



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AS A REMOTE MEETING ON ZOOM**

October 26, 2020

PUBLIC SESSION – BEGINS AT 7:30 PM

To Participate via computer please use the following link: <https://zoom.us/j/208487754> or call iPhone one-tap : US: +13126266799,, 208487754# or +19292056099,,208487754#
Or Telephone: Dial (for higher quality, dial a number based on your current location):
US: +1 312 626 6799 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 301 715 8592 Webinar ID: 208 487 754

1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on October 15, 2020 and posted in the municipal building.

2) ROLL CALL ATTENDANCE - Clerk

3) FLAG SALUTE – Mayor

4) EXECUTIVE SESSION

5) COMMUNITY ANNOUNCEMENTS

6) SPECIAL PRESENTATIONS

7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

8) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

9) BOROUGH COUNCIL DISCUSSION ITEMS

10) ATTORNEY'S REPORT

11) MANAGER'S REPORT

- a. Annual Best Practices Review

12) RESOLUTIONS

13) ORDINANCES

- a. 13-20, Amending Chapter 111 of the Revised General Ordinances of the Borough of Mountain Lakes and Revising the Fee Schedule

14) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

BOROUGH OF MOUNTAIN LAKES

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***RESOLUTIONS**

- a. R148-20, Authorizing the Payment of Bills
- b. R149-20, Authorizing the Settlement of a Tax Appeal (Edward F. Joyce IV & Barbara V. Joyce– Block 43, Lot 1)
- c. R150-20, Authorizing Use of the Storm Recovery Trust Fund Reserve for Expenses Related to the Coronavirus Response

***APPROVAL OF MINUTES**

10/12/20 (Regular)

***APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

Andrew Armani to the Shade Tree Commission as a Member with a term expiring 12/31/2021

15) COUNCIL REPORTS

16) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

17) NEXT STEPS AND PRIORITIES

18) ADJOURNMENT



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report
CC: Robert Oostdyk, Borough Attorney

The following represents the Manager's report for the Borough Council meeting of October 26, 2020.

Shade Tree Commission Request – The Commission is requesting that Borough Council transfer the \$14,000 received from the Sunrise Assisted Living project for tree removal fees from the Borough's fund balance to the Shade Tree Trust Fund account. Attached to my report is the written request from the Commission. If Borough Council approves this request, a resolution will be placed on an upcoming meeting agenda.

Water Meter Cost Increase / Fee Ordinance Revision – Due to an increase in the cost for the Borough to purchase water meters, I am requesting to amend the fee schedule to reflect the price increase. The cost of a ¾" meter will increase to \$325 from \$300, and the cost of a 1" meter will increase to \$406 from \$375.

Best Practices Inventory – This year's annual Best Practices Inventory contains 72 questions of which 43 were unscored survey questions. Of the 29 scored questions, a score of 16 and above must be attained to avoid any loss of state aid. The Borough attained a score of 21.5. The Inventory must be electronically filed with the State no later than November 3rd. The complete Inventory document is attached to this report.

As always, I encourage anyone with questions or concerns to reach out to me.

Mitchell

**Mountain Lakes Shade Tree Commission
Borough Hall
Mountain Lakes, NJ 07046**

October 14, 2020

To: Mitchell Stern, Borough Manager

Mayor Shepherd and Members of Mountain Lakes Borough Council

From: Shade Tree Commission

Re: Sunrise Tree Replacement Funds

The Shade Tree Commission has learned of the payment to the Borough by the Sunrise development of approximately \$14,000 as a tree removal fee. As these funds were paid to compensate tree removal on the Sunrise property in Mountain Lakes, the Borough should use them as a replacement fee to plant new trees within the town.

To accomplish this, we request that Sunrise payment be deposited in the Tree Fund established by Council Resolution 86-14 in 2014. The Council minutes of May 27, 2014 state:

***RESOLUTIONS:**

R86-14 Resolution Requesting Permission for the Dedication By Rider For Shade Tree Purposes . . .

Prior to the Consent Agenda vote, Mr. Tovo explained the term dedication by rider. In this case, funds specifically collected from third party sources for Shade Tree, i.e. donations, would be placed in a separate account and used exclusively for Shade Tree purposes. In addition, at the end of the year, any extra funds would remain in the account and would not collapse into the general fund.

Having the Sunrise money deposited into the Shade Tree Trust Fund will insure that they will be used solely for tree planting.

Thank you for consideration of this matter.

Return to Question List (./?)
id=6b9bd314-54fc-ea11-a816-001dd8018921)

2020 Best Practices Inventory Online Platform

Mountain Lakes Borough

Scoring

Current Score: 21.50

Score
0 - 7
8 - 11
12 - 15
16 +

Aid Withheld

100% of final aid payment withheld
50% of final aid payment withheld
25% of final aid payment withheld
No aid withholding

2020 Best Practices Inventory Online Platform

Mountain Lakes Borough

Printable Current Answers

001	Core Competencies	Personnel	[1.00] Yes
	<p>The Fair Labor Standards Act (FLSA) is a federal law requiring that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and thus not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (please consult labor counsel for detailed guidance). Exempt status also precludes overtime pay for time worked during emergencies, attendance at night meetings and participation in training sessions. Compensated leave time in lieu of cash payments is considered a form of overtime pay unless such leave is utilized in the same pay period. Does your municipality not pay overtime to employees classified as exempt under the FLSA?</p>		
002	Core Competencies	Personnel	[0.00] No
	<p>Has your municipality reviewed and updated its employee personnel manual/handbook by resolution or ordinance within the past three years or upon the conclusion of each of your municipality's collective negotiated agreements (CNAs)? If yes, please provide in the Comments section the date of the meeting at which the personnel manual was updated. If not yes, please type "Did Not Answer Yes" into the comment box.</p>		<p>Comment: Did not answer Yes</p>
003	Core Competencies	Budget	[1.00] Yes
	<p>Does your municipality complete an initial draft of its annual budget no later than the first week of January (or first week of July if an SFY municipality), and obtain input in crafting the draft budget from elected officials and department heads as appropriate to the form of government?</p>		
004	Core Competencies	Budget	[1.00] Yes
	<p>Has your municipality created an accumulated absence liability trust fund pursuant to N.J.A.C. 5:30-15.5?</p>		
005	Core Competencies	Budget	[1.00] Yes
	<p>Does your municipality annually review 1) its fee schedules against revenue collected, and 2) its fee ordinance(s) to determine whether fees need to be brought more in line with expenses?</p>		

006	Core Competencies	Financial Administration	[1.00] Yes
	The Government Electronic Payment Acceptance Act (N.J.S.A. 40A:5-43 et seq.) and its implementing regulations (N.J.A.C. 5:30-9.1 et seq.) set forth requirements for municipalities accepting credit cards, debit cards, and other electronic fund transfer mechanisms as means of collecting payment. In part, N.J.A.C. 5:30-9.9 limits any surcharges or convenience fees charged by a municipality for handling and processing the transaction. Is your municipality adhering to N.J.A.C. 5:30-9.9 when charging surcharges or convenience fees relating to electronic payment acceptance?		
007	Core Competencies	Capital Projects	[1.00] Yes
	Has your municipality adopted a capital program as defined by N.J.A.C. 5:30-4.2, meaning a moving, multi-year plan and schedule for capital projects (including prospective financing sources) and, when pertinent, first year operating costs and savings?		
008	Core Competencies	Capital Projects	[1.00] Yes
	If your municipality charges administrative fees for off-duty police traffic safety personnel on a public works or utility project, are such fees set by ordinance at an amount not exceeding the municipality's actual costs for administering the off-duty work? See Local Finance Notice CFO 2000-14 for further guidance.		
009	Core Competencies	Transparency	[1.00] Yes
	Are your municipality's codified and uncoded ordinances, including all current salary ordinances, available online?		
010	Best Practices	Transparency	[0.50] Yes
	Does your municipality have an official social media account or accounts and, if so, is there a written policy establishing guidelines on access, use, and permitted content?		
011	Core Competencies	Procurement	[0.00] No
	Do your municipality's professional services contracts include a "not to exceed" amount?		
012	Best Practices	Procurement	[0.50] N/A
	If your municipality contracts with an insurance broker for health insurance, and said contract exceeds the Local Public Contracts Law bid threshold, is your municipality's health insurance broker being procured through a competitive contracting or sealed bid process conducted pursuant to the Local Public Contracts Law?		
013	Best Practices	Procurement	[0.50] N/A
	Insurance broker fees dependent on the amount of health insurance premiums or fees paid by the municipality are vulnerable to abuse as brokers could face conflicting incentives in seeking lower-cost health insurance alternatives. If your municipality contracts with an insurance broker for health insurance, is the structure for broker payments set at a flat-fee rather than on a commission basis to mitigate the risk of a broker recommending more expensive health insurance coverage to earn higher fees?		

014	Core Competencies	Cybersecurity	
A cybersecurity incident response plan is a set of instructions to help detect, respond to, and recover from network security incidents. These plans address areas such as cybercrime, data loss, and service outages. Does your municipality have a cybersecurity incident response plan?			[1.00] Yes
015	Core Competencies	Cybersecurity	
Are all municipal employees receiving ongoing cybersecurity training in malware detection, password construction, identifying security incidents and social engineering attacks?			[1.00] Yes
016	Core Competencies	Ratables/PILOTS	
Before formalizing negotiations and entering into a Long-Term Financial Agreement, does your municipality have at least one staff member or contractually-retained professional evaluate all proposed Long-Term PILOTS to assure that the proposed agreement is a net-benefit to the municipality?			[1.00] N/A
017	Best Practices	Environment	
If your municipality has a combined sewer overflow (CSO) system, has the conversion to a non-CSO overflow system been incorporated into your municipality's capital improvement program? If your municipality does not have a CSO system, is it undertaking affirmative measures to reduce stormwater runoff? Non-CSO municipalities answering Yes should explain these measures in the Comment Box.			[0.50] Yes
018	Core Competencies	Financial Administration	
Pursuant to N.J.S.A. 40A:5-14(d), a local unit's investment policies shall be based on a cash flow analysis prepared by the CFO, with those policies being commensurate with the nature and size of the funds held by the local unit. Has your municipality conducted a cash flow analysis of its deposited and invested funds, and, based on that analysis, does your municipality's cash management plan set policies for your municipality's investments that consider preservation of capital, liquidity, current and historical investment returns, diversification, maturity requirements, costs and fees associated with the investment and, when appropriate, policies of investment instrument administrators?			[1.00] Yes
019	Best Practices	Budget	
Does your municipality periodically review the historical activity and balances of all trust fund accounts not created through public referendum (i.e. open space) to determine the need for, and adequacy of, each account? Only answer N/A if your municipality does not have any non-referendum trust funds.			[0.50] Yes
020	Core Competencies	Budget	
Is your municipality ensuring that insurance reimbursements are credited back to the budget appropriation line item in the budget in accordance with N.J.S.A 40A:5-32, instead of applied as miscellaneous revenue not anticipated? Compliance with this statutory obligation relieves pressure on current year appropriations. Only answer N/A if your municipality had no insurance reimbursements in 2019 or 2020.			[1.00] Yes

021	Core Competencies	Capital Projects	[1.00] Yes
022	Best Practices	Financial Administration	[0.00] No
023	Best Practices	Budget	[0.50] Yes
024	Best Practices	Personnel	[0.50] Yes
025	Best Practices	Personnel	[0.00] No
026	Core Competencies	Procurement	[1.00] Yes
027	Core Competencies	Transparency	[1.00] Yes

Has your municipality reviewed all completed capital project bond ordinances for remaining balances that can be cancelled by resolution, and revert to their respective balance sheet accounts?

Are monthly cash-flow statements prepared to assist in identifying and managing liquidity risk and used to conduct regular stress test forecasting payments based on known due dates and anticipated revenues received during the same period?

Has your municipality reviewed individual grants receivable and appropriated to 1) ensure all grants are appropriately charged; 2) receivables are collected in a timely manner; and 3) considered cancelling any expired or otherwise stale grants? Doing so minimizes or avoids fund balance depletion due to use of current fund cash to cover grant expenses. Only answer N/A if your municipality does not have any grants receivable and appropriated.

In the event of a staff vacancy, municipalities should ensure there is backup to critical positions through cross-training staff and/or entering into shared services agreements with other local units. Has your municipality 1) cross-trained staff for multiple functions to the extent permitted by employee titles, labor agreements and Civil Service, as applicable; and/or 2) entered into a shared service agreement with another municipality or local government entity for the provision of staffing as may be needed?

Has your municipality established by ordinance an anti-nepotism policy that, at minimum, prohibits hiring the immediate family members of elected officials, department heads, or supervisors?

Has your municipality reviewed with legal counsel and other appropriate officials (e.g. engineer, purchasing agent) the boilerplate language in its bid or RFP documents to ensure such language meets legal requirements under the Local Public Contracts Law and pay-to-play, along with other relevant statutes and caselaw?

Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year proposed budget (including the full adopted budget for the current year when approved by the governing body); most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?

028	Core Competencies	Transparency	[1.00] Yes
N.J.S.A. 34:13A-8.2	requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us . Has your municipality filed all current contracts with PERC? Only answer N/A if your municipality does not have any employee labor unions.		
029	Core Competencies	Cybersecurity	[1.00] Yes
030	Unscored Survey	COVID-19 Response	[1.00] Yes
031	Unscored Survey	COVID-19 Response	[0.00] Minimally
032	Unscored Survey	COVID-19 Response	[0.00] No Comment: None
033	Unscored Survey	COVID-19 Response	[0.00] No Comment: \$0.00
034	Unscored Survey	COVID-19 Response	[0.00] Economic Development
035	Unscored Survey	COVID-19 Response	[0.00] Public Safety
036	Unscored Survey	COVID-19 Response	Comment: Implemented policy for department heads to have laptops to work remotely in case of emergencies.

036	Unscored Survey	COVID-19 Response	[0.00] No Comment: N/A
036	Unscored Survey	Is your municipality providing grants to small businesses impacted by COVID-19? If so, please provide under Comments the total number of businesses approved for grants thusfar, the total amount in grants approved, and a link to the grant program guidelines. If your municipality is not providing grants, please insert N/A under Comments.	[0.00] No Comment: N/A
037	Unscored Survey	Alcoholic Beverage Licensing	
037	Unscored Survey	Have any liquor licenses for Type 33 plenary retail consumption licenses (e.g. bars) been sold in your municipality by private sale during 2019 and 2020? If yes, please state the date of sale along with sale price for each license under Comments. If no, please insert the number zero under Comments.	[0.00] No Comment: 0
038(a)	Unscored Survey	Shared Services	
038(a)	Unscored Survey	Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (a) Police	[0.00] No
038(b)	Unscored Survey	Shared Services	
038(b)	Unscored Survey	Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (b) Fire	[0.00] No
038(c)	Unscored Survey	Shared Services	
038(c)	Unscored Survey	Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (c) Dispatch	[0.00] No
038(d)	Unscored Survey	Shared Services	
038(d)	Unscored Survey	Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (d) Public Works	[0.00] No
038(e)	Unscored Survey	Shared Services	
038(e)	Unscored Survey	Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (e) Health Department / Board of Health	[0.00] No

038(f)	Unscored Survey	Shared Services	Is your municipality currently in negotiations with another local government or board of education to either provide or receive one or more of the following shared services? If the fact that negotiations are taking place has not yet been made public, this question may be answered No. (f) Construction Code Enforcement	[0.00] No
039	Unscored Survey	Shared Services	Does your municipality handle the entirety of its public safety and emergency dispatching with its own employees? If Yes, please indicate in the Comments what, if anything, has been done to explore a more regional approach to dispatch along with any barriers. If the answer is No, please list under Comments the other local government entities and/or private entity and the dispatching services each provides for the municipality.	[0.00] No Comment: Morris County Communications Dispatch Services
040(a)	Unscored Survey	Shared Services	Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (a) Chief Financial Officer	[0.00] No Comment: N/A
040(b)	Unscored Survey	Shared Services	Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (b) Tax Collector	[0.00] No Comment: N/A
040(c)	Unscored Survey	Shared Services	Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (c) Tax Assessor	[0.00] No Comment: N/A

040(d)	Unscored Survey	Shared Services	[0.00] No Comment: N/A
Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (d) Municipal Clerk			
040(e)	Unscored Survey	Shared Services	[0.00] No Comment: N/A
Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (e) Municipal Treasurer			
040(f)	Unscored Survey	Shared Services	[0.00] No Comment: N/A
Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (f) Qualified Purchasing Agent			
040(g)	Unscored Survey	Shared Services	[0.00] No Comment: N/A
Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (g) Certified Public Works Manager			
040(h)	Unscored Survey	Shared Services	[0.00] No Comment: N/A
Does your municipality currently provide a chief financial officer, tax collector, tax assessor, municipal clerk, qualified purchasing agent, certified public works manager, municipal treasurer, and/or a public works superintendent to another municipality pursuant to a shared services agreement, Please answer yes if the following position is being provided pursuant to a shared services agreement and indicate under Comments list each municipality where this position is being provided. If the following position is not being provided, select No and insert N/A into Comments. (h) Public Works Superintendent			

041	Unscored Survey	Shared Services	[0.00] N/A Comment: N/A
042	Unscored Survey	Environment	Comment: The Borough spent approximately \$42,000.00 in 2019 and budgeted an estimated \$43,000.00 in 2020. The FCOA codes are: 26-290-1, 26-290-2, 41-602, and capital ordinances.
043	Unscored Survey	Environment	Comment: Our 2020 capital ordinance has \$10,000 for storm water drainage
044	Unscored Survey	Environment	[0.00] No Comment: A stormwater utility would not be applicable in the Borough as there is no industry, and only a few small commercial properties. The community is primarily residential.
045	Unscored Survey	Environment	[0.00] Dual-stream (source-separated)
046	Unscored Survey	Environment	[0.00] No
047	Unscored Survey	Environment	[0.00] N/A

If the answer to any subpart in Question 40 is yes, did one or more of the identified shared service agreements result in the dismissal of a tenured official? If yes, please insert under Comments the position or positions where an agreement resulted in the dismissal of a tenured official. If no or N/A, please also insert No or N/A under Comments. See LFN 2018-3R for more information on this provision of the Common Sense Shared Service Act.

How much did your municipality spend on operational costs associated with managing and treating stormwater runoff in the prior fiscal year, and how much did your municipality appropriate toward same for the current fiscal year? Examples of such costs include street cleaning, conveyance system clean-out, routine maintenance of storm drains and outfall pipes, and stormwater runoff-related educational programs. For projects with definite but ancillary stormwater runoff benefits, describe those benefits under Comments. Also list under Comments the FCOA codes your municipality is using to classify these stormwater-related prior year expenditures and current year appropriations.

Please list which projects in your municipality's most recent adopted capital budget, if any, are associated with stormwater management. State "None" if no project fits this criteria or "N/A" if your municipality has not adopted a capital budget in the most recent fiscal year.

Is your municipality considering establishing a stormwater utility, authorizing a sewerage authority or MUA to establish a separate stormwater operation, or joining a regional stormwater utility? If the answer to the above is "Yes", please explain under Comments where your municipality is in the process. If the answer to the above is "No", please explain under Comments the reason(s) why your municipality is not currently pursuing the creation of a stormwater utility.

What type of residential recycling program does your municipality have? Select only one.

Has your residential recycling program changed from single-stream to dual-stream in the past two years?

If your residential recycling program is single-stream, is your municipality considering a conversion to dual-stream recycling?

048	Unscored Survey	Environment	
Is recycling in your municipality picked up utilizing a truck with an automated single-arm?			[0.00] No
049	Unscored Survey	Opportunity Zones	
Is your municipality aware of any real estate development projects or businesses that will be using the Opportunity Zone tax incentive or receiving an Opportunity Fund investment? Only answer N/A if your municipality is not located within an Opportunity Zone.			[0.00] N/A
050	Unscored Survey	Opportunity Zones	Comment: N/A
If your municipality knows of any projects that are using or will be using the Opportunity Zone tax incentive, please include the name of each project, the full address, a short description that includes the primary developer (if applicable), estimated value of the development (i.e. total permitted value), and the project's status (if known) on the Excel form provided on DLGS's Best Practices webpage. Upload the Excel form using the "Attach File" button toward the bottom of your screen. If you have uploaded the Excel form, type "File Uploaded" in the Comment Box. If you have not uploaded the Excel Form, type NA in the Comment Box.			
051	Unscored Survey	Planning & Econ. Devt.	
Does your municipality have a minimum lot size requirement of one acre or more for new residential development?			[0.00] No
052	Unscored Survey	Planning & Econ. Devt.	
Does your municipality place annual limits on the total allowable number of permits or dwellings for new single family construction?			[0.00] No
053	Unscored Survey	Planning & Econ. Devt.	
Does your municipality place annual limits on the total allowable number of permits or dwellings for new multi-family construction?			[0.00] No Comment: Not permitted in any zone
054	Unscored Survey	Planning & Econ. Devt.	
Does your municipality have an urban growth or containment ordinance or policy in place?			[0.00] No
055	Unscored Survey	Planning & Econ. Devt.	
Does your municipality currently have a development moratorium or a set of regulations that effectively create a development moratorium?			[0.00] No
056	Unscored Survey	Planning & Econ. Devt.	
Does your municipality currently have a ban on mobile homes?			[0.00] No

057	Unscored Survey	Planning & Econ. Devt.
Does your municipality have any restrictions on the pace of residential development (i.e. number of units that can be added each year)?		
		[0.00] No
058	Unscored Survey	Planning & Econ. Devt.
Inclusionary zoning ordinances require developments to provide a percentage of the residential units constructed/developed/created be set-aside and available to low- and moderate-income households. Does your municipality have an inclusionary zoning ordinance in place?		
		[0.00] Yes
059	Unscored Survey	Planning & Econ. Devt.
Density bonuses encourage the production of affordable housing by allowing developers to build more units than would ordinarily be allowed on a site by the underlying zoning code, in exchange for a commitment to include a certain number of below-market units in the development. Do you offer a density bonus for affordable housing development?		
		[0.00] No
060	Unscored Survey	Planning & Econ. Devt.
Please describe the general attitude of your residents toward additional affordable housing development? (Select only one answer)		
		[0.00] Don't Know

RESOLUTION AND ORDINANCE REVIEW FOR THE OCTOBER 26, 2020 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R149-20, AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (EDWARD F. JOYCE IV & BARBARA V. JOYCE– BLOCK 43, LOT 1 - this resolution authorizes a settlement of a tax appeal for Block 43, Lot 1, 90 Crestview Road, for the year 2020 with a refund in the amount of \$16,814.80. The settlement was negotiated and recommended by the Borough Tax Assessor and the Borough Attorney.

R150-20, AUTHORIZING THE USE OF THE STORM RECOVERY TRUST FUND RESERVE FOR EXPENSES RELATED TO THE CORONAVIRUS RESPONSE – this resolution is required before the Borough can use Storm Recovery Trust Fund monies for coronavirus related expenses.

ORDINANCES TO INTRODUCE

13-20, AMENDING CHAPTER 111 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES AND REVISING THE FEE SCHEDULE – this ordinance authorizes an increase in the amount charged for the purchase of water meters. The fee increase is necessary, as the cost to the Borough for the meters has increased.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 148-20

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated October 26, 2020 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on October 26, 2020.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 10/26/2020 For bills from 10/08/2020 to 10/21/2020

Check#	Vendor	Description	Payment	Check Total
17864	103 - A&K EQUIPMENT COMPANY INC.	PO 22564 STREETS & ROADS - EQUIPMENT REPAIR - 202	255.92	255.92
17865	4019 - ADVANCED FIREPROOF DOOR, INC	PO 22339 ISLAND BEACH - WINDOWS	3,857.02	3,857.02
17866	196 - ALLIED OIL	PO 22303 UNLEADED FUEL - BLANKET 2020	912.16	912.16
17867	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 22488 BORO HALL: CONSTRUCTION DEVELOPMENT PHAS	63,000.00	63,000.00
17868	3957 - ATLANTIC COAST FIBERS, LLC	PO 21983 RECYCLING COSTS - BLANKET APRIL - DECE	985.02	985.02
17869	2686 - ATLANTIC TACTICAL OF NJ, INC.	PO 22578 POLICE DEPT: BATTERIES	53.56	53.56
17870	372 - BEN SHAFFER RECREATION, INC	PO 22565 RECREATION - PLAYGROUNDS - MULCH	1,846.00	1,846.00
17871	3828 - BOROUGH OF MADISON	PO 22614 AUGUST 2020 IT SERVICES	717.87	717.87
17872	414 - CAPITAL SUPPLY COMPANY	PO 22604 JANITORIAL SUPPLIES - BLANKET	165.11	165.11
17873	2147 - CCTMO LLC	PO 22593 OCTOBER 2020 - CELL TOWER REIMBURSEMENT	1,885.00	1,885.00
17874	4135 - CGP&H, LLC	PO 22607 AUGUST ADMIN & APT PROF SERVICES	1,380.00	1,380.00
17875	1481 - CORE & MAIN, LP	PO 22352 WATER DEPARTMENT - EQUIPMENT - BLANKET 2	511.00	
		PO 22459 WATER DEPARTMENT - EQUIPMENT & TOOLS	6,240.00	6,751.00
17876	2396 - COUNTY WELDING SUPPLY CO.	PO 21981 STREETS & ROADS - EQUIPMENT & TOOLS BLAN	34.00	34.00
17877	2971 - DIRECT ENERGY BUSINESS	PO 22642 ACCT#: 614054 - 936656 - SEPTEMBER 2020	192.58	192.58
17878	4119 - DOUGLAS EDLER	PO 21763 2020 CELLPHONE REIMBURSEMENT - BLANKET	120.00	120.00
17879	652 - DOVER BRAKE AND CLUTCH CO. INC	PO 22451 STREETS & ROADS - VEHICLE REPAIRS - BLAN	12.24	12.24
17880	4138 - EASTERN CONCRETE MATERIALS, INC	PO 22132 STREETS & ROADS - QUARRY PROCESS - BLANK	575.62	575.62
17881	1170 - FERGUSON ENTERPRISES #501	PO 22391 WATER DEPARTMENT - EQUIPMENT & TOOLS - B	40.65	40.65
17882	3109 - FERRIERO ENGINEERING, INC	PO 22606 PROJ ID: 12ML106 - SUNSET LAKE DAM - SEP	594.91	594.91
17883	2517 - FF1 FIREFIGHTER ONE, LLC	PO 22135 FIRE DEPT: AIR PACK REPLACEMENTS	90,525.00	90,525.00
17884	911 - HOME DEPOT CREDIT SERVICES	PO 22166 STREETS & ROADS/ WATER DEPT. - TOOLS & E	173.95	
		PO 22518 STREETS & ROADS - EQUIPMENT & TOOLS - BL	168.83	342.78
17885	859 - JCP&L	PO 22630 M/A #200 000 053 658 / BILL DATE: OCT 6,	43.88	
		PO 22631 MAST ACCT# 200 000 021 275 / BILL DATE:	6,778.01	
		PO 22632 M/A #200 000 054 011/ BILL DATE: OCT 6,	748.70	7,570.59
17886	859 - JCP&L	PO 22637 M/A #200 000 020 764: BILL DATE: OCT 09,	209.55	
		PO 22638 ACCT#100 076 421 971/ BILL PRD: 9/05 - 1	3.12	212.67
17887	1066 - JOHNSON TRUCK ACCESSORIES, INC	PO 22490 DPW - VEHICLE REPAIRS	143.95	143.95
17888	3789 - JPMONZO, MUNICIPAL CONSULTING LLC.	PO 22643 SEMINAR - CARES REIMBURSEMENT.. DO'S, DO	50.00	50.00
17889	1074 - JW PIERSON CO.	PO 21980 DPW - DIESEL FUEL - BLANKET 2020	694.74	694.74
17890	1090 - KENVIL POWER MOWER	PO 22357 STREETS & ROADS - EQUIPMENT & SUPPLIES -	1,061.32	1,061.32
17891	3886 - MISSION COMMUNICATIONS, LLC	PO 22561 WATER DEPARTMENT - SERVICE CONTRACT 10/1	3,787.80	3,787.80
17892	3167 - MORRIS COUNTY MUNICIPAL	PO 22235 FY2020 2ND INSTALLMENT	43,677.50	
		PO 22235 FY2020 2ND INSTALLMENT	3,763.00	
		PO 22235 FY2020 2ND INSTALLMENT	4,055.00	51,495.50
17893	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 22628 SOLID WASTE DISPOSAL - SEPTEMBER 2020	12,401.93	12,401.93
17894	1394 - MTN. LAKES PUBLIC LIBRARY	PO 21877 2020 MTN LAKES PUBLIC LIBRARY AID - BLAN	24,834.58	24,834.58
17895	1472 - MURPHY MCKEON P.C.	PO 22610 SEPTEMBER 2020 LEGAL SERVICES - TAX APPE	1,890.00	1,890.00
17896	1553 - NEW JERSEY NATURAL GAS	PO 22636 SEPT - OCT 2020 SERVICE	887.99	887.99
17897	1563 - NJ SHADE TREE FEDERATION	PO 22585 SHADE TREE COMMISSION - EDUCATION	125.00	125.00
17898	1559 - NJ STATE ASSOC. OF CHIEFS OF POLICE	PO 22479 POLICE: NJSACOP Speakers Series Training	100.00	100.00
17899	1562 - NJLM	PO 22590 COUNCIL: 2019-20 NEWLY ELECTED OFFICIAL H	60.00	60.00
17900	1562 - NJLM	PO 22634 COUNCIL: 2020 LEAGUE OF MUNICIPALITIES R	55.00	55.00
17901	2727 - ONE CALL CONCEPTS, INC.	PO 21518 2020 JAN - DEC BLANKET / ACCT# 12-BML	128.70	128.70
17902	3659 - OPTIMUM	PO 22633 BORO INTERNET SERVICES ACCT# 07876-58071	140.55	140.55
17903	1787 - R & J CONTROL, INC.	PO 21604 DPW - BUILDING MAINTENANCE - GENERATORS	279.20	
		PO 22034 BOROUGH HALL - BUILDING MAINTENANCE	148.21	427.41
17904	3890 - RDC DESIGN GROUP, LLC	PO 22542 2020 CONTRACT AGREEMENT - WEB MAINTENANC	3,060.00	
		PO 22629 GO DADDY REIMBURSEMENT	1,471.62	4,531.62
17905	4141 - RESERVE ACCOUNT	PO 22641 POSTAGE METER: ACCT# 523225131	1,000.00	1,000.00
17906	3990 - RICH TREE SERVICE, INC.	PO 22449 STORM RECOVERY - STORM ISAIAS - TREE REM	6,000.00	6,000.00
17907	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 22058 DPW & POLICE DEPARTMENT VEHICLE REPAIRS	182.82	
		PO 22516 VEHICLE REPAIRS - DPW - BLANKET	149.03	
		PO 22644 POLICE DEPARTMENT VEHICLE REPAIRS- SEPT	54.93	386.78
17908	3695 - RT 23 PATIO & MASON CENTER, LLC	PO 22596 RECREATION - PLAYGROUND - BIRCHWOOD BEAC	126.75	126.75
17909	3870 - SAI ENTERPRISES, INC	PO 22625 COMPUTER FOR CONSTRUCTION TEMP. ADMIN	870.00	870.00
17910	3205 - SECURITY SHREDDING	PO 21916 2020 CONSOLE SHREDDING - BLANKET	60.00	60.00
17911	285 - SHAWN BENNETT	PO 22621 POLICE: REIMBURSEMENT	96.63	96.63
17912	1948 - SHEAFFER SUPPLY, INC.	PO 21521 STREETS & ROADS/ WATER DEPARTMENT - TOOL	14.59	14.59
17913	114 - SOLITUDE LAKE MANAGEMENT	PO 21909 2020 LAKE MANAGEMENT - BLANKET - CUST# M	7,165.00	7,165.00
17914	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 22566 TAX COLLECTOR: ORDER# 7314867558	61.63	
		PO 22599 PB: ORDER# 7315363729	52.39	
		PO 22611 ORDER# 7315608334	300.90	414.92
17915	1981 - SUBURBAN DISPOSAL, INC	PO 21984 SOLID WASTE/RECYCLING COLLECTION - BLANK	36,499.99	36,499.99
17916	3861 - SYNCB/AMAZON	PO 22491 POLICE: ORDER# 113-2981616-2657805	26.99	
		PO 22505 REC ORDER# 112-7890032-8380249	29.99	
		PO 22509 ADMIN: ORDER# 113-6710891-3369869	57.99	
		PO 22587 ADMIN/BIRCHWOOD: ORDER# 111-9504815-5797	599.99	

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 10/26/2020 For bills from 10/08/2020 to 10/21/2020

Check#	Vendor	Description	Payment	Check Total
17917	3903 - TCF EQUIPMENT FINANCE	PO 22587 ADMIN/BIRCHWOOD: ORDER# 111-9504815-5797	77.98	792.94
17918	1536 - TREAS, STATE OF NJ - D.O.H.	PO 21883 POLICE CAR LEASE / CUST# 730289 - 2020 B	2,247.19	2,247.19
17919	4069 - UNITED BUSINESS SYSTEMS	PO 22649 SEPTEMBER 2020 DOG LICENSING FEE	6.60	6.60
17920	1062 - UNITED SITE SERVICES	PO 22626 CANON COPIERS - 3RD QTR 2020 - PRINTING	860.12	860.12
17921	2536 - UNUM LIFE INSURANCE COMPANY	PO 21942 APRIL - DECEMBER 2020 BLANKET - CUST# 14	725.00	725.00
17922	2749 - VERIZON	PO 21968 STD/LTD / LIFE INSURANCE - 2020 BLANKET	1,584.02	1,584.02
		PO 21867 2020 INTERNET SVC: A/C# 853-478-043-0001	52.33	
		PO 21867 2020 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 21867 2020 INTERNET SVC: A/C# 853-478-043-0001	37.33	126.99
17923	2135 - VERIZON WIRELESS	PO 22627 ACCT# 882388054-00001 / SEPT 05 - OCT	828.91	828.91
17924	832 - W.W. GRAINGER, INC	PO 22416 STREETS & ROADS - DEPARTMENT SUPPLIES -	142.73	142.73
17925	2161 - WELDON ASPHALT, INC.	PO 21719 DPW - POTHOLE REPAIRS & MAINTENANCE -	482.91	482.91
17926	2182 - WEST CHESTER MACHINERY & SUPPLY CO.	PO 22583 STREETS & ROADS - DRAINAGE PARTS	214.20	214.20
TOTAL				345,492.06

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	7,746.01			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	115.00			
01-201-20-130-020	FINANCE - OTHER EXPENSES	350.90			
01-201-20-140-020	COMPUTER SERVICES	635.05			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	61.63			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	1,890.00			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	52.39			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	870.00			
01-201-23-210-020	INSURANCE - LIABILITY	22,313.50			
01-201-23-215-020	WORKERS COMPENSATION	21,364.00			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	1,584.02			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	2,902.90			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	3,348.19			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	125.00			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	49,513.95			
01-201-26-306-020	Recycling Tax	372.99			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	313.32			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	542.97			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	9,862.75			
01-201-29-390-020	AID TO PUBLIC LIBRARY	24,834.58			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	1,005.25			
01-201-31-437-020	NATURAL GAS	1,080.57			
01-201-31-440-020	TELECOMMUNICATIONS	948.91			
01-201-31-447-020	PETROLEUM PRODUCTS	1,606.90			
01-260-05-100	DUE TO CLEARING			0.00	155,325.78
01-290-55-000-005	DUE TO T-MOBILE - SPRINT FEES			1,885.00	
TOTALS FOR	Current Fund	153,440.78	0.00	1,885.00	155,325.78
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			4,457.01	
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17			594.91	
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20			90,525.00	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			63,000.00	
04-260-05-100	DUE TO CLEARING			0.00	158,576.92
TOTALS FOR	General Capital	0.00	0.00	158,576.92	158,576.92
05-201-55-520-520	Water Operating - Other Expenses	21,752.44			
05-260-05-100	DUE TO CLEARING			0.00	21,752.44
TOTALS FOR	Water Operating	21,752.44	0.00	0.00	21,752.44

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
07-201-55-520-520	Sewer Operating - Other Expenses	3,800.33			
07-260-05-100	DUE TO CLEARING			0.00	3,800.33
TOTALS FOR	Sewer Operating	3,800.33	0.00	0.00	3,800.33
13-260-05-100	DUE TO CLEARING			0.00	6.60
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			6.60	
TOTALS FOR	Animal Trust	0.00	0.00	6.60	6.60
18-260-05-100	Due to Clearing			0.00	6,029.99
18-300-70-000-208	RESERVE FOR STORM RECOVERY			6,029.99	
TOTALS FOR	Other Trust	0.00	0.00	6,029.99	6,029.99

Total to be paid from Fund 01 Current Fund	155,325.78
Total to be paid from Fund 04 General Capital	158,576.92
Total to be paid from Fund 05 Water Operating	21,752.44
Total to be paid from Fund 07 Sewer Operating	3,800.33
Total to be paid from Fund 13 Animal Trust	6.60
Total to be paid from Fund 18 Other Trust	6,029.99
	<u>345,492.06</u>

M. J. [Signature]

Checks Previously Disbursed

17863	STATE OF NJ - PWT DIVISION OF TAXAT	PO# 22618	STATE OF NJ - PUBLIC COMMUNITY WAT	561.40	10/13/2020
				<u>561.40</u>	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 Current Fund		155,325.78	155,325.78
Fund 04 General Capital		158,576.92	158,576.92
Fund 05 Water Operating	561.40	21,752.44	22,313.84
Fund 07 Sewer Operating		3,800.33	3,800.33
Fund 13 Animal Trust		6.60	6.60
Fund 18 Other Trust		6,029.99	6,029.99
BILLS LIST TOTALS	561.40	345,492.06	<u>346,053.46</u>

**List of Bills - (3310101001001) CASH - RECREATION
Recreation Trust**

Meeting Date: 10/26/2020 For bills from 10/08/2020 to 10/21/2020

Check#	Vendor	Description	Payment	Check Total
5365	3878 - PAUL ZIMMERMAN FOUNDRIES	PO 22005 HPC: HAPGOOD HOUSE #321	223.50	223.50
5366	3861 - SYNCE/AMAZON	PO 22505 REC ORDER# 112-7890032-8380249	112.33	112.33
TOTAL				335.83

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	335.83
33-600-00-090-000	Recreation Trust Reserves			335.83	
TOTALS FOR	Recreation Trust	0.00	0.00	335.83	335.83

Total to be paid from Fund 33 Recreation Trust

335.83
=====

335.83

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 149-20

**“RESOLUTION AUTHORIZING THE SETTLEMENT OF A TAX APPEAL (EDWARD F. JOYCE IV &
BARBARA V. JOYCE– BLOCK 43, LOT 1)”**

WHEREAS, a tax appeal was filed in the Tax Court of New Jersey captioned “Joyce v. Borough of Mountain Lakes” challenging the 2020 tax assessment on Block 43, Lot 1 (90 Crestview Road); and

WHEREAS, the Plaintiffs and the Tax Assessor have agreed to a settlement of this tax appeal as set forth in a proposed Stipulation of Settlement attached hereto; and

WHEREAS, the Borough Council finds that it is in the best interest of the Borough to approve the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that the Borough Attorney is authorized to execute a Stipulation of Settlement in settlement of the tax appeals captioned “New Land Mountain Lakes LLC v. Borough of Mountain Lakes”; and be it further

RESOLVED that the Tax Collector is hereby authorized to process any refund required as a result of the settlement of this tax appeal.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on October 26, 2020.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						

Req# 23023

ZIPP & TANNENBAUM, LLC

PETER J. ZIPP*
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ptannenbaum@zipplaw.com

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MARC A. RASO
OF COUNSEL
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EDISON, NEW JERSEY 08837

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* MEMBERS NJ & PA BARS
** MEMBER NJ & NY BARS

September 28, 2020

Ms. Ann Purcell
Tax Collector
400 Boulevard
Mountain Lakes, New Jersey 07046

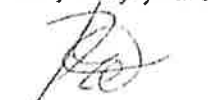
Re: Joyce, Edward F. IV & Barbara v. Mountain Lakes Borough
Block 43, Lot 1; 090 Crestview Road
Docket No.: 003929-2020

Dear Ms. Purcell:

Enclosed please find a copy of the judgment issued by the Tax Court of New Jersey reducing the assessment on the above-captioned property for tax year 2020. In accordance with paragraph 5 of the Stipulation of Settlement, would you kindly prepare a refund check made payable to the taxpayer and forward same to Zipp & Tannenbaum, L.L.C., 280 Raritan Center Parkway Edison, New Jersey 08837 within 60 days of the date of the judgment. For your convenience, I have attached to this letter a copy of the settlement between the parties regarding this provision.

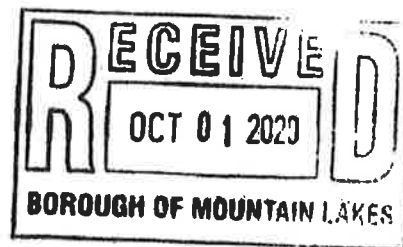
Thank you for your assistance in this matter.

Very truly yours,



PETER J. ZIPP
PJZ/tls
Encl.

cc: Morris County Board of Taxation
Rick. Del Guercio, Jr., Tax Assessor





Peter J. Zipp, Esq. - Attorney I.D. 022131986
ZIPP & TANNENBAUM, LLC
280 Raritan Center Parkway
Edison, New Jersey 08837
(732) 605-1000
Attorney for Plaintiff

JOYCE, EDWARD F, IV & BARBARA,
Plaintiff,
v.
MOUNTAIN LAKES BOROUGH,
Defendant.

TAX COURT OF NEW JERSEY

DOCKET NO.: 003929-2020

Civil Action

STIPULATION OF SETTLEMENT

1. It is hereby stipulated and agreed that the assessment of the following property(ies) be adjusted and a judgment be entered as follows:

Block: 43
Lot: 1
Street Address: 90 Crestview Road
Year: 2020

	<u>Original Assessment</u>	<u>County Board Judgment</u>	<u>Requested Tax Court Judgment</u>
Land	\$ 694,800	Direct	\$ 694,800
Impvts	\$ 1,705,300	Appeal	\$ 1,105,200
Total	\$ 2,400,100		\$ 1,800,000

2. The undersigned have made such examination of the value and proper assessment of the property(ies) and have obtained such appraisals, analysis and information with respect to the valuation and assessment of the property(ies) as they deem necessary and appropriate for the purpose of enabling them to enter into the stipulation. The assessor of the taxing district has been consulted by the attorney for the taxing district with respect to this settlement and has concurred.

3. Based upon the foregoing, the undersigned represents to the Court that the above settlement will result in an assessment at the fair assessable value of the property(ies) consistent with assessing practices generally applicable in the taxing district as required by law.

4. Statutory interest, pursuant to N.J.S.A. 54:3-27.2, having been waived by taxpayer, shall not be paid provided the tax refund is paid within sixty (60) days of the date of entry of the Tax Court judgment.

5. All refunds as a result of the settlement set forth herein are to be made payable to the taxpayer and forwarded to Zipp & Tannenbaum, LLC, 280 Raritan Center Parkway, Edison, New Jersey 08837 within sixty (60) days of the date of entry of the Judgment pursuant to N.J.S.A. 54:3-27.2.

ZIPP & TANNENBAUM, LLC

BY: 

PETER J. ZIPP, ESQ.
Attorney for Plaintiff

BY: 

Attorney for Defendant

Dated: 09/14/2020

TAX COURT OF NEW JERSEY
COUNTY: Morris
DOCKET NO. 003929-2020

JOYCE, EDWARD F, IV & BARBARA

Plaintiff(s),

v

MOUNTAIN LAKES BOROUGH

Defendant(s).

CIVIL ACTION
JUDGMENT

The parties having agreed upon a settlement, the assessment shall be as set forth below:

Block: 43
Lot: 1
Street Address: 90 CRESTVIEW ROAD
Year: 2020

TAX COURT JUDGMENT

Land: \$ 694,800.00
Improvements: \$1,105,200.00
Total: \$1,800,000.00

/s/ Cheryl A. Ryan, Clerk/Administrator
Tax Court of New Jersey

Entered: 9/23/2020

Attorney for Plaintiff: Peter J Zipp Esq
Attorney for Defendant: Robert H Oostdyk Jr Esq
User id: eCourts

STATE TAX APPEAL

JOYCE, EDWARD F. IV & BARBARA

90 CRESTVIEW ROAD

BLOCK 43 LOT 1

TAX YEAR	ORIGINAL ASSESSMENT	TAX COURT JUDGMENT	REDUCTION	TAX RATE	REFUND AMOUNT
2020	\$ 2,400,100	\$ 1,800,000	\$ 600,100	2.802%	\$ 16,814.80

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 150-20

“RESOLUTION AUTHORIZING THE USE OF THE STORM RECOVERY TRUST FUND RESERVE FOR EXPENSES RELATED TO THE CORONAVIRUS RESPONSE”

WHEREAS, the Borough of Mountain Lakes has previously established a Storm Recovery Trust Fund Reserve; and

WHEREAS, N.J.S.A. 40A:4-62.1 states that following the declaration of an emergency by the President of the United States or the Governor, a local unit may, by resolution, authorize the use of funds in the reserve for any purpose necessary to protect the safety, security, health, and welfare, of its citizens from the damage caused by the declared emergency; and

WHEREAS, any reimbursement of these expenditures shall be deposited back into the reserve; and

WHEREAS, a public emergency has been declared by both the President of the United States and the Governor of New Jersey in response to the coronavirus outbreak.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Mountain Lakes, County of Morris, and State of New Jersey that the use of funds in the Storm Recovery Trust Fund Reserve is hereby authorized for any purpose necessary to protect the safety, security, health, and welfare, of its citizens from the damage caused by the declared emergency regarding the coronavirus outbreak.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on October 26, 2020.

Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE MONTHLY ACTIVITY REPORT

SEPTEMBER 2020

ADMINISTRATIVE SUMMARY

The submission of applications has been steadily increasing throughout the month. While the bulk of the proposed work centers on mechanical unit replacements, generator installs and minor interior alterations, there have been a number of applications that involve larger scale work.

The construction permit for the rebuilding of 34 West Shore Drive was issued which bolstered the funds collected for the month. Applications for other large-scale residential projects have been submitted and are working their way through the review process.

The newly adopted fee schedule was activated in the software system effective September 1st, so the effects of the increased revenue will be seen in the coming months.

Additional applications for the next two buildings at the Enclave project have been submitted and will be issued during October. Sales of the townhouse units seems to be picking up after a slow start at the beginning of the development project.



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

9/1/2020 -> 9/30/2020

Summary

New:	\$0.00	Count: 0	Cubic Footage:	1,184 Cu.ft	Permits Issued:	38
Addition:	\$6,000.00	Count: 1	Square Footage:	91 Sq.ft	Updates Issued:	4
Alteration:	\$275,748.00	37				
Demolition:	\$43,700.00	4				
Total:	\$325,448.00	42				

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other	
Building:	8	\$2,241.00	\$0.00	\$2,241.00	B	35	28 %80	6 %17.1	1 %2.9
Plumbing:	11	\$925.00	\$0.00	\$925.00	P	33	27 %81.8	3 %9.1	3 %9.1
Electrical:	25	\$3,630.00	\$0.00	\$3,630.00	E	39	34 %87.2	3 %7.7	2 %5.1
Fire:	3	\$310.00	\$0.00	\$310.00	F	17	14 %82.4	0 %0	3 %17.6
Elevator:	0	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %	0 %
Mechanical:	17	\$1,320.00	\$0.00	\$1,320.00	M	20	16 %80	4 %20	0 %0
	64	\$8,426.00	\$0.00	\$8,426.00		144	119	16	9
DCA Training:	1		4		(Note: Does not include result of none)				
DCA State:	37		391	\$50.00					
DCA Minimum:	2		2						
	40		\$397						

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA	20	\$0.00
Plumbing	0	0	CCO	1	\$395.00
Electrical	0	0	CO	8	\$1,000.00
Fire	0	0	CC	0	\$0.00
Mechanical	0	0	TCO	2	\$0.00
Elevator	0	0	TCC	0	\$0.00
Total:	\$0.00	\$0.00	Total:	31	\$1,395.00

NOTE:
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.

This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	2	\$400	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$400	Total:		\$0

Record Count	Total Exempted	Violations	Fines	Paid
DCA Fees 2	\$130	Issued 0	\$0.00	\$0.00

Payments (Based on Payment Date)	
Permit (79)	\$14,343.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$14,343.00



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2018 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	10,958.00	10,958.00		
FEBRUARY	4,025.00	14,983.00		
MARCH	3,342.00	18,325.00		
APRIL	8,802.00	27,127.00		
MAY	18,270.00	45,397.00		
JUNE	7,805.00	53,202.00		
JULY	11,359.00	64,561.00		
AUGUST	9,355.00	73,916.00		
SEPTEMBER	9,504.00	83,420.00		
OCTOBER	23,654.00	107,074.00	Enclave fees	13,888.00
NOVEMBER	17,709.00	124,783.00		
DECEMBER	34,113.00	158,896.00	Enclave fees	23,496.00

PERIOD	2019 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	12,338.00	12,338.00		
FEBRUARY	4,042.00	16,380.00		
MARCH	23,677.00	40,057.00		
APRIL	8,056.00	48,113.00		
MAY	23,363.00	71,476.00		
JUNE	26,134.00	97,610.00		
JULY	16,904.00	114,514.00	Enclave fees	10,592.00
AUGUST	7,245.00	121,759.00		
SEPTEMBER	8,425.00	130,184.00		
OCTOBER	7,403.00	137,587.00		
NOVEMBER	14,035.00	151,622.00		
DECEMBER	7,618.00	159,240.00		

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH	13,491.00	125,312.00		
APRIL	2,171.00	127,483.00		
MAY	2,476.00	129,959.00		
JUNE	13,410.00	143,369.00		
JULY	3,900.00	147,269.00		
AUGUST	21,791.00	169,060.00		
SEPTEMBER	14,343.00	183,403.00		
OCTOBER				
NOVEMBER				
DECEMBER				

BOROUGH OF MOUNTAIN LAKES
DEPARTMENT OF PUBLIC WORKS
Department Activity
September 2020

IN HOUSE

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

Streets & Roads Department:

- DPW
 - Storm brush removal completed
 - Felled tree and telephone pole removed – Fanny Rd
 - Tree stump removal - Hillcrest
 - Tree removal – Roberts Rd
 - Tree removed from waterway – Laurelwood
 - Tree removed from canal - Overlook
 - Canal cleanup – b/w Wildwood Lake and Mountain Lake
 - Trail cleanup – Bird Sanctuary
 - Path cleanup - Pickwick to Crane
 - Weed and brush cleanup around bus shelters
 - Cutting list of obstructed roadways and low branches on paths completed
 - Easement cleaned out – Cobb Rd
 - Walkways swept approaching schools
 - Blacktop and pothole repairs at numerous locations
 - Mulch replaced at Haswell Field
 - Nets replaced at Taft Field
 - Four trucks and four employees traveled to Springfield to drop off styrofoam
- Beaches and Lakes
 - Birchwood Beach
 - Retaining wall filled and river rock installed
 - Electrical box by tennis court repaired
 - Weeds removed from volleyball court
 - Illegal boats removed to impound
 - Cleanup of entire beach facility and access road area
 - Island Beach
 - Removed fallen tree from pavilion and removed tree stump

Vacation/Sick Time:

- 130 Vacation Hours; 16 Sick Hours



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Acting Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Borough Manager Mitchell Stern
DATE: 10/15/20
SUBJECT: September 2020 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of September 2020:

FIRE CALLS (8)

LOCATION	DATE	TIME	DESCRIPTION
20 Pollard Road	9/3	7:17 AM	Fire Alarm- Water leak set off alarm
7 Powerville Road	9/3	10:31AM	Garage Fire. Investigation revealed the Cause of the fire to be electrical in nature. Assisted by Boonton FD, Boonton Twp FD, Mt Tabor FD, Parsippany EMS, Fire Marshall
45 Briarcliff Road	9/5	5:17 PM	Open Burn in back yard
21 James Road BT	9/7	10:36 AM	Assist Boonton Twp Fire Alarm
PNC Bank	9/7	4:02 PM	Car Fire
108 Intervale Road	9/19	7:10 PM	Open Burn in back yard
588 RV Road BT	9/28	7:53AM	Assist Boonton Twp with structure fire
10 Crystal Road	9/30	7:15 AM	Fire Alarm- Steam from boiling water

DRILLS (4)

LOCATION	DATE	TIME	DESCRIPTION
High School	9/13	1:00 PM	JFD Drill
High School	9/15	8:00 PM	Senior Drill
High School	9/27	1:00 PM	JFD Drill
Firehouse	9/29	7:00 PM	JFD Drill

Meetings: (1)

Location	Date	Time	Description
----------	------	------	-------------

Remote

9/22

8:00 PM

Monthly meeting via Zoom

MANHOURS 300

Borough of Mountain Lakes

BOARD OF HEALTH

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046

Telephone: (973) 334-3131 • Fax: (973) 402-5595



Health Officer's Report

September 2020

The purpose of this monthly Summary is to provide information regarding the activities of the staff during the past month. Inspection reports for environmental reviewed and submitted.

Planning for concerns related to exposure for opening of businesses, municipalities and schools which have multiple changes per week.

Coordinated with Health Officers in Essex County and NJDOH staff to develop a cohesive understanding related to school openings.

The Nursing Department continues to complete COVID cases on COMM CARE and CDRSS with reduced cases occurring compared to just two months ago. Nurses and Inspectors as well as Social Workers and other staff have been trained on the new State COMM CARE system. Its purpose is to be prepared to efficiently contact trace and investigate if a surge occurs over the next several months as schools open.

Received our first shipment in September additional shipment expected by mid- October. Some programs scheduled for implementation in October.

Meetings attended either Zoom, in person or by conference call with NJDOH, Health Officers and Superintendents, BC etc.

Activities

- Participated in New Jersey state Department of Health conference calls on a regular basis
- Obtain guidance from NJDOH regarding update of guidance and best practices
- Review CDC information
- Ongoing discussion on guidance protocols related to food establishments for opening. Discussion with food establishment owners regarding responsibilities and priorities pertaining to customers, sanitation and proper spacing of tables.
- Provide guidance to police, fire, EMS and Superintendents and school leadership as needed on a regular basis (safe use of building as best practice to keep employees safe from coronavirus transfer)
- Provide information to Township Administrator, Mayor and other leadership within the community
- Review most frequently asked questions with staff to answer COVID questions from the public.

- Answer ongoing questions and concerns from municipal and school leadership, and residents.
- Continued to deliver a report 3 days a week (originally daily report) with information regarding case numbers in the municipality, county and state and also, expired cases, providing guidance documents and timely information through June, with current active cases added. Currently Mt. Lakes has 0 active cases.
- Continue to discuss with leadership regarding various employment issues for returning to work within the municipality/government and schools. Time vs. testing models. NJDOH now recommends using time from onset of symptoms or a positive test for return to work (10 days) instead of re-testing with a negative test.
- Review and advise Municipal leadership, businesses and school administrators related to ongoing documents for re-opening and provided interpretive information.
- Continue standard public health inspections and complaints which are becoming more common with additional community activity.

Respectfully Submitted,

F. Michael Fitzpatrick, Health Officer

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification**From Date: 9/1/2020 To Date: 9/30/2020****Report Date: 10/19/2020 10:10:11 AM**

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0100	Murder	0	0	0	0
0200	Rape	0	0	0	0
0300	Robbery	0	0	0	0
0400	Aggravated Assault	0	0	0	0
0500	Burglary	1	0	0	1
0600	Theft	7	0	7	0
0700	MV Theft	2	0	2	0
0800	Other Assaults	0	0	0	0
0900	Arson	0	0	0	0
1000	Forgery Counterfeit	0	0	0	0
1100	Fraud	1	0	1	0
1200	Embezzlement	0	0	0	0
1300	Stolen Property	1	0	1	0
1400	Malicious Mischief	3	0	3	0
1500	Weapons Offense	0	0	0	0
1600	Prostitution Vice	0	0	0	0
1700	Sex Offense	0	0	0	0
1800	Narcotics Drug Laws	0	0	0	0
1900	Gambling	0	0	0	0
2000	Family Offense	1	0	1	0
2100	Liquor Laws Drunk Driving	0	0	0	0
2200	Liquor Laws Possession	0	0	0	0
2400	Disorderly Conduct	9	3	3	3
2600	All Other Offenses	2	0	1	1
2900	Runaways	0	0	0	0
3800	Homeland Security	0	0	0	0
4000	Non Criminal Investigations	29	4	15	10
4100	Fire Related	6	2	1	3
4200	WATER RESCUE	0	0	0	0
4500	Deaths / Suicides	0	0	0	0
5000	Lost Found Property	1	0	1	0
5010	Missing Persons	0	0	0	0
5500	Animal Complaints	13	0	5	8
6000	Traffic Accidents	7	0	2	5

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 9/1/2020 To Date: 9/30/2020

Report Date: 10/19/2020 10:10:11 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
6300	Traffic Enforcement	17	2	11	4
6400	MARINE / BOATING	1	0	1	0
6500	Parking Enforcement	0	0	0	0
6600	Traffic Services	13	0	13	0
7000	Public Services	278	82	59	137
7500	Assist other Agency	47	10	29	8
7600	Special Unit Activity Codes	0	0	0	0
8000	Warrants	0	0	0	0
8100	Warrants Other	0	0	0	0
8200	Warrant Tracking	0	0	0	0
8300	Corrections	0	0	0	0
8500	Departmental Services	0	0	0	0
9000	Administrative	289	50	125	114
	Total:	728	153	281	294

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 9/1/2020 To Date : 9/30/2020

Report Date : 10/19/2020 10:12 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	X	1	0	0	0	0	0	0	0
XX	X	5	0	0	0	0	0	0	0
XX	X	0	0	0	0	0	0	0	0
XX	X	0	0	0	0	0	0	0	0
XX	X	0	0	0	0	0	0	0	0
XX	X	0	0	0	0	0	0	0	0
XX	X	1	0	0	0	0	0	0	0
XX	X	2	0	0	0	0	0	0	0
XX	X	1	0	0	0	0	0	0	0
XX	X	1	0	0	0	0	0	0	0
XX	X	0	0	0	0	0	0	0	0
XX	X	0	0	0	0	0	0	0	0
Total:		11	0	4	0	0	0	0	4

Time Used/Overtime by Month

	Sick Time Hours					Vacation/Comp Hours/Perk Day/Bereave					Court Overtime					Department Overtime												
	2014	2015	2016	2017	2018	2019	2020	2014	2015	2016	2017	2018	2019	2020	2014	2015	2016	2017	2018	2019	2020							
Jan	104	106	58	236	216	79	588	60	64	127.5	22	15	14	0	\$0	\$0	\$0	\$0	\$158	\$0	\$154	\$9,344	\$7,989	\$3,164	\$2,998	\$4,159	\$4,348	\$9,570
Feb	80	104	142	226	252	86	444	45	34	11	84	104	220	111	\$221	\$0	\$0	\$0	\$0	\$210	\$258	\$10,162	\$4,641	\$7,750	\$7,009	\$4,927	\$2,138	\$4,789
March	128	82	82	238	310	110	332	36	96	139	198	148.5	168	74.5	\$180	\$0	\$0	\$151	\$0	\$0	\$0	\$7,262	\$6,541	\$7,689	\$12,822	\$29,829	\$6,254	\$4,081
April	36	72	46	209.5	0	106	456	165	218	138	154	250	265.5	0	\$360	\$271	\$0	\$0	\$0	\$422	\$0	\$1,563	\$8,942	\$4,657	\$5,399	\$12,146	\$27,385	\$3,950
May	94	188	69	128	204	96	564	220	322	192	254	178	169	36	\$0	\$0	\$0	\$0	\$0	\$993	\$0	\$10,958	\$11,708	\$16,276	\$12,700	\$24,263	\$29,828	\$5,202
June	104	144	85	140	130	106	540	257	152	299	268	208	254	194	\$0	\$0	\$0	\$0	\$193	\$0	\$0	\$9,640	\$18,386	\$6,362	\$17,917	\$21,572	\$32,632	\$21,692
July	68	128	140	318	152	47	442	520	428	592	518	524	84.5	551	\$0	\$0	\$0	\$0	\$158	\$0	\$0	\$11,237	\$27,256	\$31,836	\$31,018	\$24,005	\$27,180	\$26,802
August	120	114	182	272	94	246	312	674	585	528	606	682	748	708	\$0	\$0	\$0	\$140	\$193	\$0	\$0	\$20,462	\$30,377	\$20,059	\$21,042	\$18,754	\$34,709	\$22,125
Sept	116	71.5	92	276	94	180	256	131	228	364.5	294	375.5	222.5	389	\$0	\$0	\$354	\$0	\$0	\$0	\$0	\$6,874	\$13,746	\$12,484	\$21,047	\$16,316	\$22,108	\$20,166
Oct	92	82	94	332	106	154		146	302	414	125	208	216		\$266	\$0	\$0	\$0	\$0	\$0	\$0	\$8,543	\$16,914	\$15,755	\$12,876	\$14,514	\$15,865	
Nov	94	96.5	188	346	148	426		256	145	164	274.5	235.5	176		\$0	\$0	\$0	\$0	\$246	\$0	\$0	\$9,762	\$8,770	\$11,241	\$18,359	\$15,103	\$17,554	
Dec	164	121	392	392	254	600		175	157.5	217.5	171	346.5	144.5		\$0	\$0	\$0	\$302	\$0	\$0	\$0	\$15,512	\$5,481	\$19,991	\$18,360	\$20,920	\$21,126	
Total	1200	1309	1570	3114	1960	2236	3934	2685	2731.5	3186.5	2968.5	3275	2682	2063.5	\$1,028	\$271	\$354	\$593	\$947	\$1,625	\$412	\$121,318	\$155,753	\$157,266	\$181,548	\$206,506	\$241,128	\$118,357

September

<u>Total Overtime</u>
<u>Hours Paid</u>
237

<u>Total</u>			
<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>Creating OT</u>	<u>% of Hrs Equating to</u>	<u>OT</u>
389	138		35.48%

<u>Total Sick Time</u>			
<u>Hrs</u>	<u>Creating OT</u>	<u>% of Hrs Equating to</u>	<u>OT</u>
256	60		23.44%

- * 6 Hours - Water Emergency
- * 24 Hours - Investigations
- * 5 Hours - Traffic Details
- * 4 Hours - Mandatory Training

** One Officer out injury/disability, creating 160 of the 256 sick hours for the month.
 A Patrol Officer has taken over some mandatory functions of the Detective Bureau.
 Full Detective Bureau function will resume when manpower permits.

BOROUGH OF MOUNTAIN LAKES

Recreation Department

Department Activity September 2020

The Recreation Commission met on September 15, 2020. Topics of discussion included an update of the Birchwood beach renovation project and an update for the upcoming Island Beach project. A discussion was held regarding whether to increase the beach fees for next year or the Rack/Ring Fees. Ultimately, the Commission felt that the Racks/Rings should be increased because the price is well below market value and there is an extremely high demand.

- Continued to procure Tennis Refurbishment information.
- Participated in Demo for online Ticketing option via RSchool website. May be able to use this for Beach Tags and other products going forward.
- Reviewed summer camps and overall numbers at camps.
- Assisted with various uniform and equipment needs for the Recreation Field Hockey program.
- Continued to update Mountain Lakes website with details of recreation events.
- Researched and booked entertainment/speakers for 55+ group for the remainder of 2020.
- Provided support, registration, turf time to fall sports programs: Field hockey, cross country, soccer, men's soccer as needed.
- Secured use of beaches for Alumni groups, Herd, resident parties, Boy Scouts overnight and Home & School events.
- Met with HUB lakes Board to discuss summer sports. All went well, changes will be passed through in November meeting.
- Beaches closed on Sunday, September 6th. All equipment cleaned and put in order in the Birchwood shed and the Island beach storage room.
- Laker 55 + Last minute change from Zoom meeting to in person meeting at Birchwood Lake on the subject of Rain Gardens by resident Brian Marshall.
- Met with new Superintendent and ML School District Facilities coordinator about how we use and approve events in Borough facilities and MLSD facilities.
- USSI Camps continuing at Taft Field and Tennis courts.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Code Enforcement Officer
jmullaney@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2014
F -973-402-3466

TO: Borough Manager Mitchell Stern
DATE: 10/15/20
SUBJECT: Monthly Report September 2020

The following lists code enforcement/property maintenance issues for the month of September 2020:

- 9/8: Follow on complaint of sign violations on Briarcliff Road, Crane Road, Fernwood Place and Lake Drive
- 9/9: Follow up on complaint above rocks in the roadway on Maple Way creating a hazardous condition. Rocks removed
- 9/16: Follow up on complaint of possible zoning ordinance violation on Pollard Road. Resident taking down tree and had obtained a permit from the Borough office.
- 9/16: Follow up on property maintenance violation on Laurel Hill Road. Owner advised to have a dead tree on the property taken down.
- 9/16: Follow up on a complaint about property maintenance on Warwick Road. Property owner advised of the complaint and corrective action was taken.
- 9/17; Follow up on complaint received about work being started early at the Enclave site in violation of town ordinance. Site manager was advised.
- 9/17: Follow up on complaint about property maintenance violation on Dartmouth Road. Owner advised to take corrective action.
- 9/26: Realtor notified about signs being left out and in the Borough Right of Way
- 9/22: Vehicle parked at Lake and Boulevard lot with for sale sign for several days. Owner advised that the vehicle would be ticketed and towed if not removed. Owner complied with request to move the vehicle.
- 9/29: Follow up with resident of Laurel Hill Road regarding property maintenance violation.

SMOKE AND CO DETECTOR INSPECTIONS:

Note that on site inspections have been discontinued until further notice. Residents in need of an inspection are completing an affidavit form and certifying that the smoke and carbon monoxide detectors are operable, and a fire extinguisher is present in the kitchen area as required by code. On site inspections will continue when conditions permit.

DATE	LOCATION	PASS/FAIL
9/28	116 Laurel Hill Rd	Pass
9/28	50 Bellvale Road	Pass
9/28	48 Overlook Road	Pass
9/28	12 Craven Road	Pass
9/24	120 Midvale Road	Pass
9/24	37 Sherwood Drive	Pass
9/24	15 Yorke Road	Pass
9/15	174 Intervale Road	Pass
9/10	89 Ball Road	Pass
9/10	284 Morris Ave	Pass
9/8	3 Craven Road	Pass

SIGN ENFORCEMENT –Monitor placement of political signs throughout the Borough to ensure compliance with size and ROW.

Parking Enforcement: Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.

Dr. Andrew works as a Professional Services Veterinarian for Zoetis in the greater New York City region where he has the opportunity to engage his colleagues on a variety of topics including product support and education, culture development, and acts as co-leader to the NYC sales team. He is a board member of Creature Comforts Pet Therapy and a Human Animal Bond Ambassador for Zoetis. Dr. Armani started in the Veterinary industry over 20 years ago as a kennel technician and progressed to owning and operating two Veterinary hospitals in Pensacola, Florida with his wife, who is also a veterinarian. He graduated from LSU Vet School and then completed an internship at Blue Pearl in Tampa. His interests in Veterinary Medicine have grown to include the human animal bond, communication, culture development, and practice growth through understanding the "Soft Side" of the industry. He has taught several business-communication courses at LSU Vet school and found a passion in teaching from his experiences in all walks of the small animal Veterinary world. Dr. Armani lives in New Jersey with his wife and three kids. Sailing, hiking, mountain biking and takes up much of his free time.