

**Historic Preservation Committee
Meeting Minutes – April 21, 2020**

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Tuesday, April 21st, via Zoom. In attendance were Alex Gotthelf, Tom Dagger, Mark Hoffman, Rob Infante, Allison Nacim, Justin Savage, Sueanne Sylvester, Kaylee Smith, and Gillian Strauss. Absent were Margaret DeWitt, Andy Scott and Borough Council Liaison Janet Horst.

Approval of Prior Meeting’s Minutes

The minutes of the March 24th meeting were approved with corrections to the date.

Chair's Report

See sub-committee reports.

Borough Liaison Report

Janet submitted that she’s requesting that the Borough Attorney review the draft ordinance. Once that is complete she thinks the ordinance and all supporting documents should be posted on the Borough website along with dates and times for public forum to get input from the community via Webex.

Treasurer’s Report

There was no treasurer's report.

	YTD 3-24-20		
	2020	2019	2018
Cash Balance			
Income			
Expenses			
Net income (loss)			

Archive Report

Justin reported that the Library has been closed but a fire alarm system was installed for the community room which benefits the archive. He expects that the social distancing will impact the access to the room for the foreseeable future and that we most likely will have to continue to meet virtually.

Justin is not certain if the Eagle Scout project with Jeremy Marinaccio is complete. He has not been asked to sign off on the work. He thinks that Jeremy wanted to do some additional work. That work is on hold due to the pandemic.

Rob had nothing to report. He suggests that we proceed with purchasing the shelving to keep up with the organizational goals of the archive. Alex advised that the money from the grant would most likely not be available for items not specifically listed in the grant application. He will confirm with Morris County Heritage Commission if a change can

be made. Otherwise Rob will proceed to purchase the shelves under previously approved funds from the HPC account. Alex requested a week or so to get final confirmation.

Social Media/Outreach

Rob posted information on the Walking Tour on Facebook.

Salvage Report

There was no activity at the shed in March other than one request for a door for the Princiotto residence at 34 Cobb Road. Alex is coordinating that.

Alex notified the committee that it may be necessary to go to a 'cash and carry' policy for salvage materials in the future because community members or their contractors do not send payment after being given the price list or requests for payment. There were no objections to proceeding that way providing a price list is available. Alex confirmed that a prices list is available.

Oral Histories Report

Alison is working on training to get best practices for oral histories with a colleague at Rutgers who is experienced in oral histories. See New Business below.

Fundraising and Grants

Alex is working with the Borough Hall and Morris County Heritage Commission to track down paperwork for sign off on the grant award.

Upcoming Events

All events are on hold due to the pandemic.

Old Business

Membership: Alex approached Ranjan O. Bose to be a member of the committee and Ranjan enthusiastically said he was interested. He has submitted his statement of interest and Alex will submit to Borough Council to be confirmed.

Historic Photos for New Beach Facilities: Janet sent an email to ask the architect for suggestions of locations and specifics. No update.

Landmark Protection Ordinance. Alex has contacted all the property owners that are listed for Landmark status. Those conversations are being facilitated by Janet. They are ongoing. The sub-committee is working with Janet on the timeline and next steps (see Borough Liaison report above). Alex encouraged the committee to help build support among family and friends and to speak up during the upcoming public forum.

Walking Tour: see Social Media report above

Strategic Mission: no report

New Business

Discuss/approve regular posting oral histories on Facebook: The committee approves of posting on Facebook select oral histories that are already in the archive and available through the website.

Discuss/approve Covid-19 Oral Histories Project: Gillian Strauss presented her concept for gathering contemporaneous oral histories from students in connection with promoting the HPC mission of collecting and archiving the history of the community as told by its citizens. She sees this moment as history in the making and a great opportunity to highlight the HPC and student participation. She got approval from the High School Principal, Mr Sanchez and the request was distributed via email to the entire student body. The committee approved and commended Gillian on her initiative and foresight for this project. Rob will work on a version of the same that collects the thoughts of the adults and parents in the community.

80 Hanover Road: Tom reported that an application for zoning relief under the HPC Ordinance was made and the new zoning officer contacted him to review as prescribed in the ordinance. Tom was pleased that the ordinance appears to be working as intended. The initial design was rejected by the zoning officer but follow up communication between the HPC and the homeowner/architect was being facilitated by the zoning officer as prescribed in the ordinance. Together with Alex, Tom hopes these discussions will result in a design solution that is consistent with the HPC goals for granting relief under the ordinance.

Public Comments

There were no public comments.

Date for Next Meeting

Next meeting date – Tuesday, May 19 at 7:30 via Webex.

There being no further business, the meeting was adjourned.

Minutes prepared by Alex Gotthelf.