



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
AUGUST 24, 2020
HELD AS A REMOTE MEETING ON ZOOM**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting and the agenda thereof had been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2020 and posted in the municipal building.

Mayor Shepherd called the meeting to order at 7:31p.m.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Horst	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Shepherd	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG SALUTE

Mayor Shepherd led the salute to the flag.

COMMUNITY ANNOUNCEMENTS

Mayor Shepherd made the following announcements: He thanked the DPW for all of their work during tropical storm Isaias; He recognized that it is the 100th anniversary of the 19th Amendment which granted women the right to vote; He announced that it is the 3rd year that student members have been volunteering on Borough Committees; He congratulated Police Chief Bennett on obtaining his certification as a Certified Public Manager; He announced that the Morris Avenue improvement project will be starting soon.

EXECUTIVE SESSION

There was no executive session.

SPECIAL PRESENTATIONS

There were no presentations.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

PUBLIC COMMENT

Mayor Shepherd opened the meeting to the public.

There was no one from the public who wished to comment.

BOROUGH COUNCIL DISCUSSION ITEMS

Second Quarter 2020 Current Budget Report; Second Quarter 2020 Water Budget Report and Second Quarter 2020 Sewer Budget Report; Trust Balances; Capital Account Balances; Cancellation of Grant Receivable and Reserve Balances

Chief Financial Officer (CFO), Monica Goscicki discussed the 2020 second quarter budget reports with the Council. CFO Goscicki explained in detail the second quarter current fund budget, the second quarter water and sewer budget, the trust balances, the capital account balances and the cancellation of grant receivable and reserve balances. The Council asked questions to Ms. Goscicki and she answered them.



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ATTORNEY'S REPORT

Mr. Oostdyk reported that the County and State Boards of Taxation approved the Borough's Reassessment Plan. He advised that the Borough's Tax Assessor will be drafting a letter about the reassessment and its process to send to residents. The Council will review the draft letter at the September 14th Council meeting and decide if the reassessment will take effect in 2021 or 2022. If the reassessment takes place in 2021, the Council will have to pass an emergency funding resolution to pay for the reassessment at the September 30th Council meeting.

MANAGER'S REPORT

Tropical Storm Isaiah

Mr. Stern reported that the Borough is continuing to clean up the brush and related debris from the storm. He advised that the Borough will be using an outside tree vendor to assist in the cleanup effort.

2020 Census

Mr. Stern reported that Mountain Lakes is tied for third place for the communities in New Jersey with the highest response rate to the census.

Beach Staffing

Mr. Stern reported that the beaches will continue to be staffed through Labor Day.

Morris Avenue Construction Update

Mr. Stern reported that the Morris Avenue construction project is expected to begin in late August / early September.

Borough Hall Renovation Project

Mr. Stern reported that the current phase of architect services (Design Development) for the Borough Hall Renovation Project is now concluding. The final architect phase, Construction Documents, will begin pending approval of resolution R133-20.

Certified Public Manager Certification (CPM) – MLPD Chief Shawn Bennett

Mr. Stern reported that Police Chief Bennett obtained his certification as a Certified Public Manager.

ORDINANCES

Adoption of Ordinance 10-20

AMENDING CHAPTER 229 OF THE REVISED GENERAL ORDINANCES AND LIMITING PARKING ON MUNICIPALLY OWNED PROPERTY TO VEHICLES WITH PARKING TAGS WHEN POSTED

COMMENT/HEARING

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

There was no one from the public who wished to comment.

Introduced: July 27, 2020

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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Adopted: August 24, 2020

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. *R129-20, Authorizing the Payment of Bills*
- b. *R130-20, Authorizing 2020 Municipal Employees' Salary*
- c. *R131-20, Authorizing Award of Contract for Morris Avenue Improvement Project*
- d. *R132-20, Authorizing the Issuance of Not Exceeding \$4,759,885 Bond Anticipation Notes of the Borough of Mountain Lakes*
- e. *R133-20, Authorizing a Professional Services Agreement between the Borough of Mountain Lakes and Arcari & Iovino, PC.*
- f. *R134-20, Authorizing the Cancellation of Grant Receivable and Reserve Balances*

***APPROVAL OF MINUTES**

- 7/27/20 (Regular)*
- 7/27/20 (Executive) Pulled from Consent Agenda*
- 8/10/20 (Regular)*
- 8/10/20 (Executive) Pulled from Consent Agenda*

***APPROVAL OF REPORTS FOR FILING (reports are included only if checked)**

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Horst	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shepherd	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Executive minutes from 7/27/20 and 8/10/20 were pulled from the Consent Agenda



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***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. *Gillian Strauss and Francis LaMuraglia to the Historic Preservation Committee as student members*
- b. *Eric Lee and Elizabeth Hirschfeld to the Environmental Commission as student members*
- c. *Jacqueline Edwards and Rebecca Hirschfeld to the Shade Tree Commission as student members*
- d. *Keval Mehta to the Woodlands Committee as a student member*

COUNCIL REPORTS

Lakes Management Committee – Deputy Mayor Menard reported that Mountain Lake experienced a widespread algae bloom due to the intense stormwater runoff that accompanied Tropical Storm Isaias. The lake was treated and water clarity was quickly restored to its pre-storm condition.

Green Team – Councilmember Horst reported that the Green Team utilized the assistance of an intern (provided by a grant supported by New Jersey Natural Gas) to work on Sustainable New Jersey initiatives.

Affordable Housing Committee – Councilmember Korman reported that the committee anticipates that the accessory apartment program draft manual will be ready for Council review at the September 14th Council meeting and the committee chairperson will give a presentation on the proposed accessory apartment program.

Shade Tree Commission – Councilmember Barnett reported that the commission is into looking into collaborating with the Environmental Commission to beautify Rt. 46.

Environmental Commission – Councilmember Lane reported that the commission is working on a Rt. 46 beautification plan. The committee has completed contacting Borough businesses regarding their proposed single use plastic ban ordinance and is requesting to give an update to the Council.

DPW Committee – Deputy Mayor Menard reported the following: The recycling gates at DPW have been installed; The recycling attendant has started; The committee is recommending that the recycling attendant work 3 days a week from 7:30am-2:30pm; The recycling yard will be open on Sundays in October for fall cleanup; The committee discussed the placement of the swing sets at Island Beach; The committee discussed Councilmember Lane's list of open beach project items.

Finance Committee – Councilmember Happer reported that the committee reviewed the 2nd quarter reports and discussed borrowing bond anticipation notes for capital ordinance projects.

Woodlands Committee – Councilmember Happer reported that the committee is evaluating the storm damage on Borough trails and parks with the DPW. The Bird Sanctuary trail has been temporarily closed due to hanging tree limbs. The beach bypass loop trail at Birchwood Lake has eroded and needs stone to shore up the trail.

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Shepherd opened the meeting to the public.

Stephen Vecchione – 336 Boulevard, questioned if the Council had an update on the Mountain Lakes Club.

Mayor Shepherd responded that there is no new information to provide.



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NEXT STEPS AND PRIORITIES

Mayor Shepherd reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Schedule Affordable Housing Accessory Apartment Presentation	Mayor	
Reassessment Timeline	Mayor	
Schedule Environmental Committee for Update on Proposed Single Use Plastic Bag Ban	Mayor	
Westbound Route 46 Proposed Ordinance Review	Mayor	
Council Goal Review	Mayor	
Gas Tank Procedure	Borough Manager	

ADJOURNMENT at 9:53P.M.

Motion made by Councilmember Korman, second by Councilmember Happer to adjourn the meeting at 9:53p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

Mitchell Stern, Acting Borough Clerk