



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AS A REMOTE MEETING ON ZOOM  
NOVEMBER 22, 2021**

**EXECUTIVE SESSION – BEGINS AT 7PM  
PUBLIC SESSION – BEGINS AT 7:30 PM**

To Participate via computer please use the following link: <https://zoom.us/j/208487754> or call iPhone one-tap : US: +13126266799,, 208487754# or +19292056099,,208487754#  
Or Telephone: Dial (for higher quality, dial a number based on your current location):  
US: +1 312 626 6799 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or  
+1 253 215 8782 or +1 301 715 8592 Webinar ID: 208 487 If calling into the meeting via telephone, the following commands can be entered via DTMF tones using your phone's dial pad while in a Zoom meeting: \*6 - Toggle mute/unmute \*9 - Raise hand (once hand is raised, it cannot be lowered. If you change your mind and choose not to speak, when called upon, please let us know that you have changed your mind).

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2021 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

- a. R165-21, Resolution to Enter an Executive Session – Litigation (Tax Appeals) , Contract Negotiation (Tax Assessor) & Attorney - Client Privilege (Approval of Executive Minutes)

**5) COMMUNITY ANNOUNCEMENTS**

**6) RESOLUTIONS**

**7) SPECIAL PRESENTATIONS**

**8) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

- a. Borough Hall & Public Safety Infrastructure Advisory Committee Project Update

**9) BOROUGH COUNCIL DISCUSSION ITEMS**

- a. Proposed Island Beach Rain Gardens  
b. Borough Council Goals 2021-2022

**10) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**11) ATTORNEY'S REPORT**

**12) MANAGER'S REPORT**

**13) ORDINANCES TO INTRODUCE**

**14) ORDINANCES TO ADOPT**

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

- a. R166-21, Authorizing the Payment of Bills

- b. *R 167-21, Authorizing the Borough of Mountain Lakes to Accept a Local Efficiency Achievement Program (LEAP) Grant*
- c. *R168-21, Authorizing the Transfer of Appropriations*

**\*APPROVAL OF MINUTES**

*10/25/21 (Executive)*

*11/8/21 (Regular)*

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

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**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property Maintenance

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 165-21**

**“RESOLUTION TO ENTER INTO AN EXECUTIVE SESSION”**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss:

- Matters made confidential by state, federal law or rule by court
- Matters in which the release of information would impair the right to receive funds from the Government
- Matters involving individual privacy
- Collective bargaining
- Purchase or lease of property, setting of bank rates, investment of public funds if disclosure would harm the public interest
- Public safety
- Pending, ongoing or anticipated litigation or contract negotiation
- Personnel matters
- Civil penalty or loss of license
- Attorney – Client Privilege

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

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**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 22, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						



**Project Update**  
**Borough Hall & Public Safety Infrastructure Advisory Committee**  
**November 22, 2021**

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# Agenda

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- Construction & Procurement Update
- Schedule Update
- Budget Update
- Borough Hall Administration & Public Safety Operations During Construction

# Construction & Procurement Update

## Completed since July

- ✓ Erect Steel for Front and Rear Additions
- ✓ Rear Addition Steel Welding and Inspections
- ✓ Footings & Foundation Work for Front Addition
- ✓ Front and Rear Upper-level Concrete Decking
- ✓ Interior Demolition of Lower Level
- ✓ Asbestos Remediation
- ✓ Materials Contracted: HVAC, Roofing, Elevator, and Exterior Framing Materials

## In Progress

- Elevator Block Work
- Front Addition Steel Welding and Inspections
- Upper-Level Interior Partition Framing
- Materials Procurement: Windows

## Looking Ahead

- Rear Addition Exterior Wall Framing
- Front Addition Concrete Entry
- Front Addition Exterior Wall Framing
- Demolish Existing Roof. New Parapet Framing
- Existing Building Interior and Exterior Framing
- Plumbing and Electrical Rough-In





Lower-Level Demolition Completed



Upper-Level Interior Framing In Progress



Steel Supports and Decking at Front Addition

Front Addition Steel and Elevator Shaft Block



New Waterproofing Along Existing Building



Rear Addition Concrete Deck Pour



# Schedule Update

## Construct Rear Addition: December 2020 – June 2023

Foundations – Above Grade Masonry – Steel Framing/Pour 2nd Floor – Frame & Sheath Exterior Walls – Roof – Fire Stairs Installation – Exterior Finishes & Windows – Interior Fit Out

## Construct Front Addition: April 2021 – June 2023

Foundations – Above Grade Masonry/Elevator Shaft – Steel Framing/Pour 2nd Floor Deck – Frame & Sheath Exterior Walls – Entry Stairs Installation – Elevator Installation – Roof – Exterior Finishes & Windows – Interior Fit Out

## Exterior Envelope/Interior Remodel: April 2021 – June 2023

Replace Roof – Exterior Finishes & Windows – Asbestos Remediation – First Floor Demo – First Floor Walls – First Floor Ceilings – Finishes – Fixtures – Second Floor Demo – Second Floor Walls – Second Floor Ceilings – Finishes – Fixtures

- The schedule has been updated to reflect a projected June 2023 move-in date primarily due to availability of skilled labor
- The construction team is meeting weekly to review staffing, schedule, and material costs



# Budget Update

## Project Budget through 10.31.21

Total Budget	Expenses	Encumbered	Balance
\$4,539,000	(\$981,148)	(\$351,830)	\$3,182,022

## Project Contingency

Contingency Initial	Contingency 5.31.21	Net Changes Since 5.31.21	Contingency Current	Description of Key Changes Since 5.31.21
\$89,110	\$93,193	-\$57,846	\$35,347	<ul style="list-style-type: none"> <li>- Unexpected asbestos abatement</li> <li>- Steel and stairs/railings cost increases</li> <li>- 420 Boulevard lease extension</li> <li>+ Roofing cost savings</li> <li>+ Federal funding for HVAC upgrades</li> </ul>

➤ Total budget increase of \$24K due to federal (American Rescue Plan) funding of HVAC upgrades

# **Borough Hall Administration & Public Safety Operations During Construction**

## **Borough Hall Administration**

Borough Administration has relocated to 420 Boulevard for the duration of the project

## **Public Meetings**

Borough Council, Planning Board and Zoning Board are reviewing plans for returning to in-person meetings

## **Mountain Lakes Police Department**

The Police Department has relocated to 420 Boulevard and to a trailer facility at 400 Boulevard

## **ML Volunteer Fire Department**

The Fire Department will remain at 400 Boulevard for the foreseeable future

**Thank You**

**From:** "Brian Marshall" <[brian@makegardenmagic.com](mailto:brian@makegardenmagic.com)>

**Subject:** Island Beach Rain Gardens - General Thoughts

**Date:** October 1, 2021 at 3:47:44 PM EDT

**To:** "Thomas" <[TMenard@mtnlakes.org](mailto:TMenard@mtnlakes.org)>

Tom,

I visited Island Beach and reviewed the final site plan showing the boat racks and proposed rain gardens. I also was at the site during a heavy rain (video attached) and observed how stormwater flows across the property. Following are some overall thoughts about installing rain gardens at Island Beach:

#### **Need and Benefit**

- The existing stormwater management system, installed earlier this year as part of the Island Beach facility upgrades, has been overwhelmed by stormwater runoff at least 3 times in the past 6 weeks.
- Installing rain gardens to capture some uphill stormwater would be highly beneficial for supplementing stormwater management capacity, alleviating overloads, removing additional stormwater contaminants, and improving lake water quality.
- Even using the maximum allocated space for new rain gardens, modifications to the existing stormwater system may still be needed to better dissipate runoff energy, direct water flow, and increase capacity.
- If designed according to Next Generation Rain Garden principles, the rain gardens would also initiate landscaping on the property in the form of attractive gardens, while also serving as high functioning, native-plant habitat.

#### **Location, Size, Configuration**

- Two rain gardens were previously proposed and shown on the site plan, one on the north side and one on the south side of the parking lot, partway down the hill. Both are needed and should be made as large as space will allow (sketch attached) to reduce as much stormwater load as possible on the existing stormwater system.
- The south rain garden was originally envisioned to address stormwater from the Masonic Temple's parking lot. It now appears more important to allocate some of the south rain garden capacity to capturing a portion of the stormwater flowing down the Island Beach entrance roadway.
- Using the available space allocated, the north rain garden would have nominal dimensions of 20 ft x 30 ft, rotated 90 degrees from how it is shown on the final site plan to keep it away from the wall and newly planted trees. The south rain garden would have nominal dimensions of 20 ft x 50 ft and would be twice as large as shown on the final site plan.
- To accommodate water flow and slopes, the north rain garden would be built in 1 or 2 cells; the south rain garden would be built in 2 or 3 cells.

#### **Construction Challenges**

- The location of the north rain garden is currently covered in gravel; the location of the south rain garden is currently covered in asphalt. Asphalt, sub-base, and gravel will need to be thoroughly excavated.
- The characteristics of the soil beneath the asphalt and gravel is unknown. New topsoil, and soil amendments (compost, sand) will likely need to be imported to achieve proper drainage and growing medium.



- Inlet design and configuration will be critical. Because the rain gardens will not be large enough to handle all stormwater from large storms, the proper portion of runoff from the Island Beach and Masonic Temple entrance roadways will need to be diverted into the rain gardens. Primary inlet flows could be conveyed via surface runoff or collected in a storm drain and piped in underground.
- The rock border (boulders) next to the south rain garden site will need to be reconfigured to allow surface runoff to feed into the rain garden. Dead (red oak), invasive (black locust) and undesirable (ash) trees need to be removed.
- Outlet design and configuration will be critical to make sure overflow during large storms does not concentrate the flow and cause erosion.

### **Implementation**

- Soil testing will be required to characterize permeability, percolation rates and the need for supplemental topsoil and amendments. Final rain garden capacity will be defined by size (area and depth) plus soil characteristics.
- Most of the rough grading (asphalt removal, gravel removal, boulder relocation, basin digging, storm drain installation) will need to be performed with heavy equipment (DPW or contracted).
- Finish grading and planting can often be provided by local volunteers, with proper professional oversight.
- The Island Beach rain gardens should not be installed if a commitment to providing ongoing, regular maintenance cannot be arranged/procured in advance.

Please let me know if you have questions or need more details.

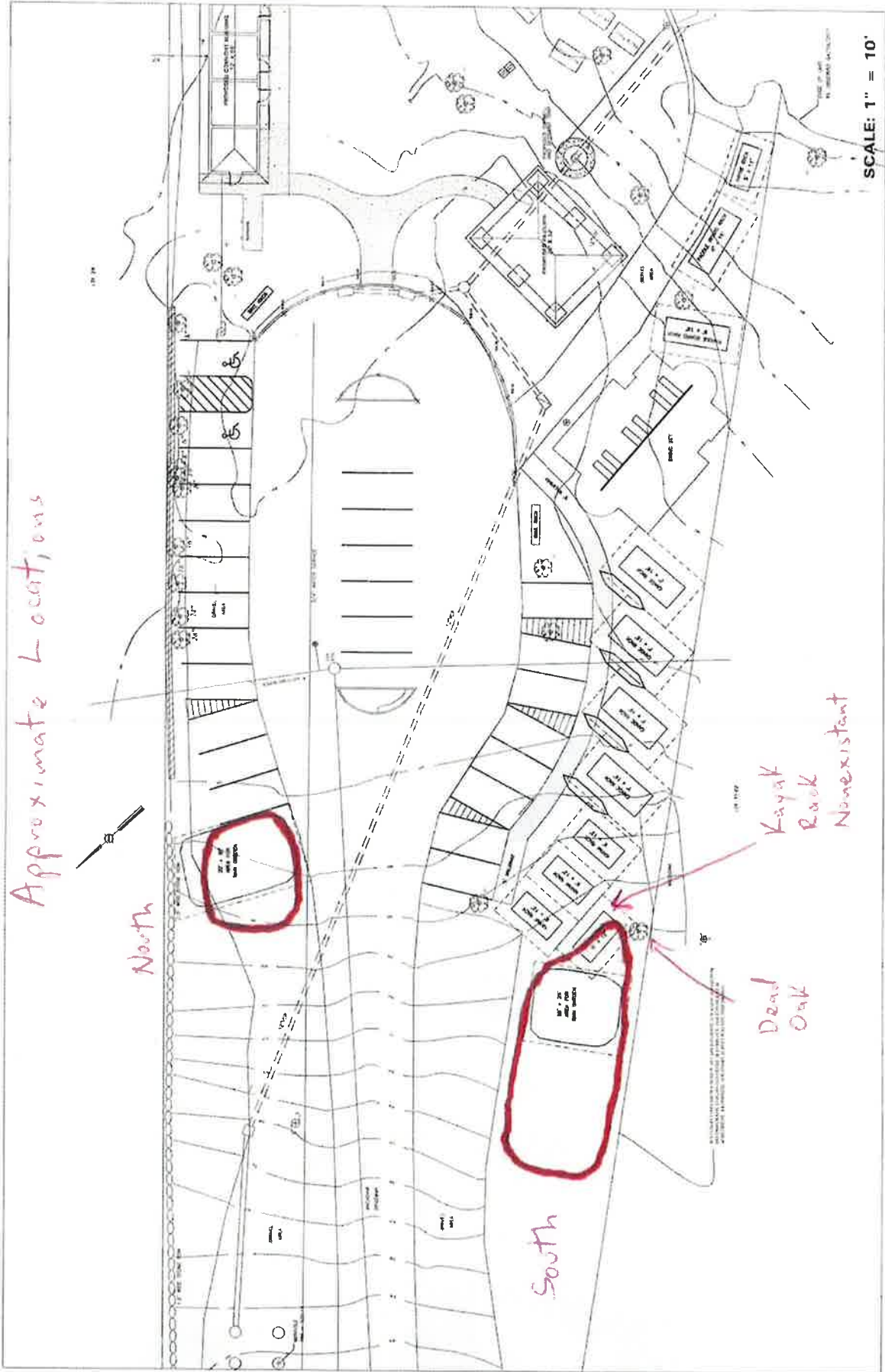
Best regards,  
Brian

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Brian Marshall  
Garden Magic LLC  
973-402-5466 Office  
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[brian@makegardenmagic.com](mailto:brian@makegardenmagic.com)

# Island Beach Rain Gardens

Approximate Locations



SCALE: 1" = 10'

## **Island Beach Rain Garden Construciton Cost**

<b>Design / expert oversight</b>	<b>3200</b>
<b>Tree removal</b>	<b>2000</b>
<b>Asphalt removal and disposal</b>	<b>2000</b>
<b>Excavation</b>	<b>2500</b>
<b>Soil removal</b>	<b>2000</b>
<b>Trench drain accross entry driveway</b>	<b>6000</b>
<b>Planting soil import</b>	<b>1800</b>
<b>Plant purchase</b>	<b>4500</b>
<b>Total</b>	<b>24000</b>
<b>Monthly maintenance</b>	<b>\$300</b>

# Rain Garden Maintenance Schedule

## January/February

- Monitor
- Snow/salt management
- Clear snow from inlet/outlet

## March

- Inspect and correct
- Remove leaves
- Remove winter weeds
- Prune dead branches
- Cut back perennials and grasses

## April

- Inspect and correct
- Apply compost and/or mulch
- Prune shrubs selectively (if needed)

## May

- Inspect and correct
- Apply deer repellent (if needed)
- Prune shrubs selectively (if needed)

## June

- Inspect and correct
- Apply deer repellent (if needed)
- Prune shrubs selectively (if needed)

## July

- Inspect and correct
- Apply deer repellent (if needed)

## August

- Inspect and correct
- Apply deer repellent (if needed)

## September

- Inspect and correct

## October

- Inspect and correct
- Remove excess leaves
- Cut back perennials (limited)

## November

- Inspect and correct
- Remove excess leaves
- Apply mulch for winter protection
- Snow/salt management

## December

- Monitor
- Snow/salt management
- Clear snow from inlet/outlet

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Monitor = Check for problems, remove trash and debris  
Snow/salt management = Avoid placing snow on rain garden. Limit use of salt/deicing agents in vicinity  
Inspect and correct = Use inspection checklist. Additional inspections required after severe storms and during droughts  
Prune shrubs selectively = Prune to enhance flowering and shape according to species recommendations (including timing)  
Cut back perennials (limited) = To tidy garden only. Leave some stems and heads for habitat (cover and food).  
Remove excess leaves = Dense leaf layers will inhibit infiltration. Some remaining leaves will insulate and protect winter roots

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Retest soil pH levels every 2 to 3 years and readjust, if necessary

v213





# Rain Garden Inspection Checklist

Rain Garden Location \_\_\_\_\_

Inspector(s) \_\_\_\_\_

Date \_\_\_\_\_

Monthly Inspection \_\_\_\_\_

Post-Storm Inspection \_\_\_\_\_

Drought Inspection \_\_\_\_\_

Inspection Item	Yes	No	Comment	Action (if Yes)	Corrected (✓ or date)
Inlet/outlet clogged				Remove debris	
Source gutters and pipes clogged				Clean gutters, downspouts, pipes	
Inlet/outlet rocks out of place				Reposition/supplement rocks	
Damage/erosion to berms				Fortify berm	
Poor water distribution; gullying/erosion within basin				Redirect inlet; add rocks; re-level base	
Mulch washed out of place				Redistribute mulch; supplement mulch	
Sediment accumulation				Remove sediment	
Slow water drainage, excessive ponding				Remove sediment; aerate soil, replant empty spaces	
Drought, or sustained dry weather; wilting plants				Water garden plants (1 in./week); reinspect frequently	
Weeds present				Remove weeds	
Unknown plants or seedlings				Consult adviser to help identify	
Dead or broken branches				Prune branches	
Diseased plants (fungus, spots, discoloration)				Removed diseased parts; consult adviser	
Insect-infested plants				Determine if insect is desirable or damaging; consult adviser	
Crowded plants limiting air flow				Thin out/prune plants	
Dead or dying plants				Remove dead plants	
Empty spaces/missing plants				Reevaluate appropriate plants for location and replant	
Litter, debris, pet waste present				Remove	
Other problems (Identify)					
Repeated or chronic problems (Identify)				Consult advisers	

V213



**From:** "Brian Marshall" <[brian@makegardenmagic.com](mailto:brian@makegardenmagic.com)>  
**Subject:** Island Beach Rain Garden and Cove Maintenance  
**Date:** October 27, 2021 at 10:12:04 AM EDT  
**To:** "Thomas" <[TMenard@mtnlakes.org](mailto:TMenard@mtnlakes.org)>

Tom,

Per your request, following are cost estimates for Garden Magic to provide services to the Borough of Mountain Lakes for maintaining the planned Island Beach Rain Garden and the existing Cove riparian buffer.

### **Island Beach Rain Garden**

Annual Cost: \$ 3,900.

#### Assumptions:

- Maintaining a single 1,000 sf rain garden, fully constructed and operational, located on the south side of the parking lot, partway down the hill.
- Maintenance tasks outlined in the attached "Rain Garden Maintenance Schedule" and "Rain Garden Inspection Checklist"

#### Tasks Included:

- Routine monthly, post-storm, and drought inspections
- Correct problems observed
- Maintain inlet, outlet and berm structures
- Remove excess sediment, leaves, debris and litter
- Remove weeds
- Prune, deadhead, and care for rain garden plants, as appropriate
- Address plant diseases and insects
- Water plants during drought
- Apply mulch/compost seasonally, as necessary
- Apply deer repellent, gypsum, as needed
- Replant empty spaces
- Cut back winter perennials

#### Performed by DPW or others:

- Mulch/compost supply and delivery

### **Cove Park Riparian Buffer**

Annual Cost: \$ 9,800.

#### Goals:

- Renew the original 2011 Borough Council vision when they selected and commissioned the restoration of Cove Park as the Mountain Lakes Centennial Legacy Project

- Improve (then maintain) the appearance of the existing native plantings by proper pruning and weed removal
- Increase (then maintain) the natural vistas of the lake
- Make (then maintain) the lakefront edge accessible for recreation
- Retain the native-plant waterfront barrier to discourage Canada geese, reduce erosion and runoff

Constraints:

- Cove Park is situated entirely within a riparian zone and regulated under the NJ Flood Hazard Area Control Rules (N.J.A.C. 7:13). Normal property maintenance is allowed under permit-by-rule which includes pruning, selective tree cutting, removal of nuisance vegetation, and planting of native plants
- Other activities are not allowed as a part of normal maintenance, such as clearing out sections of the native plantings, using herbicides, or increasing paved surfaces. If alterations to the park layout or design are required in the future, changes could require a Flood Hazard Permit
- Care is required when removing nuisance tree saplings and other weedy vegetation from the shoreline rocks to maintain the integrity of the stone wall and the installed geotextile barrier, and to prevent erosion into the lake
- Maintenance of a riparian buffer is not a one-time event, but rather an ongoing regular maintenance activity. Pruning and plant care activities are best conducted at a variety of times during the year, depending on the plant species
- The 6 redbud trees require advanced knowledge and care to prune and maintain them properly at this location

Tasks included:

- Provide routine pruning, shaping and general care of the existing native plants
- Remove stray tree saplings, tall weeds and groundcover weeds
- Keep access routes to the lake (2 stone walkways, 1 gravel path) clear of vegetation
- River birches -- prune low branches hanging over the water, boat launch ramp, and the street to improve access and views of the lake
- Redbud -- Remove low branches to allow more air flow and to open up viewing lanes toward the lake. To improve long-term health, remove other plants and weeds from the root zone and keep mulched
- Arrowwood viburnums -- Prune, shape, and thin, with the goal of reducing height over time
- Memorial tree -- Selectively prune and shape
- Bushes and shrubs -- Prune, shape, and thin to keep them healthy, attractive, and under control
- Stray tree saplings -- pull or cut with care not to disrupt stone wall
- Invasive and rhizomatous weeds and vines -- Remove, including roots and rhizomes to control spreading
- Ground, low weeds -- Remove, including roots
- Apply/spread mulch around trees and shrubs, as needed

Performed by DPW or others:

- Hauling of collected brush, cuttings, and debris
- Mulch supply and delivery
- Routine lawn mowing and care
- High branch pruning of river birches
- Poison ivy removal from edge of park (west end)
- Trash removal and general park maintenance

## **Cove Park Cleanup**

One-time Cost: \$ 1,950.

Cove Park is currently in need of pruning , cutting back and weed removal. If undertaken now, it would immediately improve the appearance of the park and vistas of the lake. It would properly prepare the plants for winter. And importantly, it will free up some additional shoreline for ice skating this winter.

However, timing is important. Pruning should be undertaken as soon as possible to make sure that all cuts can heal properly and harden off before hard frost and heavy freezes set in.

This fall cleanup would include pruning of the redbuds, low-branch pruning of the river birches, selective pruning of shrubs, removal of stray saplings and tall weeds, cutting back perennials, plus clearing of the lakefront stones and access pathways. DPW would haul away collected brush and cuttings.

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## **About Garden Magic LLC**

Garden Magic provides practical assistance to homeowners, master gardeners, community organizations, and landscaping crews when they are in need of professional assistance and higher proficiency. Garden Magic has a unique combination of expertise in water resources engineering, conservation and native plant horticulture, which is applied to create and maintain exceptional rain gardens, riparian buffers, habitat gardens, and other environmental protection projects. As recognized by two NJ Governor's Environmental Excellence Awards, Garden Magic has set the standard for creating and caring for high-functioning, sustainable and attractive native plant projects.

Best regards,  
Brian

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Brian Marshall  
Garden Magic LLC  
973-402-5466 Office  
973-615-0393 Cell  
[brian@makegardenmagic.com](mailto:brian@makegardenmagic.com)





## 2021 Borough Council Goals

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### **Fiscal Strength & Operational Effectiveness: Ensure efficient use of resources**

- Support Borough Manager goals and priorities, including overseeing the Borough Hall project and maintaining Borough operations while construction is in process
- Adopt a fiscally responsible 2021 budget in alignment with Borough priorities, with focus on minimizing taxpayer burden and smart spending
- Oversee introduction of a rolling 10-year capital plan to ensure long-range planning and effective management of capital assets
- Evaluate grant opportunities to offset spending and/or enhance services/infrastructure
- Review commercial area zoning to support responsible development
- Review/reformat Borough land use ordinances for consistency, clarity and efficiency
- Support transition to an annual tax reassessment process
- Evaluate opportunities to leverage IT for workflow automation and long-term records storage

### **Openness & Responsiveness: Inform and engage the community**

- Support continued improvement of communications to residents
- Evaluate methods to better understand resident priorities, e.g. Citizen Survey in 2022
- Foster volunteerism, including support for volunteer recruitment, orientation and recognition
- Enhance communication with schools, community organizations, local businesses, county officials, and neighboring communities to foster strong relationships

### **Services & Infrastructure: Provide quality services, programs & infrastructure**

- Identify opportunities for expanded shared services and evaluate existing arrangements for cost savings and/or service improvements
- Support successful completion of approved capital projects, including the Borough Hall renovation/expansion project
- Plan for a Solid Waste Committee to launch in 2022 in preparation for a new 5-year contract

### **Environmental Stewardship & Community Development: Preserve ML's environmental resources and foster the unique character of the community**

- Evaluate environmental, historic preservation, recreation, arts, and beautification initiatives that enhance our community and support the Master Plan
- Review/support initiatives to achieve Sustainable Jersey Program recertification
- Evaluate efforts to preserve and protect the Borough's tree canopy, lakes and woodlands – including new initiatives, like rain gardens and the living shoreline project
- Oversee implementation of the Borough's Affordable Housing Plan
- Develop policy in response to State of New Jersey marijuana legislation



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2006  
F -973-402-5595

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report for the Borough Council meeting of November 22, 2021.  
CC: Robert Oostdyk, Borough Attorney

Mayor and Council,

**Annual NJ DOT Roadway Improvement Grant Award (Local Aid Grant)** – The Borough's grant application to repave Intervale Road has resulted in an award of \$248,600 towards the \$457,490 cost of the project. A request for the remaining funds needed to complete the project will be made during the 2022 capital budget presentation.

**Morris Ave Roadway Improvement Grant Application** – The Borough's grant application for this project resulted in a denial to fund the request. The denial was due to insufficient program funding to support all requests.

**Status of Assessment for Sunrise Senior Living Property as of November 1<sup>st</sup>** – Following up on a request for this information, for tax year 2021, the property was assessed as a partial assessment for \$10,000,000. Since the property did not have a Certificate of Occupancy (CO) as of 10/1/2021, the Assessor anticipates raising the partial for tax year 2022 and additional \$5,000,000 to bring the total assessment for 2022 to \$15,000,000 as a partial assessment. The Assessor anticipates a total Fair Market Value of approx. \$18,000,000.

As a note, a Certificate of Occupancy for this property was issued on November 10, 2021.

Respectfully Submitted,

**Mitchell**

**RESOLUTION AND ORDINANCE REVIEW FOR THE NOVEMBER 22, 2021 MEETING**

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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***RESOLUTIONS***

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**R 167-21, AUTHORIZING THE BOROUGH OF MOUNTAIN LAKES TO ACCEPT A LOCAL EFFICIENCY ACHIEVEMENT PROGRAM (LEAP) GRANT**– this resolution authorizes the Borough to accept the \$38,340.00 LEAP Grant for costs associated with the transfer of police records data to the County of Morris’s dispatch system. The Borough applied for the LEAP grant in July 2021 (Resolution 132-21).

**R168-21, AUTHORIZING THE TRANSFER OF APPROPRIATIONS** - this resolution authorizes the CFO to transfer excess appropriations to appropriations that are insufficient to meet current needs as authorized by N.J.S.A. 40A:4-58. A complete explanation of the transfers is included with the resolution from our CFO.

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***ORDINANCES TO INTRODUCE***

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None

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***ORDINANCES TO ADOPT***

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None

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 166-21**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated November 22, 2021 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

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**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 22, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>
<b>Happer</b>						
<b>Korman</b>						
<b>Lane</b>						
<b>Richter</b>						
<b>Sheikh</b>						
<b>Barnett</b>						
<b>Menard</b>						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 11/22/2021 For bills from 11/04/2021 to 11/18/2021

Check#	Vendor	Description	Payment	Check Total
19534	219 - ACCESS	PO 23403 CUST# 156NFY04790- APR THRU DEC 2021 BLA	61.33	61.33
19535	4019 - ADVANCED FIREPROOF DOOR, INC	PO 24349 BH RENO: DOOR FRAME CONSTRUCTION SUPPLI	1,285.31	1,285.31
19536	189 - ANCHOR ACE HARDWARE	PO 23076 DPW / WATER DEPT - DEPARTMENT SUPPLIES -	23.96	
		PO 23517 FIRE DEPT: EQUIPMENT - BLANKET	16.58	40.54
19537	189 - ANCHOR ACE HARDWARE	PO 23688 DPW - DEPARTMENT SUPPLIES - BLANKET	575.74	575.74
19538	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	607.50	607.50
19539	344 - BALLY'S ATLANTIC CITY	PO 24093 2021 LEAGUE OF MUNICIPALITIES HOTEL RESE	411.00	411.00
19540	2775 - CAPITOL SUPPLY CONSTRUC PROD, INC	PO 23894 WATER DEPARTMENT - TOOLS & EQUIPMENT - B	239.35	239.35
19541	2147 - CCTMO LLC	PO 24315 NOVEMBER 2021 - CELL TOWER REIMBURSEMENT	1,941.55	1,941.55
19542	2971 - DIRECT ENERGY BUSINESS	PO 24375 ACCT#: 614054 - 936656 -OCTOBER 2021	137.36	137.36
19543	4119 - DOUGLAS EDLER	PO 23360 2021 CELLPHONE REIMBURSEMENT - BLANKET	240.00	240.00
19544	4215 - ENGINEERED AIR SOLUTIONS, LLC	PO 24123 BH RENO: EQUIPMENT	5,500.00	5,500.00
19545	653 - GANNET NEW JERSEY NEWSPAPERS	PO 23849 BOA/PLANNING: 2021 ADVERTISING - ACCT#31	51.60	51.60
19546	876 - GARDEN STATE LABORATORIES, INC	PO 23264 WATER DEPT - WELL TESTING - BLANKET	144.00	144.00
19547	152 - HD SUPPLY CONST & INDUST- WHITECAP	PO 24245 BH RENO: SUPPLIES - BLANKET	442.40	442.40
19548	911 - HOME DEPOT CREDIT SERVICES	PO 22943 DPW - DEPARTMENT SUPPLIES - BLANKET	143.91	
		PO 24235 CHRISTMAS TREE LIGHTING - BLANKET	560.66	
		PO 24246 BH RENO: SUPPLIES - BLANKET	69.94	774.51
19549	4209 - HUNTER CARRIER SERVICES	PO 23369 ADMIN: INTERIM PHONE SYSTEM - ACCT BOML	807.40	807.40
19550	3903 - HUNTINGTON NATIONAL BANK	PO 23399 POLICE CAR LEASE / CUST# 730289 - 2021 B	2,247.19	2,247.19
19551	3817 - IL TORRENTE PIZZA	PO 23178 DPW - MEALS - BLANKET	89.61	89.61
19552	3306 - INTERSTATE BATTERY OF NJ DIST #4573	PO 24338 DPW/ POLICE - VEHICLE REPAIRS - BLANKET	105.95	105.95
19553	859 - JCP&L	PO 24369 M/A #200 000 053 658 / BILL DATE: NOV 4	43.93	
		PO 24370 MASTER ACCT#200 000 574 000/ BILL DATE:	56.64	
		PO 24371 MAST ACCT# 200 000 021 275 / BILL DATE:	6,692.55	6,793.12
19554	859 - JCP&L	PO 24373 M/A #200 000 054 011/ BILL DATE: NOV 4,	72.80	
		PO 24379 M/A #200 000 020 764: BILL DATE: NOV 09,	310.94	383.74
19555	1090 - KENVIL POWER MOWER	PO 24215 DPW - EQUIPMENT REPAIR - BLANKET	43.45	43.45
19556	2838 - LEVITT'S	PO 24234 DPW - SNOW REMOVAL - CALCIUM CHLORIDE	1,150.00	1,150.00
19557	1441 - MAJOR POLICE SUPPLY	PO 23533 POLICE: RETROFITTING VEHICLE 25-02	15,000.00	
		PO 23533 POLICE: RETROFITTING VEHICLE 25-02	1,962.60	16,962.60
19558	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 24303 SEPT 2021 PROFESSIONAL SERVICES - PB	192.50	192.50
19559	3303 - MCLOM	PO 24302 COUNCIL: NJ LEAGUE REGISTRATION	50.00	50.00
19560	3886 - MISSION COMMUNICATIONS, LLC	PO 24223 WATER DEPARTMENT - SERVICE CONTRACT 10/1	3,787.80	3,787.80
19561	4026 - MORRIS COUNTY PARK POLICE	PO 24350 10/2821 OUTSIDE TRAFFIC CONTROL DETAIL	826.50	826.50
19562	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 23709 SOLID WASTE DISPOSAL - BLANKET	10,135.80	10,135.80
19563	4196 - MOUNTAIN LAKES REALTY, LLC	PO 23293 BH: LEASE PAYMENTS FOR TEMP BORO HALL	2,500.00	2,500.00
19564	1394 - MTN. LAKES PUBLIC LIBRARY	PO 24336 DEC 2021 MTN LAKES PUBLIC LIBRARY AID	25,309.00	25,309.00
19565	1472 - MURPHY MCKEON P.C.	PO 23356 2021 LEGAL/ RETAINER FEES - BLANKET	8,333.32	8,333.32
19566	4235 - NET2PHONE, INC.	PO 23867 DEDICATED EFAX LINE - ACCT# 954962 - BLA	74.06	74.06
19567	1553 - NEW JERSEY NATURAL GAS	PO 24377 OCT-NOV 2021 SERVICE	841.38	841.38
19568	1562 - NJLM	PO 24293 MAYOR/COUNCIL: TICKETED EVENT - LEAGUE	130.00	
		PO 24294 COUNCIL: REGISTRATION/WEBINAR	45.00	175.00
19569	3683 - NJMMA	PO 24292 ADMIN: REGISTRATION	35.00	35.00
19570	1598 - OLD DOMINION BRUSH CO.	PO 24257 CLEAN COMMUNITIES - STREET SWEEPER	1,240.00	1,240.00
19571	2727 - ONE CALL CONCEPTS, INC.	PO 22991 ACCT# 12-BML / 2020 JAN - DEC BLANKET	68.28	68.28
19572	2968 - OPTIMUM	PO 22929 2021 DPW INTERNET SERVICES ACCT# 07876-6	146.18	146.18
19573	2968 - OPTIMUM	PO 22930 DPW: 2021 CABLE BOXES ACCT# 07876-41456	11.74	11.74
19574	4213 - OPTIMUM	PO 23504 BORO (TEMP SPACE) INTERNET SVCS. ACCT# 0	156.23	156.23
19575	4143 - PITNEY BOWES GLOBAL FINANCIAL	PO 24382 POSTAGE MACHINE 2021 LEASE - ACCT# 33129	448.05	448.05
19576	1787 - R & J CONTROL, INC.	PO 23477 QUARTERLY GENERATOR MAINTENANCE - BLANKE	379.87	
		PO 24337 QUARTERLY GENERATOR MAINTENANCE - BLANKE	811.62	1,191.49
19577	3990 - RICH TREE SERVICE, INC.	PO 24083 SHADE TREE - TREE REMOVAL	1,800.00	1,800.00
19578	1948 - SHEAFFER SUPPLY, INC.	PO 24353 BH RENO: SUPPLIES	59.95	59.95
19579	1837 - SHERATON ATLANTIC CITY	PO 24091 2021 LEAGUE OF MUNICIPALITIES HOTEL RESE	2,002.00	
		PO 24217 2021 LEAGUE OF MUNICIPALITIES HOTEL RESE	429.00	2,431.00
19580	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 22918 POLICE: OFFICE SUPPLIES - 2021 BLANKET	68.00	68.00
19581	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 24307 MULTI DEPT: ORDER# 7342600700	1,328.29	1,328.29
19582	2961 - SYN-TECH SYSTEMS, INC	PO 24259 STREETS & ROADS - TRAINING & DEVELOPMENT	42.00	42.00
19583	3861 - SYNCE/AMAZON	PO 24308 ADMIN: ORDER#	95.97	
		PO 24340 POLICE: ORDER#112-0977388-8790611	38.35	134.32
19584	1343 - TILCON NY, INC	PO 23833 DPW - DRAINS, PIPES, CATCHBASINS - BLANK	950.63	950.63
19585	2074 - TROPICANA CASINO & HOTEL	PO 24092 2021 LEAGUE OF MUNICIPALITIES HOTEL RESE	1,116.00	1,116.00
19586	4088 - TURN OUT UNIFORMS, INC	PO 24357 POLICE: BADGE	90.50	90.50
19587	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 23381 2021 SEWER MAINTENANCE CHARGES - BLANKET	39,416.67	39,416.67
19588	2115 - U.S. DEPT. OF AGRICULTURE	PO 24368 APHIS - GOOSE MANAGEMENT - CUST# 6001777	644.54	644.54
19589	3822 - ULINE, INC	PO 24072 HPC ORDER	48.12	48.12
19590	1062 - UNITED SITE SERVICES	PO 24131 POLICE: HALLOWEEN SAFETY ZONE - PORTA JO	392.50	
		PO 24295 BH: TEMPORARY FENCING/PORTA JOHNS 2021 R	230.46	

### List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 11/22/2021 For bills from 11/04/2021 to 11/18/2021

Check#	Vendor	Description	Payment	Check Total
19591	2749 - VERIZON	PO 24296 OCTOBER - DECEMBER PORTA JOHNS 2021 BLAN	908.00	1,530.96
		PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	52.33	
		PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	37.33	126.99
19592	2135 - VERIZON WIRELESS	PO 24380 ACCT# 882388054-00001 / OCT 05 - NOV 04	800.29	800.29
19593	2649 - WASTEZERO	PO 23862 MOUNTAIN LAKES TRASH BAG - UPDATED 11/8	1,950.50	
		PO 24374 MOUNTAIN LAKES TRASH BAG - EXCESS	9,623.02	11,573.52
19594	2182 - WEST CHESTER MACHINERY & SUPPLY CO.	PO 24347 SNOW REMOVAL	9,328.29	9,328.29
TOTAL				168,047.65

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	997.90			
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	1,798.00			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	1,549.86			
01-201-20-130-020	FINANCE - OTHER EXPENSES	411.00			
01-201-20-140-020	COMPUTER SERVICES	392.29			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	8,333.32			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	192.50			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	51.60			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	3.34			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	5,171.14			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	16.58			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	14,812.46			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	1,800.00			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	21,709.32			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	12.41			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	105.95			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	560.66			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	1,552.54			
01-201-29-390-020	AID TO PUBLIC LIBRARY	25,309.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	427.67			
01-201-31-437-020	NATURAL GAS	978.74			
01-201-31-440-020	TELECOMMUNICATIONS	1,605.73			
01-260-05-100	DUE TO CLEARING			0.00	89,733.56
01-290-55-000-005	T-MOBILE DUE TO CROWN CASTLE			1,941.55	
<b>TOTALS FOR</b>	<b>Current Fund</b>	<b>87,792.01</b>	<b>0.00</b>	<b>1,941.55</b>	<b>89,733.56</b>
02-200-40-700-340	Clean Communities Grant			1,240.00	
02-200-40-700-380	Historic Preservation Grant			48.12	
02-260-05-100	DUE TO CLEARING			0.00	1,288.12
<b>TOTALS FOR</b>	<b>FEDERAL AND STATE GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>1,288.12</b>	<b>1,288.12</b>
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			10,695.56	
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21			15,826.50	
04-260-05-100	DUE TO CLEARING			0.00	26,522.06
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>26,522.06</b>	<b>26,522.06</b>
05-201-55-520-520	Water Operating - Other Expenses	10,993.27			
05-260-05-100	DUE TO CLEARING			0.00	10,993.27
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>10,993.27</b>	<b>0.00</b>	<b>0.00</b>	<b>10,993.27</b>
07-201-55-520-520	Sewer Operating - Other Expenses	39,510.64			
07-260-05-100	DUE TO CLEARING			0.00	39,510.64
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>39,510.64</b>	<b>0.00</b>	<b>0.00</b>	<b>39,510.64</b>



ACCOUNT DESCRIPTION CURRENT YR APPROP. YEAR NON-BUDGETARY CREDIT

Total to be paid from Fund 01 Current Fund	89,733.56
Total to be paid from Fund 02 FEDERAL AND STATE GRANTS	1,288.12
Total to be paid from Fund 04 General Capital	26,522.06
Total to be paid from Fund 05 Water Operating	10,993.27
Total to be paid from Fund 07 Sewer Operating	39,510.64
	=====
	168,047.65

**Checks Previously Disbursed**

19533	NJ MOTOR VEHICLE COMMISSION	PO# 24346	POLICE VEHICLE REGISTRATION	60.00	11/04/2021
				-----	
				60.00	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund QUALITY CUSTOM HOMES	60.00		<b>60.00</b>
Fund 01 Current Fund	60.00	89,733.56	<b>89,793.56</b>
Fund 02 FEDERAL AND STATE GRANTS		1,288.12	<b>1,288.12</b>
Fund 04 General Capital		26,522.06	<b>26,522.06</b>
Fund 05 Water Operating		10,993.27	<b>10,993.27</b>
Fund 07 Sewer Operating		39,510.64	<b>39,510.64</b>
			-----
BILLS LIST TOTALS	120.00	168,047.65	<b>168,167.65</b>
			=====

## List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 11/22/2021 For bills from 11/04/2021 to 11/18/2021

Check#	Vendor	Description	Payment	Check Total
5258	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 24304 AUGUST 2021 PROFESSIONAL SERVICES - ESCR	175.00	175.00
	TOTAL			----- 175.00

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	175.00
17-500-00-050-231	Sunrise Senior Living Management			70.00	
17-500-00-091-322	BLUE 701, LLC			105.00	
<b>TOTALS FOR</b>	<b>Developer's Escrow</b>	<b>0.00</b>	<b>0.00</b>	<b>175.00</b>	<b>175.00</b>

Total to be paid from Fund 17 Developer's Escrow

175.00

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175.00

**List of Bills - (3310101001001) CASH - RECREATION  
Recreation Trust**

Meeting Date: 11/22/2021 For bills from 11/04/2021 to 11/18/2021

Check#	Vendor	Description	Payment	Check Total
5430	4016 - ROBERT WAGMILLER	PO 24269 WOODS N LAKE RUN/REIMBURSEMENT - BLANKET	880.70	880.70
5431	3933 - SHARON GUTHRIE	PO 24270 WOODS 'N LAKES RUN/REIMBURSEMENT - BLANK	249.48	249.48
5432	3861 - SYNCB/AMAZON	PO 24308 ADMIN: ORDER#	3.72	3.72
5433	3822 - ULINE, INC	PO 24072 HPC ORDER	56.26	56.26
TOTAL				1,190.16

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	1,190.16
33-600-00-090-000	Recreation Trust Reserves			1,190.16	
<b>TOTALS FOR</b>	<b>Recreation Trust</b>	<b>0.00</b>	<b>0.00</b>	<b>1,190.16</b>	<b>1,190.16</b>

Total to be paid from Fund 33 Recreation Trust

1,190.16

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1,190.16



**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 168-21**

**“RESOLUTION AUTHORIZING THE TRANSFER OF APPROPRIATIONS”**

**WHEREAS**, there were excess appropriations to the 2021 Appropriation Budget for the Current Fund; and

**WHEREAS**, other appropriations are insufficient to meet current needs.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey that, as authorized by N.J.S.A. 40A:4-58, the Chief Financial Officer (CFO) is hereby authorized and directed to make the following transfers:

**FROM:**

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>SALARY &amp; WAGES:</u>		
01-201-28-370-020	RECREATION S&W	\$18,500.00
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT S&W	\$15,500.00

OTHER EXPENSES:

01-201-26-310-020	BUILDINGS & GROUNDS O/E	\$12,000.00
01-201-23-210-020	LIABILITY INSURANCE O/E	\$12,000.00
01-201-28-375-020	MAINTENANCE OF PARKS O/E	\$15,000.00
01-201-20-100-020	ADMINISTRATION O/E	<u>\$ 4,700.00</u>

**TOTAL** **\$77,700.00**

**TO:**

<u>ACCOUNT NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
<u>SALARY &amp; WAGES:</u>		
01-201-25-240-001	POLICE S&W	\$65,000.00

OTHER EXPENSES:

01-201-23-222-020	HEALTH BENEFIT WAIVER O/E	\$ 2,700.00
01-201-25-240-020	POLICE O/E	<u>\$10,000.00</u>

**TOTAL** **\$77,700.00**

**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on November 22, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

BOROUGH OF MOUNTAIN LAKES  
BUDGET TRANSFERS 2021  
EXPLANATION OF TRANSFERS

**Current Budget:**

**Funds Available**

Recreation S&W

Funds were remaining in the line items for lifeguards and Assistant Beach Director. 18,500

Reserve for Salary Adjustment S&W

There are no plans for these funds through the end of the year. 15,500

Buildings & Grounds O/E

Funds are remaining because not as many expenses were incurred due to the renovation of town hall. 12,000

Liability Insurance O/E

There are funds remaining in the liability insurance line item because we received a reimbursement for risk management fees. 12,000

Maintenance of Parks/Beaches O/E

Funds are available in the nutrient inactivation line item (\$8,180.00) and the maintenance of the beaches line item (\$6,820.00). Not as much work was needed at the beaches as was budgeted for. 15,000

Administration O/E

Funds are available because the Affordable Housing Administration services line item will not be completely spent. 4,700

**Funds Needed**

Police S&W

Due to police officers' retiring and new officers being hired the police overtime budgeted was over budget. 65,000

Health Benefit Waiver O/E

There were a couple of new employees that waived their health insurance that were not budgeted for. 2,700

Police O/E

Funds are needed for the new hires for uniforms, mandatory training, and promotional exams. In addition, the Policy Maintenance Program was an unanticipated expense for the year. 10,000





# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE MONTHLY ACTIVITY REPORT

OCTOBER 2021

### ADMINISTRATIVE SUMMARY

While the activity level started off slow during the beginning of the month, it grew steadily to finish the month with many more applications being submitted. Smaller projects and mechanical replacements and upgrades dominated the submissions. Zoning approvals for some single family additions were approved, signaling a trend towards a period of sustained construction activity.

Work continues towards the final set of inspections for the Enclave at Mountain Lakes (Pulte). Once the bulk of the work on the final few units is substantially complete, the roadways will receive their finished paving.

Final inspections for the Sunrise of Mountain Lakes project have been proceeding and should conclude with the issuance of the Certificate of Occupancy in early November.

Princeton Radiology, a new imaging facility located at 333 Route 46 East is also nearing completion. Their Certificate of Occupancy is expected to be issued mid-November.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2019 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	12,338.00	12,338.00		
FEBRUARY	4,042.00	16,380.00		
MARCH	23,677.00	40,057.00		
APRIL	8,056.00	48,113.00		
MAY	23,363.00	71,476.00		
JUNE	26,134.00	97,610.00		
JULY	16,904.00	114,514.00	Enclave fees	10,592.00
AUGUST	7,245.00	121,759.00		
SEPTEMBER	8,425.00	130,184.00		
OCTOBER	7,403.00	137,587.00		
NOVEMBER	14,035.00	151,622.00		
DECEMBER	7,618.00	159,240.00		

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH	13,491.00	125,312.00		
APRIL	2,171.00	127,483.00		
MAY	2,476.00	129,959.00		
JUNE	13,410.00	143,369.00		
JULY	3,900.00	147,269.00		
AUGUST	21,791.00	169,060.00		
SEPTEMBER	14,343.00	183,403.00		
OCTOBER	61,757.00	245,160.00	Enclave fees	36,825.00
NOVEMBER	18,634.00	263,794.00		
DECEMBER	6,934.00	270,728.00		

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER	24,580.00	183,570.00		
OCTOBER	12,533.00	196,103.00		
NOVEMBER				
DECEMBER				



## Construction Permit Activity Report

10/1/2021 -> 10/31/2021

### Summary

	Cost:	Count:			
New:	\$0.00	0	Cubic Footage:	2,016 Cu.ft	Permits Issued: 24
Addition:	\$12,250.00	1	Square Footage:	242 Sq.ft	Updates Issued: 5
Alteration:	\$251,218.00	26			
Demolition:	\$1,975.00	2			
<b>Total:</b>	<b>\$265,443.00</b>	<b>29</b>			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other	
Building:	5	\$2,884.00	\$0.00	\$2,884.00	B	41	31 %75.6	7 %17.1	3 %7.3
Plumbing:	6	\$905.00	\$0.00	\$905.00	P	21	20 %95.2	0 %0	1 %4.8
Electrical:	17	\$2,510.00	\$0.00	\$2,510.00	E	86	61 %70.9	10 %11.6	15 %17.4
Fire:	5	\$400.00	\$0.00	\$400.00	F	20	19 %95	1 %5	0 %0
Elevator:	0	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %	0 %
Mechanical:	16	\$1,640.00	\$0.00	\$1,640.00	M	28	24 %85.7	1 %3.6	3 %10.7
	<u>49</u>	<u>\$8,339.00</u>	<u>\$0.00</u>	<u>\$8,339.00</u>		<u>196</u>	<u>155</u>	<u>19</u>	<u>22</u>
DCA Training:	1		7		(Note: Does not include result of none)				
DCA State:	26		475	\$600.00					
DCA Minimum:	2		2						
	<u>29</u>		<u>\$484</u>						

Variations	Total	Paid	Certificates	Issued Total	Paid Total	
Building	0	0	CA	19	\$0.00	\$0.00
Plumbing	0	0	CCO	0	\$0.00	\$0.00
Electrical	0	0	CO	6	\$1,200.00	\$100.00
Fire	0	0	CC	0	\$0.00	\$0.00
Mechanical	0	0	TCO	3	\$50.00	\$0.00
Elevator	0	0	TCC	0	\$0.00	\$0.00
<b>Total:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>Total:</b>	<b>28</b>	<b>\$1,250.00</b>	<b>\$100.00</b>

**NOTE:**  
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.  
  
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees			
	Record Count	Total Exempted		Record Count	Total Waived	
Building	0	\$0	Building	0	\$0	
Plumbing	0	\$0	Plumbing	0	\$0	
Electrical	0	\$0	Electrical	0	\$0	
Fire	0	\$0	Fire	0	\$0	
Mechanical	0	\$0	Mechanical	0	\$0	
Elevator	0	\$0	Elevator	0	\$0	
<b>Total:</b>		<b>\$0</b>	<b>Total:</b>		<b>\$0</b>	
	Record Count	Total Exempted	<b>Violations</b>	Fines	Paid	
DCA Fees	0	\$0	Issued	1	\$250.00	\$2,250.00

Payments (Based on Payment Date)	
Permit (67)	\$10,283.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (2)	\$2,250.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
<b>Grand Total</b>	<b>\$12,533.00</b>



# Mountain Lakes Borough

## Deposit Payment Totals 10/1/2021 to 10/31/2021

Starting Receipt  
PMT-21-00790

Ending Receipt  
PMT-21-00866

Cash Total  
\$466.00

Check Total  
\$13,917.00

Charge Total  
\$0.00

Grand Total  
\$14,383.00

Deposit Account  
DCA 01-290-55-000-001  
ENG 01-192-08-105-015  
SCD 01-192-08-105-013  
UCC 01-192-08-160-000  
ZON 01-192-08-105-017

Bag # \_\_\_\_\_

YTD Payments	Payments
\$10,539.00	\$519.00
\$6,900.00	\$600.00
\$1,500.00	\$1,500.00
\$173,274.00	\$11,414.00
\$5,850.00	\$350.00
<hr/> \$198,063.00	<hr/> \$14,383.00

**BOROUGH OF MOUNTAIN LAKES**  
**DEPARTMENT OF PUBLIC WORKS**  
Department Activity  
October 2021

**IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

**Streets & Roads Department:**

- DPW
  - Weeding, seeding and soil replacement behind new curbs
  - Tree trimming on newly paved roads
  - Roadside trash pickup – Fanny, Crane, Morris
  - Weed and brush pickup – Library, Intervale Triangle
  - Pickup of broken blacktop along Bellvale
  - Road sweeping throughout Borough
  - 1” stone replenished along Whitby, Train Station driveway
  - Storm cleanup throughout Borough
  - Street inspections throughout Borough
  
- Water Department
  - Raised manhole on Maple prior to paving
  
- Recreation Department
  - Prepared for two races in Borough
  - Maintained recreation areas for party rentals
  - Island Beach driveway skirt repaired
  - Wood chips reinstalled at Taft Playground
  - White Trail cleared of tree branches and downed trees removed

**Vacation/Sick Time:**

- 10 Vacation Hours; 59 Sick Hours



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Mitchell Stern  
DATE: 11/14/21  
SUBJECT: September 2021 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of September 2021 :

## FIRE CALLS (18)

LOCATION (17)	DATE	TIME	DESCRIPTION
15 Laurel Hill Rd	9/1	9:17 PM	Flooded basement
172 East Shore Rd	9/2	7:12 AM	Tree and wires down
1 East Shore Rd	9/2	4:23 PM	CO Alarm-Faulty Detector
84 Crestview Road	9/3	5:06 PM	CO Alarm. High readings of CO Detected in the house. Generator Not venting properly
44 Midvale Rd	9/9	4:15 PM	Smoke Condition
122 Pollard Rd	9/11	9:02 PM	Fire Alarm-Malfunction
151 Lookout Rd	9/14	10:55 AM	Fire Alarm-Malfunction
RVA Fields	9/16	6:00 PM	Assist Boonton Twp FD
136 Corneila St Btn	9/17	5:44 PM	Assist Boonton Fire Dept
Victoria Mews	9/17	11:53 PM	Assist Boonton Twp FD. Cancelled Enroute
Lee Rd- Btn Twp	9/18	10:23 AM	Assist Boonton Twp FD
100 Kingsland Rd BT	9/22	4:20 PM	Assist Boonton Twp FD
312 Blvd	9/23	10:15 AM	Open burn
9 N Main St Btn Twp	9/23	10:52 AM	Assist Boonton Twp FD
77 Ball Road	9/27	10:20 AM	Fire Alarm- Malfunction
27 Lockley Court	9/29	8:00 AM	CO Alarm- Malfunction
Craig School	9/29	10:44 AM	Fire Alarm- Culinary Mishap

## DRILLS (4)

LOCATION	DATE	TIME	DESCRIPTION
MLHS	9/12	1: 00 PM	JFD Training



Sunrise Assisted Living	9/14	7:30 PM	Senior Drill
Firehouse	9/21	7:30 PM	JFD Training
MLHS	9/26	1:00 PM	JFD Training

**MEETINGS (1)**

<b>LOCATION</b>	<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>
Firehouse	9/28	8:00 PM	Business Meeting

**COMMUNITY DETAILS (2)**

<b>LOCATION</b>	<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>
Boonton	9/4	1:30 PM	<b>Parade</b>
Boonton	9/5	7:30 PM	<b>Assist with fireworks</b>

**MANHOURS: 350**



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Mitchell Stern  
DATE: 11/14/21  
SUBJECT: October 2021 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of October 2021 :

## FIRE CALLS (9)

LOCATION	DATE	TIME	DESCRIPTION
29 Lakewood Drive	10/2	9:30 PM	Fire Alarm-Malfunction
90 Briarcliff Road	10/5	7:42 PM	Fire Alarm- Set off in Erro
Rockaway Valley Rd	10/9	10:46PM	Assist Boonton Twp with MVA
Pocono and Blvd	10/12	6:58 PM	Motor Vehicle Accident
20 Tower Hill Road	10/15	10:00 PM	Fire Alarm-Steam from Showera50
50Lake Drive	10/16	9:09 AM	Fire Alarm-Culinary Mishap
60 Melrose Road	10/18	8:37 PM	Car Fire
68 Crestview Road	10/19	9:11 PM	Small fire in bathroom
77 Briarcliff Road	10/29	9:52 PM	Wires Burning

## DRILLS (5)

LOCATION	DATE	TIME	DESCRIPTION
MLHS	10/10	1: 00 PM	JFD Training
MLHS	10/12	7:30 PM	Senior Drill
MLHS	10/19	7:30 PM	JFD Training
MLHS	10/24	1:00 PM	JFD Training
Firehouse	10/26	7:30 PM	Equipment Checks

## MEETINGS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	10/26	8:00 PM	Business Meeting

**COMMUNITY DETAILS (10)**

<b>LOCATION</b>	<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>
Wildwood School	10/4	9:00 AM	Fire Prevention
Scribbles	10/5	9:30 AM	Fire Prevention
Lightbridge Academy	10/5	10:45 AM	Fire Prevention
King of Kings	10/6	9:30 AM	Fire Prevention
Academy For Children	10/6	10:30 AM	Fire Prevention
Lake Drive School	10/7	9:15 AM	Fire Prevention
Craig School	10/7	9:30 PM	Fire Prevention
Country Day School	10/7	10:45 AM	Fire Prevention
YMCA	10/8	9: 30 AM	Fire Prevention
Sunrise Assisted Living	10/23	11:00 AM	Open House

**TOTAL MANHOURS: 475**

# Borough of Mountain Lakes

## BOARD OF HEALTH

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046

Telephone: (973) 334-3131 • Fax: (973) 402-5595



### October Health Department Activity Report – 2021

This Activities overview of the Health Officer, Health Department and staff of the last month provides some useful understanding of the various items handled by the department. Additional supplemental reports from Environmental, Nursing, and Health Education are forwarded to clarify activities.

Vaccine requests are moderate at the present time. We have planned and are offering clinics: either free standing or in conjunction with other programs such as flu clinics. We also discussed with the school system any needs they may have for vaccination of teachers and students 12 and older. Also, we introduced the idea of providing vaccine to students 5 – 11 when Pfizer vaccine is approved (approval occurred November 2, 2021).

We have been in ongoing contact with the Superintendents of schools and nurses, during this month to answer quarantine questions provide after school activity guidance and sports contact tracing investigations.

We continue to participate in weekly Zoom and Teams meetings with NJ Department of Health, County Agencies, LINCS and Health Officers in order to best implement state guidance and testing and vaccine programs.

The Nursing Department continues to investigate COVID cases on COMM CARE and in CDRSS. Our nurses along with local and state funded staff are continuing to contact trace cases, as they occur with school and sports activities occurring more frequently increased caseloads are noted.

This past month we have experienced continued increases in the level of COVID-19 activity.

Currently Mountain Lakes has 1 cases with a 14-day look back.

#### Activities

- Planning for flu clinics was completed and implemented. When possible, COVID vaccine were made available to those who requested dual vaccines (flu & COVID).
- Participate in meetings and ongoing guidance from NJDOH/CDC regarding best practices for quarantine and vaccine programs.
- Provided weekly COVID report by Friday with State updates, CALI Score and Charts.
- Continue to inform, discuss and answer questions from residents, business owners and agencies regarding issues that are important to them.
- Continue to monitor staff activities regarding public health inspections and complaints. (see environmental, health education and nursing reports)
- Begin the planning of vaccine distribution for school aged children both potentially in the school setting and in separate free standing locations as well as encouragement to discuss with their child's pediatrician initiation of COVID vaccine.
- FDA's changes to the EUA for COVID-19 booster doses for Moderna and J&J recipients, including a "mix and match" approach, the CDC expanded eligibility for COVID-19 booster shots.

- 3<sup>rd</sup>-dose shots are recommended for individuals who are immunocompromised and who have received the Pfizer or Moderna vaccines.
- Vaccination rates by municipality are available directly from the NJDOH Data Dashboard under the “Vaccination Overview” tab and you can zoom in on your specific municipality of interest.
- J&J, Moderna, and Pfizer vaccines are available at Bloomfield Health Department (1 Municipal Plaza, Bloomfield) by appointment. To schedule an appointment, please call 973-680-4058.
- Homebound residents throughout our communities are also being contacted and appointments scheduled. If you know someone who is unable to leave their home (for any reason) to get a vaccine, you can call our nursing division at 973-680-4058.

**Testing and Vaccination Sites:**

Both public and private sites continue to operate throughout New Jersey.

Stay Well.

Respectfully Submitted,

F. Michael Fitzpatrick, Health Officer

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## Officer Citation Report

From Date : 10/1/2021 To Date : 10/31/2021

Report Date : 11/12/2021 8:09 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	1	2	0	0	0	0	0	2
XX	XX	0	0	0	0	0	0	0	0
XX	XX	26	5	3	0	0	0	0	8
XX	XX	11	3	0	0	0	0	0	3
XX	XX	0	0	0	0	0	0	0	0
XX	XX	70	11	5	0	0	0	0	16
XX	XX	0	0	0	0	0	0	0	0
XX	XX	13	0	1	0	0	0	0	1
XX	XX	56	3	1	0	0	0	0	4
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
<b>Total:</b>		177	24	10	0	0	0	0	34



# MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 10/1/2021 To Date: 10/31/2021

Report Date: 11/12/2021 8:25:27 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0500	Burglary	1	0	1	0
0600	Theft	3	0	3	0
1300	Stolen Property	1	0	0	1
1400	Malicious Mischief	1	0	1	0
1500	Weapons Offense	1	0	0	1
2000	Family Offense	1	0	0	1
2400	Disorderly Conduct	9	2	4	3
2600	All Other Offenses	6	1	2	3
4000	Non Criminal Investigations	23	5	7	11
4100	Fire Related	5	0	3	2
4500	Deaths / Suicides	1	0	0	1
5000	Lost Found Property	2	1	1	0
5010	Missing Persons	1	0	0	1
5500	Animal Complaints	10	2	6	2
6000	Traffic Accidents	6	0	3	3
6300	Traffic Enforcement	209	15	129	65
6500	Parking Enforcement	18	5	13	0
6600	Traffic Services	15	1	11	3
7000	Public Services	345	94	97	154
7500	Assist other Agency	83	8	67	8
8000	Warrants	1	0	0	1
8100	Warrants Other	2	0	0	2
9000	Administrative	459	139	195	125
	<b>Total:</b>	1203	273	543	387

**Time Used/Overtime by Month**

	<u>Sick Time Hours</u>					<u>Vacation/Comp Hours/Pers Day/Bereave</u>					<u>Court Overtime</u>					<u>Department Overtime</u>												
	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021							
<b>Jan</b>	106	58	256	216	79	588	324	64	127.5	22	15	14	0	42	\$0	\$0	\$0	\$158	\$0	\$154	\$0	\$2,989	\$3,164	\$2,998	\$4,159	\$4,348	\$9,570	\$7,154
<b>Feb</b>	104	142	226	252	86	444	266	34	11	84	104	220	111	189.5	\$0	\$0	\$0	\$0	\$210	\$258	\$0	\$4,641	\$7,750	\$7,009	\$4,927	\$2,138	\$4,789	\$21,810
<b>March</b>	82	82	238	310	110	352	180	96	139	198	148.5	168	74.5	81	\$0	\$0	\$0	\$151	\$0	\$0	\$0	\$6,541	\$7,689	\$12,822	\$29,829	\$6,254	\$4,081	\$7,510
<b>April</b>	72	46	209.5	0	106	456	240	218	138	154	250	265.5	0	226	\$271	\$0	\$0	\$0	\$422	\$0	\$263	\$8,942	\$4,657	\$5,399	\$12,146	\$27,385	\$3,930	\$12,820
<b>May</b>	188	69	128	204	96	564	204	322	192	254	178	169	36	681	\$0	\$0	\$0	\$0	\$993	\$0	\$0	\$11,708	\$16,276	\$12,700	\$24,263	\$29,828	\$5,202	\$18,415
<b>June</b>	144	85	140	130	106	540	312	152	299	268	208	254	194	727.5	\$0	\$0	\$0	\$193	\$0	\$0	\$0	\$18,386	\$6,362	\$17,917	\$21,572	\$32,632	\$21,692	\$25,194
<b>July</b>	128	140	318	152	47	442	420	428	592	518	524	84.5	551	877	\$0	\$0	\$0	\$0	\$158	\$0	\$0	\$27,256	\$31,836	\$31,018	\$24,005	\$27,180	\$26,802	\$32,344
<b>August</b>	114	182	272	94	246	312	168	585	528	606	682	748	708	792	\$0	\$0	\$140	\$193	\$0	\$0	\$263	\$30,377	\$20,059	\$21,042	\$18,754	\$34,709	\$22,125	\$30,577
<b>Sept</b>	71.5	92	276	94	180	256	70	228	364.5	294	375.5	222.5	385	280	\$0	\$354	\$0	\$0	\$0	\$0	\$250	\$13,746	\$12,484	\$21,047	\$16,316	\$22,108	\$20,166	\$23,313
<b>Oct</b>	82	94	332	106	154	314	48	302	414	125	208	216	292	204	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,914	\$15,755	\$12,876	\$14,514	\$15,865	\$17,041	\$34,942
<b>Nov</b>	96.5	188	346	148	426	302		145	164	274.5	235.5	176	287		\$0	\$0	\$0	\$0	\$246	\$0	\$0	\$8,770	\$11,241	\$18,359	\$15,103	\$17,554	\$10,442	
<b>Dec</b>	121	392	392	254	600	424		157.5	217.5	171	346.5	144.5	376		\$0	\$0	\$302	\$0	\$0	\$0	\$0	\$5,481	\$19,991	\$18,360	\$20,920	\$21,126	\$25,206	
<b>Total</b>	<b>1309</b>	<b>1570</b>	<b>3114</b>	<b>1960</b>	<b>2236</b>	<b>4974</b>	<b>2232</b>	<b>2731.5</b>	<b>3186.5</b>	<b>2968.5</b>	<b>3275</b>	<b>2682</b>	<b>3018.5</b>	<b>4100</b>	<b>\$271</b>	<b>\$354</b>	<b>\$593</b>	<b>\$947</b>	<b>\$1,625</b>	<b>\$412</b>	<b>\$776</b>	<b>\$155,753</b>	<b>\$157,266</b>	<b>\$181,548</b>	<b>\$206,506</b>	<b>\$241,128</b>	<b>\$171,046</b>	<b>\$214,079</b>

**October**

<u>Total Overtime</u>
<u>Hours Paid</u>
<b>\$34,941.74</b>

<u>Total</u>			
<u>Total</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>% of Hrs Equating to</u>	<u>OT</u>
<u>Vaca/Comp Hrs</u>	<u>Creating OT</u>		
<b>204</b>	<b>168</b>		<b>82.35%</b>

<u>Total Sick Time</u>			
<u>Hrs</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>	<u>OT</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>		
<b>56</b>	<b>56</b>		<b>100.00%</b>

**\*Operating with 11 Officers**

- 84 Hours for PBA Convention**
- 3 hours Arrest/Investigation**
- 64 Hours mandatory Training**
- 6.5 Hours woods and Lakes Run and Spirit 5K**
- 14.5 Hours for Halloween**
- 12 hours MLHS football**
- 3.5 Hours Traffic control for Borough Tree Work**
- 3 hours MLHS Homecoming Dance**
- 6 Hours Community Policing**

# **BOROUGH OF MOUNTAIN LAKES**

## **Recreation Department**

### **Department Activity October 2021**

The Recreation Commission did not meet this month. The President of the Commission, David Key and I interviewed 3 candidates for the open spot on the Commission. The Commission will vote on the candidates in their November meeting.

- Continued to provide support to Recreation Field Hockey program. FH was very flexible this year and sometimes utilized the Briarcliff field when the turf was utilized.
- Began gym bookings for Junior Laker Basketball. Working with Ryan Dunn at the School district to get some Sunday openings for games.
- Assisted residents, Boys Scouts, Girl Scouts, and the Home and School Association for facilities requests at Island Beach and Birchwood Lake.
- Hosted the Mountain Lakes 55+ Lakers meeting on October 15<sup>th</sup> featuring CCM professor Brian Sahotsky. We had a very lively discussion on Art History.
- Began planning for Mountain Lakes High School & Briarcliff ski club. Awaiting vendor for busing. Ski Club will be at Camelback Mountain this year. Meeting November 10<sup>th</sup>.
- HUB Lakes Meeting postponed.
- Scary Movie Night at Island Beach for Middle School Age Kids. October 28<sup>th</sup>. Success.
- Helped to Coordinate 5 separate 5K events in the Borough. Worked with Chief Bennett, DPW and Boro Manager to create a more fluid work flow for 5K events. Will be posted to Boro website.
- Attempting to help DPW with vendors for Christmas Tree lighting.
- Working with Rabbi to plan Menorah Lighting.
- Toured Sunrise Assisted living with Councilwoman Korman.
- Working with wrestling parents to secure coach and possibly merge with Boonton Wrestling.
- Planning Basketball Clinic at Wilson Court for Teacher's Convention Days along with Tyler Basketball.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Code Enforcement Officer**  
[jmullaney@mtnlakes.org](mailto:jmullaney@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext .2014  
F -973-402-3466

TO: Borough Manager Mitchell Stern  
DATE: 11/14/21  
SUBJECT: Monthly Report October 2021

The following lists code enforcement/property maintenance issues for the month of October 2021:

- 10/5: Follow up on complaint about clothing bin being placed at a Rt 46 business without permission of the owner. Vendor notified to remove the bin
- 10/5: Follow up on complaint about a tree on a Maple Way property causing a hazardous condition. Owner notified to take corrective action.
- 10/8: Follow up on complaint about a view obstruction at the intersection of Pocono and Crane Roads. Resident of Pocono Road notified to cut brush back
- 10/8: Follow up on complaint about property maintenance on Vale Drive
- 10/10: Signs removed from Route 46 near Zeris Inn and Route 46 and Boulevard intersection.
- 10/13: Follow up with Vale Drive resident about property maintenance violation
- 10/13: Follow up with Pocono Road resident regarding view obstruction at the intersection of Pocono and Crane Roads
- 10/13: Boulevard resident notified about view obstruction at the intersection of Boulevard and Briarcliff Road
- 10/18: Notified a Route 46 business owner about a violation of the sign ordinance. Sign removed.
- 10/18: Signs removed from the Boulevard ROW
- 10/18 Signs removed from Borough property at the intersection of Intervale and Old Bloomfield Ave
- 10/19: Summons issued to landscaper for illegal dumping on Woodland Ave
- 10/21: Notified Route 46 business owner about a sign ordinance violation. Sign removed
- 10/30: Follow up on a complaint about trees being taken down at a Route 46 business.

## Smoke and Carbon Monoxide Detector Inspections

Date:	Location	Pass/Fail
10/6	34 Cobb Road	Pass
10/6	5 Sherwood Dr	Pass

10/13	50 Lookout Rd	Pass
10/13	14 Barton Road	Pass
10/13	81 Ball Road	Pass
10/20	12 Yorke Road	Pass

**SIGN ENFORCEMENT** –Monitor placement of temporary signs for compliance with ordinance.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.