	\$31,254.50	24.06%	\$31,254.50	\$7,350.72	\$12,809.28	\$19,840.00	50.40%	50.40%
-201-31-447-020	SOCIAL SECURITY (O.A.S.I.)	\$34,500.00	\$30,524.90	\$0.00	\$3,975.70	\$115,229.39	88.48%	\$115,229.39	\$34,499.92	\$0.00	\$10,500.08	75.00%	75.00%
-201-31-447-020	PERS - CONTRIBUTION	\$416,617.00	\$416,617.00	\$0.00	\$0.00	\$373,314.52	100.00%	\$373,314.52	\$372,968.00	\$0.00	\$0.00	100.00%	100.00%
-201-31-447-020	LENGTH OF SVS AWARDS (LOSAF)	\$0.00	\$0.00	\$0.00	\$0.00	\$20,700.00		\$20,700.00	\$0.00	\$0.00	\$0.00		
-201-31-447-020	DCRP - EMPLOYER	\$1,500.00	\$1,257.89	\$0.00	\$242.11	\$5,827.18	83.85%	\$5,827.18	\$944.28	\$0.00	\$2,155.72	28.14%	28.14%
-201-31-700-000	GRANT EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00	\$49,198.77		\$49,198.77	\$0.00	\$0.00	\$0.00		
-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$38,965.00		\$38,965.00	\$0.00	\$0.00	\$0.00		
-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$1,035,000.00		\$1,035,000.00	\$195,000.00	\$0.00	\$195,000.00	100.00%	100.00%
-201-45-925-020	PAYMENT OF BOND PRINCIPAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		
-201-45-990-020	INTEREST ON BONDS	\$100,962.50	\$100,962.50	\$0.00	\$0.00	\$262,958.34		\$262,958.34	\$108,762.50	\$0.00	\$108,762.50	100.00%	100.00%
-201-45-995-020	INTEREST ON NOTES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00		
-201-46-880-020	DEFERRED CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$65,510.00		\$65,510.00	\$0.00	\$0.00	\$0.00		
-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	\$0.00	\$0.00	\$0.00	\$0.00	\$1,412,153.35		\$1,412,153.35	\$0.00	\$0.00	\$0.00		
TOTALS		\$2,924,771.93	\$2,097,871.47	\$720,502.43	\$805,988.03	\$9,188,252.59	71.73%	\$9,188,252.59	\$2,987,571.23	\$2,057,804.58	\$166,195.08	68.88%	74.44%

---

**BOROUGH OF MOUNTAIN LAKES**  
**INTEROFFICE MEMORANDUM**

---

**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** First Quarter 2019 Water Budget Report  
First Quarter 2019 Sewer Budget Report

**DATE:** April 22, 2019


---

Attached are the first quarter budget reports for the water operating and sewer operating budgets:  
Water Operating:

- The total introduced Water Operating budget is \$864,788.00, our receipts for the first quarter were \$125,160.54. The first quarter payment was due on 2/22 and delinquent notices were mailed out on 3/8 with a due date of 3/22.
- The expenditures paid or charged at 3/31/19 are approximately 25% of the total budget.
- The percentage expended is the percentage of the temporary budget.

Sewer Operating:

- The total introduced Sewer Operating budget is \$900,178.00, our receipts for the first quarter were \$207,324.97. The first quarter payment was due on 2/22 and delinquent notices were mailed out on 3/8 with a due date of 3/22.
- The expenditures paid or charged at 3/31/19 are approximately 28% of the total budget.
- The percentage expended is the percentage of the temporary budget.

  
Monica Goswicki  
Chief Financial Officer

Borough of Mountain Lakes			
Water and Sewer - Billing and Revenue			
First Quarter 2019			
	January	February	March
<b>Water:</b>			
Beginning Balance	\$12,734.11	\$94,817.52	\$19,023.72
Adjustments (+/-)			
Billed - Including Adjustments	\$115,100.90	\$3,425.42	\$1,609.14
Receipts - Including Adjustments	-\$33,017.49	-\$79,219.22	-\$12,527.78
Ending Balance	\$94,817.52	\$19,023.72	\$8,105.08
<b>Sewer:</b>			
Beginning Balance	\$28,049.59	\$175,795.47	\$44,174.50
Adjustments (+/-)			
Billed - Including Adjustments	\$206,255.71	\$1,011.22	\$1,151.32
Receipts - Including Adjustments	-\$58,509.83	-\$132,632.19	-\$15,959.33
Ending Balance	\$175,795.47	\$44,174.50	\$29,366.49

Borough of Mountain Lakes													
Water Operating - Revenue Budgets													
Account Number	Description	Activity to 3/31/2019				%	Total Realized In 2018	Temporary Budget	Activity to 3/31/2018				
		Temporary Budget	Activity	Balance	Received				%	Total Expended In 2018/2019	Budget	Activity	Balance
05-192-08-501-000	ANTICIPATED SURPLUS	\$0.00	\$0.00	\$0.00		\$95,324.00	\$0.00	\$0.00	\$0.00				
05-192-17-000-000	WATER OPERATING REVENUES	\$286,116.22	\$124,764.49	\$161,351.73	43.61%	\$742,765.26	\$277,209.10	\$110,224.754	\$166,961.56	39.77%			
05-192-17-100-000	M/RNA - INTEREST EARNED	\$0.00	\$996.05	-\$996.05		\$1,269.09	\$0.00	\$298.67	-\$298.67				
TOTALS		\$286,116.22	\$125,160.54	\$160,955.68	43.74%	\$837,358.35	\$277,209.10	\$110,546.21	\$166,662.89	39.88%			
Water Operating - Expenditure Budgets													
Account Number	Description	Activity to 3/31/2018				%	Total Expended In 2018/2019	Activity to 3/31/2017					
		Budget	Activity	Encumbered	Balance			%	Total Expended In 2018/2019	Budget	Activity	Encumbered	Balance
05-201-55-510-001	Water Operating - Salary & Wages	\$142,000.00	\$115,278.04	\$0.00	\$26,721.96	81.18%	\$400,743.23	\$100,000.00	\$107,288.63	\$0.00	-\$7,288.63	107.29%	
05-201-55-520-520	Water Operating - Other Expenses	\$112,690.10	\$30,065.17	\$36,991.20	\$45,633.73	59.51%	\$263,185.27	\$89,574.11	\$38,542.04	\$31,853.72	\$19,178.35	78.59%	
05-201-55-527-000	Water - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00		\$14,405.54	\$0.00	\$0.00	\$0.00	\$0.00		
05-201-55-531-000	Water - Social Security	\$11,000.00	\$8,437.06	\$0.00	\$2,562.94	76.70%	\$29,640.04	\$9,000.00	\$8,419.97	\$0.00	-\$580.03	93.56%	
05-201-55-532-000	Water - P.E.R.S.	\$20,426.12	\$20,426.12	\$0.00	\$0.00	100.00%	\$14,417.00	\$13,397.00	\$0.00	\$0.00	\$13,397.00	0.00%	
05-201-55-534-000	Water - Emergency	\$0.00	\$0.00	\$0.00	\$0.00		\$17,281.00						
TOTALS		\$286,116.22	\$174,206.39	\$36,991.20	\$74,918.63	73.82%	\$739,672.08	\$211,971.11	\$154,250.64	\$31,853.72	\$25,866.75	72.77%	



Borough of Mountain Lakes													
Sewer Operating - Revenue Budgets													
Activity to 3/31/2019													
Account Number	Description	Temporary Budget	Activity	Encumbered	Balance	% Expended	Total Expended In 2018/2019	Temporary Budget	Activity	Encumbered	Balance	% Received	
07-192-08-901-000	ANTICIPATED SURPLUS												
07-192-17-000-000	SEWER OPERATING REVENUES:	\$340,729.29	\$203,552.21	\$137,177.08	\$29,450.45	69.95%	\$220,360.96	\$293,120.96	\$240,706.42	\$52,414.54	\$32,879.47	82.12%	
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$0.00	\$3,772.76	-\$3,772.76	\$0.00	70.49%	\$566,115.90	\$180,335.68	\$6,908.25	-\$6,908.25	\$0.00		
07-192-17-003-000	SEWER - CURRENT DEFICIT FUNDING												
TOTALS		\$340,729.29	\$207,324.97	\$133,404.32	\$29,450.45	60.85%	\$979,731.76	\$293,120.96	\$247,614.67	\$45,506.29	\$32,879.47	84.48%	
Sewer Operating - Expenditure Budgets													
Activity to 3/31/2019													
Activity to 3/31/2018													
Account Number	Description	Temporary Budget	Activity	Encumbered	Balance	% Expended	Total Expended In 2018/2019	Temporary Budget	Activity	Encumbered	Balance	% Expended	
07-201-55-510-001	SEWER Operating - Salary & Wages	\$98,000.00	\$88,549.55	\$0.00	\$29,450.45	69.95%	\$220,360.96	\$95,000.00	\$62,120.83	\$0.00	\$32,879.47	65.39%	
07-201-55-520-520	SEWER Operating - Other Expenses	\$220,673.93	\$113,653.89	\$41,879.43	\$65,140.61	70.49%	\$566,115.90	\$180,335.68	\$82,140.70	\$557.61	\$97,637.37	45.86%	
07-201-55-527-000	SEWER Operating - Capital Outlay	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
07-201-55-531-000	SEWER Operating - Social Security	\$5,200.00	\$5,024.70	\$0.00	\$1,75.30	96.63%	\$15,771.23	\$5,200.00	\$4,637.73	\$0.00	\$562.27	89.19%	
07-201-55-532-000	SEWER Operating - P.E.R.S.	\$16,855.36	\$14,855.36	\$0.00	\$2,000.00	88.13%	\$10,485.19	\$12,585.28	\$10,485.00	\$0.00	\$2,100.28	83.31%	
07-201-55-533-001	SEWER Operating - Deferred Charges	\$340,729.29	\$202,083.50	\$41,879.43	\$96,766.36	71.60%	\$925,241.28	\$293,120.96	\$159,384.26	\$557.61	\$133,479.09	54.57%	
TOTALS		\$340,729.29	\$202,083.50	\$41,879.43	\$96,766.36	71.60%	\$925,241.28	\$293,120.96	\$159,384.26	\$557.61	\$133,479.09	54.57%	

Water and Sewer Billing by Quarter 2012-2019  
In Gallons

	1Q		2Q		3Q		4Q		Total		Total Water Res & Comm
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water & Sewer		
2012 Residential Yard Commercial	24,927,303.04	24,423,827.04	27,326,681.88	26,720,475.04	34,394,308.80	31,264,929.52	26,317,988.16	23,624,846.60	112,966,284.88	112,966,284.88	219,000,360.08
	3,476,109.80	-	10,237,775.08	4,400,476.88	21,028,485.36	5,060,474.52	1,529,466.04	-	32,789,730.48	32,789,730.48	36,984,013.72
	28,403,412.84	28,177,101.84	41,964,937.84	30,390,729.36	63,870,613.48	36,325,404.04	32,289,567.08	27,348,937.80	166,532,581.24	122,244,573.04	288,776,104.28
2013 Residential Yard Commercial	23,935,314.12	23,696,518.92	28,201,059.32	26,466,732.04	27,753,454.56	27,001,854.76	25,645,881.48	25,090,318.64	105,535,409.48	102,244,424.36	207,778,889.84
	62,996,556	-	11,531,301.00	5,090,365.08	15,082,515.64	20,117,161.12	1,446,900.24	-	28,771,713.44	32,289,577.84	26,771,713.44
	2,962,869.68	3,094,069.68	3,206,565.00	5,090,365.08	22,629,530.00	4,711,915.88	3,673,481.96	3,967,981.96	32,472,446.64	32,289,577.84	64,742,024.48
2014 Residential Yard Commercial	26,991,180.36	26,780,588.60	42,993,925.32	31,556,097.12	65,415,500.20	47,119,015.88	29,469,963.68	29,058,300.60	164,779,569.56	134,514,002.20	299,293,571.76
	23,980,397.32	24,885,773.72	23,574,126.28	23,060,619.60	29,409,547.12	28,250,088.52	24,491,385.04	24,121,539.60	103,455,455.76	100,318,021.44	203,773,477.20
	86,827.84	-	10,554,092.84	1,949,776.00	18,132,628.72	4,214,470.00	156,067.68	-	28,929,617.08	11,940,155.96	28,929,617.08
2015 Residential Yard Commercial	29,523,719.12	28,503,117.88	36,077,995.12	26,506,349.80	51,795,645.84	32,448,565.40	26,966,868.72	27,995,764.40	144,325,228.80	115,453,797.28	259,779,026.08
	26,103,722.04	25,212,817.04	27,215,618.72	26,066,456.28	31,389,052.64	29,622,529.00	29,374,097.04	28,844,291.68	114,082,480.44	109,746,074.00	223,798,554.44
	15,995.04	-	13,772,653.24	2,626,488.12	20,890,566.40	4,217,580.00	3,437,850.28	-	34,945,350.52	18,071,568.60	34,945,350.52
2016 Residential Yard Commercial	29,819,720.12	29,074,964.08	45,049,969.80	28,639,924.40	59,121,256.48	34,340,109.00	33,976,482.16	32,459,651.36	167,069,409.56	124,567,658.84	291,637,068.40
	17,993,622.04	18,346,548.28	29,706,092.56	28,637,308.08	32,663,837.32	31,482,829.24	23,954,456.80	24,309,167.04	104,314,988.72	102,824,847.64	207,139,836.36
	29,381.44	-	19,739,595.46	4,109,352.36	22,902,937.24	4,277,294.80	573,004.24	-	43,244,438.08	13,350,617.60	43,244,438.08
2017 Residential Yard Commercial	20,219,922.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124.04	27,283,719.48	27,253,986.48	163,533,404.52	115,415,465.24	279,948,869.76
	22,890,866.00	22,888,733.84	25,549,139.96	24,771,044.08	25,109,884.20	24,246,142.36	21,904,129.88	22,239,119.52	95,390,968.04	94,199,039.80	189,590,007.84
	145,968.52	-	13,885,986.68	3,269,013.28	16,339,274.68	3,183,025.80	1,783,720.04	-	30,529,571.92	13,125,283.16	30,529,571.92
2018 Residential Yard Commercial	3,139,238.04	3,363,338.04	3,609,992.88	28,934,057.36	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,483,930.52	13,125,283.16	26,609,213.68
	26,126,074.56	26,252,271.88	43,015,088.52	28,934,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,323.56	139,404,470.48	107,324,322.96	246,728,793.44
	22,446,514.44	23,300,720.20	12,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,659.72	21,224,128.40	92,329,384.08	93,037,912.48	185,367,296.56
2019 Residential Yard Commercial	33,708.00	-	13,321,982.44	3,187,686.00	17,138,510.32	4,933,749.80	19,100.00	-	29,573,301.76	14,499,271.16	29,573,301.76
	3,226,183.48	3,147,937.00	5,651,948.24	24,828,352.32	5,885,141.04	4,933,749.80	3,068,505.36	3,229,948.36	17,831,778.12	14,499,271.16	32,331,049.28
	25,706,406.52	26,446,657.20	39,750,854.44	24,828,352.32	50,390,943.52	31,806,087.36	23,866,259.08	24,454,076.76	139,734,463.96	107,537,189.64	247,271,657.60
2019 Residential Yard Commercial	20,962,108.84	20,860,361.96	-	-	-	-	-	-	20,962,108.84	20,860,361.96	41,822,470.80
	3,184,787.68	3,271,117.96	-	-	-	-	-	-	3,184,787.68	3,271,117.96	6,455,905.64
	24,146,896.52	24,131,479.92	-	-	-	-	-	-	24,146,896.52	24,131,479.92	48,278,376.44

Note: 1st Quarter use is January-March current year 2nd Quarter use is April-June current year 3rd Quarter use is July-September current year 4th Quarter use is October-December current year

---

---

**BOROUGH OF MOUNTAIN LAKES**  
**INTEROFFICE MEMORANDUM**

---

---

**TO:** Mitchell Stern, Borough Manager

**SUBJECT:** Trust Balances

**DATE:** April 22, 2019

---

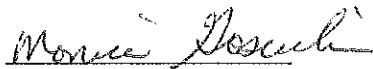
Below are the balances in the Reserve for Tax Appeals and the Various Trust Accounts:

The Storm Recovery Trust Account balance as of 1/1/19 was \$131,401.18. On 2/8/2019 the Borough received \$30,021.91 from FEMA for the storm dated 3/6/18-3/7/18 for emergency protective means. The balance in the trust account is now \$161,423.09. The Borough is still due \$57,366.95 from FEMA for the same storm for debris removal. The balance in the 2018 reserve budget for storm emergency is \$40,475.57. Before year end the finance committee will evaluate whether or not to move these funds into the trust account.

The Accumulated Absences Trust balance is \$40,000.00. The amount shown in the User Friendly Budget at 12/31/2018 was \$76,367.37, \$10,000 is budgeted in the 2019 current fund budget which will increase the trust fund balance to \$50,000.

The Liability Insurance Trust balance is \$50,000, which is at the targeted amount.

The Reserve for Tax Appeals on the Current Fund trial balance was \$442,858.17 as of 1/1/19, this amount is earmarked for the future payments on the Fairfield Industries tax appeal. There is \$100,000.00 budgeted in the 2019 current fund budget which will be added to the balance. During the first quarter of 2019, \$74,126.00 has been paid out of the reserve for settled tax appeals. The remaining available balance will be \$25,874.00.

  
Monica Goscicki  
Chief Financial Officer

Borough of Mountain Lakes

2019 Reserve Accounts

	Balance 12/31/2018	1st Qtr 2019		2nd Qtr 2019		3rd Qtr 2019		4th Qtr 2019		Balance
		Increases	Decreases	Increases	Decreases	Increases	Decreases	Increases	Decreases	
Reserve for Tax Appeals	\$442,858.17 **		\$74,126.00							\$368,732.17
Reserve for Storm Recovery	\$131,401.18	\$30,021.91								\$161,423.09
Reserve for Accum. Absences	\$40,000.00									\$40,000.00
Reserve for Liability Insurance	\$50,000.00									\$50,000.00
Capital Improvement Fund	\$73,944.91									\$73,944.91
Premium on Bonds	\$96,339.90 *									\$96,339.90

\* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2018 is the premium from the 2017 bond sale.

\*\* Reserve for Tax Appeals balance at 12/31/18 is for the settled tax appeal for Fairfield Industries.

Borough of Mountain Lakes			
Fund	Capital and Trust Accounts		Cash Balance
Number			3/31/2019
4	General Capital		\$ 1,771,596.40
	Subaccounts - Part of the cash balance		
	Capital Improvement Fund Balance	73,944.91	
	Premium on Bonds - Part of Fund Balance	96,339.90	
6	Water Capital		\$ 13,891.63
8	Sewer Capital		\$ 39,639.24
12	Payroll Agency		\$ 61,116.42
13	Animal Control		\$ 6,457.54
14	Unemployment		\$ 14,752.95
17	Developer's Escrow		\$ 81,988.03
18	Other Trust		\$ 362,197.94
	Subaccounts:		
	Reserve for Municipal Alliance	9,174.76	
	Reserve for Parking Offenses Adj. Act	206.69	
	Fire Marshall Trust	4,167.55	
	Tax Sale Premiums	71,200.00	
	Police - Special Funds	500.00	
	Spruce Edge Parks/Walkways	24,404.44	
	Video Systems for Police Cars	777.00	
	Reserve for Accumulated Absences	40,000.00	
	Reserve for Storm Recovery	161,423.09	
	Reserve for Liability Insurance	50,000.00	
19	Police Outside Services		\$ 108,239.42
20	COAH		\$ 30,853.51
23	Police Forfeiture of Assets		\$ 9,874.01
26	Flexible Spending		\$ 3,597.39
32	Shade Tree		\$ 4,431.96
33	Recreation		\$ 279,512.48
	Subaccounts:		
	Historic Preservation Comm.	27,439.69	
	Mountain Lakes Centennial Comm.	15,997.97	
	Various Recreation Programs	236,074.82	
49	Net Payroll		14.93

# Capital Ordinances

## General Capital

Activity to 3/31/2019

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>04-215-55-975-000</b>	<b>BOND ORDINANCE #06-11: VAR CAP IMPROVE</b>	-	4,392.00	-	(4,392.00)
04-215-55-975-001	ADMINISTRATION EQUIPMENT: FUNDED	750.00	750.00	-	-
04-215-55-975-002	ADMINISTRATION EQUIPMENT: UNFUNDED	14,250.00	14,250.00	-	-
04-215-55-975-003	FIRE DEPT EQUIPMENT: FUNDED	1,250.00	1,250.00	-	-
04-215-55-975-004	FIRE DEPT EQUIPMENT: UNFUNDED	23,750.00	23,750.00	-	-
04-215-55-975-005	POLICE DEPT EQUIPMENT: FUNDED	1,750.00	1,750.00	-	-
04-215-55-975-006	POLICE DEPT EQUIPMENT: UNFUNDED	33,250.00	33,250.00	-	-
04-215-55-975-007	DPW EQUIPMENT: FUNDED	675.00	675.00	-	-
04-215-55-975-008	DPW EQUIPMENT: UNFUNDED	12,825.00	12,825.00	-	-
04-215-55-975-009	INFRASTRUCTURE REPAIR/MAINT: FUNDED	216,500.00	215,420.00	-	1,080.00
04-215-55-975-010	INFRASTRUCTURE REPAIR/MAINT: UNFUNDED	313,500.00	313,500.00	-	-
04-215-55-975-011	BLDGS & GROUNDS REPAIR/MAINT: FUNDED	87,999.59	84,687.59	-	3,312.00
04-215-55-975-012	BLDGS & GROUNDS REPAIR/MAINT: UNFUNDED	82,000.00	82,000.00	-	-
04-215-55-975-013	WATER/SEWER UTIL EQUIPMENT: FUNDED	2,450.00	2,450.00	-	-
04-215-55-975-014	WATER/SEWER UTIL EQUIPMENT: UNFUNDED	46,550.00	46,550.00	-	-
04-215-55-975-015	LAKES MANAGEMENT: FUNDED	1,750.00	1,750.00	-	-
04-215-55-975-016	LAKES MANAGEMENT: UNFUNDED	33,250.00	33,250.00	-	-
<b>2012 Bond Ordinance 17-12</b>		<b>872,499.59</b>	<b>872,499.59</b>	<b>-</b>	<b>-</b>
<b>04-215-55-976-000</b>	<b>2012 Bond Ordinance 17-12</b>	-	-	-	-
04-215-55-976-010	Facility Improvements	202,000.00	92,504.06	2,078.16	107,417.78
04-215-55-976-011	Borough Computer	15,000.00	15,000.00	-	-
04-215-55-976-012	Road Resurfacing	285,000.00	285,000.00	-	-
04-215-55-976-013	Reconstruction of Curbs & Sidewalks	110,000.00	110,000.00	-	-
04-215-55-976-014	Stormwater Drainage System	65,000.00	65,000.00	-	-
04-215-55-976-015	Water Supply - Well #4, hydrants, shed	141,000.00	141,000.00	-	-
04-215-55-976-016	Equipment Purchases	93,425.00	93,425.00	-	-
<b>2012 Bond Ordinance 17-12</b>		<b>911,425.00</b>	<b>801,929.06</b>	<b>2,078.16</b>	<b>107,417.78</b>

# Capital Ordinances General Capital Activity to 3/31/2019

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
<b>04-215-55-978-000</b>	<b>2014 CAPITAL PROGRAM</b>				
04-215-55-978-001	ACQUISITION OF VARIOUS EQUIPMENT	80,100.00	80,100.00	-	-
04-215-55-978-002	IMPROVEMENT OF MUNICIPAL FACILITIES	251,000.00	251,000.00	-	-
04-215-55-978-003	ACQUISITION OF COMPUTER EQUIPMENT	4,000.00	4,000.00	-	-
04-215-55-978-004	VARIOUS ROAD IMPROVEMENTS	406,300.00	406,300.00	-	-
04-215-55-978-005	CONST & RECONST OF CURBS & SIDEWALKS	100,000.00	100,000.00	-	-
04-215-55-978-006	IMPROVEMENT OF STORM WATER DRAINAGE SYS	65,000.00	64,339.82	-	660.18
04-215-55-978-007	IMPROV OF WATER SUPPLY & DISTRIBUTION	30,000.00	29,907.80	-	92.20
		<b>936,400.00</b>	<b>935,647.62</b>		<b>752.38</b>
<b>04-215-55-982-000</b>	<b>2016 CAPITAL ORDINANCE 06-16</b>				
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00	-	-
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00	-	-
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00	-	-
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	270,000.00	227,813.85	-	42,186.15
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	50,000.00	50,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	20,021.94	-	17,978.06
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	7,880.00	4,120.00	-
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	35,000.00	35,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	23,550.75	-	31,449.25
04-215-55-982-015	Bldgs & Grds - Esplanade Steps	12,000.00	12,000.00	-	-
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	25,154.02	845.98	-
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	6,220.95	-	10,879.05
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	24,200.45	6,500.00	14,299.55
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	215.06	465.62	640,669.32
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	44,923.38	66,064.41	605,262.21

# Capital Ordinances General Capital Activity to 3/31/2019

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	159,964.30	734.85	4,700.85
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	46,464.64	-	5,535.36
<b>2017 CAPITAL ORDINANCE 05-17</b>		<b>2,428,400.00</b>	<b>976,709.34</b>	<b>78,730.86</b>	<b>1,372,959.80</b>
04-215-55-983-000	Police - Dash Cam System	57,300.00	48,161.27	-	9,138.73
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	-	-
04-215-55-983-003	Fire - Pagers (2)	900.00	900.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00	-	-	4,900.00
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	16,283.94	74.00	1,642.06
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	32,728.00	13,853.25	3,418.75
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	25,000.00	-	-	25,000.00
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	20,871.78	-	78,128.22
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	-	-
<b>2018 CAPITAL ORDINANCE 4-18</b>		<b>712,300.00</b>	<b>576,144.99</b>	<b>13,927.25</b>	<b>122,227.76</b>
04-215-55-984-000	Police Weapon Replacement	10,000.00	-	-	-
04-215-55-984-001	Fire Personal Protective Gear	9,600.00	9,600.00	5,670.00	4,330.00
04-215-55-984-002	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-003	Fire Other Equipment	4,900.00	4,451.73	-	448.27
04-215-55-984-004	Public Works Repair Concrete Pad - Recyc	40,000.00	-	28,800.00	11,200.00
04-215-55-984-005	Public Works Drainage Projects	19,400.00	5,123.83	743.85	13,532.32
04-215-55-984-006	Pub Wks Rd Repav Pocono, Cres. & Gro	575,000.00	165,793.04	-	409,206.96
04-215-55-984-007	Public Works Curbs and Sidewalks	141,000.00	-	141,000.00	-
04-215-55-984-008	Water System Fire Hydrant Replace.	25,000.00	10,501.22	13,323.00	1,175.78
04-215-55-984-009	Water System Entry Door - Well #3	3,500.00	3,328.00	-	172.00
04-215-55-984-010	Water System Chlorine Injection Well #2	5,000.00	4,475.00	525.00	-
04-215-55-984-011	Water System Mag Meters Well #2,3,4	20,000.00	19,710.00	-	290.00



# Capital Ordinances General Capital Activity to 3/31/2019

\* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	9,670.00	3,630.00	36,700.00
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	-	45,734.50	3,265.50
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	25,725.40	3,750.14	524.46
04-215-55-984-019	Manager Lighting Detection System	20,000.00	-	-	20,000.00
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	-	-	17,900.00
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	11,538.55	1,414.98	37,046.47
		<b>1,178,200.00</b>	<b>352,741.77</b>	<b>244,591.47</b>	<b>580,866.76</b>

**TOTALS**

<b>7,039,224.59</b>	<b>4,515,672.37</b>	<b>339,327.74</b>	<b>2,184,224.48</b>
---------------------	---------------------	-------------------	---------------------



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext.2006  
F -973-402-5595

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report  
CC: Marcy Gianattasio, Borough Clerk  
Robert Oostdyk, Borough Attorney

The following represents the Manager's report for the Borough Council meeting of May 13, 2019.

**DPW Director Position Update** – An advertisement resulted in 64 resumes being received. After reviewing the resumes, six candidates were chosen for interviews. An interview committee comprised of Schools Superintendent Dr. Mucci, Dan Borgo (Bd. of Ed's recently retired Business Administrator), Mark Prusina, Monica Goscicki (Borough CFO) and I conducted the interviews. After interviewing the six candidates, two finalists were scheduled for a second interview and one additional candidate was chosen for a first interview. Prior to the second interview, one of the candidates withdrew their interest in the position. Upon conclusion of the second round of interviews, the interview committee was in agreement on a preferred candidate. Dr. Mucci and I will now begin to work through the details of an offer to the preferred candidate. I will keep you updated as to the acceptance of our offer.

**Lake Hydro Raking** – The Borough's Lakes Management vendor, Solitude Lakes Management, has advised that the NJ Department of Environmental Protection has changed its interpretation of rules governing hydro raking. Under the new interpretation, hydro raking is now classified as a form of dredging. The change in interpretation will drastically increase the cost to hydro rake due to required permitting and engineering costs.

Councilmember Happer, Borough Council's liaison to the Lakes Management committee, has been in touch with Assemblyman Bucco about this issue and will report on his conversations.

Please reach out with questions or concerns.

**Mitchell**

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 100-19**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

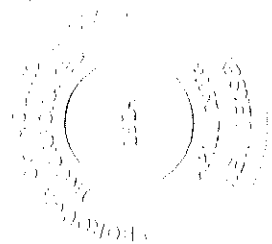
**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **May 13, 2019** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 13, 2019.

  
Marcy Gianattasio, Municipal Clerk



Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer					X	
Horst		X	X			
Korman			X			
Lane	X		X			
Menard			X			
Shepherd			X			
Barnett			X			

## List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 05/13/2019 For bills from 04/18/2019 to 05/08/2019

Check#	Vendor	Description	Payment	Check Total
15652	101 - 84 LUMBER COMPANY	PO 20388 BIRCHWOOD BEACH RENOVATION - BLANKE	2,225.00	2,225.00
15653	111 - ABB INC.	PO 19981 WATER DEPARTMENT - LINE/PUMP/MOTOR	816.76	816.76
15654	219 - ACCESS	PO 19812 CUST# 156NFY04790 - DECEMBER 2018	45.00	
		PO 20306 CUST# 156NFY04790 - FEB BILLING 201	105.20	
		PO 20399 CUST# 156NFY04790 - APRIL - JUNE 20	1,313.33	1,463.53
15655	3861 - SYNCB/AMAZON	PO 20229 POLICE: ORDER# 114-7231597-0122627	148.20	
		PO 20253 RECREATION: ORDER# 111-8451946-8929	41.98	
		PO 20374 ADMIN: ORDER# 114-2788395-0031445	198.88	389.06
15656	2888 - AMC PRECISION GLASS, INC.	PO 20403 BIRCHWOOD BEACH PROJECT	3,725.00	3,725.00
15657	153 - AMERICAN HOSE & HYDRAULICS	PO 20368 DPW - EQUIPMENT REPAIR	662.00	662.00
15658	189 - ANCHOR ACE HARDWARE	PO 19946 BIRCHWOOD BEACH PROJECT - BLANKET 2	261.77	
		PO 20127 WATER DEPARTMENT - EQUIPMENT, TOOLS	563.36	825.13
15659	189 - ANCHOR ACE HARDWARE	PO 20432 DPW - TOOLS/MATERIALS/SUPPLIES - BL	316.50	
		PO 20556 GREEN TEAM: COMMUNITY CLEAN UP SUPP	27.16	343.66
15660	102 - ANDERSON & DENZLER ASSOC., INC	PO 20510 MARCH 2019 PROFESSIONAL SERVICES	1,224.75	
		PO 20510 MARCH 2019 PROFESSIONAL SERVICES	2,627.43	
		PO 20510 MARCH 2019 PROFESSIONAL SERVICES	163.30	
		PO 20510 MARCH 2019 PROFESSIONAL SERVICES	571.55	4,587.03
15661	3957 - ATLANTIC COAST FIBERS, LLC	PO 20486 RECYCLING CHARGE - BLANKET 2019	641.40	641.40
15662	220 - ATLANTIC SALT, INC.	PO 20427 DPW - SNOW REMOVAL	16,600.66	16,600.66
15663	269 - BEYER FORD, LLC	PO 19537 NEW VEHICLE PURCHASE - CAPITAL FUND	43,844.50	43,844.50
15664	556 - BOB'S CUSTOM DOCKS, INC.	PO 20418 PARKS & BEACHES - GENERAL MAINTENAN	150.00	150.00
15665	3828 - BOROUGH OF MADISON	PO 20533 MARCH 2019 IT SERVICES	1,499.40	1,499.40
15666	3860 - CARNER BROS.	PO 20247 WATER DEPARTMENT - FIRE HYDRANT REP	9,300.00	9,300.00
15667	445 - CERBO'S PARSIPPANY GREENHOUSES, INC	PO 20400 WOODLANDS COMM: TREE STAKES	29.16	29.16
15668	456 - CHADLER SOLUTIONS, LLC	PO 20527 2019 RISK MANAGEMENT CONSULTANT FEE	4,791.00	4,791.00
15669	2658 - CHEMSEARCH	PO 20042 DPW - VEHICLE MAINTENANCE - BLANKET	370.80	370.80
15670	1481 - CORE & MAIN, LP	PO 19977 WATER DEPARTMENT - EQUIPMENT - BLAN	480.00	
		PO 20246 WATER DEPARTMENT - FIRE HYDRANT RE	8,143.00	
		PO 20407 WATER DEPARTMENT - EQUIPMENT	9,420.00	18,043.00
15671	436 - CY DRAKE LOCKSMITH, INC.	PO 20434 WATER DEPARTMENT - FACILITY MAINTEN	316.00	316.00
15672	653 - GANNET NEW JERSEY NEWSPAPERS	PO 20067 BOA/PLANNING: ADVERTISING - 2019 B	33.54	33.54
15673	506 - DAN COMO & SONS, INC	PO 20365 DPW - BUILDING MAINTENANCE	900.00	900.00
15674	576 - DAVE'S TIRE, LLC	PO 20551 POLICE DEPARTMENT - VEHICLE REPAIRS	425.60	425.60
15675	645 - DELUXE INTERNATIONAL TRUCKS, INC	PO 20183 DPW - VEHICLE REPAIR	1,755.32	1,755.32
15676	613 - DEZINE LINE CORPORATION	PO 20263 TROUF DERBY - CLEAN COMMUNITIES - q	1,572.50	1,572.50
15677	2971 - DIRECT ENERGY BUSINESS	PO 20490 ACCT#: 614054 - 269690, 91, 92 - MA	1,181.85	1,181.85
15678	652 - DOVER BRAKE AND CLUTCH CO. INC	PO 20260 DPW - VEHICLE MAINTENANCE	497.46	497.46
15679	3367 - NEW JERSEY EZ PASS	PO 19918 POLICE: TOLLS - 2019 BLANKET ACCT#	1.00	1.00
15680	4042 - ELIFEGUARD, INC.	PO 20549 BIRCHWOOD BEACH PROJECT	110.00	110.00
15681	4046 - EMP, INC	PO 20522 BIRCHWOOD BEACH RENOVATION	6,900.00	6,900.00
15682	2517 - FFI FIREFIGHTER ONE, LLC	PO 20271 FIRE DEPT: CYLINDER REPAIR	558.00	558.00
15683	769 - FOREST LUMBER	PO 19937 DPW - EQUIPMENT & TOOLS - BLANKET	160.29	
		PO 20509 BIRCHWOOD BEACH PROJECT - BLANKET 2	4,346.52	
		PO 20569 PARKS & RECREATION - GENERAL MAINTEN	1,007.03	5,513.84
15684	814 - GARDEN STATE HIGHWAY PRODUCTS	PO 20317 DPW - RECYCLING CENTER SIGNS	45.95	45.95
15685	924 - HOBBIE HEAT & POWER, INC.	PO 20477 MUNICIPAL BLDG: NO HEAT - ACCT# 000	949.75	949.75
15686	3638 - IDEMIA IDENTITY & SECURITY USA, LLC	PO 20099 POLICE: LIVESCAN MAINTENANCE	440.00	440.00
15687	3817 - IL TORRENTE PIZZA	PO 20538 DPW - MEALS - BLANKET	68.96	68.96
15688	859 - JCP&L	PO 20473 MAST ACCT# 200 000 021 275 / BILL D	3,871.14	
		PO 20472 MASTER ACCT#200 000 574 000/ BILL D	60.53	
		PO 20501 M/A #200 000 020 764: BILL DATE: 4/	57.68	
		PO 20544 ACCT#100 075 505 725 - BILL PRD: 3	3.15	3,992.50
15689	859 - JCP&L	PO 20476 M/A #200 000 054 011/ BILL DATE: 4/	725.50	
		PO 20475 M/A #200 000 053 658 / BILL DATE: 4	1,781.77	2,507.27
15690	859 - JCP&L	PO 20543 ACCT#100 050 702 156 - BILL PRD: 3/	4.66	
		PO 20554 MAST ACCT#200 000 054 011/ BILL DAT	10.00	14.66
15691	4006 - JET VAC EQUIPMENT, LLC	PO 20012 WATER DEPARTMENT - EQUIPMENT - BLAN	77.00	77.00
15692	1062 - JOHNNY ON THE SPOT, LLC	PO 20491 APR 2019 - CUST ID# 014738 - PORT-A	160.00	
		PO 20492 APR/MAY 2019 - CUST ID# 014738 - PO	160.00	
		PO 20493 APR 2019 - CUST ID# 014738 - PORT-A	85.00	
		PO 20503 APR 2019 - CUST ID# 014738 - PORT-A	160.00	
		PO 20502 APR/MAY 2019 - CUST ID# 014738 - PO	160.00	725.00
15693	812 - JOSEPH GARTLAND, INC.	PO 20415 DPW - DEPARTMENT SUPPLIES	335.00	335.00

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 05/13/2019 For bills from 04/18/2019 to 05/08/2019

Check#	Vendor	Description	Payment	Check Total
15694	4033 - JUST THE BEST, INC.	PO 20379 BIRCHWOOD BEACH PROJECT	14,250.00	14,250.00
15695	1090 - KENVIL POWER MOWER	PO 20152 DPW - EQUIPMENT REPAIR - BLANKET 20	131.33	
		PO 20496 DPW - EQUIPMENT REPAIR - 2018	807.45	938.78
15696	1210 - LOEFFEL'S WASTE OIL SVC., LLC	PO 20381 SOLID WASTE - WASTE OIL RECYCLING -	91.00	91.00
15697	1438 - MAIN POOL & CHEMICAL COMPANY	PO 19980 WATER DEPARTMENT - TREATMENT OF WEL	378.00	378.00
15698	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 20480 FIRE DEPT: TRAINING GROUNDS	100.00	100.00
15699	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 20532 MARCH 2019 PROFESSIONAL SERVICES -	911.45	911.45
15700	1408 - MMSGG	PO 19917 POLICE: 2019 MEDICAL SUPPLIES - BLA	37.20	37.20
15701	3926 - MITCHELL STERN	PO 20557 ADMIN: REIMBURSEMENT - MITCHELL STE	108.60	108.60
15702	3826 - MLHS PROJECT GRADUATION	PO 20555 2019 PROJECT GRADUATION	1,500.00	1,500.00
15703	3648 - MONMOUTH TELECOM	PO 20430 2019 TELEPHONE SERVICES / ACCT# 362	1,306.29	1,306.29
15704	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 20412 SOLID WASTE REMOVAL - FEBRUARY 2019	7,848.54	7,848.54
15705	1316 - MOST DEPENDABLE FOUNTAINS, INC	PO 20419 BIRCHWOOD BEACH PROJECT	4,925.00	
		PO 20499 BIRCHWOOD BEACH PROJECT	260.00	5,185.00
15706	1371 - MTN. LAKES BOARD OF EDUCATION	PO 20515 MAY 2019 MTN LAKES SCHOOL DISTRICT	1,739,372.16	1,739,372.16
15707	3168 - MUNICIPAL CLERK'S ASSOC. OF MORRIS	PO 20520 CLERK: 2019 MEMBERSHIP DUES	100.00	100.00
15708	881 - NCX	PO 19879 BLANKET: 2019 DNS HOSTING / ACCT# G	21.95	21.95
15709	3224 - TREASURER, STATE OF NEW JERSEY	PO 19909 2019 TREE SEEDLING ORDER	237.00	237.00
15710	1553 - NEW JERSEY NATURAL GAS	PO 20489 MAR 12 TO APR 10, 2019 SERVICE	1,518.68	1,518.68
15711	1562 - NJLM	PO 20380 2019 MUNICIPAL DIRECTORY	30.00	30.00
15712	1563 - NJ SHADE TREE FEDERATION	PO 20061 2019 SHADE TREE COMMISSION - MUNICI	145.00	145.00
15713	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 20435 POLICE: ALCOHOLIC BEVERAGE CONTROL	105.00	105.00
15714	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 20468 MAY 2019 DENTAL PREMIUMS - GROUP 16	2,838.00	2,838.00
15715	2676 - NORTH JERSEY COPY	PO 20376 CLERK: BUSINESS CARDS	79.00	79.00
15716	1754 - NORTHEAST COMMUNICATIONS, INC.	PO 20265 FIRE DEPT: LIGHT SWITCH REPAIR	90.00	90.00
15717	3998 - NORTHEAST ROOF MAINTENANCE, INC.	PO 19776 BEACH RENOVATION PROJECT	6,525.00	6,525.00
15718	2727 - ONE CALL CONCEPTS, INC.	PO 20130 2019 JAN - DEC BLANKET / ACCT# 12-B	184.30	184.30
15719	2968 - OPTIMUM	PO 19899 2019 DPW INTERNET SERVICES ACCT# 07	123.05	123.05
15720	2968 - OPTIMUM	PO 19900 2019 DPW: ACCT# 07876-414565-01-0	11.74	11.74
15721	3173 - OPTIMUM	PO 20425 FIRE: ACCT# 07876-603439-01-8 CABLE	71.69	71.69
15722	479 - PARKER PUBLICATIONS	PO 20139 ACCT# 010902 ZBOA/PLANNING BRD - 2	37.13	37.13
15723	3113 - PHILLIPS PIRISS GRYGIEL LEHENY HUGH	PO 20466 MARCH 2019 COAH	5,988.75	5,988.75
15724	1787 - R & J CONTROL, INC.	PO 20038 DPW - BUILDING MAINTENANCE - BLANKE	194.00	
		PO 20487 DPW - BUILDING MAINTENANCE - BLANKE	646.14	840.14
15725	1822 - R.S. PHILLIPS STEEL, LLC	PO 20506 DPW - EQUIPMENT REPAIR - BLANKET 20	203.17	203.17
15726	1734 - READYREFRESH BY NESTLE	PO 20330 ACCT# 0016496903 - 2/13/19 - 3/12/19	128.22	128.22
15727	3990 - RICH TREE SERVICE, INC.	PO 20328 DPW - EMERGENCY TREE REMOVAL	650.00	
		PO 20539 DPW - TREE REMOVAL	1,925.00	2,575.00
15728	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 19975 POLICE DEPARTMENT - VEHICLE REPAIR	518.79	
		PO 20517 POLICE DEPARTMENT - VEHICLE REPAIR	502.52	1,021.31
15729	3695 - RT 23 PATIO & MASON CENTER, LLC	PO 20445 BIRCHWOOD BEACH PROJECT	857.91	857.91
15730	3330 - RUTGERS CELG	PO 20536 CONTINUING EDUCATION - CINDY SHAW	235.00	235.00
15731	1944 - SAMUEL STOTHOFF CO., INC.	PO 20245 WATER DEPARTMENT - CHLORINE INJECTI	305.00	
		PO 20245 WATER DEPARTMENT - CHLORINE INJECTI	1,033.00	1,338.00
15732	1948 - SHEAFFER SUPPLY, INC.	PO 19947 DPW & WATER DEPARTMENTS - EQUIPMENT	17.48	
		PO 19947 DPW & WATER DEPARTMENTS - EQUIPMENT	64.02	81.50
15733	1884 - SIRCHIE FINGER PRINT LABS, INC	PO 20295 POLICE: DETECTIVE SUPPLIES -	853.87	853.87
15734	114 - SOLITUDE LAKE MANAGEMENT	PO 20440 2019 LAKE MANAGEMENT - BLANKET - CU	5,805.00	5,805.00
15735	2774 - STAPLES BUSINESS ADVANTAGE	PO 20013 ORDER# 7212313250	68.31	
		PO 20353 ORDER# 7216241907	47.19	
		PO 20406 DPW: ORDER#7216603562	101.31	216.81
15736	2774 - STAPLES BUSINESS ADVANTAGE	PO 20406 DPW: ORDER#7216603562	124.47	
		PO 20471 ADMIN/DPW: ORDER# 7217249468	230.75	355.22
15737	3765 - STRAMA & BROTHERS CONSTRUCTION, LLC	PO 20276 BIRCHWOOD BEACH PROJECT	2,890.00	
		PO 20436 BIRCHWOOD BEACH PROJECT	1,930.00	4,820.00
15738	4037 - STUDIO E DESIGN, LLC	PO 20396 BIRCHWOOD BEACH PROJECT	15,475.00	
		PO 20482 BIRCHWOOD BEACH PROJECT	18,480.00	33,955.00
15739	1981 - SUBURBAN DISPOSAL, INC	PO 20416 SOLID WASTE/RECYCLING COLLECTION -	35,199.99	35,199.99
15740	1981 - SUBURBAN DISPOSAL, INC	PO 20417 SOLID WASTE/RECYCLING COLLECTION -	35,399.99	35,399.99
15741	3093 - THE RODGERS GROUP, LLC	PO 20545 POLICE DEPT: ONLINE TRAINING	2,704.00	2,704.00
15742	1536 - TREAS, STATE OF NJ - D.O.H.	PO 20542 APRIL 2019 DOG LICENSING FEE	1.20	1.20
15743	2081 - TRI-STATE WATER MAIN TAPS, LLC	PO 19311 WATER DEPARTMENT - EMERGENCY WATER	150.00	
		PO 19775 BEACH RENOVATION PROJECT - BIRCHWOOD	250.00	400.00

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 05/13/2019 For bills from 04/18/2019 to 05/08/2019

Check#	Vendor	Description	Payment	Check Total
15744	2536 - UNUM LIFE INSURANCE COMPANY	PO 20424 STD/LTD / LIFE INSURANCE - 2019 BLA	2,766.01	2,766.01
15745	2749 - VERIZON	PO 19997 2019 INTERNET SVC: A/C# 853-478-043	37.34	
		PO 19997 2019 INTERNET SVC: A/C# 853-478-043	52.32	
		PO 19997 2019 INTERNET SVC: A/C# 853-478-043	37.33	126.99
15746	2135 - VERIZON WIRELESS	PO 20470 ACCT# 882388054-00001 / MAR 05 TO A	740.75	740.75
15747	2186 - W.E. TIMMERMAN CO., INC	PO 20431 DPW - EQUIPMENT REPAIR	746.86	746.86
15748	832 - W.W. GRAINGER, INC	PO 20360 DPW - DEPARTMENT SUPPLIES - BLANKET	253.32	253.32
15749	2228 - WATER WORKS SUPPLY CO, INC	PO 19979 WATER DEPARTMENT - EQUIPMENT & TOOL	162.90	162.90
TOTAL				2,061,149.76

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	1,881.40			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	100.00			
01-201-20-130-020	FINANCE - OTHER EXPENSES	71.34			
01-201-20-140-020	COMPUTER SERVICES	1,070.31			
01-201-20-165-020	ENGINEERING SERVICES	2,627.43			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	1,052.45			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	131.13			
01-201-23-210-020	INSURANCE - LIABILITY	4,791.00			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	5,604.01			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	4,804.37			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	819.69			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	24,686.69			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	145.00			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	79,180.92			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	1,077.97			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	3,573.03			
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	27.16			
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	266.16			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	7,807.34			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	2,582.76			
01-201-31-437-020	NATURAL GAS	2,700.53			
01-201-31-440-020	TELECOMMUNICATIONS	2,047.04			
01-203-20-100-020	(2018) GENERAL ADMIN - OTHER EXPENSE		45.00		
01-203-21-180-020	(2018) PLANNING BOARD - OTHER EXPENSE		7.74		
01-203-21-185-020	(2018) BD OF ADJUST - OTHER EXPENSES		25.80		
01-203-26-290-020	(2018) STREETS & ROADS - OTHER EXP.		807.45		
01-203-28-370-020	(2018) PARKS & PLAYGROUNDS OTHER EXP.		41.98		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			1,739,372.16	
01-260-05-100	DUE TO CLEARING			0.00	1,887,347.86
TOTALS FOR	Current Fund	147,047.73	927.97	1,739,372.16	1,887,347.86
02-200-40-700-340	Clean Communities Grant			1,572.50	
02-260-05-100	DUE TO CLEARING			0.00	1,572.50
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	1,572.50	1,572.50
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			87,857.80	
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18			57,717.45	
04-260-05-100	DUE TO CLEARING			0.00	145,575.25
TOTALS FOR	General Capital	0.00	0.00	145,575.25	145,575.25

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
05-201-55-520-520	Water Operating - Other Expenses	18,753.03			
05-203-55-520-520	(2018) Water Operating - Other Expenses		150.00		
05-260-05-100	DUE TO CLEARING			0.00	18,903.03
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>18,753.03</b>	<b>150.00</b>	<b>0.00</b>	<b>18,903.03</b>
07-201-55-520-520	Sewer Operating - Other Expenses	261.17			
07-260-05-100	DUE TO CLEARING			0.00	261.17
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>261.17</b>	<b>0.00</b>	<b>0.00</b>	<b>261.17</b>
13-260-05-100	DUE TO CLEARING			0.00	1.20
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			1.20	
<b>TOTALS FOR</b>	<b>Animal Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>1.20</b>	<b>1.20</b>
18-260-05-100	Due to Clearing			0.00	1,500.00
18-300-60-000-100	RESERVE FOR MUNICIPAL ALLIANCE			1,500.00	
<b>TOTALS FOR</b>	<b>Other Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>1,500.00</b>
20-260-05-100	Due to Clearing			0.00	5,988.75
20-300-60-000-000	RESERVE FOR COAH			5,988.75	
<b>TOTALS FOR</b>	<b>COAH</b>	<b>0.00</b>	<b>0.00</b>	<b>5,988.75</b>	<b>5,988.75</b>

Total to be paid from Fund 01 Current Fund	1,887,347.86
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	1,572.50
Total to be paid from Fund 04 General Capital	145,575.25
Total to be paid from Fund 05 Water Operating	18,903.03
Total to be paid from Fund 07 Sewer Operating	261.17
Total to be paid from Fund 13 Animal Trust	1.20
Total to be paid from Fund 18 Other Trust	1,500.00
Total to be paid from Fund 20 COAH	5,988.75
<b>TOTALS</b>	<b>2,061,149.76</b>

Checks Previously Disbursed

15651	ANTHONY & SONS BAKERY	PO# 20541	Food for Employee Appreciation Lun	490.00	5/01/2019
15650	STATE OF NJ - PWT DIVISION OF TAXAT	PO# 20504	2019 - 1ST QUARTER - PUBLIC COMMUN	241.47	4/24/2019
15649	STATE OF NJ - PWT DIVISION OF TAXAT	PO# 20504	2019 - 1ST QUARTER - PUBLIC COMMUN	241.38	4/23/2019
15649	STATE OF NJ - PWT DIVISION OF TAXAT			-241.38	4/24/2019 *VOID*
15648	TCF EQUIPMENT FINANCE	PO# 20347	POLICE CAR LEASE - MAY 2019 / COST	2,247.19	4/23/2019
				3,220.04	
				-241.38	*VOIDED
				2,978.66	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund	2,737.19	1,887,347.86	1,890,085.05
Fund 02 FEDERAL AND STATE GRANTS		1,572.50	1,572.50
Fund 04 General Capital		145,575.25	145,575.25

## Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund 05 Water Operating	241.47	18,903.03	19,144.50		
Fund 07 Sewer Operating		261.17	261.17		
Fund 13 Animal Trust		1.20	1.20		
Fund 18 Other Trust		1,500.00	1,500.00		
Fund 20 COAH		5,988.75	5,988.75		
BILLS LIST TOTALS		2,978.66	2,061,149.76	2,064,128.42	



**List of Bills - (1710101001002) Escrow - Developers - Checking  
Developer's Escrow**

Meeting Date: 05/13/2019 For bills from 04/18/2019 to 05/08/2019

Check#	Vendor	Description	Payment	Check Total
5145	102 - ANDERSON & DENZLER ASSOC., INC	PO 20535 MARCH 2019 PROFESSIONAL SERVICES -	3,086.81	3,086.81
5146	3515 - DOLAN & DEAN CONSULTING ENGINEERS	PO 20531 MARCH 2019 PROFESSIONAL SERVICES	1,038.85	1,038.85
5147	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 20534 MARCH 2019 PROFESSIONAL SERVICES -	2,993.65	2,993.65
5148	3759 - PRINCETON HYDRO, LLC	PO 20528 MARCH 2019 PROFESSIONAL SERVICES	30.50	30.50
5149	3941 - TOPOLOGY NJ, LLC	PO 20530 MARCH 2019 PROFESSIONAL SERVICES	1,936.25	1,936.25
TOTAL				9,086.06

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	9,086.06
17-500-00-050-231	Sunrise Senior Living Management			7,023.65	
17-500-00-050-232	Atlantic Health System			376.43	
17-500-00-050-304	New Land Mt. Lakes, LLC.			333.15	
17-500-00-050-306	Jamienne Cahalane			326.60	
17-500-00-050-307	ADAM KIMOWITZ			326.60	
17-500-00-091-310	PULTE GROUP - ENCLAVE SITE INSPEC. FEE			699.63	
TOTALS FOR	Developer's Escrow	0.00	0.00	9,086.06	9,086.06

Total to be paid from Fund 17 Developer's Escrow

9,086.06

9,086.06

**List of Bills - (3310101001001) PROVIDENT BANK  
Recreation Trust**

Meeting Date: 05/13/2019 For bills from 04/18/2019 to 05/08/2019

Check#	Vendor	Description	Payment	Check Total
5256	3861 - SYNCB/AMAZON	PO 20252 TRACK ORDER: 111-1799826-0242655	14.99	14.99
5257	4048 - iPLAY AMERICA, LLC	PO 20552 TEEN ADVENTURE TRIP - JULY 11, 2019	250.00	250.00
5258	4016 - ROBERT WAGMILLER	PO 20397 WOODS & LAKE: REIMBURSEMENT	148.50	
		PO 20478 REIMBURSEMENT: WOOD & LAKE RUN	800.88	949.38
5259	3933 - SHARON GUTHRIE	PO 20398 WOODS & LAKE: REIMBURSEMENT - BLANK	450.97	450.97
5260	3358 - SPORTS ENGINE, INC	PO 20521 FEB/MAR 2019 - BACKGROUND CHECKS	400.00	400.00
5261	2774 - STAPLES BUSINESS ADVANTAGE	PO 20420 REC/TRACK: ORDER# 173996316	124.76	124.76
TOTAL				2,190.10

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	PROVIDENT BANK			0.00	2,190.10
33-600-00-090-000	Recreation Trust Reserves			2,190.10	
TOTALS FOR	Recreation Trust	0.00	0.00	2,190.10	2,190.10

Total to be paid from Fund 33 Recreation Trust  
 2,190.10  
 =====  
 2,190.10

Checks Previously Disbursed

5255	GROUP SALES BOX OFFICE	PO# 20523 TEEN ADVENTURE TRIP JULY 10, 2019	3,232.00	5/02/2019
			-----	
			3,232.00	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 33 Recreation Trust	3,232.00	2,190.10	5,422.10
BILLS LIST TOTALS	3,232.00	2,190.10	5,422.10
			=====

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS  
RESOLUTION 101-19**

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR NORTH POCONO ROAD IMPROVEMENT PROJECT**

**WHEREAS**, the Borough published specifications and solicited bids for the North Pocono Road Improvement project; and

**WHEREAS**, six (6) bids were received on April 25, 2019; and

**WHEREAS**, the lowest conforming bid was submitted by Cifelli & Son General Contracting Inc., Nutley, New Jersey in an amount of \$281,487.25; and

**WHEREAS**, the low bid is within the budgeted amount for this project and has been reviewed and recommended by the Borough Engineer; and

**WHEREAS**, the Certified Finance Officer has determined that sufficient funds are available as evidenced by the Certification attached hereto; and

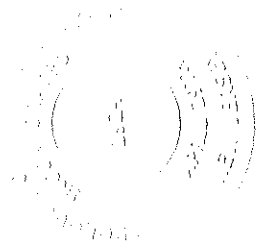
**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that Cifelli & Son General Contracting, Inc. of Nutley New Jersey, shall be awarded the Contract for the North Pocono Road Improvement project in an amount of \$281,487.25; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is hereby authorized to return the bid bonds submitted by the unsuccessful bidders immediately and the bid bond of the successful bidder upon receipt of a fully executed contract, performance guarantee, and other required documents.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 13, 2019.

  
Marcy Gianattasio, Municipal Clerk



Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer					X	
Horst		X	X			
Korman			X			
Lane	X		X			
Menard			X			
Shepherd			X			
Barnett			X			

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I hereby certify that funds in the amount of \$281,487.25 are available in Account No. 04-215-55-985-006

  
By: Monica Goslicki - CFO

# ANDERSON & DENZLER ASSOCIATES, INC.

CONSULTING ENGINEERS  
519 RIDGEDALE AVENUE  
P.O. BOX 343  
EAST HANOVER, N.J. 07936

CARL E. DENZLER, PRES.  
WILLIAM D. RYDEN, P.E.  
LEON C. HALL, P.E.

TELEPHONE 973 887-2270  
FACSIMILE 973 887-7974  
mail@anderson-denzler.com

April 26, 2019

Mr. Mitchell Stern, Manager  
Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, NJ 07046

Re: North Pocono Road Improvement Project  
Contract 2017.24  
Borough of Mountain Lakes

Dear Mr. Stern:

I have reviewed the six (6) bids received for the above referenced project. My comments and recommendations are as follows:

1. The bids were:

Cifelli & Son General Contracting Inc. Nutley, NJ	\$281,487.25
D&L Paving Contracting Inc. Nutley, NJ	\$290,862.45
Mike Fitzpatrick Equip. Co. Oak Ridge, NJ	\$321,550.00
Top Line Construction Somerville, NJ	\$326,467.04
DLS Contracting Fairfield, NJ	\$332,064.00
Captain Construction South River, NJ	\$365,636.00

2. A detailed summary of all bids and bid items is shown on the attached spreadsheet.
3. The low bid from Cifelli & Son General Contracting, Inc. in the amount of \$281,487.25 is substantially less than our estimate of \$313,000.
4. Cifelli & Son General Contracting, Inc. has provided sufficient evidence of their qualifications and experience in this field of work.

ANDERSON & DENZLER ASSOCIATES, INC.

CONSULTING ENGINEERS

North Pocono Road Improvement Project  
Contract 2017.24  
Borough of Mountain Lakes

-2-

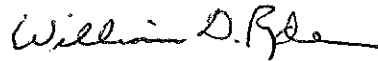
April 26, 2019

Therefore, based on the above, it is my recommendation that the contract be awarded to Cifelli & Son General Contracting, Inc. in accordance with their low bid of \$281,487.25, subject to approval of the bidding documents by the Borough Attorney.

The original bid package for the low bidder is being delivered to Mr. Oostdyk for his review. The other bid packages are being returned to Ms. Gianattasio for her files.

I trust that the above is satisfactory.

Very truly yours,  
ANDERSON & DENZLER ASSOC., INC.



William D. Ryden, P.E.  
Borough Engineer

WDR:mk/ML2614

Attachment

c: M. Gianattasio, w/encl.  
R. Oostdyk, w/encl

New Jersey Department of Transportation  
 Division of Local Government Services  
 Summary of Bids - State Aid

Project		North Pocono Road Project		ENGINEER'S ESTIMATE		Cifelli & Sons		D&L Paving		Mike Fitzpatrick & Son		Top Line Const.	
Item #	Description	Quantity	Unit	Unit Price	Amount	City	State/Zip	City	State/Zip	City	State/Zip	City	State/Zip
1	Site preparation and restoration	1	l.s.	\$ 8,000.00	\$ 8,000.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
2	Base repair, HMA 19M64	75	s.y.	\$ 3,750.00	\$ 281,250.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
3	Pavement milling, 2" depth	7,740	s.y.	\$ 3.75	\$ 29,025.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
4	2" HMA 9.5M64 overlay	882	tons	\$ 75.00	\$ 66,150.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
5	Concrete curb replacement	2,671	l.f.	\$ 32.00	\$ 85,472.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
6	Concrete header	60	l.f.	\$ 32.00	\$ 1,920.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
7	Concrete sidewalk	7,575	s.f.	\$ 8.00	\$ 60,600.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
8	Asphalt sidewalk	290	s.f.	\$ 10.00	\$ 2,900.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
9	Detectable warning surface	4	ea.	\$ 250.00	\$ 1,000.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
10	Install catch basin headpiece plates	16	ea.	\$ 300.00	\$ 4,800.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
11	Replace manhole frame & cover	4	ea.	\$ 2,200.00	\$ 8,800.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
12	4" wide double yellow line	2,320	l.f.	\$ 1.20	\$ 2,784.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
13	Construction signs, up to 5 SF	24	ea.	\$ 100.00	\$ 2,400.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
14	Construction signs, over 5 SF	12	ea.	\$ 200.00	\$ 2,400.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
15	Breakaway barricades	5	ea.	\$ 250.00	\$ 1,250.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
16	New thermoplastic crosswalks	2	ea.	\$ 500.00	\$ 1,000.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
17	Traffic markings, thermoplastic	30	s.f.	\$ 10.00	\$ 300.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
18	Pedestrian crossing sign	2	ea.	\$ 300.00	\$ 600.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
19	Pavement reflectors at fire hydrants	5	ea.	\$ 250.00	\$ 1,250.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
20	Allowance for asphalt price adjustment	1	l.s.	\$ 4,000.00	\$ 4,000.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
21	Allowance for fuel price adjustment	1	l.s.	\$ 3,000.00	\$ 3,000.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876
22	Uniformed traffic officers	240	hr.	\$ 90.00	\$ 21,600.00	Nutley	NJ 07110	Nutley	NJ 07110	Oak Ridge	NJ 07438	Somerville	NJ 08876

I hereby certify that this be a true copy of the bids received for North Pocono Road Project in the Borough of Mountain Lakes, County of Morris, on April 25, 2019.

William D. Ryden  
 William D. Ryden, PE

New Jersey Department of Transportation  
 Division of Local Government Services  
 Summary of Bids - State Aid

Project		North Pocono Road Project		DLS Contracting		Captain Construction		Contractor Name		Contractor Name	
Municipality		Borough of Mountain Lakes		Contractor Name		Contractor Name		Contractor Name		Contractor Name	
County		Morris		271 Route 46 West		104 George Street		Street Address		Street Address	
Bid Date		April 25, 2019		Fairfield NJ 07004		South River NJ 08882		Street Address		Street Address	
Item #	Description	Quantity	Unit	Unit Price	Amount	City	State/Zip	City	State/Zip	City	State/Zip
1	Site preparation and restoration	1	l.s.	\$ 8,000.00	\$ 8,000.00						
2	Base repair, HMA 19M64	75	s.y.	\$ 3,750.00	\$ 281,250.00						
3	Pavement milling, 2" depth	7,740	s.y.	\$ 3.75	\$ 29,025.00						
4	2" HMA 9.5M64 overlay	882	tons	\$ 75.00	\$ 66,150.00						
5	Concrete curb replacement	2,671	l.f.	\$ 32.00	\$ 85,472.00						
6	Concrete header	60	l.f.	\$ 32.00	\$ 1,920.00						
7	Concrete sidewalk	7,575	s.f.	\$ 8.00	\$ 60,600.00						
8	Asphalt sidewalk	290	s.f.	\$ 10.00	\$ 2,900.00						
9	Directable warning surface	4	ea.	\$ 250.00	\$ 1,000.00						
10	Install catch basin headpiece plates	16	ea.	\$ 300.00	\$ 4,800.00						
11	Replace manhole frame & cover	4	ea.	\$ 2,200.00	\$ 8,800.00						
12	4" wide double yellow line	2,320	l.f.	\$ 1.20	\$ 2,784.00						
13	Construction signs, up to 5 SF	24	ea.	\$ 100.00	\$ 2,400.00						
14	Construction signs, over 5 SF	12	ea.	\$ 200.00	\$ 2,400.00						
15	Breakaway barricades	5	ea.	\$ 250.00	\$ 1,250.00						
16	New thermoplastic crosswalks	2	ea.	\$ 500.00	\$ 1,000.00						
17	Traffic markings, thermoplastic	30	s.f.	\$ 10.00	\$ 300.00						
18	Pedestrian crossing sign	2	ea.	\$ 300.00	\$ 600.00						
19	Pavement reflectors at fire hydrants	5	ea.	\$ 250.00	\$ 1,250.00						
20	Allowance for asphalt price adjustment	1	l.s.	\$ 4,000.00	\$ 4,000.00						
21	Allowance for fuel price adjustment	1	l.s.	\$ 3,000.00	\$ 3,000.00						
22	Uniformed traffic officers	240	hr.	\$ 90.00	\$ 21,600.00						
					\$ 313,001.00						
					\$ 332,064.00						
					\$ 368,066.00						
					*\$368,066 is the corrected total						
					\$365,636 was the bidder's total.						

I hereby certify that this be a true copy of the bids received  
 for North Pocono Road Project

in the Borough of Mountain Lakes, County of Morris, on April 25, 2019  
 William D. Ryden, PE  
 William D. Ryden, PE

## Marcy Gianattasio

---

**From:** Robert Oostdyk <roostdyk@murphymckeonlaw.com>  
**Sent:** Friday, May 10, 2019 10:04 AM  
**To:** 'Bill Ryden'  
**Cc:** Mitchell Stern; Marcy Gianattasio  
**Subject:** North Pocono Road Improvement Project Contract 2017.24

Dear Mr. Ryden,

I am in receipt of the original bid submitted by the apparent low bidder, Cifelli & Son General Contracting Inc., for the above referenced project. I have reviewed the bid documents and am of the opinion that the bid submitted is in substantial compliance with the bid specifications and that the bid bond and consent of surety submitted with the bid are acceptable as to legal form. I have no legal objection to the award of contract to the low bidder Cifelli & Son General Contracting, Inc. I will return the original bid documents to Ms. Gianattasio at the Council meeting Monday night.

Bob

Robert H. Oostdyk, Jr., Esq.

**MURPHY McKEON P.C.**

COUNSELLORS-AT-LAW

RIVERDALE SOUTH

51 ROUTE 23 SOUTH, P.O. BOX 70

RIVERDALE, NEW JERSEY 07457

TELEPHONE: (973) 835-0100

FACSIMILE: (973) 835-1732

[roostdyk@murphymckeonlaw.com](mailto:roostdyk@murphymckeonlaw.com)

**FRAUD ALERT: NEVER wire transfer money without calling this office and speaking to us personally on the phone to confirm the wiring information. Even if an email looks like it has come from this office or someone involved in your transaction, you MUST in every instance call us first to verify the information before sending any money via wire transfer.**

NOTICE: This message is from Murphy McKeon, P.C. This message is intended only for the individual(s) or entity to which it is directed. If you are not the addressee, or if this message has been addressed to you in error, you are not authorized to use, read, copy or distribute this message and any attachments, and we ask that you please immediately delete this message and attachments (including all copies), and notify the sender by return e-mail so that our records can be corrected. All personal messages express views only of the sender, which are not to be attributed to Murphy McKeon, P.C. and may not be distributed or copied without this statement.



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 102-19**

**“RESOLUTION APPOINTING ALTERNATE JIF REPRESENTATIVE”**

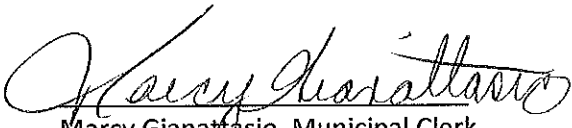
**WHEREAS**, the Borough of Mountain Lakes is a member of the Morris County Joint Insurance Fund; and

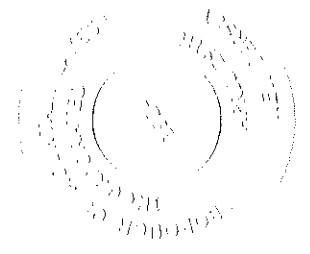
**WHEREAS**, there is a requirement of the Morris County Insurance Fund that all participating municipalities to designate an Insurance Fund Commissioner as its representative.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that **Marcy Gianattasio** be appointed as Alternate Representative, to attend meetings when the need arises.

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on May 13, 2019.

  
Marcy Gianattasio, Municipal Clerk



Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer					X	
Horst		X	X			
Korman			X			
Lane	X		X			
Menard			X			
Shepherd			X			
Barnett			X			



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
 APRIL 22, 2019 7:00 PM  
 HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2019 and posted in the municipal building.

Mayor Barnett called the meeting to order at 7:00 p.m. in the municipal building.

**ROLL CALL ATTENDANCE**

<b>Roll Call</b>	<b><u>Present</u></b>	<b><u>Absent</u></b>		<b><u>Present</u></b>	<b><u>Absent</u></b>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input checked="" type="checkbox"/>			

**FLAG**

Mayor Barnett led the salute to the flag.

**EXECUTIVE CLOSED SESSION**

R-98-19, Resolution providing for a meeting not open to the public in accordance with the provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

**Matters of Litigation, Tax Appeals**

Motion: Council Member Happer  
 Second: Council Member Korman  
 Vote: All in Favor

**Council Member Lane joined the meeting at 7:27 pm**

A motion was made by Council Member Happer and seconded by Deputy Mayor Shepherd to go back into the Public Meeting. All in Favor.

**Council Member Menard joined the meeting at 8:00 pm**

**COMMUNITY ANNOUNCEMENTS**

Mayor Barnett announced that Arbor Day will be celebrated on Friday, April 26<sup>th</sup> 1:30pm at the Turf Field. Trash Day is Saturday, April 27<sup>th</sup> at Pocono Road and details are on the Mountain Lakes website. The Mountain Lakes Fire Department is hosting Shredding Day on Saturday, April 27<sup>th</sup> 8-11am and also on April 27th Blood Drive 8-1pm. Suggested donations for these events can be found on the Mountain Lakes website. Also on Saturday, April 27<sup>th</sup> is the 42<sup>nd</sup> Annual Woods and Lakes Run which is a fun event and details are on the Mountain Lakes website. April 27<sup>th</sup> and 28<sup>th</sup> is our Community Clean Up Weekend, You can go on The Mountain Lakes website and sign up either individually, as a group or a team and pick a spot in the community to help clean up.

**REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**SPECIAL PRESENTATIONS**

- 1) **ACS Relay for Life** – The American Cancer Society's Morris County Relay for Life this year is being held at Parsippany Hills High School on May 18, 2019 from 4pm to 11pm. The event is being run by a 16 year old girl whose mother is a cancer survivor. There are 20 high schoolers on the committee for the event. They will be honoring 3 children who are in remission, 3 year old Emma, 12 year old Shawn and 16 year old Hanna. They are hoping this year's event is bigger than last year's event. They recently changed the name of the event to "Relay



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
APRIL 22, 2019 7:00 PM  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

for Life of Morris County" and part of the proceeds from the event will go to children with cancer. Anyone who is a cancer survivor or caregiver will be honored.

**2) Developer Presentation – 372 Route 46 – Block 2, Lot 2 (Zeris Inn Property)**

Developers John Abene, Dave Gunia and Jim Smith from Highview Commercial gave a presentation to the Council about potential future plans for 372 Route 46 and Fox Hill Road. The property is over four acres and they are proposing to put a Wawa convenience store / gas station and a Home Suites 2 by Hilton Hotel. The hotel would have 112 rooms and 112 parking spots. The hotel would be a three story height. The Developers agreed there would need to be a water analysis done as well as a traffic study before any serious plans are made for the property. The developers feel that this project would bring about a 25 million dollar ratable to the community.

**PUBLIC COMMENT**

Mayor Barnett opened the meeting to the public

George Jackson, 100 Sherwood Road asked the Developers why they are proposing a hotel and a gas station instead of a restaurant. Mr. Abene said Wawa Stores are usually very successful and after doing preliminary studies and investigations he feels the hotel would be in demand.

Mathew Abraham, 85 Old Boonton Rd, Denville told the Council that he spoke to Council Member Horst as well as the Environmental Commission about problems with growing medical marijuana and he has studies to back up his facts. He commented that the State of New Jersey Agricultural Committee states that growing medical marijuana does not have protection under The Right to Farm Act. He is worried about how the "skunk" smell will impact the community. He is also concerned about the wells in his neighborhood and his property values. He asked the Council if they would propose regulating the medical marijuana industry. He will email all of the facts he has about growing medical marijuana to the Council.

A resident from Randolph NJ spoke about the positive impact of medical marijuana. He is a medical cannabis user himself. He says people can buy all the fast food and alcohol they want. He commented that cannabis triggers our body's healing systems and that is why this one medicine can trigger so many different ailments. He feels the cannabis laws are wrong and people need to understand that cannabis is medicine. He also feels that cannabis can be a benefit for people with cancer, seizures and autism and it not a drug like heroin, cocaine, alcohol or cigarettes.

Robert Berman of Boonton Township feels that a Wawa would bring too much traffic to the area and there is enough traffic on Route 46. He also feels the greenhouses that are needed to grow the medical marijuana will cause a lot of traffic. He is concerned about the smell next to his house especially when he is ready to sell his house. He has no problem with it being grown just not in his backyard.

Lefty Graham of East Hanover fights for the sick and dying in New Jersey. He was upset that he had limited access to the meeting room because he was in a wheel chair. He would like recreational marijuana banned but not medical marijuana. He feels that if medical marijuana is banned it will hurt children. He says if you had a sick child you would be growing medical marijuana yourself. He feels that we need to take care of people who really need it, the sick, the dying and veterans.

Jason from Boonton Township says he lives next door to the farm that will be growing the medical marijuana and he is not for or against medical marijuana. He knows some people need it for pain and seizures. He is concerned about the local impact of it. He feels the government should be looking for farmland in New Jersey where it can be grown in wide open spaces. He says Boonton Township is a small community and having a marijuana plant in a small area can have detrimental effects on wells and children. He told the Council that having a marijuana plant next to his home is like having a tobacco farm next door and that would not be appealing to potential buyers.

Bill McKee 215 Powerville Rd, Boonton Township, says he is against the medical marijuana and he feels his Town Council did not take consideration like the Mountain Lakes Council did for the developers. He feels his town council did



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
APRIL 22, 2019 7:00 PM  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

not get public opinion and kept things a secret. He is hoping that Mountain Lakes can lead Boonton in a better direction. He also feels medical marijuana is not the only drug that can be used.

**BOROUGH COUNCIL DISCUSSION ITEMS**

Affordable Housing Plan Implementation Ordinances:

- 1) Affordable Housing Ordinance, Including Mandatory Set-Aside Plan
- 2) Affirmative Marketing Plan
- 3) Spending Plan
- 4) Overlay Zoning
- 5) Accessory Apartments Plan and Zoning
- 6) Development Fee Ordinance

The Court Judgement obtained by the Borough approving of the Fair Share Plan of the Borough of Mountain Lakes requires the Borough to implement the terms of the agreement with the Fair Share Housing by the adoption of several Ordinances consistent with the agreement and the Judgement. The Council, Attorney Robert Oostdyk and the Borough Planner Paul Phillips discussed in great detail the six draft ordinances which, if adopted, should satisfy the requirements to implement the terms of the Judgement. The Council, Attorney Oostdyk and Paul Phillips reviewed each draft ordinance separately. The Council asked a lot of questions and asked if certain parts of certain ordinances could be changed for the better of Mountain Lakes. Mr. Oostdyk indicated that there is some flexibility with detail. Mr. Oostdyk agreed to look at changes that were asked to be made by the Council during the discussion, and where practical the changes can be integrated into the next version of the Ordinances. Some of the members of the Affordable Housing Advisory Committee were also in attendance at the meeting and made suggestions and comments on the draft ordinances.

**MANAGER'S REPORT**

Manager Mitchell Stern reported to the Council that the Midvale Road reconstruction project has begun and should be complete in approximately three weeks. He also reported to the Council the 2019 Manager's goals. In 2019 he hopes to implement a budget process that includes budget workshop sessions separate from Borough Council meetings. He hopes to move the beach renovation project, the Sunset Lake dam project and the Borough Hall renovation project to the next significant milestones. Mr. Stern would like to provide onboarding guidance and assistance to our new Borough Clerk as well as work in partnership with the Board of Education to complete the hiring process for a new DPW Director and provide onboarding assistance to the new Director. He also hopes to update the Personnel Policy Manual to Joint Insurance Fund standards.

---

**\*CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*RESOLUTIONS**

R-99-19 Resolution Authorizing the Payment of Bills

**\*APPROVAL OF MINUTES**

April 8, 2019 (Executive) All Eligible

April 8, 2019 (Regular) All Eligible

**\*APPROVAL OF REPORTS FOR FILING** *(reports are included only if checked)*

- Construction Department
- Department of Public Works
- Finance
- Fire Department



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**APRIL 22, 2019 7:00 PM**  
**HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

- Health Department
- Police Department
- Recreation Department
- Property maintenance report

**\*Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**COUNCIL REPORTS**

Council Member Korman reported that the Shade Tree Commission would like to come back before the Council to discuss the draft Tree Removal Ordinance at one of the meetings in June. She also asked Manager Stern about the Sage System for applying for Grants.

Council Member Happer reported that the Financial Advisory Committee talked about Water and Sewer rates. They think possibly doing an increase yearly instead of all at once would be a good idea but it is too early in the year to decide. The Financial Advisory Committee received a copy of the Capital Budget and they will discuss the long term Capital Plan. They also talked about the cash position on financing in the 2018 and 2019 Capital Ordinances. They are going to do an analysis of when is the best time to borrow money. The committee is going to set up an annual meeting with the Auditors in June.

Mayor Barnett reported that the Memorial Day Parade Committee met and there is going to be a new Co-Grand Marshall for the parade this year. Also, the Pipes and Drums have not been secured yet because they say they do not have enough people who want to do it. Also, Mayor Barnett spoke to Dr. Mucci about the Board of Education and they had to have a Special Meeting the same evening as the Council Meeting because this was the only time they had a quorum.

Council Member Lane reported that the Board of Education recognized students who achieved in the arts, athletics and scholarships over the winter months. The school is going to begin certain elements of the renovations and information about that can be found online. Also, the State will be moving forward with the investigation of the ethics violation against the school.

Council Member Lane reported that the Environmental Committee met and some people showed up to voice their concerns about the marijuana in Boonton Township. Mountain Lakes High School is doing a collection of plastic cups for a display about wasteful use and one time use of plastics, and those displays will be around town soon. The eco tables were set up at the trout stocking and fishing derby and they were successful in generating interest. Also, Marnie Vyff will be stepping down as the Chair of the Green Team which will be a huge void. The committee is continuing to work on ordinances for anything environmental as well as working on the environmental resource inventory. Solitude Lake reports confirmed that blue green algae are within safe limits. Mountain Lakes High School Principal Sanchez has a video of non-conforming recycling by Roselli.

Deputy Mayor Shepherd reported that the Economic Development Advisory Committee is looking for a recommendation from the Planning and Zoning Boards to allow for additional height. Also, instead of a two story limit they were talking about allow for three stories. They would also like to allow for additional uses. There is a long list of things that are not allowed in the ordinance and looking at other towns, they would like to allow more uses like more restaurants, hotels and possibly a drive through.

Council Member Menard reported that the Recreation Committee discussed letting Boonton High School kids get seasonal beach passes for the Mountain Lakes beach. They also discussed how very few trout were being caught at the



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES  
APRIL 22, 2019 7:00 PM  
HELD AT BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046**

Trout Derby and maybe allow bass to be stocked and calling it a Fishing Derby.

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Barnett opened the meeting to the public.

There was no one in the public.

**NEXT STEPS AND PRIORITIES**

Mayor Barnett reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Affordable Housing Ordinances		
Mr. Stern update his Manager's Goals		
Mr. Stern will answer questions on some bills.		
Mr. Stern will update his distribution list.		

**ADJOURNMENT at 11:15 P.M.**

Motion made by Council Member Menard, second by Deputy Mayor Shepherd to adjourn the meeting at 11:15 p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

\_\_\_\_\_  
Marcy Gianattasio Borough Clerk

## Marcy Gianattasio

---

**From:** Stephen Levis <[REDACTED]>  
**Sent:** Monday, May 06, 2019 12:45 PM  
**To:** Marcy Gianattasio  
**Subject:** Re: Health Commission

I have practiced Obstetrics & Gynecology in Parsippany since 1974, have had appointments at Morristown Memorial since 1975, at Saint Clare's 1973-1983, and even at Riverside from 1973-1979. I currently do office practice in Parsippany, the senior of 5 practitioners. From 2009 thru 2017 I worked also at Zufall Health Center. I held the rank of Clinical Assistant Professor at UMDNJ for 30 years. I also lecture to medical students & sit on a quality control committee at Morristown. From 1969 to 1971 I served on active duty as an OB GYN in the USAF. Hope this helps. Stephen Levis.

Sent from my iPhone

> On May 6, 2019, at 12:08 PM, Marcy Gianattasio <[mgianattasio@mtnlakes.org](mailto:mgianattasio@mtnlakes.org)> wrote:

>  
> Good Afternoon,  
>  
> Thank you for the email regarding the Health Commission. If possible, can you please send a little bit more information about your background and experience? It doesn't have to be too lengthy - but a paragraph or two or a brief bio?  
> I look forward to hearing from you.

>  
> Regards,  
>  
> Marcy Gianattasio RMC, CMR  
> Municipal Clerk  
> Borough of Mountain Lakes  
> 400 Boulevard  
> Mountain Lakes, NJ 07046  
> 973-334-3131 x2009

>  
>  
>  
> -----Original Message-----

> From: Stephen Levis <[REDACTED]>  
> Sent: Saturday, May 04, 2019 12:43 PM  
> To: Marcy Gianattasio  
> Subject: Health Commission

>  
> I am a physician licensed to practice since 1968. I have resided in Mountain Lakes since 1973, currently @ 29 Sherwood Drive. I would be pleased to be chosen to serve on the Commission. I can either be reached at [REDACTED] or my email above. Thanks. Stephen Levis

>  
> Sent from my iPhone

# MEGHAN LEININGER

110 KENILWORTH ROAD, MOUNTAIN LAKES, NJ 07046

ARCHITECTURE  
AND DESIGN  
EXPERIENCE

## FREELANCE

2013 - 2016

Madison, NJ

### Hudson Valley Lighting

Collaborated in the concept, design development and construction documents for an office, cafeteria, training facility and warehouse space in Beacon, NY. Created masterplan, presentation documents and construction documents with Adobe Creative Suite 2 and AutoCAD.

## MICHAEL KORS

2011 - 2013

New York, NY

### USA Store Design and Development

Developed, designed, executed shop drawings, and onsite development for retail stores within the USA.

Spearheaded flagship stores including Las Vegas, a high level, multi million grossing store in Cesar's Palace; and The Outlets at Cabazon, a multi-million grossing outlet store near Las Vegas, NV.

## H&M

2008 -2010

New York, NY

### International Store Design and Development

Developed, designed, executed shop drawings, and onsite development for retail stores within the USA and Europe. Worked within the UK, Sweden, and US developing stores and branding. Spearheaded flagship stores including the first H&M's in Seattle, Portland and Orange County, CA.

## ROBERT A.M. STERN ARCHITECTS

2007 - 2008

New York, NY

### Gurgaon City Center

Collaborated in the development of the masterplan for the 2.42 million gross square feet on an 11 acre site outside of New Dehli, India. Comprising of three components - retail, commercial and cultural - programs included connecting elements of a two-storey lit arcade, 90 luxury hotel rooms, 500 seat theater, meeting rooms and ballroom spaces. Created masterplan document with Adobe Creative Suite 2 and AutoCAD.

Coordinated the space planning, schematic design documents and presentations utilizing AutoCAD, and the Adobe Creative Suite 2 for the phase one 700,000 gross square foot office tower of the masterplan including the overall design and facade system.

### Front Street District

Completed programming, schematic design, space planning, and design of the exterior for a private and state funded mixed use building in Hartford, CT. This 320,000 gross square foot development occupies two city blocks, contains 115 one to three bedroom apartments, 65,000 gross square feet of retail space and a 400 space parking garage.

Developed building presentations which were published in Hartford Newspapers as well as the Connecticut Governor's Review using the Adobe Creative Suite and AutoCAD.



**ARCHITECTURE  
AND DESIGN  
EXPERIENCE**

**Harrison Metro Centre**

Coordinated in the development and collaborated in the execution of the masterplan of a 450,000 gross square foot brownfield site in Harrison, NJ. This plan included retail, hotel, commercial, residential, and a one acre green recreation roof.

Coordinated and delivered innovative and sustainable design concepts within programming, space planning and schematic design parameters.

**GENSLER**

New York, NY

2002 - 2007

**Bloomberg**

Completed programming, schematic design, design development, construction documents, and construction administration of the 170,000 gross square foot base building data center and building renovation located in Princeton, NJ.

Collaborated in the design of the workplace, white floor technical space, mechanical space, publishing space and technical center.

Participated in field surveys, FF&E, punchlists, shop drawings and presentation work utilizing AutoCAD, Adobe Illustrator, Adobe Photoshop, and 3D max.

**The Gap, Inc.**

Collaborated in the development design and production of construction documents for The Gap's Flagship Store located at 59th Street and Lexington, New York, NY.

Assisted in the design and execution of roll-out of stores across the country including schematic design, design development and construction documents.

**EDUCATION**

**Architectural Association**

London, England  
Masters of Landscape Urbanism

2009 - 2011

**Rhode Island School of Design**

Providence, RI  
Bachelor of Architecture / Bachelor of Fine Arts

1998 - 2003

**Brown University**

Providence, RI  
Liberal Arts Classes

2000 - 2002

**ACKNOWLEDGEMENTS**

Certified in Leadership in Energy and Environmental Design

Published in the August/September 2003 issue of "Metropolis" Magazine as a member of the RISD Innovation Studio.

Interned for "The Good Life," exhibit at the Van Alen Institute, NYC.

Selected to create the off-Broadway sets for the play, "The Woolgatherer."

Finalist in the competition to compose sets for the opera, "Carmen," for the Ocean State Lyric Opera.

Founded the recycling initiative at the Gensler Morristown Office, a program that expanded to the building complex and currently recycles 5 tons per month.

CANstruction co-leader for the Gensler Team and member of the RAMSA team.

**REFERENCES AVAILABLE UPON REQUEST**

**MEGHAN LEININGER**

110 KENILWORTH ROAD, MOUNTAIN LAKES, NJ 07046 201.254.4348 LEININGER.MEGHAN@GMAIL.COM

## Marcy Gianattasio

---

**From:** Lauren Barnett  
**Sent:** Wednesday, May 08, 2019 9:41 AM  
**To:** Marcy Gianattasio  
**Cc:** Cindy Shaw; Marty Kane  
**Subject:** FW: resume181218.pdf  
**Attachments:** resume181218.pdf

Hi Marcy,

Here is Meghan's resume for the Planning Board appointment. But we actually need to do three appointments as a result of this new addition to Planning Board – because 2<sup>nd</sup> alternate will be moving to 1<sup>st</sup> alternate, and 1<sup>st</sup> alternate will be coming in as full member. Hopefully Cindy can provide the details on this to you today. (Marty, did you connect with Cindy on this?)

If this isn't ready for you today then we can hold off until the next Council meeting.

Best,  
Lauren

**From:** Lauren Barnett  
**Sent:** Monday, April 29, 2019 11:57 AM  
**To:** Marty Kane <[marty.kane21@gmail.com](mailto:marty.kane21@gmail.com)>; Cindy Shaw <[cshaw@mtnlakes.org](mailto:cshaw@mtnlakes.org)>  
**Subject:** FW: resume181218.pdf

Hi Marty and Cindy,

I spoke with Meghan Leininger this morning. She sounds like a lovely person and she is willing and eager to serve on Planning Board. Thursday evenings work for her and she can start as soon as we need her to.

Marty, I told Meghan that you would give her a call sometime soon to tell her a little more about serving on the Planning Board. Would you reach out to Cindy and me after that conversation and we can confirm her appointment at the next Borough Council meeting (March 13<sup>th</sup>)?

Thank you!  
Lauren

**From:** Val Egan <[vegan@mtnlakes.org](mailto:vegan@mtnlakes.org)>  
**Sent:** Tuesday, December 18, 2018 3:36 PM  
**To:** Lauren Barnett <[lbarnett@mtnlakes.org](mailto:lbarnett@mtnlakes.org)>; Cindy Shaw <[cshaw@mtnlakes.org](mailto:cshaw@mtnlakes.org)>; Marty Kane (<[marty.kane21@gmail.com](mailto:marty.kane21@gmail.com)>) <[marty.kane21@gmail.com](mailto:marty.kane21@gmail.com)>; Chris Richter (Avison Young) (<[Chris.Richter@avisonyoung.com](mailto:Chris.Richter@avisonyoung.com)>) <[Chris.Richter@avisonyoung.com](mailto:Chris.Richter@avisonyoung.com)>  
**Subject:** resume181218.pdf

Please find attached a resume from a resident who is looking to serve on the Planning Board or the Board of Adjustment.

Valerie

Valerie A. Egan  
Municipal Clerk  
Borough of Mountain Lakes  
400 Boulevard, Mountain Lakes, NJ 07046  
973-334-3131 x2009