



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**April 13, 2020**  
**HELD AS A REMOTE MEETING ON ZOOM**

**CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 9, 2019 and posted in the municipal building.

Mayor Shepherd called the meeting to order at 7:30p.m.

**ROLL CALL ATTENDANCE**

<b>Roll Call</b>	<b>Present</b>	<b>Absent</b>		<b>Present</b>	<b>Absent</b>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

**FLAG**

Mayor Shepherd led the salute to the flag.

**COMMUNITY ANNOUNCEMENTS**

Mayor Shepherd asked for a moment of silence for all who have been affected by Covid-19.

Mayor Shepherd announced that littering of masks and gloves are becoming a problem and requested that everyone be more mindful and to report any littering they see.

Mayor Shepherd announced that the Borough's paths will remain open so long as everyone abides by social distancing. Mayor Shepherd reminded everyone that congregating in public spaces is prohibited.

Mayor Shepherd reminded everyone to complete the United States Census.

Mayor Shepherd thanked the Morris Chinese Academy for their donation of 400 masks to the Borough.

Councilmember Korman announced that the Lakeland Hills YMCA has a volunteer program to run errands for people who are at a higher risk for severe illness from Covid-19.

Councilmember Korman announced that the Lakeland Hills YMCA, in partnership with the Community Food Bank, has a program that provides a 14-day supply of food for those in need.

**SPECIAL PRESENTATIONS**

**Arbor Day Proclamation** – Arbor Day is Friday, April 24, 2020. The mayor read a proclamation in honor of Arbor Day.

**REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

Environmental Commission – 2020 Goals and Objectives

Mimi Kaplan, Environmental Commission Chair, gave a presentation on the Commission's goals and objectives which included the following: Integrate Green Infrastructure Stormwater Management into current and future development projects in Mountain Lakes; Single-Use Plastic Bag Ban Ordinance; Restart Stormwater Management Pollution Team; Update sections of the Environmental Resource Inventory (ERI). The Council asked Ms. Kaplan questions and she answered them.

Brian Marshall from Garden Magic LLC gave a presentation of the proposed Birchwood Lake Woodland Restoration Rain Garden Project. The Council asked Mr. Marshall questions and he answered them.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**April 13, 2020**  
**HELD AS A REMOTE MEETING ON ZOOM**

**PUBLIC COMMENT**

Mayor Shepherd opened the meeting to the public.

Mimi Kaplan – 89 Lake Drive, asked the Council if the Green Team should reschedule Eco Weekend. The Council unanimously agreed that Eco Weekend should be postponed due to the Coronavirus Pandemic.

Kirk Swenson – 177 Lake Drive, was having technical difficulties and Deputy Mayor Menard spoke on Mr. Swenson's behalf. Mr. Swenson requested that the Borough modify the boat racks to accommodate kayaks.

**BOROUGH COUNCIL DISCUSSION ITEMS**

There were no discussion items.

**ATTORNEY'S REPORT**

Mr. Oostdyk had nothing to report.

**MANAGER'S REPORT**

**Continuity of Government**

Mr. Stern advised that he created a Continuity of Government Plan for the Borough's administrative operations during emergencies.

**Social Distancing Reminder**

Mr. Stern reminded everyone to continue to social distance and advised that the 6 feet rule should be significantly increased when exercising.

**Boat Rack and Rings**

Mr. Stern reported that the newly created online process resulted in 152 requests for racks, rings and / or paddle board spots.

**Energy Efficiency Grant – DPW Facility**

Mr. Stern reported that the Borough is applying for a grant to change existing florescent lighting to LED at the DPW facility. The project will cost \$11,236.89 and the grant covers 80%. The cost to the Borough is \$2,247.38 which will be paid monthly on the Borough's NJ Natural Gas bill, interest free for 36 months. The estimated energy savings from the upgrade is estimated to be \$6,903.33 annually.

**ORDINANCES**

**Introduction of Ordinance 5-20**

**AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY**

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**April 13, 2020**  
**HELD AS A REMOTE MEETING ON ZOOM**

**\*CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

**\*RESOLUTIONS**

- a. R96-20, Authorizing the Payment of Bills
- b. R97-20, Authorizing the Redemption of Tax Title Lien 2019-001
- c. R98-20, Establishing a "Community Emergency Response Team (CERT) for the Borough of Mountain Lakes and Appointing Members
- d. R99-20, Authorizing a Professional Services Agreement Between the Borough of Mountain Lakes and Arcari & Iovino, PC
- e. R100-20, Authorizing the Borough of Mountain Lakes to Enter into a Cooperative Pricing Agreement

**\*APPROVAL OF MINUTES**

3/23/20 (Regular)

**\*APPROVAL OF REPORTS FOR FILING** (reports are included only if checked)

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report

**\*Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**COUNCIL REPORTS**

Councilmember Happer reported that the Mountain Lakes Board of Education (BOE) is reviewing various items including the terms of the Halsey Field lease, pole barn usage, outsourcing the grounds / maintenance staff, and financing half of the cost to upgrade the tennis courts with the Borough. Councilmember Happer reported that the BOE will not be relocating from Borough Hall at the end of April and will provide a new date when it is determined. Councilmember Happer reported that the BOE will not be budgeting for a lightning detection system.

Deputy Mayor Menard reported that the Lakes Management Committee is still working with Solitude on the living shoreline project at the Cove.

Councilmember Korman reported that the Affordable Housing Committee is reviewing the accessory apartment program draft manual. The committee anticipates that the manual will be ready for Council review in June.



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES**  
**April 13, 2020**  
**HELD AS A REMOTE MEETING ON ZOOM**

Councilmember Barnett reported that the Green Team's deadline to recertify for Sustainable New Jersey has been postponed for one year.

Councilmember Barnett reported that the schematic design phase of the Public Safety / Borough Hall Infrastructure Project is approximately 95% done.

**PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Shepherd opened the meeting to the public.

Kirk Swenson – 177 Lake Drive, congratulated the Borough on the execution of the online boat rack / ring renewal. Mr. Swenson requested that more racks be built. Mr. Swenson also requested that the Borough clarify its policy on how many boats are allowed on the racks.

David Shertzer – 5 Lookout Road, asked why the Borough changed the automatic debit policy for tax and utility payments. Borough Manager Stern responded and explained the reasons for the change.

**NEXT STEPS AND PRIORITIES**

Mayor Shepherd reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Consult Recreation Commission about number of boats allowed on racks	Mitchell Stern	
Research electronic agenda management options	Mitchell Stern	

**ADJOURNMENT at 9:10P.M.**

Motion made by Deputy Mayor Menard, second by Councilmember Happer to adjourn the meeting at 9:10p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk