



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES
HELD AS A REMOTE MEETING ON ZOOM**

APRIL 12, 2021

PUBLIC SESSION – BEGINS AT 7:30 PM

To Participate via computer please use the following link: <https://zoom.us/j/208487754> or call iPhone one-tap : US: +13126266799,, 208487754# or +19292056099,,208487754#
Or Telephone: Dial (for higher quality, dial a number based on your current location):
US: +1 312 626 6799 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782 or +1 301 715 8592 Webinar ID: 208 487 If calling into the meeting via telephone, the following commands can be entered via DTMF tones using your phone's dial pad while in a Zoom meeting: *6 - Toggle mute/unmute *9 - Raise hand (once hand is raised, it cannot be lowered. If you change your mind and choose not to speak, when called upon, please let us know that you have changed your mind).

- 1) **CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**
This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2021 and posted in the municipal building.
- 2) **ROLL CALL ATTENDANCE - Clerk**
- 3) **FLAG SALUTE – Mayor**
- 4) **EXECUTIVE SESSION**
- 5) **COMMUNITY ANNOUNCEMENTS**
- 6) **SPECIAL PRESENTATIONS**
 - a. Arbor Day Proclamation
- 7) **REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**
- 8) **BOROUGH COUNCIL DISCUSSION ITEMS**
 - a. Eagle Scout Project
 - b. Cannabis Legislation
- 9) **PUBLIC COMMENT**
Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.
- 10) **ATTORNEY'S REPORT**
- 11) **MANAGER'S REPORT**
- 12) **RESOLUTIONS**
- 13) **ORDINANCES TO INTRODUCE**
- 14) **ORDINANCES TO ADOPT**
 - a. 7-21, Authorizing the Salary and/or Wages of the Officers and Employees of the Borough of Mountain Lakes, County of Morris, New Jersey

PUBLIC COMMENT/HEARING

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

- b. 8-21, Amending the Chapters 102 and 111 of the Revised General Ordinances of the Borough of Mountain Lakes to Apply the Protected Tree Removal Permit Requirements to All Properties within the Borough and Amending the Fee for a Tree Removal Permit

PUBLIC COMMENT/HEARING

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

- c. 10-21, Bond Ordinance Appropriating \$1,834,237, and Authorizing the Issuance of \$1,544,925 Bonds or Notes of the Borough, For Various Improvements or Purposes Authorized to be Undertaken by the Borough of Mountain Lakes, in the County of Morris, New Jersey

PUBLIC COMMENT/HEARING

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

15) *CONSENT AGENDA ITEMS

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. R89-21, Authorizing the Payment of Bills
- b. R90-21, Authorizing 2021 Municipal Employees' Salary
- c. R91-21, Authorizing 2021 Municipal Employees' Salary
- d. R92-21, Authorizing the Award of Contract for the Furnishing & Installation of a Hydraulic Elevator for a New Building Addition at the Municipal Building
- e. R93-21 Authorizing the Cancellation of General Capital Appropriation Balances
- f. R94-21, Authorizing an Interlocal Agreement between the Borough and the County of Morris, Providing for the Authorization of a Project Entitled, "Traffic Signal and Intersection Improvements Boulevard (CR 618) and Pocono Road"
- g. R95-21, Authorizing the Refund of Overpayment of a Sprinkler Account
- h. R96-21, Authorizing the Redemption of a Tax Title Lien 2017-004
- i. R97-21, Authorizing the Refund of Overpayment of Taxes
- j. R98-21, Authorizing the Refund of Overpayment of Taxes

***APPROVAL OF MINUTES**

3/22/21 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

16) DEPARTMENT REPORTS SUBMITTED FOR FILING

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property Maintenance

17) COUNCIL REPORTS

18) PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

19) NEXT STEPS AND PRIORITIES

20) ADJOURNMENT

Borough of Mountain Lakes, New Jersey

Arbor Day Proclamation

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal; and

WHEREAS, Mountain Lakes has again been recognized as a Tree City USA by the National Arbor Day Foundation and desires to continue its tree-planting practices,

NOW, THEREFORE, BE IT RESOLVED that I, ***THOMAS MENARD***, Mayor of the Borough of Mountain Lakes, on behalf of the Borough Council of the Borough of Mountain Lakes, do hereby proclaim ***April 23, 2021*** as ***Arbor Day in the Borough of Mountain Lakes***, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

BE IT FURTHER RESOLVED, that I urge all citizens to plant trees to gladden the heart and promote the wellbeing of this and future generations.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

Thomas Menard, Mayor

Attest:

Mitchell Stern, Acting Municipal Clerk



Overlook Pass Trail BSA Eagle Project Plan

Matt Lukowski
Troop 41
Life Scout

April 1, 2021

Executive Summary

Scope - Blaze an existing trail (Blue), install trail marking posts along the trail (A, B, C). Install a trail marking post at the top of the sled run* (D), post a new trail map, and implement a QR code system.

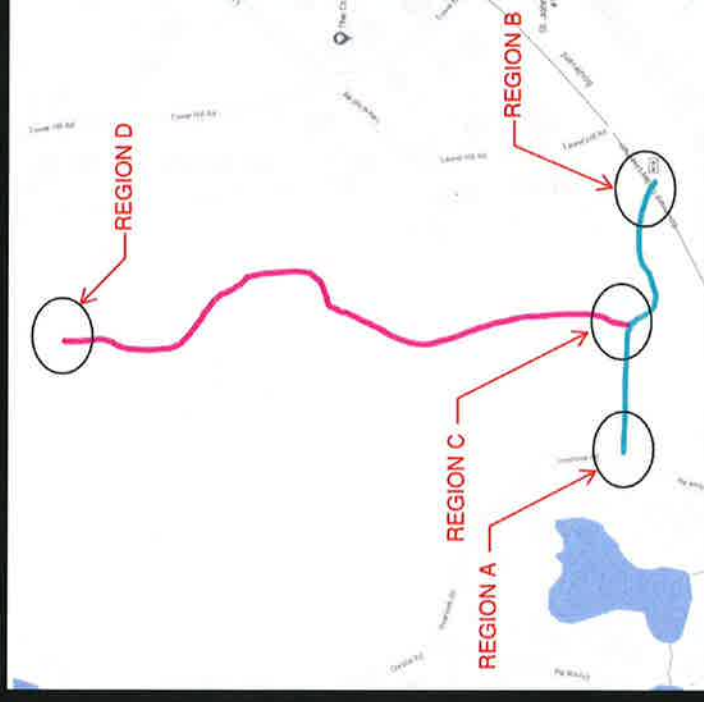
Project Beneficiary - Mountain Lakes Woodlands Committee

Timing - Complete this project in April 2021 just in time for the nice weather and season of trail walking

Costs - Approximately \$300; seeking personal fundraising activities and individual or business donations

Resources - Scout Troop 41, Woodlands Committee, family and friends

*Trail in magenta is not in scope



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Region A: Overlook Rd. Trailhead

1. Trail marking post*
 - a. 6x6 wood post embedded in concrete (4 ft tall)
 - b. QR code attached to post
2. Medium sized rocks to mark the trail
3. Blaze the trail
4. Put down wood chips first 5-10 yards of trail.



*Location TBD after consultation with DPW regarding right-of-way

Region B: Boulevard Trailhead

1. Trail marking post*
 - a. 6x6 wood post embedded in concrete (4-6 ft tall)
 - b. Overlook Bypass trail map (18" x 24") attached to post**
 - c. QR code attached to post**
 - d. Mark the trail posts with painted symbol.
2. Medium sized rocks to mark the trail
3. Blaze the trail
 - a. Blow leaves
 - b. Cut down undergrowth
 - c. Remove small trees laying across the trail
4. Put down wood chips first 5-10 yards of trail.

*Location TBD after consultation with DPW regarding right-of-way

**Trail map and QR code scope may be eliminated by the beneficiary.



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Region C: Trail Intersection Trailhead

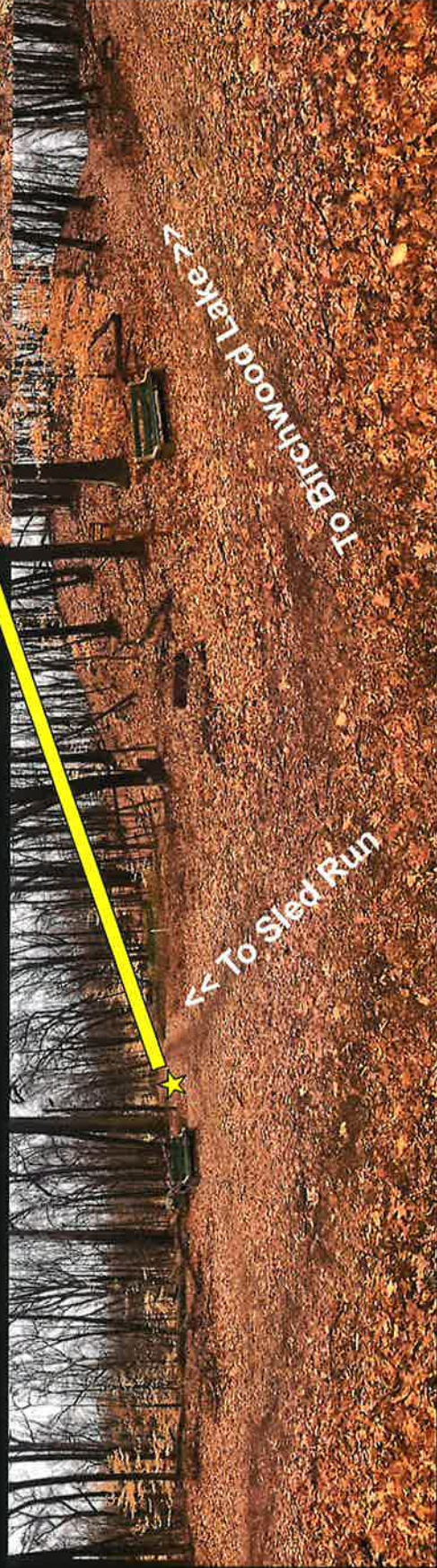
1. Trail marking post
 - a. 6x6 wood post embedded in concrete (4 ft tall)
 - b. QR code attached to post



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Region D: Sled Run Trailhead

1. Trail marking post
 - a. 6x6 wood post embedded in concrete (4 ft tall)
 - b. QR code attached to post



Fundraising and Donations

1. Earning funds from working on a neighbor's deck project
2. Rocks and wood chips donated by the DPW
3. Request financial support from Home Depot as a Scout.
4. Accept donations from individuals and family members.

Next Steps

1. Beneficiary to sign off on the Eagle Project Workbook.
2. Woodlands Committee to present to the Town Council for approval.
3. Required scouting approvals from the Troop and Patriots Path Council.
4. Detail planning for resource for assignments and exact dates.
5. Send out a Sign Up Genius as a request for volunteers.
6. Late April execution of the project.



Eagle Scout Service Project Workbook



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name Matthew Lukowski

Please give a name to your project Boulevard Trailhead Project

Scouts and Parents or Guardians

Please read "Message to Scouts and Parents or Guardians" on pages 5 and 6. This includes excerpts and summaries from the Guide to Advancement that may help ensure requirements are properly administered according to national BSA policies and procedures. Please note, also, that when Eagle Scout candidates submit their project proposal they will promise they have read this entire workbook. Doing so will be important to their success.

Only the Official Workbook May Be Used

Eagle Scout candidates must use the official Eagle Scout Service Project Workbook, No. 512-927, as produced by the BSA and found at www.scouting.org/advancement. Although it is acceptable to copy and distribute the workbook, no council, district, unit, or individual has the authority to produce or require additional forms, or to add or change requirements, or to make any additions, deletions or changes in the text, outlines, links, graphics, or any other elements of the workbook.

Attention: Unit, District, and Council Reviewers

Eagle Scout projects must be evaluated primarily on impact—the extent of benefit to the religious institution, school, or community, and on the leadership provided by the candidate. There must also be evidence of planning and development. This is not only part of the requirement but relates to practicing the Scout motto, Be Prepared. However, in determining if a project meets Eagle Scout requirement 5, reviewers must not require more planning and development than necessary to execute the project. These elements must not overshadow the project itself, as long as the effort was well led and resulted in otherwise worthy results acceptable to the beneficiary.

How to Use This Workbook

This workbook includes valuable information that can help ensure your success. It includes four project forms: a proposal, a plan, a fundraising application, and a report. Following the project report you will find "Navigating the Eagle Scout Service Project," an information sheet that you should provide to the project beneficiary before the beneficiary approves your proposal. You will find it helpful to take the entire workbook—even the parts that have not yet been prepared—with you to all meetings and discussions concerning your project.

Before preparing any of the four forms, read with your parent or guardian, the "Message to Scouts and Parents or Guardians" found on pages 5 and 6. If your project is worthy and meets Eagle Scout requirement 5 as written, the message will help you successfully present your proposal through the approval process.

Preparing the Project Proposal

Your proposal must be completed first. It is an overview, but also the beginnings of planning. Be sure to read "Instructions for Preparing Your Proposal" which appears right after the proposal cover page in this workbook.

The Project Plan

Prepare your project plan after your proposal has been approved, but before you begin work on your project. The Project Plan form is a tool for your use. No one approves it, although your project beneficiary has the authority to review it and require changes in it. Your project plan can also be important in showing your Eagle Scout board of review that you have planned and developed your project as required. And you are strongly encouraged to share your project plan with an Eagle Scout service project coach. Doing so can help you avoid many problems associated with service projects. Be sure to check with the council or district person who approved your proposal to learn how project coaches are designated in your community.

The Fundraising Application

If your fundraising effort involves contributions only from the beneficiary, or you, your parents or relatives, your unit or its chartered organization, or parents or members in your unit, then you do not need a fundraising application. If you will be obtaining money, materials, supplies, or donations from other sources, you may need to submit an application. See "Procedures and Limitations on Eagle Scout Service Project Fundraising," which appears on page B of the fundraising application.

The Project Report

Prepare the project report after the project has been executed. You must sign it to confirm you led and executed the project. Note also, the signature lines for the beneficiary's and your unit leader's approval that your project fulfilled Eagle Scout requirement 5.

Meeting Eagle Scout Requirement 5

Eagle Scout Requirement 5

While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. You must use the Eagle Scout Service Project Workbook, No. 512-927, in meeting this requirement.

Project Purpose

In addition to providing service and fulfilling the part of the Scout Oath, "To help other people at all times," one of the primary purposes of the Eagle Scout service project is to learn leadership skills, or to improve or demonstrate leadership skills you already have. Related to this are important lessons in project management and taking responsibility for a significant accomplishment.

Choosing a Project

Your project must be for any religious institution, any school, or your community. It is important to note, however, that the BSA has defined "your community" to include the "community of the world." Normally, "your community" would not refer to individuals, although a council or district advancement committee may consider scenarios in which an individual in need can affect a community. It is then a matter of identifying a source representing the "community" who will provide approvals. For more information, see the Guide to Advancement, No. 33088, topic 9.0.2.5.

Your project must present an opportunity for planning, development, and leadership. For example, if a blood drive is chosen and the blood bank provides a set of "canned" instructions to be implemented with no further planning, the planning effort would not meet the test. You may need to meet with blood bank officials and work out an approach that requires planning, development, and leadership. This might involve developing and carrying out a marketing and logistics plan, reaching a challenging collection goal, or coordinating multiple blood collection events.

An Internet search can reveal hundreds of service project ideas. Your project does not have to be original, but it could be. It might be a construction, conservation, or remodeling project, or it could be the presentation of an event with a worthwhile purpose. Conversations with your unit leader, teachers, your religious leader, or the leaders of various community organizations can also uncover ideas. In any case, be sure the project presents a challenge that requires leadership, but also something that you can do with unskilled helpers, and within a reasonable period of time.

Restrictions and Other Considerations

There are no required minimum hours for a project. No one may tell you how many hours must be spent on it.

- Routine labor is not normally appropriate for a project. This might be defined as a job or service you may provide as part of your daily life, or a routine maintenance job normally done by the beneficiary (for example, pulling weeds on the football field at your school).
- While projects may not be of a commercial nature or for a business, this is not meant to disallow work for community institutions, such as museums and service agencies (like homes for the elderly, for example), that would otherwise be acceptable. Some aspect of a business operation provided as a community service may also be considered; for example, a park open to the public that happens to be owned by a business, but primarily benefits the community.
- A project may not be a fundraiser. In other words, it may not be an effort that primarily collects money, even for a worthy charity. Fundraising is permitted only for securing materials and facilitating a project, and it may need to be approved by your council. See "Eagle Scout Service Project Fundraising Application" later in this workbook.
- No more than one Eagle Scout candidate may receive credit for working on the same Eagle Scout service project.
- Projects must not be performed for the Boy Scouts of America, or its councils, districts, units, or properties.

Collecting Service Project Data

The BSA collects information on hours worked on Eagle Scout projects because it points to achievement of our citizenship aim. Please assist with data collection by keeping a list of people who help and the number of hours they work. When you prepare your project report you will need to include this data on page B of the report. Providing accurate information will also help your unit leadership enter your project into the BSA's Journey to Excellence tracking system.

Message to Scouts and Parents or Guardians

The Eagle Scout service project requirement has been widely interpreted—both properly and improperly. This message is designed to share with you, the Eagle Scout candidate, and your parents or guardians the same information BSA provides to council and district volunteers responsible for project proposal approvals throughout the Boy Scouts of America.

In addition to reading this entire workbook, you and your parents or guardians should consult the Guide to Advancement, No. 33088, beginning with topic 9.0.2.0, "The Eagle Scout Service Project." The Guide may be accessed at www.scouting.org/advancement.

The current Guide to Advancement, No. 33088, along with the Scouts BSA Requirements book, No. 33216, and this workbook, are the primary official sources on policies and procedures for Eagle Scout service projects. The Guide to Advancement and Scouts BSA Requirements book are available in Scout shops or on www.scoutshop.org. Your local council and district are important resources for information and guidance and can tell you where to submit service project proposals.

The council and district may also establish limited local procedures as necessary. However, all of this must be done in harmony with the official sources mentioned above. Councils, districts, units, and individuals must not add requirements or ask you to do anything that runs contrary to, or that exceeds, the policies, procedures, or requirements of the Boy Scouts of America.

Available from your Scout Shop or on www.scoutshop.org is an Eagle Project plaque to place at your project location at the completion of the project (<https://www.scoutshop.org/catalog/product/view/id/6831>).

What an Eagle Scout Candidate Should Expect

The Eagle Scout service project belongs to the Eagle Scout candidate. The candidate's parents and others may help, but the Scout must be the leader. Nonetheless, while working toward completion of the project, especially during the proposal approval process, a candidate has the right to expect the following, as reprinted from the Guide to Advancement, topic 9.0.2.1.

1. Questioning and probing for their understanding of the project, the proposal, and what must be done, shall be conducted in a helpful, friendly, courteous, and kindhearted manner. We will respect the Scout's dignity. Scouts will be allowed, if they choose, to have a parent, unit leader, or other adult present as an observer at any time while they are discussing their proposal or project with someone who is reviewing it.
2. Project expectations will match Eagle Scout requirement 5, and we will not require proposals to include more than described in the Eagle Scout Service Project Workbook.
3. If requested by the Scout or the Scout's parent or guardian, an explanation of a proposal rejection will be provided in writing, with a copy sent to the council advancement chair and staff advisor. It will indicate reasons for rejection and suggestions concerning what can be done to achieve approval.
4. Guidance that maximizes the opportunity for completion of a worthwhile project will be readily available and strongly recommended. Ultimately, however, the responsibility for success belongs to the Scout, and final evaluation is left to the board of review.
5. Candidates who believe they have been mistreated or their proposal wrongfully rejected, will be provided a method of redress. This will include the opportunity for a second opinion and approval, either through another volunteer or professional advancement administrator*, or the Scout executive, as determined by the council advancement committee or executive board.

*An "advancement administrator" is a member or chair of a council or district advancement committee, or a volunteer or professional designated according to local practices, to assist in advancement administration.

Excerpts and Summaries From the Guide to Advancement

Eagle Scout Service Project Coaches (See the Guide to Advancement, topic 9.0.2.9)

Many units, districts, and councils use Eagle Scout service project "coaches," because the advice they provide after approval of a proposal can be invaluable as candidates develop their project plan. A coach can help Scouts see that if a plan is not sufficiently developed then projects can fail. Assistance can come through evaluating a plan and discussing its strengths, weaknesses, and risks, but coaches do not have the authority to dictate changes or take any other such directive action. Instead, coaches must use the BSA method of positive adult association, logic, and common sense to help the candidate make wise decisions.

It is up to the council to determine who may serve as project coaches and how they might be assigned or otherwise provided to candidates. Coaches must be registered with the BSA (in any adult position) and be current in BSA Youth Protection training, and may come from the unit, district, or council level. For examples of how a service project coach can assist, please see the Guide to Advancement, topic 9.0.2.9. Note that there should be only one coach that is designated for you by your council or district; but your unit may also provide people to coach you.

What Is Meant by "Give Leadership to Others ...?" (See the Guide to Advancement, topic 9.0.2.4)

"Others" means at least two people besides the Scout. Helpers may be involved in Scouting or not, and of any age appropriate for the work. Councils, districts, and units shall not establish requirements for the number of people led, or their make-up, or for time worked on a project.

Evaluating the Project After Completion (See the Guide to Advancement, topic 9.0.2.13)

Eagle Scout projects must be evaluated primarily on impact—the extent of benefit to the religious institution, school, or community, and on the leadership provided by the candidate. There must also be evidence of planning and development. This is not only part of the requirement, but relates to our motto to, "Be Prepared." However, in determining if a project meets requirement 5, reviewers must not require more planning and development than necessary to execute the project. These elements must not overshadow the project itself, as long as the effort was well led, and resulted in an otherwise worthy outcome acceptable to the beneficiary.

There may be instances where, upon its completion, the unit leader or project beneficiary chooses not to approve a project. One or the other may determine, for example, that modifications were so significant that the extent of the service or impact of the project was insufficient to warrant approval. The candidate may be requested to do more work or even start over with another project. The candidate may choose to meet these requests or may decide—if he or she believes the completed project worthy and in compliance—to complete an Eagle Scout Rank Application and submit the project workbook without final approval. If requested, the candidate must be granted a board of review. If it is thought a unit board may not provide a fair hearing, a board of review under disputed circumstances may be initiated according to the Guide to Advancement, topic 8.0.3.2.

Risk Management and Eagle Scout Service Projects (See the Guide to Advancement, topic 9.0.2.14)

All Eagle Scout service projects constitute official Scouting activity and thus are subject to Boy Scouts of America policies and procedures. Projects are considered part of a unit's program and are treated as such with regard to policies, procedures, and requirements regarding Youth Protection, two-deep leadership, etc. The health and safety of those working on Eagle projects must be integrated into project execution. Since an Eagle Scout service project is a unit activity, unit leadership has the same responsibility to assure safety in conducting a project as with any other unit activity. The unit leader or unit committee should reject proposals for inherently unsafe projects. The candidate should plan for safe execution, but it must be understood that minors cannot and must not be held responsible for safety concerns. As with any Scouting activity, the Guide to Safe Scouting applies. The "Sweet 16 of BSA Safety" must also be consulted as a planning tool. It can be found at: <https://www.scouting.org/health-and-safety/gss/sweet16/>. The Guide to Safe Scouting may be accessed at <https://www.scouting.org/health-and-safety/gss/>.

Insurance and Eagle Scout Projects (See the Guide to Advancement, topic 9.0.2.15)

The Boy Scouts of America General Liability Policy provides general liability insurance coverage for official Scouting activities. Registered adult leaders are provided primary coverage. Unregistered adults participating in a Scouting activity are provided coverage in excess of their personal insurance. Every council has the opportunity to participate in the BSA Accident and Sickness insurance program. It provides some insurance for medical and dental bills arising from Scouting activities. If councils do not purchase this, then units may contract for it. In some cases, chartered organizations might provide insurance, but this must not be assumed. Most of these programs provide only secondary coverage, and are limited to registered youth and adults and those interested in becoming members.

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Eagle Scout Service Project Proposal



BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name Matthew Lukowski

Please give a name to your project Boulevard Trailhead Project

Instructions for Preparing Your Proposal

Meeting the Five Tests of an Acceptable Eagle Scout Service Project

Your proposal must be prepared first. It is an overview, but also the beginnings of planning. It must show your unit leader, unit committee, and council or district that your project can meet the following tests.

- 1. It provides sufficient opportunity to meet the Eagle Scout service project requirement.** You must show that planning, development, and leadership will take place; and how the three factors will benefit a religious institution, a school, or your community.
- 2. It appears to be feasible.** You must show the project is realistic for you to carry out.
- 3. Safety issues will be addressed.** You must show you have an understanding of what must be done to guard against injury, and what will be done if someone gets hurt.
- 4. Action steps for further detailed planning are included.** You must make a list of the key steps you will take to make sure your plan will have enough details so it can be carried out successfully.
- 5. You are on the right track with a reasonable chance for a positive experience.**

When completing your proposal you only need enough detail to show a reviewer that you can meet the tests above. If showing that you meet the tests requires a lengthy and complicated proposal, your project might be more complex than necessary. Remember, the proposal is only the beginnings of planning. Most of your planning will come with the next step, preparation of your project plan.

If your project does not require materials or supplies, etc., simply mark those spaces "not applicable." As a reminder, do not begin any work, or raise any money, or obtain any materials, until your project proposal has been approved.

Consider also, that if you submit your proposal too close to your 18th birthday, it may not be approved in time to finish planning and executing the project.

Working with Your Project Beneficiary

On the last two pages of this workbook there is an information sheet called, "Navigating the Eagle Scout Service Project." This is for you to print and give to the religious institution, school, or community that will benefit from your efforts. You should do this as part of your first meeting with your beneficiary and use the sheet to help explain how the Eagle Scout service project works. Be sure to read it carefully so you can explain what it says.

"Navigating the Eagle Scout Service Project" will help you communicate a number of things to your beneficiary. For example, it provides thanks and congratulations for accepting the project; and it gives some background, discusses the requirements, and points out the responsibilities connected with approving your project proposal. It also explains that the beneficiary has the right to review, and also to require changes in your project plan.

Again, be sure to read carefully "Navigating the Eagle Scout Service Project" so you will have a full understanding of the role of your beneficiary.

Next Step: Your Project Plan

Once your proposal is approved, you are **strongly encouraged** to prepare your project plan using the form in this workbook. Doing so increases the likelihood your project will be approved at your Eagle Scout board of review. As you begin preparing it, you should meet with a project coach. Check with the person who handled the approval of your project proposal to learn how coaches are designated in your community.

Your designated coach can help you avoid the common pitfalls associated with Eagle Scout service projects and be a big part of your success. You may also want to talk to your unit leader. There may be adults in your troop who are experts in conducting the kind of project you are planning. It's ok for you to work with them as well. The more coaching you get, the better your results will be.

Beginning Work on Your Project

Once your proposal has been fully approved and you have finished your project planning, only then, may you begin work on your project.

Contact Information

Eagle Scout candidates should know who is involved, but contact information may be more important to unit leaders and others in case they want to talk to each other. While it is recognized that not all the information will be needed for every project, Scouts are expected to provide as much as reasonably possible. Approval representatives must understand, however, that doing so is not part of the service project requirement.

Eagle Scout Candidate

Name: Matthew Lukowski		Birth date: 11/15/2004	
Email Address: molukowski@gmail.com		BSA PID number: 135405685	
Address: 28 Bellvale Rd.	City: Mountain Lakes	State: NJ	Zip: 07046
Preferred telephone(s):		Life Board of Review date: 01/23/2018	

Current Unit Information

Check One: <input checked="" type="radio"/> Troop <input type="radio"/> Crew <input type="radio"/> Ship	Unit Number: 41
Name of District: Fishawack	Name of Council: Patriots Path

Unit Leader Check One: Scoutmaster Crew Advisor Skipper

Name: Kevin Catallo		Preferred telephone(s): (973) 265-0330	
Address: 1 N Crane Road	City: Mountain Lakes	State: NJ	Zip: 07046
Email Address: kevincatallo@yahoo.com			

Unit Committee Chair

Name: Aseem Mehta		Preferred telephone(s): (914) 574-7541	
Address: 23 Oak Ln	City: Mountain Lakes	State: NJ	Zip: 07046
Email Address: aseem.bijal@gmail.com			

Unit Advancement Coordinator

(If your unit has one)

Name: Kristin Larsen		Preferred telephone(s):	
Address:	City:	State:	Zip:
Email Address:			

Project Beneficiary

(Name of religious institution, school or community)

Name: ML Woodlands Committee, Karen Macleod		Preferred telephone(s): -	
Address:	City: Mountain Lakes	State: NJ	Zip: 07046
Email Address: kmacleod18@gmail.com			

Project Beneficiary Representative

(Name of contact person for the project beneficiary)

Name: ML Woodlands Committee, Steven Hercek		Preferred telephone(s): (973) 214-2862	
Address:	City: Mountain Lakes	State: NJ	Zip: 07046
Email Address: shercek@gmail.com			

Your Council Service Center

Contact Name: Cindy Van Carpels		Preferred telephone(s): (973) 765-9322	
Address: 1 Saddle Road Cedar Knolls	City:	State: NJ	Zip: 07927
Email Address: cindy.vancarpels@scouting.org			

Council or District Project Approval Representative

(Your unit leader, unit advancement coordinator, or council or district advancement chair may help you learn who this will be.)

Name:		Preferred telephone(s):	
Address:	City:	State:	Zip:
Email Address:			

Project Coach

(Your council or district project approval representative may help you learn who this will be.)

Name: Ravi Chandani		Preferred telephone(s): (732) 213-3595	
Address: 6 Bridle Ct.	City: Mountain Lakes	State: NJ	Zip: 07046
Email Address: ravi_chandnani@hotmail.com			

Project Description and Benefit

Briefly describe your project

Blaze an existing trail in Mountain Lakes that connects Boulevard to Overlook Rd. Install four trail marking posts at agreed upon locations, with one of them having a trail map and QR code sign. Here are the 4 regions in the specific scope:

- A) Install a trail marking post, blaze the trail, and mark the trailhead with rocks and wood chips.
- B) Install a trail marking post, attach a weather-proof map, mark the trail head with a painted symbol, blaze the trail, and highlight the trailhead with rocks and wood chips.
- C) Install a trail marking post, attach a QR code.
- D) Install a trail marking post, attach a QR code.

Include images on an additional document.

Tell how your project will be helpful to the beneficiary. Why is it needed?

The trail is in a prime position in Mountain Lakes but it is hardly ever used. People don't know they can access the Birchwood lake through this trail. With This map post, which includes a physical map and QR code of the map, and renovation on the trail the Woodlands Committee will be excited to open it up for the Spring.

When do you plan to begin carrying out your project?

Mid April 2021

When do you think your project will be completed?

Early May 2021

Giving Leadership

Approximately how many people will be needed to help on your project?

Where will you recruit them (unit members, friends, neighbors, family, others)?

Scout Troop, Church members, friends from school, family, committee members and community members.

What do you think will be most difficult about leading them?

Getting them to follow directions with concrete because the process needs to be followed directly and mistakes with that are irreversible. Try to find people with experience working with concrete to help these crews.
4 different locations where work will be done. Assign captains and train them in advance on the logistics and expectations. Share a text message group on the day we do the work.

Materials

Materials are things that become part of the finished project, such as lumber, nails and paint.

What types of materials, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required. For example, for lumber, use basic dimensions such as 2x4 or 4x4.

Trailhead post
Concrete
Paint
Water
Four 6x6 wood posts
Woodchips
Rocks
Printed trail map
QR codes

Supplies

Supplies are things you use up, such as food and refreshments, gasoline, masking tape, tarps, safety supplies and garbage bags.

What types of supplies, if any, will you need? You do not need a detailed list or exact quantities, but you must show you have a reasonable idea of what is required.

food and refreshments
drinking water
garbage bags
gasoline for leafblower/chainsaw

Tools

Include tools, and also equipment, that will be borrowed, rented, or purchased.

What tools or equipment, if any, will you need? You do not need a detailed list, but you must show you have a reasonable idea of what is required.

shovel
rakes
water buckets
level
leafblower
camera(documentation)
rod/stick for concrete
wheelbarrows and carts
weed trimmer/gardening tool
chainsaw or tree saw (depending on safety regulations)
saw to cut the posts

Other Needs

Items that don't fit the above categories; for example, parking or postage, or services such as printing or pouring concrete, etc..

What other needs do you think you might encounter?

Transportaion of water for mixing concrete
Parking issues related to Boulevard
cell phones
safety first aid kits

Permits and Permissions

Note that property owners should obtain and pay for permits.

Will permissions or permits (such as building permits) be required for your project? Who will obtain them? How long will it take?

Borough permission
Patriots Path Council Approval
Troop Committee
Woodlands Committee

Preliminary Cost Estimate

You do not need exact costs yet. Reviewers will just want to see if you can reasonably expect to raise enough money to cover an initial estimate of expenses. Include the value of donated materials, supplies, tools, and other items. It is not necessary to include the value of tools or other items that will be loaned at no cost. Note that if your project requires a fundraising application, you do not need to submit it with your proposal.

Enter your estimated expenses below (include sales tax if applicable)

Materials:	350
Supplies:	25
Tools:	0
Other:	0
Total Costs:	375

Fundraising: Explain how you will raise the money to pay for the total costs. If you intend to seek donations of actual materials, supplies, etc., then explain how you plan to do that, too.

Earning funds from working on a neighbor's deck project
 Rocks and wood chips donated by the DPW
 Request financial support from Home Depot as a Scout. Home Depot offers \$50 discount for Scouts' Eagle Project materials.
 Accept donations from individuals and family members.

Project Phases

Think of your project in terms of phases, and list what they might be. The first may be to prepare your project plan. Other phases might include fundraising, preparation, execution and reporting. You may have as many phases as you want, but it is not necessary to become overly complicated; brief, one line descriptions are sufficient. If you have more than 10 phases, attach a separate page with your continued phase list.

1	Obtain agreement on scope with the beneficiary and all stakeholders
2	Prepare Project Plan
3	Receive approvals
4	Detail planning each work day and specific assignments
5	Raise funding as outlined
6	Dig holes and purchase materials
7	Install posts and blaze trails
8	Install maps and QR codes and final clean-up
9	
10	

Logistics

How will you handle transportation of materials, supplies, tools, and helpers?

1. Parking-along Laurel Hill Rd., Overlook Rd., and Up the sled run trail
2. Materials and supplies (wood chips and rocks)- DPW to drop off appropriate quantities at agreed upon locations.
3. Materials and supplies (other)- Wheelbarrows and carts to be used. Other materials to be carried by hand to the work locations
4. Tools- helpers to carry the hand tools from the cars

Safety Issues

The Guide to Safe Scouting is an important resource in considering safety issues.

Describe the hazards and safety concerns of which you and your helpers should be aware.

Read the "Age Guidelines for Tool Usage" at Scouting.org

Trail clearing hazards such as logs that need to be cut with saws. My family has access to a battery powered chainsaw and that can be used (if necessary) by an appropriate trained adult.

Splinter from the wood (use gloves)

Foot injuries from tools trail debris (volunteers to use closed-toe shoes)

Project Planning

You do not have to list every step, but it must be enough to show you have a reasonable idea of how to prepare your plan.

List some action steps you will take to prepare your project plan. For example, "Complete a more detailed set of drawings."

Go to the trails and measure the right-of-way

Schedule each work day and work tasks in detail

Sign Up Genius to see how many people will come at each date

Identify the exact location for each post

Read on how to mix and cure the concrete

Evaluate ways to cut the 6x6 posts because they are awkward and large

Candidate's Promise* Sign below before you seek the other approvals for your proposal.

On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 5. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary.

DocuSigned by:
 Signed Matt Lukowski Date 4/1/2021

* Remember to not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.

Unit Leader Approval* **Unit Committee Approval***

I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him.

DocuSigned by:
 Signed Kevin Catallo Date 4/2/2021

Name (Printed) Kevin Catallo

This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal.

DocuSigned by:
 Signed Aseem Mehta Date 4/2/2021

Name (Printed) Aseem Mehta

Beneficiary Approval* **Council or District Approval**

This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required.

Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries."

Yes No

DocuSigned by:
 Signed Jan MacLeod Date 4/2/2021

Name (Printed) Jan MacLeod

I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the *Guide to Advancement*, No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach.

Signed _____ Date _____

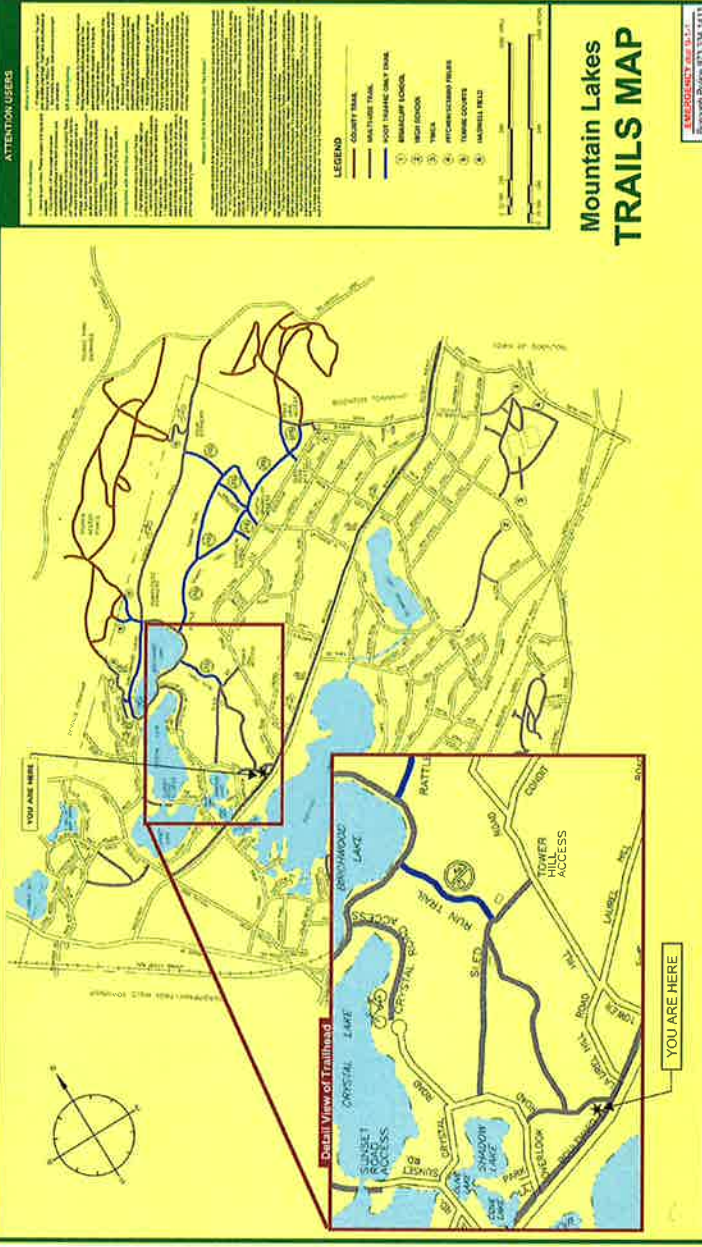
Name (Printed) _____

* While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (*). Council or district approval, however, must come after the others.



MOUNTAIN LAKES PARKS AND TRAILS

OVERLOOK BYPASS TRAIL Access to Richard M. Wilcox Park and Tourne County Park



MEMORANDUM

To: Borough of Mountain Lakes Mayor and Council
From: James T. Bryce, Esq.
Date: March 17, 2021
Re: Cannabis Legalization

A significant shift in the public policy of the State was sparked with the recent enactment of the “New Jersey Cannabis Regulatory, Enforcement Assistance, and Marketplace Modernization Act” (hereinafter referred to as “Act”). This comprehensive Act, along with companion pieces of legislation, has not only decriminalized marijuana use and possession, but has altered many other facets of government, including taxation, motor vehicle laws, juvenile criminal justice, and market place regulation. As the breadth of the Act’s effect is not amenable to simple summarization, the scope of this memorandum is limited to summarize the impact of the Act on the local governance of cannabis matters in an easily understood manner. This memorandum does not address criminal justice impacts, employment matters, motor vehicle enforcement or other impacts of the Act. Moreover, this memorandum does not address the Act’s relationship to “Impact Zone” municipalities as this has no applicability to the Borough.

Prior Municipal Ordinances Null and Void

As an initial matter, the Act makes null and void any municipal ordinances that prohibited cannabis related “activities” prior to the date of the Act’s adoption. The Act does not define the scope of prohibited activities now made null and void. Given the broad customary definitions of activities and the context of the Act, this language suggests that any municipal prohibition dealing with marijuana, or cannabis, is now

unenforceable and void. By implication, this would apply equally to police ordinances that criminalized cannabis use and possession, to zoning ordinances that regulated or prohibited medical marijuana cultivation or dispensaries. In short, if a municipality wants to regulate cannabis in any way, it must now adopt new ordinances and cannot rely upon previously adopted ordinances.

Time limitations to act.

The Act places a limited time frame for municipalities to adopt prohibitions or regulations for cannabis related operations. The Act provides that such ordinances must be enacted within 180 days of the adoption of the Act. If a municipality fails in enacting such ordinances, then by operation of the Act, cannabis growing, cultivating, manufacturing selling and reselling, transport operations, or delivery service shall be a permitted use in all industrial zones of a municipality and the selling of cannabis from a retailer shall be a conditional use in all commercial or retail zones.¹

If a municipality misses the deadline, after the conclusion of five years, and every five-year period thereafter, the municipality may then adopt cannabis ordinances and prohibitions, but the effect of the ordinance would be prospective only and not applicable to any established cannabis business. During the five-year period a municipality may still repeal any or all prohibitions and adopt regulations to allowing uses previously prohibited even though they may not adopt new prohibitions. Consequently, it makes sense to adopt an ordinance prohibiting all the potential cannabis uses locally unless the Council is certain that one or more of the uses make sense for the Borough. This preserves the option of making a future change if a particular proposal makes sense without being bound for the next five years to allowing some or all of the uses.

¹ The Act does not prescribe the conditions for the conditional use, but implies the conditional use is subject to the municipal zoning ordinance and variance relief.

What Municipalities Are Not Allowed to Prohibit or Regulate

Municipalities are not authorized to prohibit the possession or use of cannabis in or on private property by adults twenty-one years or older. Moreover, municipalities are not permitted to prohibit the delivery of cannabis items or supplies by a licensed cannabis delivery service within its jurisdiction to adults twenty-one or older.

What Municipalities May Prohibit.

While the Act has greatly liberalized the use and possession of cannabis and its related products, the Act does allow municipalities to greatly proscribe its availability within their borders. Subject to the timeframe noted above, a municipality may prohibit the operation of one or more classes of cannabis establishments within its borders. In this regard, the Act allows municipalities to prohibit the operation of cannabis cultivation (growers), cannabis manufacturing (making of cannabis related products), cannabis wholesaling, and cannabis retailing within its jurisdiction. Also, municipalities may prohibit the operation of a cannabis delivery service, but not the delivery of cannabis by a delivery service within their jurisdiction. In this regard, delivery services are to be exclusively regulated by a Commission, however, municipalities may prohibit their headquarters, hub or offices within their borders. A municipality may pick and choose whether all or some of the aforementioned establishments are prohibited, and regulate those establishments it allows in accordance with the requirements of the Act. Importantly, for cannabis establishments to be licensed, municipal consent is generally required.

Municipalities are also permitted under the Act to prohibit and fine by a civil penalty of \$200 any person of legal age consuming cannabis products (other than by smoking, vaping and aerosolizing for which regulation will be reviewed below) in any

public place. Public places under the Act include any place to which the public has access that is not privately owned; or any place to which the public has access where alcohol consumption is not allowed, including, but not limited to, a public street, road, thoroughfare, sidewalk, bridge, alley, plaza, park, playground, swimming pool, shopping area, public transportation facility, vehicle used for public transportation, parking lot, public library, or any other public building, structure, or area. It is important to note that possession of cannabis products in a public place by an adult is not punishable.

Municipalities may also enact an ordinance prohibiting the possession and consumption of alcohol and cannabis products (other than by smoking, vaping and aerosolizing) by persons under the legal age on private property. These violations are punished with small civil penalties ranging from \$100.00 to \$350.00.

How Municipalities may Regulate.

Municipalities may opt to take a more open approach to cannabis within their borders. The Act permits municipalities to enact ordinances to govern the number of cannabis establishments (retailers, manufacturers, wholesalers, etc.) in the municipality, as well as the location, manner and times of operation of the establishments. Municipalities may also license such establishments if it so chooses. The Act does not place limits on a municipality's zoning, licensing and police powers in this regard, but as with any ordinance, the regulations cannot be arbitrary, capricious or unreasonable. By virtue of the Act, retail cannabis establishments cannot operate within a grocery store, delicatessen, indoor food market, or other store engaging in retail sales of food, or a store that engages in licensed retail sales of alcoholic beverages. Also, if municipalities allow for the retail cannabis establishments or medical dispensaries, the municipality may enact an ordinance to allow on premises cannabis consumption areas, either indoor, outdoor or

both, subject to the regulatory requirements of the Act. If such an ordinance is not adopted, such on premises consumption is not permitted.

Taxation

The Act allows municipalities to impose a tax of up to 2% of each sale receipt for cannabis retailers, cultivators, and manufacturers, and 1% upon cannabis wholesalers.

Activities still Subject to State Regulation.

There are some areas that municipalities do not need to regulate because certain cannabis related activities remain illegal. Generally, an individual is only permitted to possess and transport an ounce or less of cannabis product and no one is allowed to smoke, vape or aerosolize cannabis in a public place or building. Multi-unit dwellings may prohibit the smoking, vaping and aerosolizing of cannabis at management's discretion. Cannabis possession and consumption at schools are prohibited.

Conclusion

The Act, and companion legislation, is very new and many areas of municipal power are not well defined, such as an extreme example of a municipality allowing one retail establishment, but limiting its operation to two hours a week. The Commission that the Act has authorized has not yet been established and regulations have not been adopted. Moreover, a recent trial court reversed a municipality's denial of a commercial cannabis cultivation operation within its LI district that otherwise allowed for commercial greenhouses, without a prohibition as to the type of plants permitted to be grown.

What is clear is that within a relatively short window municipalities must now develop and act on policy and establish ordinances either prohibiting or otherwise regulating cannabis establishments within their jurisdictions.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

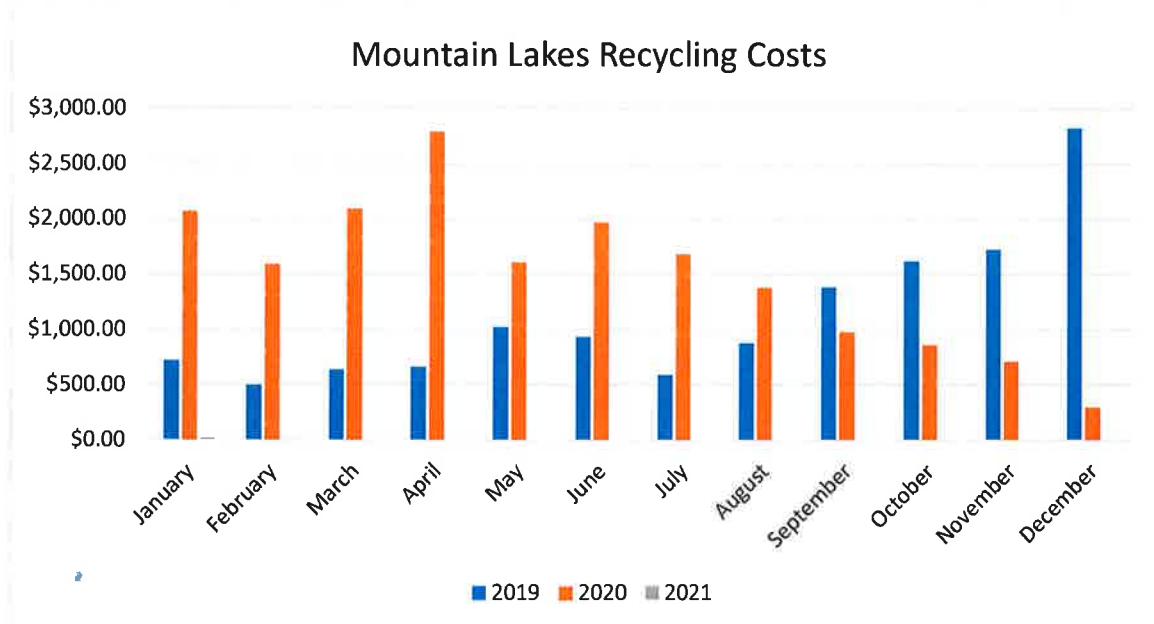
Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report
CC: Robert Oostdyk, Borough Attorney

The following represents the Manager's report for the Borough Council meeting of April 12, 2021.

Recycling Disposal Cost Update – A review of Borough recycling costs from January 2019 through and including January 2021 reveal a marked decrease from Jan 2020 to Jan 2021. As indicated on the chart below, disposal costs were \$721.24 in January 2019, \$2,072.43 in January 2020 and \$24.05 in January 2021. The reduction is due in large part to our efforts to control the quality of materials taken in and the limiting of the recycling center to residents only.





BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report
Page 2 of 2

Elected Officials Training – As a reminder, the Municipal Excess Liability (MEL) Joint Insurance Fund conducts training for Elected Officials. This year's course is focused on ways to prevent employment practices lawsuits.

The MEL provides a credit of \$250 against the Borough's assessment for each municipal elected official and authority commissioner who completes the course by **May 1, 2021**. Attached, please find the MEL's flyer with instructions on how to complete the course. Once you have completed the course, please let me know so I can be sure that we receive the proper credit.

As always, I encourage anyone with questions or concerns to reach out to me.

Mitchell

RESOLUTION AND ORDINANCE REVIEW FOR THE APRIL 12, 2021 MEETING

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

RESOLUTIONS

R90-21, RESOLUTION AUTHORIZING 2021 MUNICIPAL EMPLOYEES' SALARY– this resolution authorizes the specific salaries for full-time and permanent part-time non-union Borough employees for the year 2021.

R91-21, RESOLUTION AUTHORIZING 2021 MUNICIPAL EMPLOYEES' SALARY– this resolution authorizes the salary of a DPW Driver / Labor retiring before the end of the year. The resolution is necessary to calculate the employees final salary for certification to the New Jersey Public Employees Retirement System.

R92-21, AUTHORIZING THE AWARD OF CONTRACT FOR THE FURNISHING & INSTALLATION OF A HYDRAULIC ELEVATOR FOR A NEW BUILDING ADDITION AT THE MUNICIPAL BUILDING – this resolution authorizes the Borough Manager to enter into a contract with Otis Elevator Company for the furnishing and installation of a hydraulic elevator at the municipal building. Bids were requested and accepted. The Borough Engineer and Borough Attorney reviewed the bids that were submitted and have recommended awarding to Otis Elevator in the amount of 107,000.00.

R93-21 AUTHORIZING THE CANCELLATION OF GENERAL CAPITAL APPROPRIATION BALANCES - this resolution cancels remaining balances from past capital funding ordinances. The ordinance balances being cancelled were previously discussed and agreed to by Borough Council.

R94-21, AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN THE BOROUGH AND THE COUNTY OF MORRIS, PROVIDING FOR THE AUTHORIZATION OF A PROJECT ENTITLED, "TRAFFIC SIGNAL AND INTERSECTION IMPROVEMENTS BOULEVARD (CR 618) AND POCONO ROAD" – this resolution authorizes an Interlocal / Cost Share agreement with the County of Morris for the purpose of intersection improvements and traffic signal equipment upgrades. The cost share is arrangement is 2/3rd Morris County and 1/3rd Borough of Mountain Lakes.

R95-21, AUTHORIZING THE REFUND OF OVERPAYMENT OF A SPRINKLER ACCOUNT – this resolution requested by the Tax Collector, authorizes a refund in the amount of \$1,508.42 for the overpayment of sprinkler account# 3805 Block 100 Lot 43 also known as 298 Boulevard. Prior to selling this property, the seller made a duplicate payment to satisfy the sprinkler balance resulting in an overpayment.

R96-21, AUTHORIZING THE REDEMPTION OF TAX TITLE LIEN 2017-004 - this resolution, requested by the Tax Collector, authorizes the redemption of tax lien 2017-004 on Block 94 Lot 37, also known as 41 Howell Road for delinquent property taxes and/or water and sewer charges. Reimbursement, is in the amount of \$193,337.78.

R97-21, AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES – this resolution requested by the Tax Collector, authorizes a refund in the amount of \$5,220.32 for the overpayment of property taxes by the seller for Block 116 Lot 28 also known as 6 Albie Drive. Prior to the sale of this property, the seller paid the fourth quarter 2020 taxes twice.

R98-21, AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES - this resolution requested by the Tax Collector, authorizes a refund in the amount \$21,848.31 for the overpayment of property taxes for Block 86 Lot 45 also known as 7 Wilcox Drive. The homeowner pre-paid 2021 taxes in 2020 and subsequently sold the property.

ORDINANCES TO INTRODUCE

None

ORDINANCES TO ADOPT

7-21, AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY – this ordinance sets the minimum and maximum range of salary authorized by the Borough for each employment position. This ordinance is required to be in place by Statute. Once adopted, an annual salary resolution listing positions and salaries will be submitted to Borough Council for review and approval.

8-21, AMENDING THE CHAPTERS 102 AND 111 OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN LAKES TO APPLY THE PROTECTED TREE REMOVAL PERMIT REQUIREMENTS TO ALL PROPERTIES WITHIN THE BOROUGH AND AMENDING THE FEE FOR A TREE REMOVAL PERMIT – this ordinance amends the current Shade Tree Removal Permit to apply to all Borough properties, not just residential, and increases the tree removal permit fee from \$250 to \$350.

10-21, BOND ORDINANCE APPROPRIATING \$1,834,237, AND AUTHORIZING THE ISSUANCE OF \$1,544,925 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY - – this bond ordinance appropriates \$1,834,237 for various improvements to be undertaken by the Borough and authorizes the issuance of a maximum \$1,544,925 in bonds, provides for application of a \$81,312 down payment understood to be presently available and appropriates the expected \$208,000 NJDOT grant. Adoption of this ordinance is recommended by the Borough Manager and CFO.

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 7-21

"ORDINANCE AUTHORIZING THE SALARY AND/OR WAGES OF THE OFFICERS AND EMPLOYEES OF THE
BOROUGH OF MOUNTAIN LAKES, COUNTY OF MORRIS, NEW JERSEY"

BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. That the respective salary/wage range, to be paid to the **full and part-time professionals, full and part-time department heads and their full or part-time deputies** are as follows:

Position	Minimum	Maximum
Borough Manager	\$100,000	\$155,000
Borough Clerk/Registrar	\$10,000	\$100,000
Deputy Borough Clerk	\$2,500	\$80,000
Chief Financial Officer	\$10,000	\$132,000
Chief of Police	\$90,000	\$170,000
Director of Public Works	\$90,000	\$125,000
Tax Collector	\$30,000	\$70,000
Deputy Borough Treasurer	\$30,000	\$55,000
Accounts Payable/Finance Assistant	\$30,000	\$55,000
Qualified Purchasing Agent	\$1,000	\$10,000
Executive Assistant to Borough Mgr. and/or Borough Clerk	\$20,000	\$60,000
Recreation Director	\$10,000	\$35,000
Construction Official	\$10,000	\$49,000
Construction Code Assistant/Borough Hall Receptionist	\$40,000	\$45,000

Section 2. That the respective salary/wage range, to be paid to the **full-time employees of the Police Department** be as follows:

Position	Minimum	Maximum
Patrolman		Per contract
Sergeant		Per contract
Lieutenant		Per contract
Detective Stipend	\$500	\$1,500
Administrative Assistant/Records Clerk	\$20,000	\$57,500

All Police Department employees with the exception of the Chief, Special Police, School Crossing Guards, Police Department Administrative Assistant/Records Clerk and Police Matrons are subject to a contract pursuant to Chapter 303 of the Laws of 1968. To the extent that the terms, conditions, and benefits of their employment as set forth in the contract are different from those set forth in this Ordinance, the contract supersedes and takes precedence over the conflicting Ordinance provisions. A copy of the contract is available for public inspection at the office of the Borough Clerk. The terms and conditions of the contract shall remain in effect for the life of the contract. All terms and conditions of the current contract shall remain in force until a successor agreement has been approved by the Governing Body.

Section 3. That the respective salary/wage range, to be paid to the full-time employees of the Department of Public Works shall be as follows:

Position	Minimum	Maximum
Operations Manager/Assistant DPW Director	\$55,000	\$90,000
Foreman	\$50,000	\$82,500
Crew Chief	\$40,000	\$70,000
Carpenter/Mason	\$30,000	\$72,500
Equipment Operator	\$25,000	\$75,000
Senior Public Utility Serviceperson	\$30,000	\$85,000
Junior Public Utility Serviceperson	\$25,000	\$55,000
Public Utility Serviceperson	\$25,000	\$45,500
Driver/Laborer	\$25,000	\$75,000
Mechanic	\$25,000	\$69,000
Administrative Assistant to DPW Director	\$20,000	\$58,500

Section 4. That the respective salary/wage range, to be paid to the part-time employees shall be as follows:

Position	Minimum	Maximum
General Administrative – Floater	Prevailing Minimum Wage	\$30.00 per hour
Receptionist	\$12,000	\$30,000
Administrative Assistant – Land Use Boards	Prevailing Minimum Wage	\$30.00 per hour
Secretary, Board of Health	\$3,000	\$5,500
Water and Sewer Utility Clerk	\$2,500	\$22,500
Tax Assessor	\$10,000	\$30,000
Sub-Code Officials/Construction Office	\$5,000	\$30,000
Zoning Officer	\$5,000	\$16,000
Zoning Inspector	\$5,000	\$10,000
Code Enforcement Official	\$3,000	\$16,000
Property Maintenance Officer	\$5,000	\$40,000
Fire Official	\$3,000	\$12,000
Fire Safety Officer	\$3,000	\$6,000
Fire Department Administrative Officer	\$3,000	\$8,000
Police Matron	Prevailing Minimum Wage	\$38.00 per hour
School Crossing Guards	Prevailing Minimum Wage	\$30.00 per hour
Police Specials	Prevailing Minimum Wage	\$30.00 per hour
Permanent/Seasonal Part-Time, Dept. Public Works	Prevailing Minimum Wage	\$30.00 per hour
Office of Emergency Management Coordinator	\$1,000	\$3,000
Deputy Office of Emergency Management Coordinator	\$500	\$2,500
Custodian	Prevailing Minimum Wage	\$25.00 per hour
Recycling Attendant	Prevailing Minimum Wage	\$20.00 per hour

Seasonal Part-Time Employees	Minimum	Maximum
Recreation Camp Directors/Assistant Directors, Various	\$3,000	\$12,000

Recreation Camp Counselor	Prevailing Minimum Wage	\$20.00 per hour
Recreation Coach	\$1,000	\$ 6,000
Recreation Referee/Official/Umpire	Prevailing Minimum Wage	\$50.00 per hour
Park Ranger	Prevailing Minimum Wage	\$30.00 per hour
Beach Director/Assistant Director	\$2,500	\$20,000
Lifeguard	Prevailing Minimum Wage	\$25.00 per hour

- Section 5.** The Borough Manager is authorized to prepare an annual salary resolution for consideration and approval by the Borough Council that shall set the salary/wage for all full-time and permanent part-time employees of the Borough. The Borough Manager is authorized to set the hourly rate according to the salary range for all seasonal employees and to notify the Borough Council of such action.
- Section 6.** If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other sections or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.
- Section 7.** All Ordinances or parts of Ordinances, which are inconsistent herewith are hereby repealed to the extent of such inconsistency.
- Section 8.** This Ordinance shall take effect immediately after final passage and publication in the manner provided by law. The salaries indicated within the range are those that will be in effect retroactive to January 1, 2021 and upon final passage of this ordinance.

Mitchell Stern, Acting Borough Clerk

Introduced: 3/22/21

Adopted: 4/12/21

Name	Motion	Second	Aye	Nay	Absent	Abstain	Motion	Second	Aye	Nay	Absent	Abstain
Happer			X									
Korman	X		X									
Lane		X	X									
Richter			X									
Sheikh			X									
Barnett			X									
Menard			X									

**BOROUGH OF MOUNTAIN LAKES
MORRIS COUNTY, NEW JERSEY**

ORDINANCE 8-21

**ORDINANCE AMENDING THE CHAPTERS 102 AND 111 OF THE
REVISED GENERAL ORDINANCES OF THE BOROUGH OF MOUNTAIN
LAKES TO APPLY THE PROTECTED TREE REMOVAL PERMIT
REQUIREMENTS TO ALL PROPERTIES WITHIN THE BOROUGH AND
AMENDING THE FEE FOR A TREE REMOVAL PERMIT**

BE IT ORDAINED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, as follows:

Section 1. Chapter 102, Section 102-36, entitled “Protected Trees Within Setback Area of Residential Lots”, of the Revised General Ordinance of the Borough of Mountain Lakes shall be re-titled “Protected Trees within Setback Area”, and subsection A (1) shall be amended to read, in its entirety, as follows:

A. Regulations.

(1) Tree removal permit required. No person shall remove a protected tree, which does not include dead trees, in the setback area of any lot without first obtaining a tree removal permit. A tree removal permit shall not be required for removal of a protected tree if the work to be done is in accordance with an approved setback tree management plan and the related permits required by Subsection A(2) herein. The tree removal permit shall be automatically approved, with no requirement for neighbor notification, if no more than 50%, up to a maximum of three of the protected trees, which does not include dead trees, in the setback area have been or will be removed in a twelve-month period.

Section 2. Chapter 102, Section 102-37, entitled “Fees, Violations, and Penalties”, of the Revised General Ordinance of the Borough of Mountain Lakes, subsection A, shall be amended to read as follows:

A. Fees for a tree removal permit shall be as provided for in Chapter 111, Section 111-3.

BOROUGH OF MOUNTAIN LAKES

MORRIS COUNTY, NEW JERSEY

ORDINANCE # 10-21

BOND ORDINANCE APPROPRIATING \$1,834,237, AND AUTHORIZING THE ISSUANCE OF \$1,544,925 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES, IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by the Borough of Mountain Lakes, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sum being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$1,834,237 including the aggregate sum of \$81,312 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes and including also, in the case of the improvement or purpose described in paragraph (b) of said Section 3, the sum of \$208,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing and improvement or purpose.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$1,834,237 appropriations not provided for by application hereunder of said down payments and grant, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$1,544,925 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$1,544,925 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase and installation as necessary of new and additional equipment, including without limitation, armored plate carriers for use by the Police Department of the Borough, air packs for use by the Fire Department of the Borough, one (1) chipper, two (2) salters and one (1) truck hoe for use by the Department of Public Works of the Borough, and one (1) electronic message board for use in and by the Borough, together with all appurtenances, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 15 years)	\$332,649	\$316,000
(b) Improvement of various roads and locations in and by the Borough by the reconstruction and resurfacing thereof to provide roadway pavements at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law), including without limitation, North Glen Road, Rainbow Trail, Hanover Road, Maple Way, Oak Lane, Bellvale Road, and Vale Drive, together with all curbs, sidewalks, drainage, milling, structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the		

office of the Borough Clerk and hereby approved the \$429,051 hereby appropriated therefor being inclusive of the sum of \$208,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement to North Glen Road (useful life: 10 years)

429,051 210,000

(c) Improvement of the storm water drainage system in and by the Borough, including drainage improvements on Lowell Road, together with all equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 40 years)

104,784 99,000

(d) Acquisition by purchase and installation, as necessary, of new and additional vehicular equipment, including retrofitting equipment for installation in police vehicles of the Borough, together with all equipment, appurtenances, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 5 years)

15,717 13,925

(e) Improvement of municipally-owned properties and locations in and by the Borough, including the acquisition and installation of a traffic light at the intersection of Pocono Road and Boulevard, and engineering costs associated with the improvement of Grundens Pond, together with for all the aforesaid all equipment, structures, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 15 years)

171,395 163,000

(f) Improvement of the water supply and distribution system in and by the Borough, including by the acquisition and installation of new water meters, together with all structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved (useful life: 15 years)

780,641 743,000

Totals

\$1,834,237 \$1,544,925

Except as otherwise stated in paragraph (b) above with respect to said \$208,000 grant-in-aid of financing the improvement or purpose described in said paragraph, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of

bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 15.83 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$1,544,925, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$175,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Borough on account of the \$208,000 grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3(b) of this bond ordinance by application thereof either to direct payment of the cost of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Borough authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 89-21

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated April 12, 2021 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 04/12/2021 For bills from 03/17/2021 to 04/12/2021

Check#	Vendor	Description	Payment	Check Total
18546	4187 - 360 ENGINEERING GROUP, PLLC	PO 23059 BH: STRUCTURAL ENGINEERING	2,750.00	2,750.00
18547	2426 - AGL WELDING SUPPLY CO.	PO 23083 STREETS \$ ROADS - ACETYLENE/ OXYGEN - BL	79.79	79.79
18548	196 - ALLIED OIL	PO 23237 DPW - FUEL EXPENSES - UNLEADED - BLANKET	2,226.80	2,226.80
18549	189 - ANCHOR ACE HARDWARE	PO 23076 DPW / WATER DEPT - DEPARTMENT SUPPLIES -	270.62	
		PO 23076 DPW / WATER DEPT - DEPARTMENT SUPPLIES -	104.92	375.54
18550	102 - ANDERSON & DENZLER ASSOC., INC	PO 23314 FEBRUARY 2021 PROFESSIONAL SERVICES	1,332.41	
		PO 23314 FEBRUARY 2021 PROFESSIONAL SERVICES	333.10	
		PO 23314 FEBRUARY 2021 PROFESSIONAL SERVICES	166.55	
		PO 23314 FEBRUARY 2021 PROFESSIONAL SERVICES	1,082.58	2,914.64
18551	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	6,540.00	6,540.00
18552	220 - ATLANTIC SALT, INC.	PO 23340 DPW - SNOW REMOVAL - SALT BLANKET	5,318.53	5,318.53
18553	3828 - BOROUGH OF MADISON	PO 23365 NOVEMBER 2020 IT BILLING	1,009.18	1,009.18
18554	4201 - BUSINESS WATCH INTERNATIONAL (US), INC	PO 23301 POLICE: COMPUTER SOFTWARE	500.00	500.00
18555	414 - CAPITAL SUPPLY COMPANY	PO 22902 JANITORIAL SUPPLIES - BLANKET	181.35	181.35
18556	2775 - CAPITOL SUPPLY CONSTRUC PROD, INC	PO 22995 WATER DEPARTMENT - EQUIPMENT - BLANKET	52.00	52.00
18557	4090 - CLEAN MAT SERVICES, LLC	PO 23406 APRIL2021 - FLOOR MATS - BORO HALL/PD/DP	195.00	195.00
18558	4094 - CONTINENTAL HARDWARE, INC	PO 22890 BH: FOUNDATION WALLS -BLANKET	2,528.89	
		PO 23304 ISLAND BEACH - BOAT RACKS	799.52	3,328.41
18559	1481 - CORE & MAIN, LP	PO 23013 WATER OPERATING EQUIPMENT - BLANKET	984.96	984.96
18560	519 - COUGAR PRESS	PO 22814 POLICE: BUSINESS CARDS	119.90	119.90
18561	431 - COUNTY CONCRETE CORP.	PO 23345 BH RENO: 4500 DESIGN, WINTER CONCRETE	1,624.75	1,624.75
18562	576 - DAVE'S TIRE, LLC	PO 22832 DPW - VEHICLE REPAIR & MAINTENANCE	1,926.08	
		PO 23134 DPW/ POLICE - VEHICLE REPAIR	1,206.66	
		PO 23244 POLICE DEPT - VEHICLE REPAIRS	240.00	
		PO 23254 POLICE DEPT - VEHICLE REPAIRS - EMERGENC	246.00	3,618.74
18563	2971 - DIRECT ENERGY BUSINESS	PO 23318 ACCT#: 614054 - 936656 - FEBRUARY 2021	1,520.36	1,520.36
18564	4119 - DOUGLAS EDLER	PO 23305 ISLAND BEACH - EQUIPMENT - REIMBURSEMENT	139.99	
		PO 23360 2021 CELLPHONE REIMBURSEMENT - BLANKET	120.00	259.99
18565	4138 - EASTERN CONCRETE MATERIALS, INC	PO 23299 BH: RENOVTION	1,229.12	1,229.12
18566	2336 - EDUCATIONAL DATA SERVICES	PO 23330 ADMIN: 2021 ANNUAL MEMBERSHIP FEE	2,000.00	2,000.00
18567	1170 - FERGUSON ENTERPRISES #501	PO 23300 BH: RENOVATION/PLUMBING SUPPLIES	168.35	168.35
18568	2517 - FF1 FIREFIGHTER ONE, LLC	PO 23250 FIRE DEPT: GLOVES	99.00	
		PO 23326 FIRE DEPT: ENGING 1 FILTER	153.92	252.92
18569	3597 - FLORIDA WATER PROCESSING, INC	PO 23251 WATER DEPT - PUMP REPAIRS	234.48	234.48
18570	769 - FOREST LUMBER	PO 23241 ISLAND BEACH - BOAT RACKS - BLANKET	359.94	359.94
18571	4197 - GABRIELLI TRUCK SALES OF BLOOMSBURY, INC	PO 23331 DPW - VEHICLE MAINTENANCE	615.71	615.71
18572	653 - GANNET NEW JERSEY NEWSPAPERS	PO 22973 BOA/PLANNING: 2021 ADVERTISING - ACCT#31	79.12	
		PO 23407 CLERK - 2021 ADVERTISING - BLANKET2	448.82	527.94
18573	876 - GARDEN STATE LABORATORIES, INC	PO 23264 WATER DEPT - WELL TESTING - BLANKET	3,488.00	3,488.00
18574	3991 - GRM INFORMATION MANAGEMENT SERVICES	PO 23101 2021 ARCHIVE STORAGE - BLANKET- 1st QTR	118.60	118.60
18575	4055 - HOFFMAN SERVICES, INC	PO 23364 DPW TRAINING	300.00	300.00
18576	983 - INSTITUTE FOR FORENSIC PSYCHOLOGY, INC.	PO 23248 POLICE: NEW HIRE EXAMS	1,000.00	1,000.00
18577	859 - JCP&L	PO 23374 MAST ACCT#200 000 054 011/ BILL DATE: MA	4.92	
		PO 23375 MASTER ACCT# 200 000 569 000 - MAR 24, 2	3,509.19	
		PO 23376 ACCT#100 075 505 725 - BILL PRD: 2/20 -	3.10	3,517.21
18578	4085 - JOHN GALLAGHER	PO 23342 LAKERS 55: IRISH MUSIC	250.00	250.00
18579	1074 - JW PIERSON CO.	PO 23408 DPW - DIESEL FUEL - MARCH 2021	1,728.01	1,728.01
18580	4002 - KAREN BRENNFLECK	PO 23372 RECREATION: FAIRY TRAIL EXPENSES	113.30	113.30
18581	1082 - KIWANIS AMBULANCE SERVICE	PO 23379 2021 KIWANIS AMBULANCE SERVICE - QUARTER	3,750.00	3,750.00
18582	4061 - LIBERTY BUILDING PRODUCTS	PO 23268 ISLAND BEACH - BOAT RACKS	453.60	453.60
18583	3480 - LOBELLO ARTS	PO 23298 REC: FAIRY TRAIL SIGNS	66.00	66.00
18584	3912 - M & P RETIREMENT PLAN	PO 23294 LIEN REDEMPTION CERT# 2017-004 BLK 94 L	123,337.78	
		PO 23294 LIEN REDEMPTION CERT# 2017-004 BLK 94 L	70,000.00	193,337.78
18585	1438 - MAIN POOL & CHEMICAL COMPANY	PO 22852 STREETS & ROADS - SNOW REMOVAL	1,385.00	1,385.00
18586	1937 - MAJOR AUTOMOTIVE INSTALLATIONS	PO 23361 POLICE: RADIO REPAIRS	531.15	531.15
18587	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 23346 FEBRUARY 2021 PROFESSIONAL SERVICES - PB	87.50	87.50
18588	4145 - METRO ACCESS CONTROL, LLC	PO 23179 DPW - BUILDING MAINTENANCE	862.00	862.00
18589	3648 - MONMOUTH TELECOM	PO 23400 2021 TELEPHONE SERVICES / ACCT# 36289 -	1,462.83	1,462.83
18590	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 23249 BH: RENOVATION - TIPPING CHARGES	657.72	657.72
18591	1371 - MTN. LAKES BOARD OF EDUCATION	PO 23321 APRIL 2021 MTN LAKES SCHOOL DISTRICT GEN	1,842,902.00	1,842,902.00
18592	1472 - MURPHY MCKEON P.C.	PO 23356 2021 LEGAL/ RETAINER FEES - BLANKET	4,166.66	4,166.66
18593	881 - NCX	PO 22972 ADMIN: 2021 DNS HOSTING / ACCT# GTI - BL	21.95	21.95
18594	3367 - NEW JERSEY EZ PASS	PO 22919 POLICE: TOLLS - ACCT# 2000 1214 1640 8 -	1.00	1.00
18595	1553 - NEW JERSEY NATURAL GAS	PO 23312 FEB - MAR 2021 SERVICE	2,541.94	2,541.94
18596	1522 - NISIVOCCIA & COMPANY LLP	PO 23350 CLIENT# 00067R001 / 2020 AUDIT	1,380.00	
		PO 23350 CLIENT# 00067R001 / 2020 AUDIT	1,380.00	
		PO 23350 CLIENT# 00067R001 / 2020 AUDIT	2,990.00	
		PO 23368 CLIENT# 00067R001 / 2020 AUDIT	7,800.00	
		PO 23368 CLIENT# 00067R001 / 2020 AUDIT	3,600.00	

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 04/12/2021 For bills from 03/17/2021 to 04/12/2021

Check#	Vendor	Description	Payment	Check Total
		PO 23368 CLIENT# 00067R001 / 2020 AUDIT	3,600.00	
		PO 23387 CLIENT# 00067R001 / 2020 AUDIT	5,078.40	
		PO 23387 CLIENT# 00067R001 / 2020 AUDIT	5,078.40	30,906.80
18597	1522 - NISIVOCCIA & COMPANY LLP	PO 23387 CLIENT# 00067R001 / 2020 AUDIT	11,003.20	11,003.20
18598	1554 - NJ PLANNING OFFICIALS, INC.	PO 23262 PLANNING: BOARD TRAINING	121.00	121.00
18599	2595 - NORTH JERSEY MUNICIPAL EMPLOYEE	PO 23377 2021 DENTAL PREMIUMS - GROUP 1624 - APR	2,256.00	2,256.00
18600	2727 - ONE CALL CONCEPTS, INC.	PO 22991 ACCT# 12-BML / 2020 JAN - DEC BLANKET	104.03	104.03
18601	2968 - OPTIMUM	PO 22929 2021 DPW INTERNET SERVICES ACCT# 07876-6	146.18	146.18
18602	2968 - OPTIMUM	PO 22930 DPW: 2021 CABLE BOXES ACCT# 07876-41456	11.74	11.74
18603	3173 - OPTIMUM	PO 23031 FIRE: ACCT# 07876-603439-01-8 CABLE - 20	71.69	71.69
18604	4199 - PASSAIC METAL & BUILDING SUPPLIES	PO 23303 MTN LAKES PUBLIC LIBRARY	291.27	291.27
18605	4184 - PLANIT NETWORKS	PO 23343 POLICE: SAMSUNG PHONE SYSTEM	250.00	250.00
18606	1673 - PROFESSIONAL GOV'T EDUC., INC.	PO 23213 FINANCE: WEBINAR	90.00	90.00
18607	1734 - READYREFRESH BY NESTLE	PO 23020 ACCT# 0016496903 - 2021 BLANKET (6 MONTH	130.32	130.32
18608	479 - RECORDER PUBLISHING CO.	PO 22971 ZBOA/PLANNING BRD - ACCT# 010902 - 2021	76.61	76.61
18609	3990 - RICH TREE SERVICE, INC.	PO 23035 DPW - TREE REMOVAL - 63 MELROSE/ 22 MAPL	4,125.00	
		PO 23053 DPW - TREE PRUNING - BLANKET	495.00	4,620.00
18610	4174 - RICHVIEW CONSULTING	PO 23351 PROFESSIONAL SERVICES FOR KAUFMAN PARK	164.00	164.00
18611	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 23243 DPW - VEHICLE REPAIR	47.00	47.00
18612	3695 - RT 23 PATIO & MASON CENTER, LLC	PO 23252 ISLAND BEACH SWING SET INSTALL	162.24	162.24
18613	4202 - RUTGERS SOIL TESTING LABORATORY	PO 23333 RECREATION - CHRISTMAS TREE MAINTENANCE	55.00	55.00
18614	1825 - RUTGERS, STATE UNIVERSITY OF NJ	PO 22949 SOLID WASTE - EDUCATION - RECYCLING COOR	224.00	224.00
18615	1824 - RUTGERS, THE STATE UNIVERSITY	PO 22994 DPW - TRAINING & DEVELOPMENT - PUBLIC PU	944.00	944.00
18616	1948 - SHEAFFER SUPPLY, INC.	PO 23222 WATER DEPT - SUPPLIES - BLANKET	266.07	266.07
18617	2470 - SKYLANDS AREA FIRE EQUIP & TRAINING	PO 23317 FIRE DEPT: SUSPENDERS	65.00	65.00
18618	114 - SOLITUDE LAKE MANAGEMENT	PO 23349 2021 LAKE MANAGEMENT - BLANKET - CUST# M	13,262.00	13,262.00
18619	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 22918 POLICE: OFFICE SUPPLIES - 2021 BLANKET	76.10	
		PO 23231 ADMIN: ORDER# 7326467376	439.92	
		PO 23231 ADMIN: ORDER# 7326467376	105.28	621.30
18620	3861 - SYNCB/AMAZON	PO 23061 DPW: ORDER#112-6562794-1480259 112-600	149.73	
		PO 23108 DPW ORDER# 112-8955581-7769039	29.94	179.67
18621	3903 - TCF EQUIPMENT FINANCE	PO 23319 POLICE: APR 2021 CAR LEASE / CUST# 73028	2,247.19	2,247.19
18622	3485 - TECHNICAL FIRE SERVICES, INC.	PO 22868 FIRE DEPT: 2020 ANNUAL TESTING	1,442.25	1,442.25
18623	2108 - THE UPS STORE 4650	PO 23271 BH: PRINTING FOR STEEL	79.80	
		PO 23348 BH RENO: DRAWINGS/COPIES	86.08	165.88
18624	1343 - TILCON NY, INC	PO 23012 STREETS & ROADS - PAVING MATERIALS - BLA	1,015.09	
		PO 23012 STREETS & ROADS - PAVING MATERIALS - BLA	245.55	
		PO 23334 STREETS & ROADS - PAVING MATERIALS	892.53	2,153.17
18625	1424 - TOWNSHIP OF MONTVILLE	PO 23186 2021 ANIMAL SHELTER CAPITAL CONTRIBUTION	500.00	500.00
18626	1536 - TREAS, STATE OF NJ - D.O.H.	PO 23302 FEBRUARY 2021 DOG LICENSING FEE	88.20	88.20
18627	2536 - UNUM LIFE INSURANCE COMPANY	PO 23315 STD/LTD / LIFE INSURANCE - 2021 BLANKET	2,532.47	2,532.47
18628	2749 - VERIZON	PO 23310 MAR 2021 INTERNET SVC: A/C# 853-478-043-	52.32	
		PO 23310 MAR 2021 INTERNET SVC: A/C# 853-478-043-	42.33	
		PO 23310 MAR 2021 INTERNET SVC: A/C# 853-478-043-	37.34	131.99
18629	4003 - WARSHAUER ELECTRIC SUPPLY CO.	PO 22979 BH: RENOVATION/ ELECTRIC SUPPLIES - BLAN	238.43	238.43
18630	2172 - WB MASON COMPANY, INC	PO 23235 DPW: ORDER#	98.18	98.18
18631	2737 - YUCKOS, INC.	PO 23253 CLEAN COMMUNITIES - DOG LITTER BAGS	60.00	
		PO 23253 CLEAN COMMUNITIES - DOG LITTER BAGS	450.00	510.00
TOTAL				2,177,907.53

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	2,194.89			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	448.82			
01-201-20-130-020	FINANCE - OTHER EXPENSES	118.99			
01-201-20-135-020	ANNUAL AUDIT	21,793.20			
01-201-20-140-020	COMPUTER SERVICES	86.01			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	4,166.66			
01-201-20-165-020	ENGINEERING SERVICES	1,332.41			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	311.04			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	53.19			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	4,788.47			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	4,605.44			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	235.69			
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	3,750.00			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	14,137.05			
01-201-26-300-020	SHADE TREE COMMISSION - O/E	82.00			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	224.00			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	797.94			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	2,509.29			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	484.30			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	13,262.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	8.02			
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	3,509.19			
01-201-31-437-020	NATURAL GAS	4,062.30			
01-201-31-440-020	TELECOMMUNICATIONS	1,462.83			
01-201-31-447-020	PETROLEUM PRODUCTS	3,954.81			
01-203-20-100-020	(2020) GENERAL ADMIN - OTHER EXPENSE		650.24		
01-203-22-195-020	(2020) UNIFORM CONST - OTHER EXPENSES		83.23		
01-203-25-240-020	(2020) POLICE DEPT - OTHER EXPENSES		395.61		
01-203-25-255-020	(2020) FIRE DEPT - OTHER EXPENSES		1,442.25		
01-203-26-290-020	(2020) STREETS & ROADS - OTHER EXP.		1,385.00		
01-203-26-300-020	(2020) SHADE TREE COMMISSION - O/E		82.00		
01-203-26-315-020	(2020) VEHICLE REPAIRS & MAINTENANCE		1,926.08		
01-207-55-000-000	LOCAL SCHOOL TAXES PAYABLE			1,842,902.00	
01-260-05-100	DUE TO CLEARING			0.00	2,060,582.73
01-279-55-000-001	RESERVE FOR THE REDEMPTION OF TTL'S			123,337.78	
TOTALS FOR	Current Fund	88,378.54	5,964.41	1,966,239.78	2,060,582.73
02-200-40-700-340	Clean Communities Grant			450.00	
02-260-05-100	DUE TO CLEARING			0.00	450.00
TOTALS FOR	FEDERAL AND STATE GRANTS	0.00	0.00	450.00	450.00
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			1,915.29	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			17,425.64	
04-260-05-100	DUE TO CLEARING			0.00	19,340.93
TOTALS FOR	General Capital	0.00	0.00	19,340.93	19,340.93
05-201-55-520-520	Water Operating - Other Expenses	16,130.06			
05-203-55-520-520	(2020) Water Operating - Other Expenses		553.32		
05-260-05-100	DUE TO CLEARING			0.00	16,683.38
TOTALS FOR	Water Operating	16,130.06	553.32	0.00	16,683.38
07-201-55-520-520	Sewer Operating - Other Expenses	10,262.29			
07-260-05-100	DUE TO CLEARING			0.00	10,262.29
TOTALS FOR	Sewer Operating	10,262.29	0.00	0.00	10,262.29
13-260-05-100	DUE TO CLEARING			0.00	588.20
13-286-56-000-000	RESERVE - ANIMAL LICENSE FUND			500.00	
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			88.20	
TOTALS FOR	Animal Trust	0.00	0.00	588.20	588.20
18-260-05-100	Due to Clearing			0.00	70,000.00
18-300-70-000-203	TAX SALE PREMIUMS			70,000.00	
TOTALS FOR	Other Trust	0.00	0.00	70,000.00	70,000.00

Total to be paid from Fund 01 Current Fund 2,060,582.73
 Total to be paid from Fund 02 FEDERAL AND STATE GRANTS 450.00
 Total to be paid from Fund 04 General Capital 19,340.93
 Total to be paid from Fund 05 Water Operating 16,683.38

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Total to be paid from Fund 07 Sewer Operating		10,262.29			
Total to be paid from Fund 13 Animal Trust		588.20			
Total to be paid from Fund 18 Other Trust		70,000.00			
					2,177,907.53

Checks Previously Disbursed

18545	RESERVE ACCOUNT	PO# 23309 POSTAGE METER REFILL: ACCT# 523225	2,500.00	3/24/2021
			2,500.00	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund QUALITY CUSTOM HOMES	2,500.00		2,500.00
Fund 01 Current Fund	2,500.00	2,060,582.73	2,063,082.73
Fund 02 FEDERAL AND STATE GRANTS		450.00	450.00
Fund 04 General Capital		19,340.93	19,340.93
Fund 05 Water Operating		16,683.38	16,683.38
Fund 07 Sewer Operating		10,262.29	10,262.29
Fund 13 Animal Trust		588.20	588.20
Fund 18 Other Trust		70,000.00	70,000.00
BILLS LIST TOTALS			
	5,000.00	2,177,907.53	<u>2,182,907.53</u>

List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 04/12/2021 For bills from 03/18/2021 to 04/07/2021

Check#	Vendor	Description	Payment	Check Total
5227	102 - ANDERSON & DENZLER ASSOC., INC	PO 23347 FEBRUARY 2021 PROFESSIONAL SERVICES - ES	1,662.01	1,662.01
TOTAL				1,662.01

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	1,662.01
17-500-00-091-316	SUNRISE - INSPECTION FEES			412.88	
17-500-00-091-318	RINGO SUPPLY - SUN VALLEY SERVICES			249.83	
17-500-00-091-319	HIGHVIEW HOMES LLC			999.30	
TOTALS FOR	Developer's Escrow	0.00	0.00	1,662.01	1,662.01

Total to be paid from Fund 17 Developer's Escrow

1,662.01

1,662.01

**List of Bills - (3310101001001) CASH - RECREATION
Recreation Trust**

Meeting Date: 04/12/2021 For bills from 03/18/2021 to 04/07/2021

Check#	Vendor	Description	Payment	Check Total
5377	3828 - BOROUGH OF MADISON	PO 23365 NOVEMBER 2020 IT BILLING	416.15	416.15
TOTAL				416.15

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	416.15
33-600-00-090-000	Recreation Trust Reserves			416.15	
TOTALS FOR	Recreation Trust	0.00	0.00	416.15	416.15

Total to be paid from Fund 33 Recreation Trust

416.15

416.15

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 90-21

“RESOLUTION AUTHORIZING 2021 MUNICIPAL EMPLOYEES’ SALARY”

WHEREAS, the Borough Council adopted Ordinance # 7-21 setting the salary ranges for various Borough positions; and

WHEREAS, the Police Benevolent Association Contract sets the salary, wage and compensation for uniformed police officers; and

WHEREAS, the Borough Council of the Borough of Mountain Lakes desires to set the specific salaries for full-time and permanent part-time non-contract Borough employees for the year **2021**.

NOW, THEREFORE, BE IT RESOLVED that the following salaries (see attachment) are retroactive to **January 1, 2021**, and are to be pro-rated where specific dates are indicated:

BE IT FURTHER RESOLVED that eligible employees are entitled to longevity or service allowance payments in addition to the foregoing salaries in accordance with the Personnel Policy and Procedure Manual.

BE IT FURTHER RESOLVED that the Borough Manager is authorized to set the salary level according to the salary ranges in Ordinance #7-21 for all non-permanent part-time and seasonal employees.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

	2020	2021	\$ Change
BOROUGH MANAGER	\$133,301	\$135,967	\$2,666
DEPUTY CLERK/EXECUTIVE ASSIST. TO MANAGER	\$66,665	\$67,998	\$1,333
BOROUGH CLERK - STIPEND	\$10,000	\$10,000	\$0
ASSESSOR - P/T	\$24,304	\$24,790	\$486
COLLECTOR	\$59,944	\$61,143	\$1,199
FINANCE ASSISTANT - PART-TIME 1	\$41,200	\$42,025	\$825
CHIEF FINANCIAL OFFICER	\$110,000	\$115,000	\$5,000
FINANCE ASSISTANT – PART TIME 2	\$41,600	\$42,432	\$832
CHIEF OF POLICE	\$145,704	\$153,618	\$7,914
RECREATION DIRECTOR – PART TIME	\$29,366	\$29,953	\$587
DIRECTOR - PUBLIC WORKS	\$105,000	\$107,100	\$2,100
DIRECTOR – PUBLIC WORKS 9-1-21	\$107,100	\$110,000	\$2,900
ADMINISTRATIVE ASSISTANT - PUBLIC WORKS	\$50,978	\$51,998	\$1,020
DPW OPERATIONS MANAGER/ASST DPW DIR.	\$72,000	\$73,440	\$1,440
RECEPTIONIST – PART TIME	\$26,551	\$27,082	\$531
RECEPTIONIST – PART TIME (1/1 – 3/31/21)	\$16,400	\$16,718	\$318
PLANNING BOARD SCTY – PART TIME	\$11,326	\$12,236	\$910
ZONING BOARD SCTY – PART TIME	\$11,326	\$12,236	\$910
CONSTRUCTION CODE OFFICIAL - PT	\$33,598	\$34,270	\$672
PLUMBING SUB-CODE - PT/ BUILD TECH INSP - PT	\$17,367	\$17,715	\$348
ELECTRICAL SUB-CODE - PT	\$14,350	\$14,637	\$287
FIRE SUB-CODE - PT	\$7,995	\$8,155	\$160
BUILDING SUB-CODE OFFICIAL - PT	\$12,300	\$12,546	\$246
BUILDING SUB-CODE OFFICIAL - PT	\$12,813	\$13,069	\$256
CONSTRUCTION CODE ASSISTANT (1/1 – 3/19/21)	\$15,360	\$15,667	\$307
CONSTRUC. CODE ASSIST/BORO HALL RECEPTIONIST (4/1)	\$0	\$40,000	\$40,000
PROPERTY MAINTENANCE OFFICIAL	\$32,952	\$33,611	\$659
ZONING OFFICER – PART TIME	\$10,702	\$10,917	\$215
ADMINISTRATIVE SECRETARY - POLICE	\$48,996	\$49,976	\$980
EMERGENCY MANAGEMENT COORDINATOR	\$3,000	\$3,000	\$0
EMERGENCY MANAGEMENT DEPUTY CO-ORD	\$2,500	\$2,500	\$0
FIRE OFFICIAL – PT	\$10,769	\$10,984	\$215
FIRE SAFETY OFFICER – PT	\$4,500	\$4,500	\$0
FIRE DEPT. ADMIN OFFICER – PT	\$7,500	\$7,500	\$0
SECRETARY – BOARD of HEALTH	\$5,000	\$5,000	\$0
CUSTODIAN - PT	\$15,603	\$15,921	\$318
RECYCLING EMPLOYEE - PT	\$16,268	\$16,593	\$325

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 91-21

“RESOLUTION AUTHORIZING 2021 MUNICIPAL EMPLOYEES’ SALARY”

WHEREAS, the Borough Council adopted Ordinance #7-21 setting the salary ranges for various Borough positions; and

WHEREAS, the Borough Council of the Borough of Mountain Lakes desires to set the specific salaries for full-time and permanent part-time non-contract Borough employees for the year 2021.

NOW, THEREFORE, BE IT RESOLVED, that the following salaries are effective January 1, 2021, and are to be prorated where specific dates are indicated.

BE IT FURTHER RESOLVED that the Borough Manager is authorized to set the salary level according to the salary ranges in Ordinance #7-21 for all non-permanent part-time and seasonal employees.

<i>TITLE</i>	<i>2020</i>	<i>2021</i>	<i>\$ CHANGE</i>
Driver/Laborer	\$63,932	\$65,211	\$1,279

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 92-21

**“RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR THE FURNISHING AND INSTALLATION OF A
HYDRAULIC ELEVATOR FOR A NEW BUILDING ADDITION AT THE MUNICIPAL BUILDING”**

WHEREAS, the Borough published specifications and solicited bids for the furnishing and installation of a hydraulic elevator for a new building addition at the municipal building; and

WHEREAS, one (1) bids was received on March 16, 2021; and

WHEREAS, the lowest conforming bid was submitted by Otis Elevator Company, Fairfield, New Jersey in an amount of \$107,000.00; and

WHEREAS, the low bid has been reviewed and recommended by the Borough Engineer; and

WHEREAS, the Certified Finance Officer has determined that sufficient funds are available as evidenced by the Certification attached hereto; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that Otis Elevator Company of Fairfield New Jersey, shall be awarded the Contract for the furnishing and installation of a hydraulic elevator for a new building addition at the municipal building project in an amount of \$107,000.00; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to return the bid bonds submitted by the unsuccessful bidders immediately and the bid bond of the successful bidder upon receipt of a fully executed contract, performance guarantee, and other required documents.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

CERTIFICATION OF THE AVAILABILITY OF FUNDS
04-215-55-989-231 - B.H. O/E ELEVATOR \$107,000.00


Monica Goscicki, CFO

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 93-21

“RESOLUTION AUTHORIZING THE CANCELLATION OF GENERAL CAPITAL APPROPRIATION BALANCES”

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed; and

WHEREAS, it is necessary to formally cancel said balances so that the unexpended funded balances may be returned to General Capital Fund Balance and the unexpended unfunded balances reduce Deferred Charges to future Taxation-Unfunded:

NOW THEREFORE, BE IT RESOLVED, by the Council of the Borough of Mountain Lakes that the following unexpended and dedicated balances of the General Capital Appropriations be canceled:

<u>ORD NO.</u>	<u>DATE ADOPT</u>	<u>PROJECT DESCRIPTION</u>	<u>AMOUNT CANCELLED</u>	
			<u>FUNDED</u>	<u>UNFUNDED</u>
06-16	6-13-16	Midvale Park Improv.	\$5,465.00	
05-17	5-08-17	Street Sign Replacement	\$1,642.06	
02-19	4-08-19	Asbestos Abatement DPW Facility		\$19,260.00
04-20	3-23-20	Retrofit Police Vehicle		\$432.94
04-20	3-23-20	2 Mason Dump Trucks		\$4,832.88
TOTALS			\$7,107.06	\$24,327.82

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 94-21

**RESOLUTION AUTHORIZING THE EXECUTION OF AN INTERLOCAL SERVICES AGREEMENT
BETWEEN THE BOROUGH OF MOUNTAIN LAKES AND THE COUNTY OF MORRIS PROVIDING
FOR THE AUTHORIZATION OF A PROJECT ENTITLED, "TRAFFIC SIGNAL AND INTERSECTION
IMPROVEMENTS BOULEVARD (CR 618) AND POCONO ROAD"**

WHEREAS, the Borough of Mountain Lakes and the County of Morris desire to improve traffic flow, traffic safety, and pedestrian safety at the intersection of Boulevard (CR 618) and Pocono Road in the Borough of Mountain Lakes.

WHEREAS, the total cost of the project is to be apportioned as follows:

ESTIMATED COST	MORRIS COUNTY SHARE	MOUNTAIN LAKES SHARE
\$ 352,785.00	\$ 248,892.50	\$ 103,892.50

Being in accordance with the County Policy on Cost Sharing in Intersection Improvements, Channelization and Signalization Projects, issued August 12, 1974, which County Policy is in writing and on record in the Office of the County Engineer and made a part hereof by reference; and

WHEREAS, the Borough of Mountain Lakes desires to enter into an Interlocal Services Agreement, copy of which is attached hereto, for shared services with the County of Morris; and

WHEREAS, the Agreement is in full compliance with the Interlocal Services Act, N.J.S.A. 40:8A-1; and

WHEREAS, the Agreement is a mutual benefit for the Borough of Mountain Lakes and for the County of Morris.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that the Borough Council of the Borough of Mountain Lakes approves the Interlocal Services Agreement with the County of Morris providing the authorization for a project entitled, "Traffic Signal and Intersection Improvements Boulevard (CR 618) and Pocono Road"; and

BE IT FURTHER RESOLVED that in accordance with this Agreement the Borough of Mountain Lakes agrees to pay the County the sum of \$103,892.50; and

BE IT FURTHER RESOLVED that the Borough Manager of the Borough of Mountain Lakes is hereby authorized to sign the attached Agreement; and

BE IT FINALLY RESOLVED that a copy of the Resolution and the Agreement for Interlocal Services be sent to the County of Morris for their approval and signature.

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

CERTIFICATION OF THE AVAILABILITY OF FUNDS
04-215-55-991-011 TRAFFIC LIGHT POCONO/N. POCONO \$103,892.50


Monica Goscicki, CFO

**AN AGREEMENT BY AND BETWEEN THE BOROUGH OF MOUNTAIN LAKES
AND THE COUNTY OF MORRIS, PROVIDING FOR THE AUTHORIZATION OF A
PROJECT ENTITLED, "TRAFFIC SIGNAL AND INTERSECTION IMPROVEMENTS
BOULEVARD (CR 618) AND POCONO ROAD"**

THIS AGREEMENT, made this _____ day of _____, Two Thousand and Twenty One, by and between the Borough of Mountain Lakes, hereinafter called the Municipality, and the County of Morris, hereinafter called the County.

WHEREAS, the Municipality and the County desire to improve traffic flow, traffic safety, and pedestrian safety at the intersection of Boulevard (CR 618) and Pocono Road in the Borough of Mountain Lakes.

WHEREAS, the total cost of the project is to be apportioned as follows:

ESTIMATED COST	MORRIS COUNTY SHARE	MOUNTAIN LAKES SHARE
\$ 352,785.00	\$ 248,892.50	\$ 103,892.50

Being in accordance with the County Policy on Cost Sharing in Intersection Improvements, Channelization and Signalization Projects, issued August 12, 1974, which County Policy is in writing and on record in the Office of the County Engineer and made a part hereof by reference.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereto covenant and agree with each other as follows:

FIRST: The Municipality hereby agrees that the project hereinbefore described shall be undertaken by the County of Morris.

SECOND: The County of Morris agrees to take all the necessary action to complete the project.

THIRD: The County and Municipality agree that the County of Morris has the necessary funds available to finish this project upon execution of this agreement.

FOURTH: Upon completion of the proposed work, the Municipality agrees to retain jurisdiction, ownership, and perform continued maintenance over said traffic signal and corresponding equipment.

FIFTH: Sidewalk constructed within project limits will be owned and maintained by the Borough of Mountain Lakes.

IN WITNESS WHEREOF, each of the parties hereto has caused this instrument to be signed by its proper officers and they have caused their corporate seals to be hereunto affixed the day and year first above written.

ATTEST:

BOROUGH OF MOUNTAIN LAKES

Cara Fox, Deputy Clerk

Mitchell Stern, Borough Manager

ATTEST:

**MORRIS COUNTY
BOARD OF COMMISSIONERS**

Debra Lynch, Clerk
Board of County Commissioners

Stephen H. Shaw, Commissioner
Board of County Commissioners

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 95-21

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF A SPRINKLER ACCOUNT”

WHEREAS, the Tax Collector certifies that the following property has an overpayment on the sprinkler account# 3805 for the year 2020, and the Collector has authorized the issuance of a refund.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that a warrant be drawn to **Boardwalk Builders** representing a refund due to an overpayment.

Block	Lot	Name & Address	Amount
100	43	Boardwalk Builders 305 West Broadway Suite# 287 New York, NY 10013	\$1,508.42

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 96-21

“RESOLUTION AUTHORIZING THE REDEMPTION OF TAX TITLE LIEN 2017-004”

WHEREAS, the Tax Collector has received payment for the redemption of **Tax Title Lien No. 2017-004**, representing 2016 Property Tax and/or Water and Sewer Utility charges on **Block 94 Lot 37 41 Howell Road**, and assessed to Mehrdad Rafizadeh ; and

WHEREAS, reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To: M & P RETIREMENT PLAN
PO BOX 2051
CEDAR KNOLLS, NJ 07927

Redemption Amount:	Tax Title Lien #2017-004	\$ 123,337.78
	Tax Premium	<u>\$ 70,000.00</u>
Total from Current Fund:		\$ 193,337.78

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the Borough Treasurer is authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer and Tax Collector.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 97-21

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES”

WHEREAS, the Tax Collector certifies that the following property has an overpayment of 4th quarter 2020 taxes and the Collector has authorized the issuance of a refund.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that a warrant be drawn to Pulte Homes of NJ representing a refund due to an overpayment.

<u>Block</u>	<u>Lot</u>	<u>Name & Address</u>	<u>Amount</u>
116	28	Pulte Homes of NJ 150 Allen Rd Ste. 303 Basking Ridge, NJ 07920 Attn: Bobby Mandetta, MBA	\$5,220.32

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 98-21

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF TAXES”

WHEREAS, the Tax Collector certifies that the following property has an overpayment of taxes due to a prior year pre-payment. The Tax Collector has authorized the issuance of a refund.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that a warrant be drawn to Karin Vonah, representing a refund of 2021 taxes due to an overpayment.

<u>Block</u>	<u>Lot</u>	<u>Name & Address</u>	<u>Amount</u>
86	45	Karin Vonah 10 Old Timber Trail Boonton, NJ 07005	\$ 21,848.31

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 12, 2021.

Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						