



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AT THE BOROUGH HALL, 400 BOULEVARD, MOUNTAIN LAKES, NJ 07046  
MARCH 23, 2020  
PUBLIC SESSION – BEGINS AT 7:30 PM**

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2020 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**8) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**9) BOROUGH COUNCIL DISCUSSION ITEMS**

- a. R93-20 – Resolution to Read Budget By Title
- b. Public Hearing and Adoption of the 2020 Municipal Budget

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

**12) ORDINANCES TO ADOPT**

- a. Ordinance 4-20, Bond Ordinance Appropriating \$882,166 and Authorizing the Issuance of \$640,258 Bonds or Notes of the Borough, for Various Improvements or Purposes Authorized to be Undertaken by the Borough of Mountain Lakes, in the County of Morris, New Jersey

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

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**13) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

- a. R91-20, Authorizing the Refund of Overpayment of Water Rents (reintroduction)
- b. R94-20, Authorizing the Payment of Bills
- c. R95-20, Authorizing the Establishment of a "Dedication by Rider" to the Budget of the Borough of Mountain Lakes for Uniform Fire Safety Act Penalty Moneys

**\*APPROVAL OF MINUTES**

3/9/20 (Regular) **Barnett not Eligible**

**\*APPROVAL OF REPORTS FOR FILING** *(reports are included only if checked)*

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

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**14) COUNCIL REPORTS**

**15) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**16) NEXT STEPS AND PRIORITIES**

**17) ADJOURNMENT**



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

*400 Boulevard*  
*Mountain Lakes, NJ 07046*  
*P -973-334-3131 ext .2006*  
*F -973-402-5595*

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report  
CC: Robert Oostdyk, Borough Attorney

The following represents the Manager's report for the Borough Council meeting of March 23, 2020.

**Corona Virus (Covid-19) State of Emergency** - As everyone is well aware, due to the rapid increase in cases of the virus, the State of New Jersey is operating under Executive Orders 104, 105 and 106. From the Borough administration end, managing this crisis has been a full-time effort. The Borough's Office of Emergency Management continues to meet on a regular basis to review updates from Morris County and State of NJ OEM Offices.

To date, I have been able to keep Borough Hall operating at a normal level. Due to several individuals not respecting the requested social distancing of six feet, we have added extra precautions to protect our staff. If incidents continue, we will secure Borough Hall and only allow employees into the building.

To keep stakeholders up to date on Borough operations during this crisis, I have created a webpage, accessible from the Borough's website (top of the homepage). I have also created a "Skip the Trip to Borough Hall" document that explains other ways to accomplish needed services from Borough Hall without having to come in (copy attached).

**Virtual Borough Council Meetings** - I am reviewing available platforms for this option. I have also been in contact with the Board of Ed to review the virtual meeting they held earlier this week.

**Cancelled Events** - In addition to all committee, commission and board meetings not held by conference call, the Trout Derby and Easter Egg Hunt have been canceled.

**CFO Memo re: Reserve for Uncollected Taxes** - Attached, please find copy of a memo from the CFO. Monica will be at Monday's Borough Council meeting to address any questions on this matter.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2006  
F -973-402-5595

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report  
Page: 2 of 2

**Boat Racks and Rings** - We are working on adding an online option for renewals and also to replace our annual April 1<sup>st</sup> lineup at Borough Hall. More on this in the coming days.

**Zoning Official** - I am pleased to inform you that I have filled the position of part-time Zoning Official. I would like to welcome Mountain Lakes resident John Zamierowski to our team. John has extensive experience in engineering and information technology and has previously served the Borough as a member of the Planning Board.

**Out of Town Committee Members** - A review of the information available to my office reveals one out of town student member on the Environmental Commission and one out of town member of the Library Board of Trustees.

Please reach out with questions or concerns.

**Mitchell**

## RESOLUTION AND ORDINANCE REVIEW FOR THE MARCH 23, 2020 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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### **RESOLUTIONS**

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**R91-20, Resolution Authorizing the Refund of Overpayment of Water Rents** – this resolution, requested by the Tax Collector, authorizes a refund in the amount of \$3,004.11 to Park Finance II, LLC for an overpayment of water rents for Block 128 Lot 6 and Block 129.03 Lot 5. The refund is necessary due to a duplicate payment made to the account.

**R93-20, Resolution to Read Budget By Title** - This resolution authorizes the 2020 Budget to be read by title only. This can be done because for at least one week prior to the hearing, a complete copy of the approved budget has been available for public inspection and is available to any person upon request.

**R95-20, Resolution Authorizing the Establishment of a “Dedication by Rider” to the Budget of the Borough of Mountain Lakes for Uniform Fire Safety Act Penalty Moneys** - This resolution ensures that all revenue received by the Borough for fees and penalties assessed by the municipality under the Uniform Fire Safety Act be placed in a specific trust fund and such trust fund shall be considered a “Dedication by Rider” to the budget of the local unit, pursuant to N.J.S.A. 52:27D - 192, for the sole purpose stated.

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### **ORDINANCES TO ADOPT**

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**Ordinance 4-20, Bond Ordinance Appropriating \$882,166 and Authorizing the Issuance of \$640,258 Bonds or Notes of the Borough, for Various Improvements or Purposes Authorized to be Undertaken by the Borough of Mountain Lakes, in the County of Morris, New Jersey** – this bond ordinance appropriates \$882,166 for various improvements to be undertaken by the Borough and authorizes the issuance of a maximum \$640,258 in bonds, provides for application of a \$33,908 down payment understood to be presently available and appropriates the expected \$208,000 NJDOT grant. Adoption of this ordinance is recommended by the Borough Manager and CFO.

If there are any questions prior to the meeting, please feel free to contact me.



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 93-20**

**“RESOLUTION TO READ BUDGET BY TITLE**

WHEREAS, N.J.S.A. 40A 4-8 as amended provides that the Budget shall be read in full at the public hearing, or that it may be read by its title only if:

1. At least one week prior to the date of the hearing and at the hearing, a complete copy of the approved budget,
  - a. shall be made available for public inspection, and
  - b. shall be made available to each person upon request

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Mountain Lakes that it is hereby declared that the conditions of N.J.S.A. 40A:4-8, as amended set forth in subsections 1(a)and1(b), have been met and therefore the Budget shall be read by title only.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 23, 2020.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 94-20**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated March 23, 2020 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

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\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Barnett						
Happer						
Horst						
Korman						
Lane						
Menard						
Shepherd						



## List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 03/23/2020 For bills from 03/05/2020 to 03/19/2020

Check#	Vendor	Description	Payment	Check Total
16995	124 - AC DAUGHTRY, INC.	PO 21826 DPW - CENTRAL STATION MONITORING - 2020	164.70	
16996	2237 - ACUITY SPECIALITY PRODUCTS, INC.	PO 21826 DPW - CENTRAL STATION MONITORING - 2020	60.00	224.70
16997	2426 - AGL WELDING SUPPLY CO.	PO 21728 STREETS & ROADS - SHOP EXPENSES 2020	150.99	150.99
16998	206 - ALLEN PAPER & SUPPLY CO.	PO 21602 DFW - EQUIPMENT & TOOLS - BLANKET 2020	71.61	71.61
16999	196 - ALLIED OIL	PO 21825 STREETS & ROADS - DEPARTMENT SUPPLIES -	224.62	224.62
17000	203 - ALVA PLASTICS	PO 21681 UNLEADED FUEL - BLANKET 2020	1,463.56	1,463.56
17001	191 - ASSOC OF NJ ENVIRONMENTAL COMM	PO 21743 2020 BEACH TAGS	1,045.00	1,045.00
17002	3957 - ATLANTIC COAST FIBERS, LLC	PO 21808 202 MEMBERSHIP DUES	375.00	375.00
17003	3617 - BLOOMFIELD HEALTH DEPARTMENT	PO 21841 RECYCLING COSTS - JANUARY 2020	1,598.40	1,598.40
17004	2147 - CCTMO LLC	PO 21773 2020 PUBLIC HEALTH SERVICES CONTRACT	6,548.00	6,548.00
17005	2658 - CHEMSEARCH	PO 21766 MAR 2020 - CELL TOWER REIMBURSEMENT CROW	1,830.10	1,830.10
17006	2196 - CHRISTINA WHITAKER	PO 21836 DPW - VEHICLE ANTI-FREEZE - 2020	1,017.50	1,017.50
17007	3783 - CINTAS CORPORATION #111	PO 21617 2020 QUATERLY HEALTH BENEFITS REIMBURSEM	471.39	471.39
		PO 21817 DPW - UNIFORM RENTALS - FEBRUARY 2020	67.50	
		PO 21817 DPW - UNIFORM RENTALS - FEBRUARY 2020	123.90	
		PO 21817 DPW - UNIFORM RENTALS - FEBRUARY 2020	257.73	449.13
17008	3851 - CORBAN TECHNOLOGIES, INV	PO 21527 POLICE: EQUIP REPAIRS - QUOTE	62.96	62.96
17009	1481 - CORE & MAIN, LP	PO 21572 WATER DEPARTMENT - EQUIPMENT - BLANKET 2	480.00	480.00
17010	431 - COUNTY CONCRETE CORP.	PO 21746 ISLAND BEACH PROJECT - 2020	1,646.75	1,646.75
17011	2396 - COUNTY WELDING SUPPLY CO.	PO 21525 DPW - EQUIPMENT & TOOLS BLANKET 2020	34.00	34.00
17012	1170 - FERGUSON ENTERPRISES #501	PO 21347 ISLAND BEACH PROJECT - PLUMBING - BLANKE	168.38	168.38
17013	3109 - FERRIERO ENGINEERING, INC	PO 21690 CLIENT NO: ML100 - PROJ ID: 12ML106 - JA	6,059.69	
		PO 21696 GRUNDENS POND - PROJECT NO. B132 L1- JA	546.13	6,605.82
17014	2517 - FF1 FIREFIGHTER ONE, LLC	PO 21779 FIRE DEPT: ENGINE ONE REPAIR	2,296.90	2,296.90
17015	753 - FIRE FIGHTERS EQUIPMENT CO.	PO 21812 FIRE DEPT: CLASS II HARNESS	558.00	558.00
17016	769 - FOREST LUMBER	PO 21740 ISLAND BEACH - TOOLS & SUPPLIES 2020	562.63	
		PO 21747 ISLAND BEACH PROJECT - 2020	699.98	1,262.61
17017	874 - GRAY SUPPLY CORP.	PO 21559 STREETS & ROADS - WATERWAY CLEANUP - EQU	1,031.25	
		PO 21559 STREETS & ROADS - WATERWAY CLEANUP - EQU	3,093.75	4,125.00
17018	3587 - HASEROUCK FORESTRY, LLC	PO 21635 ISLAND BEACH - KAUFMAN PARK	190.00	190.00
17019	503 - HERBERT J. COHRS	PO 21618 2020 QUARTERLY HEALTH BENEFITS REIMBURSE	1,295.73	1,295.73
17020	911 - HOME DEPOT CREDIT SERVICES	PO 21648 STREETS & ROADS - EQUIPMENT & TOOLS - BL	42.50	
		PO 21648 STREETS & ROADS - EQUIPMENT & TOOLS - BL	270.66	313.16
17021	859 - JCP&L	PO 21814 ACCT#100 076 421 971/BILL PRD: 2/5 - 3/4	337.80	
		PO 21847 M/A #200 000 054 011/ BILL DATE: MAR 06,	1,089.91	
		PO 21846 M/A #200 000 053 658 / BILL DATE: 3/06/2	2,104.26	3,531.97
17022	859 - JCP&L	PO 21845 MASTER ACCT#200 000 574 000/ BILL DATE:	61.51	
		PO 21853 M/A #200 000 020 764: BILL DATE: 3/11/20	188.50	250.01
17023	1082 - KIWANIS AMBULANCE SERVICE	PO 21775 2020 KIWANIS AMBULANCE SERVICE	3,750.00	3,750.00
17024	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 21811 FIRE DEPT: TRAINING	700.00	700.00
17025	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 21834 SOLID WASTE DISPOSAL - FEBRUARY 2020	7,825.39	7,825.39
17026	1311 - MORRIS CTY TREASURER	PO 21772 MORRIS COUNTY COMMUNICAITONS DISPATCH SE	26,547.42	26,547.42
17027	1394 - MTN. LAKES PUBLIC LIBRARY	PO 21818 APRIL 2020 MTN LAKES PUBLIC LIBRARY AID	13,196.26	13,196.26
17028	1472 - MURPHY, MCKEON P.C.	PO 21823 MARCH 2020 PROFESSIONAL SERVICES - RETAI	4,166.66	4,166.66
17029	1435 - NAZZARENO MOSCARINI	PO 21619 2020 QUARTERLY HEALTH BENEFITS REIMBURSE	647.85	647.85
17030	3914 - NEW JERSEY CONFERENCE OF MAYORS	PO 21660 2020 Mayors Winter Summit-David Shepherd	70.00	70.00
17031	1553 - NEW JERSEY NATURAL GAS	PO 21854 FEB 5-6 TO MAR 5, 7 & 11, 2020 SERVICE	2,324.75	2,324.75
17032	2281 - NEW TECH NORTHEAST WATER TECHNOLOGY	PO 21750 WATER DEPARTMENT - LEAK DETECTION - MIDV	337.50	337.50
17033	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 21832 MARCH 2020 DENTAL PREMIUMS - GROUP 1624	1,934.00	1,934.00
17034	1602 - OFFICE BUSINESS SYSTEMS HOLDING, IN	PO 21842 2020 RECORDING MACHINE MAINTENANCE CONTR	663.00	663.00
17035	2727 - ONE CALL CONCEPTS, INC.	PO 21518 2020 JAN - DEC BLANKET / ACCT# 12-BML	72.78	72.78
17036	3173 - OPTIMUM	PO 21578 FIRE: ACCT# 07876-603439-01-8 CABLE - 20	71.69	71.69
17037	3659 - OPTIMUM	PO 21815 MAR 2020 BORO INTERNET FEES: ACCT# 07876	140.55	140.55
17038	3032 - PARK FINANCE II, LLC	PO 21851 TAX COLLECTOR; REFUNDS OF SUBSEQUENT LIE	3,004.11	3,004.11
17039	479 - PARKER PUBLICATIONS	PO 21576 ZBOA/PLANNING BRD - ACCT# 010902 - 2020	142.42	142.42
17040	1822 - R.S. PHILLIPS STEEL, LLC	PO 21699 DPW - EQUIPMENT REPAIR - BLANKET 2020	149.92	149.92
17041	3990 - RICH TREE SERVICE, INC.	PO 21422 SHADE TREE PRUNE & REMOVE 2019	18,500.00	
		PO 21801 STREETS & ROADS - EMERGENCY TREE REMOVAL	650.00	19,150.00
17042	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 21653 DPW & POLICE DEPARTMENT VEHICLE REPAIRS	705.06	705.06
17043	2543 - RUTGERS UNIVERSITY	PO 21751 STREETS & ROADS - TRAINING & EDUCATION -	79.00	79.00
17044	1825 - RUTGERS, STATE UNIVERSITY OF NJ	PO 21508 STREETS & ROADS - TRAINING & EDUCATION -	245.00	245.00
17045	1824 - RUTGERS, THE STATE UNIVERSITY	PO 21507 STREETS & ROADS - TRAINING & EDUCATION -	208.00	208.00
17046	1948 - SHEAFFER SUPPLY, INC.	PO 21489 ISLAND BEACH - TOOLS - BLANKET 2020	57.44	
		PO 21700 ISLAND BEACH PROJECT - BUILDING SUPPLIES	863.40	920.84
17047	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 21530 POLICE: OFFICE SUPPLIET - 2020 BLANKET	251.49	
		PO 21800 ORDER# 7305571584	331.41	582.90
17048	1963 - STATE TOXICOLOGY LABORATORY	PO 21852 POLICE: MANDATORY TESTING	90.00	90.00
17049	4108 - STO OF NJ, INC	PO 21797 ISLAND BEACH PROJECT - BUILDING SUPPLIES	4,733.20	4,733.20
17050	3861 - SYNCB/AMAZON	PO 21607 ORDER# 113-0398859-5129048	41.98	41.98

### List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 03/23/2020 For bills from 03/05/2020 to 03/19/2020

Check#	Vendor	Description	Payment	Check Total
17051	3903 - TCF EQUIPMENT FINANCE	PO 21769 POLICE CAR LEASE / CUST# 730289	2,247.19	2,247.19
17052	253 - THOMAS BARRATO	PO 21620 2020 QUARTERLY HEALTH BENEFITS REIMBURSE	566.26	566.26
17053	1343 - TILCON NY, INC	PO 21639 STREETS & ROADS - DRAINS & CATCH BASINS	555.93	
		PO 21758 ISLAND BEACH PROJECT - 2020	524.61	1,080.54
17054	603 - TOWNSHIP OF DENVILLE	PO 21771 2020 SHARED MUNICIPAL COURT SERVICES	14,427.00	14,427.00
17055	1424 - TOWNSHIP OF MONTVILLE	PO 21774 1Q2020 ANIMAL ACTIVITY CHARGE	2,791.00	2,791.00
17056	1536 - TREAS, STATE OF NJ - D.O.H.	PO 21831 FEBRUARY 2020 DOG LICENSING FEE	110.40	110.40
17057	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 21768 MARCH 2020 SEWER MAINTENANCE CHARGES	33,373.00	33,373.00
17058	4113 - US BANK CUST/PRO CAP 8/PRO CAPITAL	PO 21798 LIEN REDEMPTION CERT# 2019-001 41 MELROS	42,597.51	
		PO 21798 LIEN REDEMPTION CERT# 2019-001 41 MELROS	110,000.00	152,597.51
17059	3346 - USA BLUE BOOK	PO 21791 DPW - WATER DEPARTMENT - EQUIPMENT	184.79	184.79
17060	2749 - VERIZON	PO 21848 MARCH 2020 INTERNET SVC: A/C# 853-478-04	37.34	
		PO 21848 MARCH 2020 INTERNET SVC: A/C# 853-478-04	52.32	
		PO 21848 MARCH 2020 INTERNET SVC: A/C# 853-478-04	37.33	126.99
17061	2135 - VERIZON WIRELESS	PO 21849 ACCT# 882388054-00001 / FEB 05 - MAR 04	705.70	705.70
17062	832 - W.W. GRAINGER, INC	PO 21789 VEHICLE REPAIRS - WATER DEPARTMENT	9.64	9.64
17063	4003 - WARSHAUER ELECTRIC SUPPLY CO.	PO 21470 ISLAND BEACH RENOVATIONS - ELECTRICAL CO	76.95	76.95
17064	2228 - WATER WORKS SUPPLY CO, INC	PO 21644 WATER: HYDRANT REPAIR	1,546.51	
		PO 21650 WATER DEPARTMENT - EQUIPMENT & TOOLS - B	292.80	1,839.31
17065	2161 - WELDON ASPHALT, INC.	PO 21719 DPW - POTHOLE REPAIRS & MAINTENANCE -	1,242.60	1,242.60
TOTAL				342,170.45

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	589.39			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	70.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	358.49			
01-201-20-130-020	FINANCE - OTHER EXPENSES	1,012.24			
01-201-20-140-020	COMPUTER SERVICES	192.87			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	4,166.66			
01-201-20-165-020	ENGINEERING SERVICES	546.13			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	244.24			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	229.68			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	4,915.23			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	2,561.64			
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	26,547.42			
01-201-25-251-020	INTERLOCAL SERVICES: DENVILLE COURT - OE	14,427.00			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	71.69			
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	3,750.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	7,398.51			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	9,188.44			
01-201-26-306-020	Recycling Tax	235.35			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	4,029.10			
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	6,548.00			
01-201-27-335-020	ENVIRONMENTAL COMM - OTHER EXP	375.00			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	1,047.77			
01-201-29-390-020	AID TO PUBLIC LIBRARY	13,196.26			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	3,720.47			
01-201-31-437-020	NATURAL GAS	2,324.75			
01-201-31-440-020	TELECOMMUNICATIONS	705.70			
01-201-31-447-020	PETROLEUM PRODUCTS	1,463.56			
01-203-25-240-020	(2019) POLICE DEPT - OTHER EXPENSES		90.00		
01-203-26-300-020	(2019) SHADE TREE COMMISSION - O/E		18,500.00		
01-260-05-100	DUE TO CLEARING			0.00	172,933.20
01-279-55-000-001	RESERVE FOR THE REDEMPTION OF TTL'S			42,597.51	
01-290-55-000-005	DUE TO T-MOBILE - SPRINT FEES			1,830.10	
<b>TOTALS FOR</b>	<b>Current Fund</b>	<b>109,915.59</b>	<b>18,590.00</b>	<b>44,427.61</b>	<b>172,933.20</b>
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04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			10,597.09	
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17			6,059.69	
04-260-05-100	DUE TO CLEARING			0.00	16,656.78
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>16,656.78</b>	<b>16,656.78</b>

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
05-192-17-000-000	WATER OPERATING REVENUES			3,004.11	
05-201-55-520-520	Water Operating - Other Expenses	1,589.11			
05-203-55-520-520	(2019) Water Operating - Other Expenses		1,546.51		
05-260-05-100	DUE TO CLEARING			0.00	6,139.73
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>1,589.11</b>	<b>1,546.51</b>	<b>3,004.11</b>	<b>6,139.73</b>
07-201-55-520-520	Sewer Operating - Other Expenses	33,539.34			
07-260-05-100	DUE TO CLEARING			0.00	33,539.34
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>33,539.34</b>	<b>0.00</b>	<b>0.00</b>	<b>33,539.34</b>
13-260-05-100	DUE TO CLEARING			0.00	2,901.40
13-286-56-000-000	RESERVE - ANIMAL LICENSE FUND			2,791.00	
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			110.40	
<b>TOTALS FOR</b>	<b>Animal Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>2,901.40</b>	<b>2,901.40</b>
18-260-05-100	Due to Clearing			0.00	110,000.00
18-300-70-000-203	TAX SALE PREMIUMS			110,000.00	
<b>TOTALS FOR</b>	<b>Other Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>110,000.00</b>	<b>110,000.00</b>

Total to be paid from Fund 01 Current Fund	172,933.20
Total to be paid from Fund 04 General Capital	16,656.78
Total to be paid from Fund 05 Water Operating	6,139.73
Total to be paid from Fund 07 Sewer Operating	33,539.34
Total to be paid from Fund 13 Animal Trust	2,901.40
Total to be paid from Fund 18 Other Trust	110,000.00
	<hr/>
	342,170.45



## List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 03/23/2020 For bills from 03/05/2020 to 03/19/2020

Check#	Vendor	Description	Payment	Check Total
5182	3515 - DOLAN & DEAN CONSULTING ENGINEERS	PO 21785 MARCH 2019 PROFESSIONAL SERVICES - ESCRO	17.60	17.60
	TOTAL			----- 17.60

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	17.60
17-500-00-050-304	New Land Mt. Lakes, LLC.			17.60	
<b>TOTALS FOR</b>	<b>Developer's Escrow</b>	0.00	0.00	17.60	17.60

Total to be paid from Fund 17 Developer's Escrow

17.60

=====

17.60

**List of Bills - (3310101001001) CASH - RECREATION  
Recreation Trust**

Meeting Date: 03/23/2020 For bills from 03/05/2020 to 03/19/2020

Check#	Vendor	Description	Payment	Check Total
5338	214 - ARISTOCRAT LIMOUSINE & BUS COMPANY	PO 21301 2020 SKI CLUB - BUS TRIPS - BLANKET	2,340.00	2,340.00
5339	440 - CDW GOVERNMENT	PO 21410 LAPTOP FOR RECREATION - QUOTE	1,356.47	1,356.47
5340	3861 - SYNCB/AMAZON	PO 21729 TRACK: ORDER# 113-9456518-2381803	62.75	
		PO 21788 HOCKEY: ORDER# 113-5887840-5245056	173.96	
		PO 21805 TENNIS: ORDER#113-4981980-2314630	28.52	265.23
TOTAL				<u>3,961.70</u>

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	3,961.70
33-600-00-090-000	Recreation Trust Reserves			3,961.70	
<b>TOTALS FOR</b>	<b>Recreation Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>3,961.70</b>	<b>3,961.70</b>

Total to be paid from Fund 33 Recreation Trust

3,961.70  
=====

3,961.70

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 95-20**

**“RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A “DEDICATION BY RIDER” TO THE BUDGET OF THE  
BOROUGH OF MOUNTAIN LAKES FOR UNIFORM FIRE SAFETY ACT PENALTY MONEYS”**

**WHEREAS**, N.J.S.A. 40A:4-39 provides for the insertions of a “Dedication by Rider” in the budget of any local unit which dedicates revenues anticipated during the fiscal year from revenues, subject to written prior consent of the Director of the Division of Local Government Services, when the revenue is not subject to reasonably accurate estimate in advance; and

**WHEREAS**, under N.J.S.A. 52:27D-192 et seq. provides for fees and penalties assessed by the municipality under the Uniform Fire Safety Act; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Mountain Lakes that all revenue received by the Borough of Mountain Lakes be placed in a specific trust fund and such trust fund shall be considered a “Dedication by Rider” to the budget of the local unit, pursuant to N.J.S.A. 52:27D-192 et seq., for the sole purpose stated above.

XX

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on March 23, 2020.

\_\_\_\_\_  
Mitchell Stern, Acting Municipal Clerk

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
<b>Barnett</b>						
<b>Happer</b>						
<b>Horst</b>						
<b>Korman</b>						
<b>Lane</b>						
<b>Menard</b>						
<b>Shepherd</b>						



A NEW YORK LIMITED LIABILITY PARTNERSHIP

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CHARLES G. TOTO  
KRISTINE L. FLYNN  
DAVID S. HANDLER  
MICHELLE A. LOUCOPOLOS  
ROBERT A. ERNST  
MEGAN I. SARTOR  
NILES B. MURPHY

March 9, 2020

Borough of Mountain Lakes,  
in the County of Morris, New Jersey

Ms. Monica Goscicki  
Chief Financial Officer  
Borough Hall  
400 Boulevard  
Mountain Lakes, New Jersey 07046-1520

Dear Monica:

In accordance with instructions received, I have prepared and am attaching a revised draft bond ordinance appropriating \$882,166 for various improvements to be undertaken by the Borough. This draft authorizes the issuance of a maximum \$640,258 in bonds or notes, provides for application of a \$33,908 down payment understood to be presently available and appropriates the expected \$208,000 NJDOT grant.

Enclosed also are (a) the notice of pending ordinance and summary to be published at least seven days prior to the public hearing, (b) the bond ordinance statements and summary to be published after final adoption and (c) a certificate that should be completed and returned, together with the indicated attachments, after the ordinance is finally adopted.

As you know, the supplemental debt statement should be filed electronically as of the date of introduction of the ordinance with the Division of Local Government Services (please forward a copy of the e-mail submission to our attention) and in the office of the Borough Clerk.

Very truly yours,

*Michelle*

Michelle A. Loucopolos

Attachments

cc w/atts.: Martin F. Murphy, Esq.  
Mr. Mitchell Stern

E-mail only

**ORDINANCE # 4-20**

**BOND ORDINANCE APPROPRIATING \$882,166, AND AUTHORIZING THE ISSUANCE OF \$640,258 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY.**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by the Borough of Mountain Lakes, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sum being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$882,166 including the aggregate sum of \$33,908 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes and including also, in the case of the improvement or purpose described in paragraph (b) of said Section 3, the sum of \$208,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing and improvement or purpose.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$882,166 appropriations not provided for by application hereunder of said down payments and grant, negotiable bonds of the Borough are hereby authorized to be issued in the



principal amount of \$640,258 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$640,258 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase and installation as necessary of new and additional equipment, including without limitation, fire hydrants, air packs and air bottles for use by the Fire Department of the Borough, and a mower for use by the Department of Public Works of the Borough, together with all appurtenances, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 15 years)	\$124,765	\$118,820
(b) Improvement of various roads and locations in and by the Borough by the reconstruction and resurfacing thereof to provide roadway pavements at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including without limitation, Morris Avenue, Condit Road, Melrose Road, Rockaway Terrace, North Briarcliff Road and Bellvale Road, together with all curbs, sidewalks, drainage, milling, structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved the \$537,270 hereby appropriated therefor being inclusive of the sum of \$208,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement to Condit Road (useful life: 10 years)	537,270	313,590
(c) Improvement of the storm water drainage system in and by the Borough, together with all equipment, site	10,631	10,124

work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 40 years)

(d) Acquisition by purchase and installation, as necessary, of new and additional vehicular equipment, including two (2) mason dump trucks for use by the Department of Public Works of the Borough, one (1) command vehicle and all necessary retrofitting equipment for use by the Fire Department of the Borough, and including also retrofitting equipment for installation in police vehicles of the Borough, together with all equipment, appurtenances, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 5 years)

	<u>209,500</u>	<u>197,724</u>
Totals	<u>\$882,166</u>	<u>\$640,258</u>

Except as otherwise stated in paragraph (b) above with respect to said \$208,000 grant-in-aid of financing the improvement or purpose described in said paragraph, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations

authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 9.85 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$640,258, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$100,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Borough on account of the \$208,000 grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3(b) of this bond ordinance by application thereof either to direct payment of the cost of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Borough authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the



**(TO BE PUBLISHED AFTER INTRODUCTION AND POSTED AT LEAST  
SEVEN DAYS PRIOR TO THE PUBLIC HEARING)**

**NOTICE OF PENDING BOND ORDINANCE AND SUMMARY**

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Borough of Mountain Lakes, in the County of Morris, New Jersey, on March 9, 2020. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at Borough Hall in said Borough on March 23, 2020 at 8:00 o'clock P.M. During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours at the Clerk's office in said Borough Hall for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title:	Bond ordinance appropriating \$882,166, and authorizing the issuance of \$640,258 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Mountain Lakes, in the County of Morris, New Jersey
Purpose(s):	Acquisition by purchase and installation as necessary of new and additional equipment, including without limitation, fire hydrants, air packs and air bottles for use by the Fire Department of the Borough, and a mower for use by the Department of Public Works. Improvement of various roads and locations in and by the Borough by the reconstruction and resurfacing thereof including without limitation, Morris Avenue, Condit Road, Melrose Road, Rockaway Terrace, North Briarcliff Road and Bellvale Road, together with all curbs, sidewalks, drainage, milling, structures, equipment, site work, work and materials necessary therefor or incidental thereto. Improvement of the storm water drainage system in and by the Borough. Acquisition by purchase and installation, as necessary, of new and additional vehicular equipment, including two (2) mason dump trucks for use by the Department of Public Works of the Borough, one (1) command vehicle and all necessary retrofitting equipment for use by the Fire Department of the Borough, and including also retrofitting equipment for installation in police vehicles of the Borough.
Appropriation:	\$882,166
Bonds/Notes Authorized:	\$640,258
Grants (if any) Appropriated:	\$208,000
Section 20 Costs:	\$100,000
Useful Life:	9.85 years

\_\_\_\_\_  
/s/ Mitchell Stern  
Acting Borough Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

**(TO BE PUBLISHED AFTER FINAL PASSAGE)**

**BOND ORDINANCE STATEMENTS AND SUMMARY**

The bond ordinance, the summary terms of which are included herein, has been finally adopted by the Borough of Mountain Lakes, in the County of Morris, New Jersey, on March 23, 2020 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such ordinance can be commenced, as provided in the Local Bond Law, has begun to run from the date of the first publication of this statement. Copies of the full ordinance are available at no cost and during regular business hours at the Clerk's office in Borough Hall in said Borough for members of the general public who request the same. The summary of the terms of such bond ordinance follows:

Title:	Bond ordinance appropriating \$882,166, and authorizing the issuance of \$640,258 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Mountain Lakes, in the County of Morris, New Jersey
Purpose(s):	Acquisition by purchase and installation as necessary of new and additional equipment, including without limitation, fire hydrants, air packs and air bottles for use by the Fire Department of the Borough, and a mower for use by the Department of Public Works. Improvement of various roads and locations in and by the Borough by the reconstruction and resurfacing thereof including without limitation, Morris Avenue, Condit Road, Melrose Road, Rockaway Terrace, North Briarcliff Road and Bellvale Road, together with all curbs, sidewalks, drainage, milling, structures, equipment, site work, work and materials necessary therefor or incidental thereto. Improvement of the storm water drainage system in and by the Borough. Acquisition by purchase and installation, as necessary, of new and additional vehicular equipment, including two (2) mason dump trucks for use by the Department of Public Works of the Borough, one (1) command vehicle and all necessary retrofitting equipment for use by the Fire Department of the Borough, and including also retrofitting equipment for installation in police vehicles of the Borough.
Appropriation:	\$882,166
Bonds/Notes Authorized:	\$640,258
Grants (if any) Appropriated:	\$208,000
Section 20 Costs:	\$100,000
Useful Life:	9.85 years

\_\_\_\_\_  
/s/ Mitchell Stern  
Acting Borough Clerk

## CLERK'S CERTIFICATE

I, **MITCHELL STERN**, Acting Borough Clerk of the Borough of Mountain Lakes, in the County of Morris, New Jersey (the "Borough"), **HEREBY CERTIFY** as follows that:

1. The attached copy of Ordinance No. \_\_\_\_\_ (the "Ordinance") of the Borough entitled as set forth below and finally adopted on March 23, 2020, has been compared by me with the original thereof officially recorded in the Ordinance Book of the Borough and is a true and correct copy thereof and of the whole of the original Ordinance. The title of the Ordinance is as follows:

**BOND ORDINANCE APPROPRIATING \$882,166, AND  
AUTHORIZING THE ISSUANCE OF \$640,258 BONDS OR  
NOTES OF THE BOROUGH, FOR VARIOUS  
IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE  
UNDERTAKEN BY THE BOROUGH OF MOUNTAIN  
LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY.**

2. The Ordinance was introduced and passed on first reading at a **regular** meeting of the Borough Council duly called and held on March 9, 2020 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), and was passed on second reading and finally adopted by the recorded affirmative vote of at least two-thirds of all the members of the Borough Council, at a **regular** meeting thereof duly called and held on March 23, 2020 (a true and correct copy of an extract of the minutes of the meeting is attached hereto), following the holding of a public hearing thereon at which all interested persons were given an opportunity to be heard. Notice of such meetings was given in accordance with the provisions of the Open Public Meetings Act.

3. The Ordinance, or a summary thereof, was published after first reading, on March 12, 2020, in the "*Daily Record*", a newspaper published in the county in which the Borough is located and circulating in the Borough, together with a notice of pending ordinance, containing the date of introduction and the time and place of further consideration of the Ordinance (a true and correct copy of the affidavit of publication of the Ordinance is attached hereto).

4. On March 10, 2020, the Ordinance, or a summary thereof, was posted on the bulletin board or other place upon which public notices are customarily posted in the principal municipal building of the Borough, together with notice of the availability of copies of the Ordinance at the office of the Borough Clerk, and such copies of the Ordinance were made available to all members of the general public requesting the same.

5. After final passage, the Ordinance, or a summary thereof, was duly published, together with a notice of adoption and statutory estoppel statement, on March 26, 2020 in the "*Daily Record*", a newspaper published in the county in which the Borough is located and circulating in the Borough, and no protest by any person against making the improvement or issuing the indebtedness authorized in the Ordinance, nor any petition requesting that a referendum vote be taken on the action proposed in the Ordinance has been presented to the governing body or to me or filed in my office nor has any such action or proceeding questioning



the validity of the Ordinance been commenced within twenty (20) days after such publication (a true and correct copy of the affidavit of publication of the Ordinance is attached hereto).

6. The Ordinance when introduced was complete in the form in which it was finally adopted and remained on file in the office of the Borough Clerk for public inspection from the date of introduction to the date of final adoption.

7. The attached copy of a Supplemental Debt Statement has been compared by me with the original Supplemental Debt Statement of the Borough, prepared as of March 9, 2020, and sworn to on March 9, 2020, by Monica Goscicki, who was then the Chief Financial Officer of the Borough, and filed in the office of the Borough Clerk on March 9, 2020, and that the same is a true and complete copy of said original Supplemental Debt Statement.

8. A complete, executed duplicate of the said original Supplemental Debt Statement was duly filed electronically (before final adoption of the Ordinance) in the Office of the Director of the Division of Local Government Services of the State of New Jersey on March 9, 2020. Attached is a copy of the e-mail transmitting the Supplemental Debt Statement or a copy of the automated e-mail acknowledging receipt of the Supplemental Debt Statement.

**IN WITNESS WHEREOF** I have hereunto set my hand and affixed the corporate seal of the Borough this \_\_\_\_ day of \_\_\_\_\_, 2020.

**(SEAL)**

---

Mitchell Stern  
Acting Borough Clerk

**Bond ordinance appropriating \$882,166, and authorizing the issuance of \$640,258 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Mountain Lakes, in the County of Morris, New Jersey (Useful life: 9.85 years)**

**ATTACHMENTS**

- A. Ordinance # \_\_\_\_\_
- B. Extract of minutes of March 9, 2020, Borough Council meeting at which the Ordinance was introduced
- C. Extract of minutes of March 23, 2020, Borough Council meeting at which the Ordinance was finally adopted
- D. Affidavit of First Publication of the Ordinance after introduction ("*Daily Record*" – March 12, 2020)
- E. Affidavit of Second Publication of the Ordinance after final adoption ("*Daily Record*" – March 26, 2020)
- F. Supplemental Debt Statement (with transmittal or acknowledgement email)



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE MONTHLY ACTIVITY REPORT

FEBRUARY 2020

### ADMINISTRATIVE SUMMARY

With favorable weather, construction activities were able to continue nicely through the month. While the number of sizable projects has not increased yet for the year, numerous end-of-season mechanical installations are being handled. Additionally, several projects have completed, or are in the process of completing, their procurement of approvals from the Zoning Board of Adjustment. These projects are expected to submit for construction permits during the next few months.

Construction continues at the Enclave at Mountain Lakes with calls for final inspections for the second building. Site work continues at the Sunrise Senior Living facility with additional earth removal and the start of utility installations. The canteen building at Island Beach is essentially closed-in. Electric and plumbing installations continue as well as exterior finishes.

With a new Zoning Officer to begin in the near future, the Land Use module of the current software program has been activated. This module will allow the tracking of new zoning permits and inspections as we go forward.



Mountain Lakes Borough  
 400 BOULEVARD  
 MOUNTAIN LAKES, NJ 07046

## Construction Permit Activity Report

2/1/2020 -> 2/29/2020

### Summary

	Cost:	Count:			
New:	\$0.00	0	Cubic Footage:	2,925 Cu.ft	Permits Issued: 22
Addition:	\$48,900.00	1	Square Footage:	225 Sq.ft	Updates Issued: 0
Alteration:	\$150,452.00	20			
Demolition:	\$3,500.00	1			
<b>Total:</b>	<b>\$202,852.00</b>	<b>22</b>			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	8	\$1,925.00	\$0.00	\$1,925.00	B 28	28 %100	0 %0	0 %0
Plumbing:	7	\$570.00	\$0.00	\$570.00	P 23	22 %95.7	0 %0	1 %4.3
Electrical:	10	\$1,201.00	\$0.00	\$1,201.00	E 22	16 %72.7	5 %22.7	1 %4.5
Fire:	2	\$150.00	\$0.00	\$150.00	F 10	5 %50	3 %30	2 %20
Elevator:	0	\$0.00	\$0.00	\$0.00	V 0	0 %	0 %	0 %
Mechanical:	11	\$920.00	\$0.00	\$920.00	M 17	15 %88.2	0 %0	2 %11.8
	<b>38</b>	<b>\$4,766.00</b>	<b>\$0.00</b>	<b>\$4,766.00</b>		<b>100</b>	<b>86</b>	<b>8</b>
DCA Training:	1		11					
DCA State:	18		342	\$400.00				
DCA Minimum:	1		1					
	<b>20</b>		<b>\$354</b>					

(Note: Does not include result of none)

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA 15	\$0.00	\$0.00
Plumbing	0	0	CCO 0	\$0.00	\$0.00
Electrical	0	0	CO 1	\$50.00	\$0.00
Fire	0	0	CC 1	\$0.00	\$0.00
Mechanical	0	0	TCO 0	\$0.00	\$0.00
Elevator	0	0	TCC 0	\$0.00	\$0.00
<b>Total:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>Total: 17</b>	<b>\$50.00</b>	<b>\$0.00</b>

**NOTE:**  
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.  
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	1	\$75	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	1	\$75	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
<b>Total:</b>		<b>\$150</b>	<b>Total:</b>		<b>\$0</b>

  

Record Count	Total Exempted	Violations	Fines	Paid
DCA Fees 2	\$4	Issued 0	\$0.00	\$0.00

Payments (Based on Payment Date)	
Permit (44)	\$5,520.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
<b>Grand Total</b>	<b>\$5,520.00</b>



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2018 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	10,958.00	10,958.00		
FEBRUARY	4,025.00	14,983.00		
MARCH	3,342.00	18,325.00		
APRIL	8,802.00	27,127.00		
MAY	18,270.00	45,397.00		
JUNE	7,805.00	53,202.00		
JULY	11,359.00	64,561.00		
AUGUST	9,355.00	73,916.00		
SEPTEMBER	9,504.00	83,420.00		
OCTOBER	23,654.00	107,074.00	Enclave fees	13,888.00
NOVEMBER	17,709.00	124,783.00		
DECEMBER	34,113.00	158,896.00	Enclave fees	23,496.00

PERIOD	2019 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	12,338.00	12,338.00		
FEBRUARY	4,042.00	16,380.00		
MARCH	23,677.00	40,057.00		
APRIL	8,056.00	48,113.00		
MAY	23,363.00	71,476.00		
JUNE	26,134.00	97,610.00		
JULY	16,904.00	114,514.00	Enclave fees	10,592.00
AUGUST	7,245.00	121,759.00		
SEPTEMBER	8,425.00	130,184.00		
OCTOBER	7,403.00	137,587.00		
NOVEMBER	14,035.00	151,622.00		
DECEMBER	7,618.00	159,240.00		

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				

**BOROUGH OF MOUNTAIN LAKES**  
**DEPARTMENT OF PUBLIC WORKS**

Department Activity  
February 2020

**IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

**Streets & Roads Department:**

- Cold patch pothole repairs – Morris Ave
- Hot blacktop pothole repairs – Melrose; Ronarm; Morris; Rockaway; Bellvale; Woodland; Pocono
- Tree Removal – Craven; Intervale; Sherwood
- Street sweeping – February 21
- Litter removal – Briarcliff parking lot; Pinewood; N. Pocono; Fanny
- Two loads of styrofoam delivered to Foam Pac
- Road blacktop conditions graded
  
- Storm Water
  - Mapping of storm drains continues
  - Cleared out waterway between Kenilworth Rd. and the High School to prevent overflow onto HS parking lot
  - Outfall inspections leading into lakes and streams
  
- Island Beach
  - Excavating and grading completed at construction site
  - Drainage pipe and basin installed
  - Weekly debris cleanup at site
  
- Safety Classes
  - Hoists, Cranes & Rigging Safety
  - Fast Track to Safety
  - Tree Pruning – Rutger's Agricultural School
  - 811 Mark Out Class

**Water/Sewer Department:**

- Fire hydrant mapping
- PFNA Testing
- Coliform testing
- Water meter replacements

**Vacation/Sick Time:**

- 68 Vacation Hours = 8 Sick Hours



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Bill Bender**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Borough Manager Mitchell Stern  
DATE: 3/18/20  
SUBJECT: February 2020 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of February 2020:

## FIRE CALLS (6)

LOCATION	DATE	TIME	DESCRIPTION
5 Bridle Court	2/3	7:34 PM	Furnace Malfunction
Johanson Man.	2/11	12:35 PM	Assist Boonton Twp FD
1 James Rd BT	2/13	8:08 AM	Assist Boonton Twp FD
125 Kenilworth Rd	2/14	9:07 PM	CO Alarm- Malfunction of detector
28 Lake Drive	2/19	9:17 PM	Odor of Gas in home. Investigation Revealed improper ventilation of heating Unit.
Boulevard and Lake	2/20	2:38 PM	Reported as car fire. Vehicle overheated.

## DRILLS/TRAINING (4)

LOCATION	DATE	TIME	DESCRIPTION
High School	2/2	1:00 PM	JFD Drill
Esplanade	2/11	8:00 PM	Senior Drill. Hose evolutions
Firehouse	2/18	7:30 PM	Annual Right To Know, Blood Borne Pathogens, Haz Mat refresher training
High School	2/23	1:00 PM	JFD Drill

## MEETINGS (3)

LOCATION	DATE	TIME	DESCRIPTION
Fire House	2/4	8:00 PM	Officers Meeting
Fire Academy	2/12	8:00 PM	County Chiefs
Firehouse	2/25	8:00 PM	Business Meeting

**Truck and Equipment Checks/Work Details (1)**

<b>LOCATION</b>	<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>
Firehouse	2/25	8:00 PM	Equipment checks on E1, E2, R1

**COMMUNITY EVENTS (0)**

**TOTAL MANHOURS            325**



**Time Used/Overtime by Month**

	<u>Sick Time Hours</u>						<u>Vacation/Comp Hours/Per Day/Bereave</u>						<u>Court Overtime</u>						<u>Department Overtime</u>									
	2014	2015	2016	2017	2018	2019	2020	2014	2015	2016	2017	2018	2019	2020	2014	2015	2016	2017	2018	2019	2020	2014	2015	2016	2017	2018	2019	2020
<b>Jan</b>	104	106	58	236	216	79	588	60	64	127.5	22	15	14	0	\$0	\$0	\$0	\$0	\$158	\$0	\$154	\$9,344	\$2,989	\$3,164	\$2,998	\$4,159	\$4,348	\$9,570
<b>Feb</b>	80	104	142	226	252	86	444	45	34	11	84	104	220	111	\$221	\$0	\$0	\$0	\$0	\$210	\$258	\$10,162	\$4,641	\$7,750	\$7,009	\$4,927	\$2,138	\$4,789
<b>March</b>	128	82	82	238	310	110	36	96	139	198	148.5	168	\$180	\$0	\$0	\$151	\$0	\$0	\$7,262	\$6,541	\$7,689	\$12,822	\$29,829	\$6,254				
<b>April</b>	36	72	46	209.5	0	106	165	218	138	154	250	265.5	\$360	\$271	\$0	\$0	\$0	\$422	\$1,563	\$8,942	\$4,657	\$5,399	\$12,146	\$27,385				
<b>May</b>	94	188	69	128	204	96	220	322	192	254	178	169	\$0	\$0	\$0	\$0	\$0	\$993	\$10,958	\$11,708	\$16,276	\$12,700	\$24,263	\$29,828				
<b>June</b>	104	144	85	140	130	106	257	152	299	268	208	254	\$0	\$0	\$0	\$0	\$193	\$0	\$9,640	\$18,386	\$6,362	\$17,917	\$21,572	\$32,632				
<b>July</b>	68	128	140	318	152	47	520	428	592	518	524	84.5	\$0	\$0	\$0	\$0	\$158	\$0	\$11,237	\$27,256	\$31,836	\$31,018	\$24,005	\$27,180				
<b>August</b>	120	114	182	272	94	246	674	585	528	606	682	748	\$0	\$0	\$0	\$140	\$193	\$0	\$20,462	\$30,377	\$20,059	\$21,042	\$18,754	\$34,709				
<b>Sept</b>	116	71.5	92	276	94	180	131	228	364.5	294	375.5	222.5	\$0	\$0	\$354	\$0	\$0	\$0	\$6,874	\$13,746	\$12,484	\$21,047	\$16,316	\$22,108				
<b>Oct</b>	92	82	94	332	106	154	146	302	414	125	208	216	\$266	\$0	\$0	\$0	\$0	\$0	\$8,543	\$16,914	\$15,755	\$12,876	\$14,514	\$15,865				
<b>Nov</b>	94	96.5	188	346	148	426	256	145	164	274.5	235.5	176	\$0	\$0	\$0	\$0	\$246	\$0	\$9,762	\$8,770	\$11,241	\$18,359	\$15,103	\$17,554				
<b>Dec</b>	164	121	392	392	254	600	175	157.5	217.5	171	346.5	144.5	\$0	\$0	\$0	\$302	\$0	\$0	\$15,512	\$5,481	\$19,991	\$18,360	\$20,920	\$21,126				
<b>Total</b>	1200	1309	1570	3114	1960	2236	1032	2685	2731.5	3186.5	2968.5	3275	2682	111	\$1,028	\$271	\$354	\$593	\$947	\$1,625	\$412	\$121,318	\$155,753	\$157,266	\$181,548	\$206,506	\$241,128	\$14,359

**February**

<u>Total Overtime</u>
<u>Hours Paid</u>
61

<u>Total</u>	<u>Total</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Vaca/Comp/Personal/Bereave Hrs Creating OT</u>	<u>OT</u>
111	4.5	4.05%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
444	49.5	11.15%

- \* 3 hrs Vehicle siren repair
- \* 1 hr designee sent to Traffic Safety Committee Meeting
- \* 3 hr PAARI Training
- \*\* Two Officers out injury/disability  
Detective and School Resource Officer removed from assignments and are now in patrol to cover minimum staffing/Overtime costs

# **BOROUGH OF MOUNTAIN LAKES**

## **Recreation Department**

### **Department Activity February 2020**

The Recreation Commission met on February 11<sup>th</sup>, 2020. Some topics discussed were: Change of date for 2020 fireworks, creating Track and Wrestling Board of Directors, donating \$10,000 each to School Board, if necessary, for Track renovations and Safety nets around track, outsourcing Tennis Camp to USSI, discussions on fish stocked for Trout Derby.

- Secured Broadway Show at a discounted price for Teen Camp
- Continued to support and supervise the Mountain Lakes Middle School Ski club and the Mountain Lakes High School Ski club every Tuesday and Thursday. There was 1 weather cancellation and was rescheduled to the "rain date."
- Continued to support recreation Laker Basketball. Many teams made the playoffs this year and extra gym time was needed.
- Assisted the ML Youth Lacrosse program in securing the High School Gym for HS/Rec together clinics.
- Assisted residents with various facilities requests.
- Assisted Volleyball Coach with date changes for clinics.
- Contacted Trout Derby vendor to secure delivery for this year, changed mix of trout species in hopes of more robust, hungrier fish. Secured date for April 2020. Attended Trout Derby committee meeting.
- Assisted youth Spring sports including track, girls lacrosse, boys lacrosse and TriTown Little League, and MLBT soccer with promotion and gym facilities requests.
- Assisted boys and girls lacrosse programs with background checks for all youth coaches.
- Worked with Spring and Summer sports and camps and Schools to begin to schedule and acquire turf and facility time.
- Planned upcoming meetings for 55+ Lakers and hosted February meeting: a presentation from AAA, Ron Esposito. This speaker was recommended by Chief Bennett and was very well received.
- Began planning for annual Easter Egg Hunt (4/5) Trout Stocking and Derby (4/17 & 4/18).
- Began hiring process for summer seasonal employees for the borough beaches and programs.
- Set up registration and laid out initial plans for both Recreation Summer Camp and Teen Adventure Camp. Reserved Broadway Show at discount over prior year.
- Attended several planning and personnel meetings with both the Sailing Board and Mountain Lakes Swim and Dive Associations.
- Attended Council Budget Meeting.
- Attended DPW meeting.
- Met with resident to encourage Rec to partner with School District for Positive Coaching Alliance seminars. Had follow up meetings with PCA and AD to confirm Recreation's support.
- Continued to evaluate Birchwood Swing set options. Met with JIF representative.
- Attended Morris County – Kids Tri-athlon meeting. Will consult with Swim Program to see if we can expand their tri-athlon for all kids in Borough.
- Opened camp summer camp registration and posted summer employment opportunities.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Code Enforcement Officer**  
[jmullaney@mtnlakes.org](mailto:jmullaney@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext.2014  
F -973-402-3466

TO: Borough Manager Mitchell Stern  
DATE: 3/18/20  
SUBJECT: Monthly Report February 2020

The following lists code enforcement/property maintenance issues for the month of February 2020:

- 2/2: Follow up on complaint received by the Borough Manager regarding a political sign being posted on a town tree at the intersection of N. Pocono and West Shore Road. Sign removed.
- 2/3: Political sign posted again at N. Pocono and West Shore. Sign Removed
- 2/9: Hand deliver zoning violation warning notice to resident of Howell Road at the request of the planning board administrative officer
- 2/9: Notification to contractor regarding sign violation at a Kenilworth Road address
- 2/18: Remove advertising notices from several bus stops around town
- 2/18: Follow up on complaint regarding illegal dumping on Romaine Road. Businesses from 60 Midvale Road have been leaving cardboard next to the dumpster and it is not being picked up by the garbage collector. Spoke with both the garbage collector and the attorney representing the owner of 60 Midvale Road. Matter resolved.
- 2/21: Notified owner of vehicle parked at Boulevard and Lake Drive with for sale sign in window. Advised owner this is a violation of the Borough zoning ordinance and directed that the vehicle be removed.
- 2/25: Signs removed from several poles along the Boulevard

## **SMOKE AND CO DETECTOR INSPECTIONS:**

Date:	Location	Pass/Fail
2/4	19 Wilcox Drive	Pass
2/6	5 Scarborough	Pass
2/6	25 Lookout Rd	Pass
2/6	70 Pollard Rd	Pass
2/11	39 Lockley Ct	Pass
2/25	37 Raynold Rd	Pass
2/28	15 Ball Rd	Pass

**SIGN ENFORCEMENT** -Monitor placement of temporary signs for compliance with ordinance.

**Parking Enforcement:** Monitor parking of landscaping trucks on Blvd and around town to ensure compliance.