

Historic Preservation Committee Meeting Minutes – May 21, 2019

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Tuesday, May 21, 2019, at the Mountain Lakes Library. In attendance were Alex Gotthelf, Margaret DeWitt, Mark Hoffman, Rob Infante, Justin Savage, Andy Scott, Megan Powers, and Borough Council Liaison David Shepard. Absent were Tom Dagger, Michael DeWitt, Roberta Matalon, Kaylee Smith.

Approval of Prior Meeting’s Minutes

The Minutes of the April 23, 2019 meeting were approved.

Public Comments

Jeremy Marinaccio updated the committee on his plans for an Eagle Scout project. He will present a full proposal at the June meeting.

Chair’s Report

There will be a change in student members. Megan Powers will be resigning and Gillian Strauss will be joining the Committee.

The Committee also has one open spot for an adult member. The Committee discussed the desired skills and background. Alex will prepare an ad for the Borough’s eBlast.

Treasurer’s Report

Details on the Committee’s finances are below. Andy noted the declining balance. This is largely due to expenses for archival materials and limited revenue from product sales.

The Committee discussed new revenue sources including new products and custom publishing. Margaret will investigate and recommend new product offerings.

Opening Balance as of November 13, 2018:	\$29,057.61
Closing Balance as of May 21, 2019:	\$27,439.69

Archive Report

Activities to maintain and store the Borough’s collections continue despite limited space. Rob and Justin will prepare a preliminary space plan and estimated cost for shelving and other materials at the June meeting. In the meantime, the Committee approved the expenditure of \$50 for supplies.

The Committee also expressed interest in sponsoring an upcoming play about a former Mountain Lakes resident of note.

Salvage Report

The shed clean-up project was a resounding success. The public works department has kindly agreed to have unwanted materials removed.

Borough Liaison Report

David discussed the process for bringing the update to the historic preservation ordinance to the Borough Council. He hopes to have this item on the agenda for the council's June 10 meeting.

Old Business

Crane Road Bridge. This project is progressing under the direction of the county with a tentative start in early spring. Work has not yet begun. The county has committed to notifying ML HPC when the mock-up of the masonry wall has been completed and for us to review and comment on the appearance before the final work is started.

Landmarks Protection. The Committee reviewed and approved the final version of a discussion item, FAQs, and letter to property owners. These will now be sent to the Borough manager and council members.

Upcoming Events.

Annual Open House, November 2 - 11:30 - 2:30

Binder stuffing event, June 11 - 6:30 - 7:30 (Before Committee meeting.)

New Business

There was no new business.

Date for Next Meeting

Next meeting date – Tuesday, June 11, at 7:30 in the Mountain Lakes Library. There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt & Alex Gotthelf.