



**AGENDA FOR THE COUNCIL MEETING OF THE BOROUGH OF MOUNTAIN LAKES  
HELD AS A REMOTE MEETING ON ZOOM**

**APRIL 26, 2021**

**PUBLIC SESSION – BEGINS AT 7:30 PM**

To Participate via computer please use the following link: <https://zoom.us/j/208487754> or call iPhone one-tap : US: +13126266799,, 208487754# or +19292056099,,208487754#  
Or Telephone: Dial (for higher quality, dial a number based on your current location):  
US: +1 312 626 6799 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or  
+1 253 215 8782 or +1 301 715 8592 Webinar ID: 208 487 If calling into the meeting via telephone,  
the following commands can be entered via DTMF tones using your phone's dial pad while in a Zoom  
meeting: \*6 - Toggle mute/unmute \*9 - Raise hand (once hand is raised, it cannot be lowered. If you  
change your mind and choose not to speak, when called upon, please let us know that you have  
changed your mind).

**1) CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT – Mayor**

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2021 and posted in the municipal building.

**2) ROLL CALL ATTENDANCE - Clerk**

**3) FLAG SALUTE – Mayor**

**4) EXECUTIVE SESSION**

**5) COMMUNITY ANNOUNCEMENTS**

**6) SPECIAL PRESENTATIONS**

**7) REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES**

**8) BOROUGH COUNCIL DISCUSSION ITEMS**

**9) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**10) ATTORNEY'S REPORT**

**11) MANAGER'S REPORT**

**12) RESOLUTIONS**

**13) ORDINANCES TO INTRODUCE**

**14) ORDINANCES TO ADOPT**

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**15) \*CONSENT AGENDA ITEMS**

*Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.*

**\*RESOLUTIONS**

a. R99-21, Authorizing the Payment of Bills

b. R100-21, Authorizing Execution of an Agreement with the Morris County Cooperative Pricing Council to Renew Membership therein for the Period of October 1, 2021 through September 30, 2026

**\*APPROVAL OF MINUTES**

4/12/21 (Regular)

**\*BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

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**16) DEPARTMENT REPORTS SUBMITTED FOR FILING**

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property Maintenance
  
- Construction Code Annual Report 2020

**17) COUNCIL REPORTS**

**18) PUBLIC COMMENT**

**Please state your name and address for the record.** Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

**19) NEXT STEPS AND PRIORITIES**

**20) ADJOURNMENT**



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Mitchell Stern**  
**Borough Manager**  
[mstern@mtnlakes.org](mailto:mstern@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-334-3131 ext.2006  
F -973-402-5595

TO: Honorable Mayor and Borough Council  
SUBJ: Manager's Report  
CC: Robert Oostdyk, Borough Attorney

The following represents the Manager's report for the Borough Council meeting of April 26, 2021.

**Borough Hall Move** – The move to 420 Boulevard has been completed and we are fully operational in our temporary location.

**Recycling Attendant Cost** – During our most recent Borough Council meeting, there was a request for salary information for this position. The salary allocation for 2021 is \$17,500.

**Email Scams**– Members of Borough Council and administrative staff have seen an increase in various email phishing and scam emails. Just a reminder that you should never click on a link in an email or open an attached file from an unknown sender. I can tell you without pause that any request to “do me a favor” and purchase gift cards, money grams, or send funds on my behalf are all fraudulent. If in doubt about the contents of an email, contact the purported sender (by a means other than replying to the email) to verify.

As always, I encourage anyone with questions or concerns to reach out to me.

**Mitchell**

**RESOLUTION AND ORDINANCE REVIEW FOR THE APRIL 26, 2021 MEETING**

TO: MAYOR AND COUNCIL

FROM: MITCHELL STERN, MANAGER

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***RESOLUTIONS***

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**R100-21, AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2026** - this resolution authorizes the Borough to renew membership in the Morris County Cooperative Pricing Council. Participation in this cooperative affords the Borough the opportunity to obtain favorable negotiated pricing for contracts that are offered under the cooperative.

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***ORDINANCES TO INTRODUCE***

None

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***ORDINANCES TO ADOPT***

None

If there are any questions prior to the meeting, please feel free to contact me.

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 99-21**

**“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”**

**WHEREAS**, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

**WHEREAS**, the Finance Office has certified that funds are available in the proper account; and

**WHEREAS**, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated **April 26, 2021** and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

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**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 26, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT**

Meeting Date: 04/26/2021 For bills from 04/08/2021 to 04/22/2021

Check#	Vendor	Description	Payment	Check Total
18634	189 - ANCHOR ACE HARDWARE	PO 23367 BH RENO: KEYS - ONE - SIDED FOR TEMP BO	30.89	
		PO 23393 ISLAND BEACH - SNACK SHACK	128.45	
		PO 23394 RECREATION - MAINTENANCE	81.88	241.22
18635	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	3,140.00	3,140.00
18636	3617 - BLOOMFIELD HEALTH DEPARTMENT	PO 23444 2021 PUBLIC HEALTH SERVICES CONTRACT - B	6,646.25	6,646.25
18637	4076 - BOARDWALK BUILDERS, LLC	PO 23446 OVERPAYMENT OF SPRINKLER - RESO# 95-21	1,508.42	1,508.42
18638	414 - CAPITAL SUPPLY COMPANY	PO 22902 JANITORIAL SUPPLIES - BLANKET	52.12	52.12
18639	2147 - CCTMO LLC	PO 23320 APRIL 2021 - CELL TOWER REIMBURSEMENT CR	1,885.00	1,885.00
18640	3381 - CEUNION	PO 23261 PLANNING/ZBOA: TRAINING	55.00	55.00
18641	4135 - CGPEH, LLC	PO 23432 COAH - FEBRUARY 2021 PROF. SERVICES	1,183.00	1,183.00
18642	3548 - CHRISTOPHER SOMJEN	PO 23417 POLICE REIMBURSEMENT	45.80	45.80
18643	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 23465 MARCH, 2021 LABOR ATTORNEY SRVCS	1,402.50	1,402.50
18644	431 - COUNTY CONCRETE CORP.	PO 23215 BH: RENOVATION/CONCRETE/BLANKET	1,115.75	1,115.75
18645	3109 - FERRIERO ENGINEERING, INC	PO 23276 PROJ ID: 12ML106 SUNSET LAKE DAM - JAN/F	1,410.75	1,410.75
18646	769 - FOREST LUMBER	PO 23435 BH RENO: RENOVATIONS	68.96	68.96
18647	876 - GARDEN STATE LABORATORIES, INC	PO 23264 WATER DEPT - WELL TESTING - BLANKET	144.00	144.00
18648	3049 - GENERAL CODE	PO 23426 CLERK: CODE BOOK PAGES - CLIENT# MO1514	155.00	155.00
18649	859 - JCP&L	PO 23428 ACCT#100 050 702 156 - BILL PRD: 2/26 -	4.65	
		PO 23452 M/A #200 000 053 658 / BILL DATE: APR 6,	964.16	
		PO 23453 MASTER ACCT#200 000 574 000/ BILL DATE:	59.71	
		PO 23457 M/A #200 000 020 764: BILL DATE: APR 9,	225.98	1,254.50
18650	859 - JCP&L	PO 23458 MAST ACCT# 200 000 021 275 / BILL DATE:	2,411.18	2,411.18
18651	4198 - KARIN VONAH	PO 23463 REFUND OF OVERPAYMENT OF TAXES 7 WILCOX	21,848.31	21,848.31
18652	2772 - MORRIS COUNTY POLICE CHIEFS ASSOC	PO 23370 POLICE: TRAINING	200.00	
		PO 23380 POLICE: TRAINING	100.00	300.00
18653	4196 - MOUNTAIN LAKES REALTY, LLC	PO 23293 BH: LEASE PAYMENTS FOR TEMP BORO HALL	2,500.00	2,500.00
18654	1394 - MTN. LAKES PUBLIC LIBRARY	PO 23357 2021 MTN LAKES PUBLIC LIBRARY AID - BLAN	27,206.68	27,206.68
18655	1472 - MURPHY MCKEON P.C.	PO 23436 MARCH 2021 - TAX APPEALS	1,365.00	1,365.00
18656	1553 - NEW JERSEY NATURAL GAS	PO 23456 MAR - APR 2021 SERVICE	1,699.22	1,699.22
18657	1754 - NORTHEAST COMMUNICATIONS, INC.	PO 23336 FIRE DEPT: RADIO EQUIP	137.84	137.84
18658	3659 - OPTIMUM	PO 23358 BORO INTERNET SERVICES ACCT# 07876-58071	396.63	396.63
18659	4001 - PULTE GROUP	PO 23464 REFUND FOR OVERPAYMENT OF TAXES 6 ALBIE	5,220.32	5,220.32
18660	1741 - PWANJ	PO 23392 DPW - MEMBERSHIP FEES	75.00	75.00
18661	479 - RECORDER PUBLISHING CO.	PO 22971 ZBOA/PLANNING BRD - ACCT# 010902 - 2021	59.22	59.22
18662	1825 - RUTGERS, STATE UNIVERSITY OF NJ	PO 22949 SOLID WASTE - EDUCATION - RECYCLING COOR	224.00	224.00
18663	3205 - SECURITY SHREDDING	PO 23427 2021 CONSOLE SHREDDING - BLANKET	120.00	120.00
18664	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 22918 POLICE: OFFICE SUPPLIES - 2021 BLANKET	155.05	
		PO 23308 CONSTRUCTION: ORDER# 7327276679	19.00	
		PO 23409 ORDER# 7328112461	35.12	
		PO 23423 ADMIN: ORDER# 7328337012	35.48	244.65
18665	3861 - SYNCB/AMAZON	PO 23157 BH: RENOVATION ORDER# 112-8963692-360823	963.34	
		PO 23192 BH RENOVATIONS: ORDER#112-8644882-907300	749.45	
		PO 23236 ADMIN: ORDER# 112-8821939-3594612	115.98	
		PO 23292 ORDER# 112-2729251-2826643	35.78	1,864.55
18666	3861 - SYNCB/AMAZON	PO 23413 RECREATION: ORDER# 112-7833145-2658630	29.97	29.97
18667	3903 - TCF EQUIPMENT FINANCE	PO 23399 POLICE CAR LEASE / CUST# 730289 - 2021 B	2,247.19	2,247.19
18668	603 - TOWNSHIP OF DENVILLE	PO 23311 2Q21 PROPERTY TAXES - TOWPATH	1,110.30	1,110.30
18669	3292 - TREASURER - STATE OF NJ	PO 23391 DPW - NJDEP - AIR QUALITY PERMIT PROGRAM	190.00	190.00
18670	2079 - TREASURER, STATE OF NEW JERSEY	PO 23418 JAN-MAR 2021 MARRIAGE LICENSE FEES	25.00	25.00
18671	4088 - TURN OUT UNIFORMS, INC	PO 23460 2020 SPECIAL UNIFORMS	593.90	593.90
18672	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 23381 2021 SEWER MAINTENANCE CHARGES - BLANKET	39,416.67	39,416.67
18673	2115 - U.S. DEPT. OF AGRICULTURE	PO 23419 APHIS - GOOSE MANAGEMENT - CUST# 6001777	438.27	438.27
18674	4069 - UNITED BUSINESS SYSTEMS	PO 23449 CANON COPIERS - 1ST QTR 2021 - PRINTING	1,201.66	1,201.66
18675	1062 - UNITED SITE SERVICES	PO 22776 BH:TEMPORARY FENCING /BLANKET	122.50	
		PO 23447 APR 2021 - CUST ID# 140157	320.00	442.50
18676	2536 - UNUM LIFE INSURANCE COMPANY	PO 23315 STD/LTD / LIFE INSURANCE - 2021 BLANKET	2,670.73	2,670.73
18677	2749 - VERIZON	PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	52.33	126.99
18678	2135 - VERIZON WIRELESS	PO 23451 ACCT# 882388054-00001 / MAR 05 - APR 04	782.61	782.61
TOTAL				135,256.66

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED			27,068.63	

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	2,231.86			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	155.00			
01-201-20-130-020	FINANCE - OTHER EXPENSES	9.55			
01-201-20-140-020	COMPUTER SERVICES	448.96			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	2,767.50			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	86.72			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	27.50			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	23.83			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	2,670.73			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	2,982.38			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	137.84			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	430.94			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	224.00			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	132.62			
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	6,646.25			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	29.97			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	840.15			
01-201-29-390-020	AID TO PUBLIC LIBRARY	27,206.68			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	1,194.79			
01-201-31-437-020	NATURAL GAS	1,699.22			
01-201-31-440-020	TELECOMMUNICATIONS	782.61			
01-203-25-240-020	(2020) POLICE DEPT - OTHER EXPENSES		593.90		
01-260-05-100	DUE TO CLEARING			0.00	80,301.63
01-290-55-000-002	DUE TO NJ - MARRIAGE LIC. FEES			25.00	
01-290-55-000-005	DUE TO T-MOBILE - SPRINT FEES			1,885.00	
<b>TOTALS FOR</b>	<b>Current Fund</b>	<b>50,729.10</b>	<b>593.90</b>	<b>28,978.63</b>	<b>80,301.63</b>
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16			128.45	
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19			1,410.75	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			8,690.89	
04-260-05-100	DUE TO CLEARING			0.00	10,230.09
<b>TOTALS FOR</b>	<b>General Capital</b>	<b>0.00</b>	<b>0.00</b>	<b>10,230.09</b>	<b>10,230.09</b>
05-192-17-000-000	WATER OPERATING REVENUES			1,508.42	
05-201-55-520-520	Water Operating - Other Expenses	3,702.81			
05-260-05-100	DUE TO CLEARING			0.00	5,211.23
<b>TOTALS FOR</b>	<b>Water Operating</b>	<b>3,702.81</b>	<b>0.00</b>	<b>1,508.42</b>	<b>5,211.23</b>
07-201-55-520-520	Sewer Operating - Other Expenses	39,513.71			
07-260-05-100	DUE TO CLEARING			0.00	39,513.71
<b>TOTALS FOR</b>	<b>Sewer Operating</b>	<b>39,513.71</b>	<b>0.00</b>	<b>0.00</b>	<b>39,513.71</b>
Total to be paid from Fund 01 Current Fund		80,301.63			
Total to be paid from Fund 04 General Capital		10,230.09			
Total to be paid from Fund 05 Water Operating		5,211.23			
Total to be paid from Fund 07 Sewer Operating		39,513.71			
		<b>135,256.66</b>			

Checks Previously Disbursed

18633 STATE OF NJ - PWT DIVISION OF TAXAT PO# 23430 STATE OF NJ - PUBLIC COMMUNITY WAT 253.14 4/13/2021  
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 253.14

Totals by fund Previous Checks/Voids Current Payments Total

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
Fund QUALITY CUSTOM HOMES	253.14		253.14		
Fund 01 Current Fund		80,301.63	80,301.63		
Fund 04 General Capital		10,230.09	10,230.09		
Fund 05 Water Operating	253.14	5,211.23	5,464.37		
Fund 07 Sewer Operating		39,513.71	39,513.71		
BILLS LIST TOTALS	506.28	135,256.66	135,762.94		



## List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 04/26/2021 For bills from 04/08/2021 to 04/22/2021

Check#	Vendor	Description	Payment	Check Total
5228	4206 - FRANK COPPOLA & TOM PIERRO	PO 23384 ESCROW REFUND	269.70	269.70
5229	4208 - MENARD CONSTRUCTION/35 POLLARD RD	PO 23386 ESCROW REFUND	613.45	613.45
5230	4205 - NEW LAND MT. LAKES, LLC	PO 23383 ESCROW REFUND	1,255.76	1,255.76
5231	4207 - SHOMAF & SEAMA NAJHJO	PO 23385 ESCROW REFUND	429.80	429.80
TOTAL				2,568.71

**Summary By Account**

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	2,568.71
17-500-00-050-234	Seama & Shomaf			429.80	
17-500-00-050-235	PNC Developers			269.70	
17-500-00-050-304	New Land Mt. Lakes, LLC.			437.17	
17-500-00-050-308	NEW LAND MT. LAKES - INSPECTION FEES			818.59	
17-500-00-091-308	35 POLLARD ROAD LLC			613.45	
<b>TOTALS FOR</b>	<b>Developer's Escrow</b>	<b>0.00</b>	<b>0.00</b>	<b>2,568.71</b>	<b>2,568.71</b>

Total to be paid from Fund 17 Developer's Escrow

2,568.71

2,568.71

**BOROUGH OF MOUNTAIN LAKES  
COUNTY OF MORRIS, NJ**

**RESOLUTION 100-21**

**“RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2026”**

**WHEREAS**, the Morris County Cooperative Pricing Council (“MCCPC”) was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations, and other public bodies located in the County of Morris and adjoining counties; and

**WHEREAS**, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

**WHEREAS**, The Borough of Mountain Lakes desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to **renew** its membership in the MCCPC for the period of October 1, 2021 through September 30, 2026.

**BE IT RESOLVED**, by the Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey as follows:

1. The Borough Council of the Borough of Mountain Lakes hereby authorize the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2021, pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for **renewal** of membership in the MCCPC for a five (5) year period from October 1, 2021, through September 30, 2026.
2. The Borough of Mountain Lakes Clerk is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Mountain Lakes officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

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**CERTIFICATION:** I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on April 26, 2021.

\_\_\_\_\_  
Mitchell Stern, Acting Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer						
Korman						
Lane						
Richter						
Sheikh						
Barnett						
Menard						

**MORRIS COUNTY COOPERATIVE PRICING COUNCIL AGREEMENT**

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



("Contracting Unit")

and:

**MORRIS COUNTY COOPERATIVE PRICING COUNCIL, by the TOWNSHIP  
OF RANDOLPH**, a Municipal Corporation of the State of New Jersey,  
502 Millbrook Avenue, Randolph, NJ, 07869  
Acting as Lead Agency for the Morris County Cooperative Pricing Council.

("MCCPC")

**WITNESSETH:**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes two or more contracting units to enter into a cooperative pricing agreement for the purchase of work, materials and supplies; and

**WHEREAS**, the MCCPC was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education, and other public bodies located in the County of Morris and adjoining counties; and

**WHEREAS**, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

**WHEREAS**, the Contracting Unit is desirous of entering into said Agreement to join or renew membership in the MCCPC.

**NOW, THEREFORE, IN CONSIDERATION** of the promises and of the covenants, terms and conditions herein set forth, it is mutually agreed as follows:

1. The term of this Agreement shall be from **OCTOBER 1, 2021** to **SEPTEMBER 30, 2026**, subject to the approval of the Division of Local Government Services. Each Contracting Unit shall execute a separate, identical Agreement with the MCCPC establishing or renewing its membership with the MCCPC. All parties shall have approved the within Agreement by Ordinance or Resolution as appropriate. An executed Agreement and authorizing Ordinance or Resolution shall be submitted to the Lead Agency. Any party to this Agreement shall give written notice to the Lead Agency of its intention to terminate its participation in the MCCPC by August 31<sup>st</sup> of any year during the Agreement term. Said termination shall be effective on October 1<sup>st</sup> following said notice. The withdrawal of any member in the MCCPC shall not invalidate the Agreement.
2. The MCCPC shall be administered by the Lead Agency. The Lead Agency is hereby designated as Randolph Township. The Lead Agency shall prepare bid specifications, advertise for bids, receive and evaluate bids and award contracts pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.
3. The Lead Agency shall have sufficient funds to enable it to administer the MCCPC.

It is agreed that each member shall pay to the Lead Agency an annual fee of One Thousand Two Hundred Fifty Dollars **(\$1,250.00)** as their estimated prorated share of the administrative expenses. **A DISCOUNT IN THE AMOUNT OF ONE HUNDRED FIFTY DOLLARS (\$150.00) SHALL BE APPLIED TO MEMBERS WHO SUBMIT THEIR PAYMENT EARLY.** A reduced fee of One Thousand One Hundred Dollars **(\$1,100.00)** can be submitted in lieu of the full fee if said payment is received by the Lead Agency within forty-five **(45) days** from the date of the invoice. The full fee is due to the Lead Agency within ninety **(90)** days from the date of the invoice. Failure of any member to submit the annual fee to the Lead Agency within ninety (90) days of the date of the invoice shall result in the termination of membership.

The annual fee is for the administration of the MCCPC and does not cover fees associated with litigation costs.

Members may join or rejoin the MCCPC at any time for a prorated fee to be determined by the Lead Agency.

4. Each member of the MCCPC shall provide the Lead Agency with one contact person. The MCCPC shall provide the designated contact person for each member with all notices and correspondence related to the MCCPC.
5. The Lead Agency shall hold an annual meeting of the members to update the members on the MCCPC activities, provide a forum for the exchange of ideas and to address any concerns.

6. The work, materials or supplies to be bid by the MCCPC may include the following:

<b>Contract</b>	<b>Description</b>
#1	Motor Gasoline
#2	#2 Fuel Oil (Heating)
#3	Rock Salt & Liquid Calcium Chloride
#5	Paving Materials
#6	Road Resurfacing
#7	Drainage Pipe (Delivered)
#8	Anti-Freeze
#9	Crushed Stone and Sand
#10	Lumber, Insulation, Hardware, Paint & Paint Supplies
#11	Motor Oils & Miscellaneous Lubricants
#12	#2 Ultra Low Sulfur Diesel Fuel
#13-A	Fire Equipment Services
#13-B	Fire Water Pumps on Motorized Fire Apparatus (Repair/Rebuilding/Preventive Maintenance Contract)
#14	Catch Basins & Manhole Castings
#15-A	Police Pursuit Vehicles
#15-B	Administrative Passenger Vehicles
#15-C	Utility Vehicles
#15-D	Service/Truck Bodies
#15-E	Hybrid Vehicles
#15-F	Cab/Chassis With Dump Bodies
#16	Office Supplies
#17	Water Treatment Chemicals
#18	Tree Removal, Trimming & Stump Grinding Services
#19	Concrete Blocks & Granite Curb Blocks
#20-A	Sporting Goods (Spring/Summer Sports)
#20-B	Sporting Goods (Fall/Winter Sports)
#21	Oil & Stone Treatment
#22	D.P.W. Uniforms/Work Shoes/Boots
#23	Police Uniforms & Equipment
#24	Bagged Cement & Poured Concrete
#25	Janitorial Supplies
#26	Beam Guide Rail & Safety Ends (Installed)
#27	Traffic Paint
#28	Traffic Sign Materials
#29	Pest Control Services (Buildings)
#30	Office Paper Supplies
#31	Calcium Chloride Bags
#33	Clay and Infield Mix for Athletic Fields
#34	Tree Spraying
#35	Light Bulbs
#36	Traffic Striping on Roadways

#37	Traffic Signal Maintenance & Repairs
#38	Preventive Maintenance/Repair of Communications Equipment (Radios)
#39	Furnishing Trophies & Plaques
#40	Personal Protection Items & Equipment for Emergency Personnel
#41	Purchase of Communications Equipment (Radios), No Installation
#42	Landscaping Materials & Supplies
#43	Propane Gas
#46	Preventive Maintenance & Repairs of Emergency Generators
#47	Water Meters/Data Recorders & Radio Frequency Meter Interface Units
#49	Disposal/Recycling of Municipal Road Clean-Up Materials (Street Sweepings/Asphalt/Concrete/Soil/Dirt)
#50	Fire Department Uniforms (Purchase)
#51	Deer Carcass Removal & Disposal
#52	Fire Alarms, Sprinklers, Standpipe Systems, Fire Pumps (Preventive Maintenance Contract)
#53	Fencing Materials & Installation

Contracts may be added or deleted as determined by the Lead Agency to be in the best interests of the MCCPC.


7. During the preparation of the bid specifications, the Lead Agency shall solicit estimated quantities of materials desired from the members for those contracts where appropriate. Said estimated quantities shall be included in the bid specifications. The bid specifications shall clearly provide to all vendors that said estimated quantities are simply estimates and the actual quantity ordered may be more or less. Similarly, members may not rely upon the estimated quantity submitted but instead all orders are subject to availability by the vendor at the time the order is actually placed by the member. Pursuant to N.J.A.C. 5:34-7.12(a), a member of the MCCPC which has not submitted estimated quantities for a contract to the MCCPC prior to the advertisement for bids may participate in the resulting contract only with prior written approval of the MCCPC and the successful vendor.
8. The ordering of materials or services through the MCCPC contracts shall be the individual responsibility of each of the members and the vendor shall bill each of the members directly for the materials or services obtained by that member directly. Each of the members shall be liable only for materials and services ordered by and received by it, and none, by virtue of this Agreement, assures any additional liability. Additionally, the MCCPC and the Lead Agency are not liable for materials or services ordered by and received by the individual members.
9. All complaints and/or problems associated with contracts awarded through the MCCPC must be submitted in writing to the Lead Agency. To the extent possible given the limited jurisdiction of the MCCPC, the Lead Agency will attempt to resolve all issues on behalf of its members. Reporting of all issues is also required so that they can be taken into consideration for future contracts.

10. Nothing in this Agreement shall prevent any party from bidding, awarding and entering into contracts for the purchase of goods or services individually on its own behalf.
11. The purpose of the MCCPC is to cooperatively bid contracts in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., for the purchase of goods and services in an effort to obtain the most competitive prices for the public body members. The MCCPC and Randolph Township as Lead Agency do not accept liability for damages which relate to or arise out of the ordering of, purchasing of or payment for goods or services by members under the MCCPC contracts.
12. This Agreement shall be binding upon and inure to the benefit of the successors and Assigns of the respective parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by their authorized officers the day and year written below.

ATTEST:

\_\_\_\_\_ (insert member agency) 

 \_\_\_\_\_ (insert name)

\_\_\_\_\_ (insert name) 

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

MORRIS COUNTY COOPERATIVE PRICING  
COUNCIL by TOWNSHIP OF RANDOLPH  
as Lead Agency

\_\_\_\_\_  
Jenny Lambert  
Secretary/MCCPC Coordinator

\_\_\_\_\_  
Stephen P. Mountain  
Township Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

MCCPC CONTACT INFORMATION

The MCCPC regularly sends emails to our members throughout the year, typically requesting estimated quantities as we prepare to go out to bid and updates on contracts that are currently in effect.

The current email list we have for all of our members has unfortunately become too large and unwieldy. There are so many staff changes throughout the year and it has become impossible to maintain a current listing.

Therefore, please designate a main contact person and one or two alternates who would be responsible to receive and forward emails to others within your organization as appropriate. We would recommend you appoint a representative from your Administration Department, DPW Department and Purchasing Office, however the choice is yours.

Please fill out the information below and email ([jlambert@randolphnj.org](mailto:jlambert@randolphnj.org)), fax (973-989-7076) or mail the sheet back along with your agreements and resolution/meeting minutes.

.....

**Town/BOE/MUA Name:** \_\_\_\_\_

**Main Contact Name:**

**Title:**

**Email Address:**

**Phone Number:**

**Alternate Name:**

**Title:**

**Email Address:**

**Phone Number:**

**Alternate Name:**

**Title:**

**Email Address:**

**Phone Number:**

Thank you!





# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE MONTHLY ACTIVITY REPORT

MARCH 2021

### ADMINISTRATIVE SUMMARY

Improving weather conditions are having a positive effect on the construction industry. Despite a marked increase in material cost, permit applications continue to be submitted for projects of varying scope. Projections of price corrections may aid in additional submittals.

All permits for units at the Enclave at Mountain Lakes development (Pulte) have now been issued and will be starting construction in April. Completion of this project is expected before the end of the year.

Construction at the Sunrise of Mountain Lakes assisted living facility is also moving forward with a 2021 completion and occupancy date.

Training of the new Construction Office administrative assistant will continue so that current initiatives can get back on track. Preparations are also being made for the relocation of the municipal offices to a temporary off-site location- allowing the continued alterations of the municipal building.



Mountain Lakes Borough  
 400 BOULEVARD  
 MOUNTAIN LAKES, NJ 07046

## Construction Permit Activity Report

3/1/2021 -> 3/31/2021

### Summary

	Cost:	Count:			
New:	\$0.00	0	Cubic Footage:	3,685 Cu.ft	Permits Issued: 35
Addition:	\$23,000.00	1	Square Footage:	335 Sq.ft	Updates Issued: 4
Alteration:	\$503,246.00	33			
Demolition:	\$6,400.00	5			
<b>Total:</b>	<b>\$532,646.00</b>	<b>39</b>			

Permits					Inspections				
	Count	Permit Fees	Admin Fees	Total		Passed	Failed	Other	
Building:	4	\$1,453.00	\$0.00	\$1,453.00	B	69	46 %66.7	11 %15.9	12 %17.4
Plumbing:	7	\$520.00	\$0.00	\$520.00	P	50	34 %68	9 %18	7 %14
Electrical:	23	\$3,315.00	\$0.00	\$3,315.00	E	95	58 %61.1	23 %24.2	14 %14.7
Fire:	8	\$785.00	\$0.00	\$785.00	F	15	13 %86.7	0 %0	2 %13.3
Elevator:	1	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %	0 %
Mechanical:	19	\$1,630.00	\$0.00	\$1,630.00	M	46	36 %78.3	7 %15.2	3 %6.5
	<b>62</b>	<b>\$7,703.00</b>	<b>\$0.00</b>	<b>\$7,703.00</b>		<b>275</b>	<b>187</b>	<b>50</b>	<b>38</b>
DCA Training:	1		14		(Note: Does not include result of none)				
DCA State:	36		416	\$350.00					
DCA Minimum:	1		1						
	<b>38</b>		<b>\$431</b>						

Variations			Certificates		
	Total	Paid	Issued	Total	Paid Total
Building	0	0	CA	11	\$0.00
Plumbing	0	0	CCO	0	\$0.00
Electrical	0	0	CO	1	\$200.00
Fire	0	0	CC	0	\$0.00
Mechanical	0	0	TCO	0	\$0.00
Elevator	0	0	TCC	0	\$0.00
<b>Total:</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>Total:</b>	<b>12</b>	<b>\$200.00</b>

**NOTE:**  
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.  
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	1	\$80	Plumbing	0	\$0
Electrical	1	\$450	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
<b>Total:</b>		<b>\$530</b>	<b>Total:</b>		<b>\$0</b>

Record Count	Total Exempted	Violations	Fines	Paid
DCA Fees 1	\$110	Issued 0	\$0.00	\$0.00

Payments (Based on Payment Date)	
Permit (94)	\$36,628.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
<b>Grand Total</b>	<b>\$36,628.00</b>



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

## CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2019 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	12,338.00	12,338.00		
FEBRUARY	4,042.00	16,380.00		
MARCH	23,677.00	40,057.00		
APRIL	8,056.00	48,113.00		
MAY	23,363.00	71,476.00		
JUNE	26,134.00	97,610.00		
JULY	16,904.00	114,514.00	Enclave fees	10,592.00
AUGUST	7,245.00	121,759.00		
SEPTEMBER	8,425.00	130,184.00		
OCTOBER	7,403.00	137,587.00		
NOVEMBER	14,035.00	151,622.00		
DECEMBER	7,618.00	159,240.00		

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH	13,491.00	125,312.00		
APRIL	2,171.00	127,483.00		
MAY	2,476.00	129,959.00		
JUNE	13,410.00	143,369.00		
JULY	3,900.00	147,269.00		
AUGUST	21,791.00	169,060.00		
SEPTEMBER	14,343.00	183,403.00		
OCTOBER	61,757.00	245,160.00	Enclave fees	36,825.00
NOVEMBER	18,634.00	263,794.00		
DECEMBER	6,934.00	270,728.00		

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				



# Mountain Lakes Borough

*Deposit Payment Totals 3/1/2021 to 3/31/2021*

Starting Receipt  
PMT-21-00189

Ending Receipt  
PMT-21-00292

Cash Total  
\$0.00

Check Total  
\$37,128.00

Charge Total  
\$0.00

Grand Total  
\$37,128.00

Bag #

Deposit Account

DCA 01-290-55-000-001

ENG 01-192-08-105-015

UCC 01-192-08-160-000

ZON 01-192-08-105-017

YTD Payments	Payments
\$3,512.00	\$1,161.00
\$4,200.00	\$2,100.00
\$80,722.00	\$33,317.00
\$1,500.00	\$550.00
<hr/> \$89,934.00	<hr/> \$37,128.00

**BOROUGH OF MOUNTAIN LAKES**  
**DEPARTMENT OF PUBLIC WORKS**

Department Activity

March 2021

**IN HOUSE**

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

**Streets & Roads Department:**

- DPW
  - Basin repair – Cobb Rd, Willow
  - Trees
    - Limb cleanup – various locations including: Intervale, Midvale, N. Glen, Hanover, Oakland
    - Branch trimming – Oak, Maple, W. Shore
  - Boat racks constructed
  - Swing set preparation – footings and concrete poured
  - Trash cleanups – Oak, Lowell, Fanny, Boulevard
  - Berm constructed for basin – Lakewood
  - Major sweeping along Boulevard path
  - Raised manhole report submitted
  - Street crosswalk/ yellow lines report completed
  - Snow removal equipment winterized and stored
  - Assisted in Borough Hall move process
- Blacktop
  - Pothole repairs – Fanny, Powerville, Pinewood
  - Blacktop repair – Overlook water main break
- Water Department
  - Meter reading process started
  - Water main repair – Cove, Cobb, Overlook
  - Golden Anderson pressure valve repair - Enclave
  - Water sampling – TC, CI2
  - Hydrant & valve inspections in preparation for paving
- Recreation
  - Kaufmann Christmas Tree – soil sample prepped and sent to lab
  - Basketball courts - cleared of snow, new nets installed
  - Tennis courts – windscreens installed
  - Haswell Field – spring cleanup and bow nets installed
  - Kayak impounded
  -
- Storm Water
  - Entire town swept of storm debris
  - Basin cleanups – Crane, N. Glen, Maple

- **Island Beach**

- Window welding completed
- Swing set installed
- Bathrooms opened and cleaned
- Chairs and tables set up
- Boat racks delivered and installation started
- Repaired broken outlet box
- Locks and chains removed from dock

**Vacation/Sick Time:**

- 88 Vacation Hours; 360 Sick Hours



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Fire Chief**  
[info@mlvfd.com](mailto:info@mlvfd.com)

400 Boulevard  
Mountain Lakes, NJ 07046  
P -973-394-1094

TO: Mitchell Stern  
DATE: 4/21/21  
SUBJECT: March 2021 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of March 2021 :

## FIRE CALLS (14)

LOCATION	DATE	TIME	DESCRIPTION
47 Sherwood Drive	3 /4	3:14 PM	Fire Alarm-Set off in error
81 Ball Road	3/6	2:21 PM	Fire Alarm-Smoke from fireplace
85 Crane Road	3/7	3:31 PM	Fire Alarm- Set off by contractor
DPW Building	3/8	6:57 AM	Reported as odor of gas in the Building. Investigation revealed a sewer line issue.
89 Boulevard	3/12	8:47 PM	Oven Fire
425 Boulevard	3/14	12:09 PM	Car Fire
Bldv near #178	3/19	10:23 PM	Assist PD with traffic accident
Route 46 East	3/20	11:09 AM	Brush Fire
186 Blvd	3/20	7:07 PM	Smoke Condition-Outside fireplace
89 Lake Drive	3/24	6:54 PM	CO Alarm- Activated when power was Restored after storm
Route 46 West	3/26	3:03 PM	Brush Fire
Lake and Midvale	3/26	3:51 PM	Tree/Wires Down
3 Yorke Road	3/27	2:53 PM	Fire Alarm-set off in error
144 Boulevard	3/28	11:12AM	Smoke condition-fireplace

## DRILLS (7)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	3/2	7:30 PM	JFD Training
Island Beach	3 /4	7:00 PM	Senior Drill- Ice Rescue
Firehouse	3/7	1:00 PM	JFD Training
Borough	3/7	6:00 PM	Driver Training

Firehouse	3/9	7:30 PM	Senior Drill-Search and rescue
Firehouse	3/16	7:30 PM	JFD Training
High School	3/21	1:00 PM	JFD Training
Firehouse	3/23	7:30 PM	E1, E2, R1 truck checks

**MEETINGS (1)**

<b>LOCATION</b>	<b>DATE</b>	<b>TIME</b>	<b>DESCRIPTION</b>
Virtual	3/23	8:00 PM	Business Meeting

No Special Events or Announcements

TOTAL MANHOURS: 520



# *Borough of Mountain Lakes*

## BOARD OF HEALTH

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046  
Telephone: (973) 334-3131 • Fax: (973) 402-5595



### **March 2021**

#### **Health Department Report**

This report provides information regarding the activities of the health officer and staff during the past month. Additional supplemental reports from Environmental, Nursing, Health Education and are provided.

Added an additional Health Officer/Epidemiologist MPH during this month- Sarah Perramant.

Modifications/changes for businesses, schools and municipal government agencies; opening of municipalities and schools as it relates to quarantines.

Participate in multiple weekly Zoom and Teams meetings with State Department of Health, County Agencies, LINCS and Health Officers in order to best implement State guidance

The Nursing Department continues to investigate COVID cases on COMM CARE and in CDRSS. Flattening cases are occurring this month. Nurses, inspectors and local and state funded staff are continuing to contact trace 7 days a week.

Meetings attended either Zoom/phone with superintendents and school staff. Ongoing phone calls received and responded to per week.

Currently Mt. Lakes has 8 active cases.

Radon program was conducted and concluded at the end of March.

Vaccine information forwarded in weekly reports.

#### **Activities**

- Review guidance from NJDOH/CDC regarding update of guidance and best practices quarantine and vaccine programs.
- Provide guidance to Fire, EMS and School Superintendents and school nurses as needed on an ongoing basis for specific circumstance and incidence.
- Provide information to Township Manager, and leadership within the community
- Review most frequently asked questions with staff to answer COVID questions from the public.
- Continued to deliver a report 3 days a week with information regarding case numbers in the municipality, county and state and expired cases, providing guidance documents and timely information.
- Continue to monitor staff activities regarding public health inspections and complaints, which are becoming more common.

- Plans began for homebound individuals, but has been paused due to J&J. A 65-year-old and older phone line has been established by NJDOH for vaccine scheduling.(856-249-7007)
- Various discussions and emails with school superintendent regarding positive cases from sports and associated quarantines and contact tracing activities.
- For the Morris County Mega site currently it is advised to register on the Atlantic health care site. When registering on the State site, notification will be given as appointments open up throughout the state. Therefore, openings for the state super sites are attached to open availability of the sites and appointments may only be available in different locations other than the rockaway site. For example: we have heard of Morris County residents that needed to travel to Rowan University instead of the local site in Rockaway, as that was the opening made available to them.

**Testing Site:**

County College of Morris – approximately 400 test per day with an average turnaround time of test results is 24 to 36 hrs.

Stay Well.

Respectfully Submitted,  
F. Michael Fitzpatrick, Health Officer

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 3/1/2021 To Date: 3/31/2021

Report Date: 4/19/2021 8:13:11 AM

<b>Classification code</b>	<b>Description</b>	<b>Total Events</b>	<b>0000-0800</b>	<b>0801-1600</b>	<b>1601-2359</b>
0600	Theft	1	0	1	0
1100	Fraud	1	0	1	0
2000	Family Offense	2	0	0	2
2400	Disorderly Conduct	6	1	1	4
4000	Non Criminal Investigations	21	5	8	8
4100	Fire Related	13	1	8	4
4500	Deaths / Suicides	1	0	0	1
5000	Lost Found Property	3	0	2	1
5010	Missing Persons	1	0	1	0
5500	Animal Complaints	3	1	2	0
6000	Traffic Accidents	3	0	3	0
6300	Traffic Enforcement	84	3	57	24
6600	Traffic Services	4	0	4	0
7000	Public Services	214	108	18	88
7500	Assist other Agency	65	7	47	11
9000	Administrative	257	54	111	92
	<b>Total:</b>	679	180	264	235

# MOUNTAIN LAKES BORO POLICE DEPARTMENT

## Officer Citation Report

From Date : 3/1/2021 To Date : 3/31/2021

Report Date : 4/19/2021 8:17 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	3	0	0	0	0	0	0	0
XX	XX	39	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	1	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	1	0	0	0	0	0	0	0
XX	XX	11	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
<b>Total:</b>		55	0	19	0	0	0	0	19



**March**

<u>Total Overtime</u>
<u>Hours Paid</u>
84.5

<u>Total</u>	<u>Vaca/Comp/Perso</u>	<u>nal/Bereave Hrs</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Creating OT</u>	<u>OT</u>	
81	50	61.73%	

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
180	3.5	1.94%

6 Hours proctoring Physical Fitness Test for new applicants  
 18 hours mandatory training  
 7 Hours for Arrests and Investigations

\*\* One Officer out injury/disability, creating 180 of the 180 sick hours for the month.

\*\*\* Operating with 10 Officers

# **BOROUGH OF MOUNTAIN LAKES**

## **Recreation Department**

### **Department Activity** **March 2021**

The Recreation Commission did not meet in March because we did not have a quorum. I did meet with the subcommittees.

- Continued to work with Athletic Director Patrick Brunner to Assisted youth Spring sports including track, girls lacrosse, boys lacrosse and Tri-Town Baseball with field and turf requests. Coordinated Turf Light Time for boys and girls lacrosse according to MLSD Policy 7511.
- Continued planning and promoting summer camps including:
  - Summer Recreation Camp
  - Tennis Camp – outsourced to USSI
  - Field Hockey Camp – waiting on turf approval
  - Sailing Camp
  - Surfing camp (Buses leave from ML to Asbury Park & home for a 5 days)
  - Teen Adventure Camp (daily excursions to amusement parks, NYC, parks, etc.)
  - Golf Camp - pending
  - Various Sports Camps (supporting MLHS coach camps)
- Assisted residents with various facilities requests.
- Began to secure dates for Summer Concerts on the Beach.
- Met with Monica Goscicki and Cara Pagan (MLHS) to discuss Municipal Alliance.
- Met with Sailing Board to discuss summer camps.
- Updated and entered all online registrations for Summer Recreation Camps.
- Posted and accepted job applications for: Lifeguards, Camp Directors, Teen Adventure Camp Director, Sailing Camp Director, and Counselor positions.
- Easter Egg Hunt cancelled due to Covid 19 restrictions.
- Trout Stocking and Derby – we are hoping for a May 8 Derby. Awaiting info from Hatchery. We looked into a virtual derby, but the Committee thinks we can hold an in person Derby.
- There were concerns from the Environmental Committee and the Lakes Management Committee regarding the stocking on Trout. I contacted the Regional Biologist from the NJDEP, he said he believed that Trout Stocking was acceptable as an educational tool for towns. He supports the choice of species. - Reviewed this again from last year.
- Spoke with Bud Luzzi & Ethan Grodofsky who want to raise money to “seed” Mountain Lake with baby bass.
- Laker 55+ - Outdoor Concert of Irish music. Well attended.
- Continued to work with both Adult Soccer teams.
- Rack/Ring renewals went smoothly. Awaiting Island Beach plans to renew the 42 racks.
- Implemented Fairy Trail at Bird Sanctuary with help of Girl Scouts and Woodlands Committee.
- Continued to receive Fingerprint approval for Volunteer Coaches.



# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

**Joe Mullaney**  
**Code Enforcement Officer**  
[jmullaney@mtnlakes.org](mailto:jmullaney@mtnlakes.org)

400 Boulevard  
Mountain Lakes, NJ 07046  
P - 973-334-3131 ext. 2014  
F - 973-402-3466

TO: Borough Manager Mitchell Stern  
DATE: 4/21/21  
SUBJECT: Monthly Report March 2021

The following lists code enforcement/property maintenance issues for the month of March 2021:

3/9: Follow up on property maintenance complaint at a Boulevard residence  
3/14: Car parked at N.Briarcliff and Boulevard with "For Sale" sign in violation of zoning ordinance. Owner notified to remove the vehicle.  
3/25: Follow up on complaint from DPW about dumping on town property at the North Pocono Road boat launch. Spoke with contractor doing work at a nearby residence. Investigation revealed that the contractor was planting trees near the town property line. Contractor was notified to cease and desist until the owner could produce a survey indicating where the property line was. North Pocono resident did produce the survey a couple of days later and marked the property line. The job was completed without further incident.

## Smoke and Carbon Monoxide Detector Inspections

Date:	Location	Pass/Fail
3/2	7 Wilcox Drive	Pass
3/3	255 Boulevard	Pass
3/3	135 Morris Ave	Pass
3/16	6 Littlewood Ct	Pass
3/30	48 W Shore Rd	Pass
3/30	144 Boulevard	Pass
3/30	11 Cobb Road	

**SIGN ENFORCEMENT** – Monitor placement of temporary signs for compliance with ordinance.

**Parking Enforcement:** Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.





# BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

March 3, 2021

Mitchell Stern; Borough Manager  
Borough of Mountain Lakes  
400 Boulevard  
Mountain Lakes, New Jersey 07046

Re: Uniform Construction Code Annual Report  
Budget year 2020

Mr. Stern;

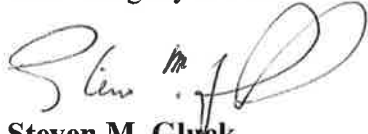
Attached herewith find a copy of the U.C.C. Annual Report for the Borough of Mountain Lakes Construction Office. This report has been prepared with additional information supplied by Monica Gosicki; Chief Financial Officer.

During the budget year 2020 the Construction Office revenues exceeded its expenditures by \$94,580.52. This was largely due to the issuance of the permits for the construction of the Sunrise at Mountain Lakes project and for additional units at the Enclave at Mountain Lakes. Without the permit revenue from these two projects, the Construction Office would have operated at a deficit of \$40,487.48.

A major factor in this deficit was the occurrence of the Covid-19 pandemic. The types of project applications received during 2020 centered mostly on emergency or critical need mechanical replacements and installations. The number and scope of addition and alteration project applications were not seen as in past years. Recognizing this change in permit activity, the governing body adopted a revised fee schedule in order for the Construction Office to maintain compliance with the Uniform Construction Code requirements to be self-supporting. This revised fee schedule went into effect on September 1, 2020.

In the first two months of 2021, the revenues collected have surpassed the same time periods of the past three years (after removal of Sunrise and Enclave revenues). This increase can be attributed to both the effect of the fee schedule change and the beginning of a return to historic construction activity levels.

My monthly reports will document how this trend affects the Construction Office through the 2021 budget year. Contact me if any questions arise concerning this information.

A handwritten signature in black ink, appearing to read "Steven M. Gluck". The signature is stylized with a large initial "S" and a prominent flourish at the end.

**Steven M. Gluck**  
Construction Official

973-334-3131 Ext. 2012

[sgluck@mtnlakes.org](mailto:sgluck@mtnlakes.org)

U:\MTN. LAKES\2021 BUDGET\2020 Annual UCC Report- M Stern 03-03-2021.docx

**Thank you. Your form has been successfully submitted.**  
Please print this page, sign and fax or mail to the address below.

**UNIFORM CONSTRUCTION CODE ANNUAL REPORT**  
**New Jersey Department of Community Affairs**  
**Division of Codes and Standards**

**Municipality/County:**

**Budget Year Type:** Calendar (1/1 thru 12/31)

**Budget Year:** 2020

**REVENUES**

Uniform Construction Code Fees	235908.00
Penalties	0
Income: UCC Interlocal	0
<b>TOTAL REVENUES</b>	<b>235908</b>

**EXPENDITURES**

Salary & Wages	102484.83
Fringe Benefits	10213.27
Other Expenses	9745.19
Payments to Interlocal Agencies	0
Payments to Private Agencies	0
Indirect Costs	14693.19
<b>TOTAL EXPENDITURES</b>	<b>137136.48</b>

**Private Agencies In Receipt of Payments:**

None

**RIDER DEDICATION (N.J.S.A. 40A:4-39)**

No Rider Dedication Trust Fund  
Opening Balance in Trust Fund  
Revenues Received in Trust Fund  
Expenses from Trust Fund  
Closing Balance in Trust Fund

**EXEMPT FEES**

By State law (see N.J.S. 52:27D-126c)	4041.00
By Municipality (see N.J.S. 52:27D-126b)	150.00

**CERTIFICATION**

The undersigned municipal officials hereby certify that the financial information provided in this report fairly and accurately reflects Uniform Construction Code revenues and expenses for the year.

Chief Financial Officer:

  
Signature

Construction Official:

  
Signature

Monica Goscicki O-0672  
Chief Financial Officer  
mgoscicki@mtnlakes.org

Steven M Gluck 005181  
Construction Official  
sgluck@mtnlakes.org

Please fax or mail the completed and signed report to:

NJ Department of Community Affairs  
Division of Codes and Standards  
Office of Regulatory Affairs  
Attention: UCC Annual Report  
P.O. Box 818  
Trenton, NJ 08625-0818  
Phone: (609) 984-7768  
Fax: (609) 984-7718

Salaries Paid - UCC Positions Only:

Last Name	First Name	UCC #	Salary	Position	Subcode	Discipline(s)	Inspector	Discipline(s)
Steven		005181	46048.04	Construction Official		Building, Electrical, Mechanical	Gluck	
John		004761	30409.20	Plumbing Building		Plumbing, Mechanical	Lavenburg	Edward
Electrical	Electrical	Poli	Salvatore	008964	8145.12	Fire Protection	Fire Protection	Matalon
Roberta		2562.00		Clerical			Zamierowski	John
			820.44	Clerical				