



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
AUGUST 23, 2021
HELD AT ML HIGH SCHOOL, 96 POWERVILLE ROAD, MOUNTAIN LAKES, NJ 07046**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2021 and posted in the municipal building.

Mayor Menard called the meeting to order at 7:32p.m.

ROLL CALL ATTENDANCE

Roll Call	<u>Present</u>	<u>Absent</u>		<u>Present</u>	<u>Absent</u>
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Councilmember Sheikh arrived at 7:34pm.

FLAG SALUTE

Mayor Menard led the salute to the flag.

EXECUTIVE SESSION

There was no executive session.

COMMUNITY ANNOUNCEMENTS

Deputy Mayor Barnett made the following announcements: There will be a movie night at Island Beach on August 26th at 8pm; The Mountain Lakes Police Bike Rodeo will be held on September 7th at the Mountain Lakes Train Station (Esplanade) at 5pm.

Councilmember Happer recognized all of the committee/commission student members being appointed tonight and also recognized Junior Firefighter members Junior Chief Nate Horowitz, Deputy Chief Adam Helena, Assistant Chief Ryan DeNoyer and Captain Thomas Rankin for completing the firefighter one training course.

Councilmember Korman announced that the Garden Club will hold their opening meeting on September 22nd.

SPECIAL PRESENTATIONS

There were no special presentations.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES'

There were no reports.

BOROUGH COUNCIL DISCUSSION ITEMS

Second Quarter 2021 Current Budget Report; Second Quarter 2021 Water Budget Report and Second Quarter 2021 Sewer Budget Report; Trust Balances; Capital Account Balances

Chief Financial Officer (CFO) Monica Goscicki discussed the 2021 second quarter budget reports with the Council. CFO Goscicki provided a detailed memo of the second quarter current fund budget, second quarter water and sewer budgets, trust balances and capital account balances. The Council asked questions of Ms. Goscicki and she answered them.

PUBLIC COMMENT

Mayor Menard opened the meeting to the public.

There was no one from the public wishing to speak.



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ATTORNEY'S REPORT

Attorney Jim Parisi attended the meeting in the absence of Borough Attorney Oostdyk. Mr. Parisi had nothing to report.

MANAGER'S REPORT

Borough Manager Stern was not present at the meeting. The manager's report can be found in the agenda packet.

RESOLUTIONS

There were no resolutions.

ORDINANCES TO INTRODUCE

There were no ordinances to introduce.

ORDINANCES TO ADOPT

There were no ordinances to adopt.

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. *R138-21, Authorizing the Payment of Bills*
- b. *R139-21, Authorizing Approval to Submit Grant Application and Execute Grant Contract with the New Jersey Department of Transportation for the Intervale Road Resurfacing Project*
- c. *R140-21, Authorizing Approval to Submit Grant Application and Execute Grant Contract with the New Jersey Department of Transportation for the Morris Avenue Resurfacing Project*
- d. *R141-21, Appointing Special Police Officer*
- e. *R142-21, Authorizing the Award of Contract for North Glen Road Improvement Project*
- f. *R143-21, Authorizing the Redemption of Tax Title Lien 2019-003*

***APPROVAL OF MINUTES**

7/26/21 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

- a. *Grace Gower and Frances LaMuraglia to the Historic Preservation Committee as student members*
- b. *Margaret Berei to the Shade Tree Commission as a student member*
- c. *Chirag Chandnani to the Woodlands Committee as a student member*
- d. *Eric Lee to the Environmental Commission as a student member*
- e. *Ryan Astrup to the Historic Preservation Committee as Alternate #1 with a term expiring 12/31/22*
- f. *Pierre Bay to the Woodlands Committee as Alternate #1 with a term expiring 12/31/22*

All student member appointments begin in September and continue through the end of the school year.



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***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Mayor Menard and Councilmember Lane abstained from approving the minutes of 7/26/21.

The 7/26/21 minutes were approved with the addition of the following sentence under the vote of the consent agenda: The Council had an in-depth discussion with Borough Manager Stern regarding resolutions R130-21 and R132-21. Borough Manager Stern agreed that he will only move forward with the grant projects if Council approves.

DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report

COUNCIL REPORTS

Lakes Management – Councilmember Richter reported that the Boy Scout’s fish habitat project has been completed and that the committee discussed the bacteria levels of the lakes.

Green Team – Councilmember Korman reported the following: The committee discussed adding student members to the committee; The committee has achieved Sustainable Jersey bronze certification but continues to work toward silver certification; The committee is requesting to give a presentation to the Council on the committee’s work on Sustainable Jersey.

Economic Development Advisory Committee (EDAC) – Councilmember Richter reported the following: The committee discussed the Route 46 Veteran’s Home project; The committee discussed options to inform Borough businesses of EDAC’s existence and offering their assistance; The committee discussed the zoning on Route 46 Westbound.

Affordable Housing Advisory Committee – Councilmember Lane reported the following: The committee discussed the proposed Route 46 Veteran’s Home project; The committee is drafting a letter to inform residents about the accessory apartment program.

Environmental Commission – Councilmember Happer reported that the commission discussed student membership for 2021-2022 and the commission’s plans for the fall.



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DPW Committee – Councilmember Korman reported that the DPW is looking to hire a recycling yard attendant. The committee discussed the following: repairs at The Station, cleaning up the rights-of-way, utilizing students to help with cleaning up the Borough, and the Christmas tree lights.

PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Menard opened the meeting to the public.

There was no one from the public wishing to speak.

NEXT STEPS AND PRIORITIES

Mayor Menard reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Charging Station Discussion Item	Borough Manager	
Green Team Student Membership Committee / Commission Reminder Email to Update Webpages	Councilmember Korman Deputy Clerk	
USDA Contract Follow Up Regarding Lake Bacteria Levels & Beach Closures	Borough Manager	
Road Grants Reviewed by 2 people Before Moving Forward	Borough Manager	
Alternate Locations to Hold Council Meetings	Borough Manager	
Status of Holding Zoom Council Meetings	Borough Manager & Borough Attorney	
Community Happenings on Email Blast	Councilmembers Lane, Happer & Richter	
Resolution Guidelines / Policy Discussion Item	Councilmember Sheikh	

ADJOURNMENT at 9:30P.M.

Motion made by Councilmember Lane, second by Councilmember Happer to adjourn the meeting at 9:30p.m., with all members in favor signifying by "Aye".

Respectfully Submitted

Cara Fox

 Cara Fox, Deputy Borough Clerk

BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitchell Stern, Borough Manager

SUBJECT: Second Quarter 2021 Current Budget Report

DATE: August 2, 2021

Attached is the second quarter budget report for the current fund budget:

Summary:

After reviewing the second quarter report the court revenue is the only revenue item at this time that I feel will fall short of the budgeted amount. The expenditure line items all seem to be within their budget amounts.

Revenues:

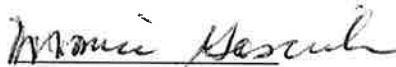
- Anticipated Surplus – This amount is taken from the 12/31/20 fund balance which was \$2,401,880.62.
- General Capital Surplus – This amount was transferred from the general capital bank account.
- Fees & Permits – Fees and Permits consists of revenue from various departments such as; planning board, zoning board, police department, smoke detectors, and parking permits to name a few. This amount can vary from year to year.
- Clerk's Fees & Permits – Collections for road opening permits are up compared to last year.
- Court Revenue – For the 2021 budget we were allowed to use a three-year average from the last three years. The court revenue has still not picked up to the level it was prior to the COVID pandemic. I believe there will be a shortfall in this account at year end.
- Interest on Investments – We have realized 83.42% of the budget primarily due to general capital funds not expended yet.
- Utility Fund Balances – This amount will be transferred from the water operating account.
- Recreation Fees & Income – There were increased sales in beach badges along with guest passes being sold during 2021.
- Board of Education Field Lease and Board of Education portion of Solid Waste fees – We should receive the first and second quarters from the Board of Education in August.
- Uniform Construction Code Fees – These fees are based on the number of building permits that are filed and that can vary from year to year. We have collected 87.59% of our budgeted amount, any excess will go to fund balance at year end.
- State Aid Revenue – We received a payment schedule from the State and the revenue will be received from July through December.
- Receipts Delinquent Tax – The delinquent tax balances as of 12/31/20 was \$355,462.61, an additional \$21,471.16 was added for the 6%-year end penalty. We collected \$186,610.35 through 6/30/21 leaving a balance of \$190,323.42.
- The tax collection percentage was 98.08% in the first quarter and 98.68% in the second quarter. This is approximately where the Borough was with collections in 2020. As of the end of the second quarter we have not seen a significant decline in tax payments.

Expenditures:

- Salary and Wages – All of the salary and wage line items have the first pay of July already recorded as an expenditure as of June 30, 2021 therefore, most of the line items are over 50% expended. The Clerk's salaries and wages seems a bit high. I will review it and adjust it accordingly. The Solid Waste salaries and wages expended is a little low but more hours will be worked during the fall for leaf collection. Recreation salaries and wages is primarily for the summer positions.

- Finance Other Expenses – The service contract for Municipal Software is paid for the entire year.
- Annual Audit – This budget amount is for the 2020 audit fees, which is complete.
- Tax Collection Other Expenses – Funds are available in the training and education, office supplies, and tax sale costs line items.
- Tax Assessor Other Expenses – Funds budgeted for review of tax maps has not been spent and the reassessment contract has not been encumbered yet.
- Reserve for Tax Appeals – This amount has been transferred into the Reserve account.
- Legal Other Expenses – The encumbrances are for the attorney's retainer for the entire year.
- Engineering Other Expenses – The engineering expenses are paid through April.
- Planning Board Other Expenses – The legal bills are paid through March and no funds have been spent for consultants so far.
- Board of Adjustment Other Expenses – The legal contract is encumbered for the entire year.
- Code Enforcement Other Expenses – This is a small budget that is used for miscellaneous items as needed.
- Group Insurance Plans – The life insurance and short-term disability policies are encumbered for the year.
- Health Benefit Waiver – The water and sewer budget amounts for the year have been transferred to the current fund budget and shown as a credit against the activity.
- Insurance – Unemployment Compensation – This amount will get transferred to the Unemployment Trust Account. Depending upon the unemployment claims filed during the year we might need to transfer more funds into this account later in the year.
- Police Other Expenses – There are encumbrances for the year for the lease on the police car, uniform purchases, and computer contracts.
- Traffic and Safety Committee Other Expenses – No requisitions have been put in so far this year.
- Interlocal Services MC Dispatch and Denville Court – The contracts are encumbered for the entire year.
- Emergency Management Other Expenses – Majority of their budget is for equipment that has not been purchased yet.
- Fire Department Other Expenses – The funds remaining in their budget are for testing of equipment and fire prevention education which are done later in the year.
- Fire Safety Other Expenses – The majority of the funds remaining are for training not yet taken.
- Streets and Roads Other Expenses – The majority of the funds remaining are for snow removal, curb and sidewalk repairs, and contracted pot hole repairs.
- Shade Tree Commission – The tree removal list has not been determined for the year yet therefore, no amount is encumbered.
- Solid Waste Other Expenses – The entire contract with Suburban Disposal is encumbered for the year.
- Recycling Tax – This tax is paid after we receive the invoice, as of 6/30/21 we are paid through March.
- Building & Grounds – Funds are encumbered as needed.
- Health Other Expenses – The service contract is encumbered for the entire year.
- Environmental Committee – The funds are encumbered as needed.
- Dog Regulation – The entire budget is transferred to the Animal Control Trust account where the expenses are paid from.
- Parks & Playgrounds Other Expenses – The fireworks is more than half of the budget and that has been spent. The trout derby already took place as well.
- Aid to Public Library – This is encumbered for almost the entire year.
- Accumulated Leave Compensation – Funds will be transferred to the trust account before year end.
- Celebration of Public Events – Due to the COVID pandemic only a small amount of the budget will be spent for the Memorial Day parade.
- Electricity & Street Lighting – As of June 30, 2021 we have paid the May street lighting bills and the May electrical bills. The bills are paid as we get the invoices.

- Telecommunications – With moving to the temporary facility the Borough switched telecommunications carrier which incurred some additional expense however, there will be a monthly cost savings through the end of the year. We should be within budget at year end but, I will monitor this account closely.
- Petroleum Products – The Board of Education will be billed their share of the petroleum costs which usually amounts to about \$8,000.00 and will be credited back to this account.
- PERS – The employers' bill was paid in full in April. The remaining funds are for the employers' PERS for the 2021 employee retros.
- PFRS – The employers' bill was paid in full in April. The remaining funds are for the employers' PFRS for the 2021 employee retros.
- LOSAP – The 2021 budget amount will be paid out in 2022 for volunteer fire fighters that qualify.
- Grant expenditures – These funds are transferred to the grant account and subsequently spent from there.
- Capital Improvement Fund – The entire budget amount was transferred to the General Capital account.
- Payment of Bonds and Notes Principal and Interest are paid according to a schedule of when they come due.
- Deferred Charges – This amount will be charged out by journal entry before year end for payment of 1/5 of the reassessment costs.
- Reserve for Uncollected Taxes – This amount is charged out by journal entry against the Amount to be Raised revenue line item.



Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes Budget Comparison
Current Fund - Revenue Budgets

Account Number	Description	Activity to 6/30/2021				Activity to 6/30/2020				
		Budget	Activity	Balance	% Received	Total Realized in 2020	Budget	Activity	Balance	% Received
01-190-07-200-000	AMOUNT TO BE RAISED BY TAXATION	\$6,862,370.53	\$1,520,628.53	\$5,341,742.00	22.16%	\$7,804,824.38	\$6,772,254.82	\$1,460,811.82	\$5,311,443.00	21.57%
01-192-08-101-000	ANTICIPATED SURPLUS	\$1,319,338.00	\$1,319,338.00	\$0.00	100.00%	\$1,354,338.00	\$1,354,338.00	\$0.00	\$1,354,338.00	0.00%
01-192-08-101-004	CAPITAL SURPLUS - GENERAL CAPITAL	\$43,841.00	\$43,841.00	\$0.00	100.00%	\$230,000.00	\$230,000.00	\$0.00	\$230,000.00	0.00%
01-192-08-103-000	LICENSES - LIQUOR	\$12,000.00	\$12,688.00	-\$688.00	105.73%	\$12,688.00	\$12,000.00	\$0.00	\$12,000.00	0.00%
01-192-08-104-000	OTHER LICENSES	\$2,000.00	\$535.00	\$1,465.00	73.25%	\$2,290.00	\$2,000.00	\$0.00	\$610.00	69.50%
01-192-08-105-000	FEES & PERMITS	\$41,500.00	\$17,916.00	\$23,584.00	43.17%	\$51,235.94	\$31,500.00	\$27,763.20	\$3,736.80	88.14%
01-192-08-106-010	CLERK'S FEES & PERMITS	\$7,820.00	\$7,820.00	-\$4,320.00	223.43%	\$8,220.00	\$3,500.00	\$1,306.00	\$2,194.00	37.31%
01-192-08-110-000	MUNICIPAL COURT FINES & COSTS	\$20,000.00	\$5,034.00	\$14,966.00	25.17%	\$13,849.08	\$26,000.00	\$10,826.50	\$15,173.50	41.64%
01-192-08-112-000	INTEREST & COSTS-TAX COLLECTION	\$50,000.00	\$23,782.85	\$26,217.15	47.57%	\$82,021.98	\$43,000.00	\$27,058.22	\$15,941.78	67.93%
01-192-08-113-000	INTEREST ON INVESTMENTS	\$20,500.00	\$17,101.03	\$3,398.97	83.42%	\$26,505.63	\$20,500.00	\$10,543.65	\$9,956.35	51.43%
01-192-08-115-000	CABLE FRANCHISE FEES	\$17,323.00	\$17,322.99	\$0.01	100.00%	\$18,927.01	\$18,927.00	\$17,756.00	\$1,171.00	93.81%
01-192-08-116-000	UTILITY FUND BALANCES	\$37,250.00	\$0.00	\$37,250.00	0.00%	\$217,190.00	\$217,190.00	\$0.00	\$217,190.00	0.00%
01-192-08-118-000	RECREATION FEES & INCOME	\$60,000.00	\$86,633.00	-\$26,633.00	144.39%	\$61,477.70	\$60,000.00	\$24,665.00	\$35,300.00	41.11%
01-192-08-119-000	RENT FROM RAILROAD STATIONS	\$38,192.00	\$19,669.08	\$18,522.92	51.50%	\$38,192.40	\$37,000.00	\$19,096.20	\$17,903.80	51.61%
01-192-08-120-000	T-MOBILE CELL TOWER LEASE	\$71,000.00	\$36,518.70	\$34,481.30	51.43%	\$71,164.68	\$67,500.00	\$35,114.16	\$32,385.84	52.02%
01-192-08-121-000	SPRINT/NEXTEL LEASE-1/2 DUE T-MOBILE	\$20,000.00	\$9,425.10	\$10,574.90	47.13%	\$22,290.81	\$19,000.00	\$10,980.69	\$8,019.31	57.79%
01-192-08-122-000	BOARD OF EDUCATION-FIELD LEASE	\$45,000.00	\$0.00	\$45,000.00	0.00%	\$45,000.00	\$45,000.00	\$0.00	\$45,000.00	0.00%
01-192-08-123-000	VERIZON GROUND LEASE	\$33,000.00	\$16,882.56	\$16,117.44	51.16%	\$33,027.57	\$31,500.00	\$20,293.68	\$11,206.32	64.42%
01-192-08-125-000	SOLID WASTE FEES	\$53,600.00	\$5,452.00	\$48,148.00	10.17%	\$57,331.76	\$53,600.00	\$1,020.00	\$52,580.00	1.90%
01-192-08-126-000	TRASH BAG RECEIPTS	\$188,000.00	\$84,500.00	\$103,500.00	44.95%	\$229,512.50	\$188,000.00	\$93,662.50	\$94,337.50	49.82%
01-192-08-160-000	UNIFORM CONSTRUCTION CODE FEES	\$141,000.00	\$123,498.00	\$17,502.00	87.59%	\$235,908.00	\$183,000.00	\$132,367.00	\$50,633.00	72.33%
01192-08-227-000	RESERVE FOR DEBT SERVICE	\$0.00	\$0.00	\$0.00		\$10,331.00	\$10,331.00	\$0.00	\$10,331.00	0.00%
01-192-09-000-000	STATE AID REVENUE (NON-GRANT)	\$417,293.00	\$0.00	\$417,293.00	0.00%	\$417,293.00	\$417,293.00	\$0.00	\$417,293.00	0.00%
01-192-10-000-000	FEDERAL & STATE GRANT REVENUE	\$15,546.17	\$15,546.17	\$0.00	100.00%	\$23,745.08	\$19,245.08	\$19,245.08	\$0.00	100.00%
01-192-15-499-000	RECEIPTS DELINQUENT TAX	\$325,000.00	\$186,610.35	\$138,389.65	57.42%	\$421,161.43	\$287,281.59	\$273,720.51	\$13,561.08	95.28%
01-192-18-001-000	CURRENT YEAR TAXES RECEIVED	\$0.00	\$16,170,435.35	-\$16,170,435.35						
01-192-20-200-000	UNANTICIPATED REVENUES (MRNA)	\$0.00	\$163,819.87	-\$163,819.87			\$0.00	\$28,359.97	-\$28,359.97	
TOTALS		\$9,837,253.70	\$19,905,927.58	-\$10,068,703.88		\$11,534,557.83	\$10,149,960.49	\$18,361,748.86	-\$8,211,823.37	

Borough of Mountain Lakes Budget Comparison												
Current Fund - Expenditure Budgets												
Account Number	Description	Activity to 6/30/2021					Activity to 6/30/2020					% Expended & Encumb.
		Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2020/2021	Budget	Activity	Encumbered	Balance	
01-201-20-100-001	GENERAL ADMIN - SALARY & WAGES	\$133,157.00	\$69,641.77	\$0.00	\$63,515.23	52.30%	\$125,425.12	\$127,239.00	\$66,178.11	\$0.00	\$61,060.89	52.01%
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	\$82,600.00	\$28,063.22	\$7,665.88	\$46,870.90	33.97%	\$59,776.63	\$88,600.00	\$24,831.93	\$8,868.33	\$54,899.74	28.03%
01-201-20-110-020	MAYOR & COUNCIL - OTHER EXP'S	\$6,000.00	\$1,082.00	\$275.00	\$4,643.00	18.03%	\$4,785.44	\$6,000.00	\$999.22	\$275.00	\$4,725.78	16.65%
01-201-20-120-001	MUNICIPAL CLERK - SALARY/WAGE	\$38,639.00	\$23,832.88	\$0.00	\$14,806.12	61.68%	\$60,364.45	\$74,328.00	\$31,670.14	\$0.00	\$42,657.86	42.61%
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	\$21,200.00	\$3,342.68	\$5,178.36	\$12,678.96	15.17%	\$13,649.78	\$24,400.00	\$3,548.02	\$1,775.68	\$19,076.30	21.82%
01-201-20-130-001	FINANCE - SALARY & WAGE	\$66,499.00	\$33,367.15	\$7,200.81	\$33,211.53	52.58%	\$62,431.78	\$50,410.00	\$32,370.66	\$0.00	\$18,039.34	64.21%
01-201-20-130-020	FINANCE - OTHER EXPENSES	\$11,055.00	\$5,812.66	\$1,720.81	\$3,521.53	31.81%	\$9,136.68	\$12,325.00	\$5,600.17	\$872.58	\$5,852.25	52.52%
01-201-20-135-020	ANNUAL AUDIT	\$24,388.00	\$24,388.00	\$0.00	\$0.00	100.00%	\$24,388.00	\$24,388.00	\$24,388.00	\$0.00	\$0.00	100.00%
01-201-20-140-020	COMPUTER SERVICES	\$36,950.00	\$3,993.77	\$6,250.32	\$26,705.91	10.81%	\$25,500.00	\$25,500.00	\$8,894.51	\$1,116.39	\$15,489.10	39.26%
01-201-20-145-001	TAX COLLECTOR - SALARY & WAGE	\$36,686.00	\$19,871.55	\$0.00	\$16,814.45	54.17%	\$35,966.00	\$35,966.00	\$19,481.84	\$0.00	\$16,484.16	54.17%
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	\$4,715.00	\$1,345.47	\$0.00	\$3,369.53	28.54%	\$5,049.27	\$5,049.27	\$1,923.27	\$1.46	\$1,545.73	41.67%
01-201-20-150-001	TAX ASSESSOR - SALARY & WAGE	\$24,790.00	\$13,427.96	\$0.00	\$11,362.04	54.17%	\$24,304.00	\$24,304.00	\$13,164.68	\$0.00	\$11,139.32	54.17%
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	\$22,600.00	\$964.20	\$0.00	\$21,635.80	4.27%	\$964.20	\$2,600.00	\$0.00	\$0.00	\$2,600.00	0.00%
01-201-20-151-020	RESERVE FOR TAX APPEALS - OTHER EXPENSE	\$200,000.00	\$200,000.00	\$0.00	\$0.00	100.00%	\$222,000.00	\$222,000.00	\$222,000.00	\$0.00	\$0.00	100.00%
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	\$115,000.00	\$43,788.96	\$24,999.96	\$46,211.08	38.08%	\$82,312.42	\$132,500.00	\$39,689.96	\$24,999.96	\$67,810.08	48.82%
01-201-20-165-020	ENGINEERING SERVICES	\$35,700.00	\$5,009.74	\$0.00	\$30,690.26	14.03%	\$33,694.77	\$47,100.00	\$5,388.92	\$13,175.33	\$28,535.75	11.44%
01-201-21-180-001	PLANNING BOARD - SALARY & WAGE	\$12,236.00	\$5,852.64	\$0.00	\$6,383.36	47.83%	\$6,791.44	\$12,325.00	\$5,515.14	\$0.00	\$5,810.86	48.69%
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	\$12,236.00	\$5,852.64	\$0.00	\$6,383.36	47.83%	\$6,791.44	\$12,325.00	\$5,515.14	\$0.00	\$5,810.86	48.69%
01-201-21-185-001	BO OF ADJUST - SALARY & WAGE	\$15,860.00	\$7,822.82	\$7,167.75	\$8,659.43	49.32%	\$11,767.92	\$11,326.00	\$5,515.16	\$0.00	\$5,810.84	48.69%
01-201-21-185-020	BO OF ADJUST - OTHER EXPENSES	\$15,860.00	\$7,822.82	\$7,167.75	\$8,659.43	49.32%	\$11,767.92	\$11,326.00	\$5,515.16	\$0.00	\$5,810.84	48.69%
01-201-22-195-001	UNIFORM CONST CODE-SALARY/WAGE	\$126,059.00	\$65,731.24	\$0.00	\$60,327.76	52.14%	\$102,062.39	\$115,924.00	\$53,391.28	\$0.00	\$62,532.72	46.06%
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	\$14,010.00	\$7,256.91	\$0.00	\$6,753.09	51.80%	\$9,828.42	\$11,360.00	\$1,618.13	\$0.00	\$9,741.87	14.24%
01-201-22-196-001	CODE ENFORCEMENT - SALARY & WAGE	\$44,528.00	\$23,536.58	\$0.00	\$20,991.42	52.86%	\$44,129.36	\$44,896.00	\$23,424.49	\$0.00	\$21,411.51	52.24%
01-201-22-196-020	CODE ENFORCEMENT - OTHER EXPENSE	\$500.00	\$0.00	\$0.00	\$500.00	0.00%	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
01-201-23-210-020	INSURANCE - LIABILITY	\$105,117.00	\$47,985.50	\$0.00	\$57,131.50	45.65%	\$91,285.00	\$104,588.00	\$47,678.00	\$45,857.00	\$11,053.00	45.59%
01-201-23-215-020	WORKERS COMPENSATION	\$85,792.00	\$42,895.50	\$0.00	\$42,896.50	50.00%	\$85,476.00	\$85,496.00	\$42,748.00	\$42,748.00	\$0.00	50.00%
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	\$391,197.00	\$227,912.45	\$37,557.41	\$125,727.14	58.26%	\$331,195.69	\$372,525.00	\$171,834.27	\$25,328.67	\$175,362.06	46.13%
01-201-23-222-020	HEALTH BENEFIT WAIVER	\$4,396.00	\$400.47	\$0.00	\$3,995.53	9.11%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
01-201-23-225-020	INSURANCE - UNEMPLOYMENT COMPENSATION	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
01-201-25-240-001	POLICE DEPT - SALARY & WAGE	\$1,957,451.00	\$1,071,348.43	\$0.00	\$886,102.57	54.73%	\$1,829,861.72	\$1,896,051.00	\$946,404.45	\$0.00	\$949,646.55	49.91%
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	\$130,420.00	\$63,735.38	\$44,678.49	\$32,006.13	41.20%	\$97,981.81	\$126,170.00	\$40,193.97	\$21,847.20	\$64,128.83	31.86%
01-201-25-241-020	TRAFFIC & SAFETY COMM. - OE	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%	\$1,146.68	\$1,600.00	\$0.00	\$0.00	\$1,600.00	0.00%
01-201-25-250-020	INTERLOCAL SERVICES- MC DISPATCH - OE	\$105,990.00	\$52,994.84	\$52,994.85	\$0.31	50.00%	\$106,189.68	\$106,190.00	\$53,094.84	\$53,094.85	\$0.31	50.00%
01-201-25-251-020	INTERLOCAL SERVICES- DENVERVILLE COURT - OE	\$58,516.00	\$29,258.00	\$29,258.00	\$0.00	50.00%	\$57,708.00	\$57,708.00	\$28,854.00	\$28,854.00	\$0.00	50.00%
01-201-25-252-001	EMERGENCY MGMT - SALARY & WAGE	\$5,500.00	\$2,978.41	\$0.00	\$2,521.59	54.15%	\$5,499.28	\$5,500.00	\$2,978.21	\$0.00	\$2,520.79	54.17%
01-201-25-252-020	EMERGENCY MGMT - OTHER EXPENSE	\$4,925.00	\$1,056.64	\$882.43	\$3,956.93	2.14%	\$2,645.60	\$4,925.00	\$0.00	\$1,380.70	\$3,544.30	28.03%
01-201-25-255-001	FIRE DEPT - SALARY & WAGE	\$7,500.00	\$4,062.80	\$0.00	\$3,437.20	54.17%	\$7,500.30	\$7,841.00	\$4,062.50	\$0.00	\$3,778.50	51.81%
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	\$32,800.00	\$9,968.61	\$1,183.38	\$21,648.01	30.39%	\$23,593.68	\$31,500.00	\$5,009.95	\$2,271.58	\$24,218.47	23.12%
01-201-25-260-020	VOL- AMBULANCE SQUAD CONTRIB	\$15,484.00	\$7,500.00	\$7,500.00	\$0.00	50.00%	\$15,268.73	\$15,269.00	\$7,500.00	\$7,500.00	\$0.00	50.00%
01-201-25-266-001	FIRE DEPT - SAFETY - SALARY & WAGE	\$15,484.00	\$8,368.98	\$0.00	\$7,115.02	54.05%	\$15,268.73	\$15,269.00	\$8,270.72	\$0.00	\$6,998.28	54.17%
01-201-25-266-020	FIRE DEPT - SAFETY - OTHER EXP	\$1,500.00	\$149.68	\$0.00	\$1,350.32	9.98%	\$488.63	\$1,500.00	\$469.34	\$0.00	\$1,030.66	31.29%
01-201-26-290-001	STREETS & ROADS - SALARY/WAGE	\$370,835.00	\$186,883.68	\$0.00	\$183,951.32	50.40%	\$335,267.05	\$362,557.00	\$171,236.97	\$0.00	\$191,320.03	47.23%
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	\$221,325.00	\$69,188.15	\$28,681.99	\$123,454.86	31.26%	\$124,343.93	\$219,325.00	\$58,838.36	\$45,303.34	\$115,183.30	26.83%
01-201-26-300-020	SHADE TREE COMMISSION - O/E	\$61,425.00	\$27.00	\$1,200.00	\$59,998.00	0.37%	\$70,453.87	\$71,400.00	\$140.00	\$0.00	\$71,260.00	0.20%
01-201-26-305-001	SOLID WASTE - SALARY & WAGES	\$22,500.00	\$8,790.17	\$0.00	\$13,709.83	39.07%	\$13,431.91	\$22,500.00	\$1,485.00	\$0.00	\$21,015.00	6.60%
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	\$646,688.00	\$242,944.84	\$346,306.61	\$57,436.55	37.57%	\$632,539.85	\$634,550.00	\$259,217.59	\$288,729.85	\$106,602.56	40.85%

Borough of Mountain Lakes Budget Comparison
 Current Fund - Expenditure Budgets
 Activity to 6/30/2021

Account Number	Description	Activity to 6/30/2021				Activity to 6/30/2020				% Expended	% Expended & Encumb.	% Expended & Encumb.		
		Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2020/2021	Budget	Activity				Encumbered	Balance
01-201-26-306-020	RECYCLING TAX	\$4,700.00	\$870.18	\$0.00	\$3,829.82	18.51%	\$3,819.48	\$4,700.00	\$1,469.34	\$0.00	\$3,230.66	31.26%	31.26%	\$1,469.34
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	\$22,600.00	\$4,684.71	\$196.33	\$17,718.96	20.73%	\$12,650.73	\$32,600.00	\$7,161.90	\$2,471.37	\$22,966.83	21.97%	29.55%	\$22,966.83
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	\$54,000.00	\$20,487.75	\$6,218.42	\$25,293.83	37.94%	\$48,095.43	\$53,000.00	\$22,048.92	\$2,151.47	\$28,799.61	41.60%	45.66%	\$28,799.61
01-201-27-330-001	BOARD OF HEALTH - SALARY/WAGE	\$5,000.00	\$2,708.29	\$0.00	\$2,291.71	54.17%	\$4,999.92	\$5,000.00	\$2,708.29	\$0.00	\$2,291.71	54.17%	54.17%	\$2,291.71
01-201-27-330-020	BOARD OF HEALTH - OTHER EXP.	\$26,585.00	\$6,646.25	\$19,938.75	\$0.00	25.00%	\$26,192.00	\$26,192.00	\$6,548.00	\$19,644.00	\$0.00	25.00%	100.00%	\$19,644.00
01-201-27-335-020	ENVIRONMENTAL COMM. - OTHER EXPENSE	\$1,625.00	\$375.00	\$0.00	\$1,250.00	23.08%	\$2,757.40	\$9,400.00	\$679.48	\$3,222.25	\$5,498.27	7.23%	41.51%	\$5,498.27
01-201-27-337-020	WOODLAND COMMITTEE - OTHER EXPENSE	\$3,700.00	\$1,873.60	\$0.00	\$1,826.40	50.64%	\$899.94	\$980.00	\$0.00	\$0.00	\$980.00	0.00%	0.00%	\$980.00
01-201-27-340-020	DOG REGULATION - OTHER EXPENSE	\$3,000.00	\$3,000.00	\$0.00	\$0.00	100.00%	\$3,000.00	\$2,500.00	\$2,500.00	\$0.00	\$0.00	100.00%	100.00%	\$2,500.00
01-201-28-370-001	RECREATION DEPT. - SALARY/WAGE	\$109,953.00	\$19,229.16	\$0.00	\$90,723.84	17.49%	\$97,720.46	\$93,366.00	\$17,047.20	\$0.00	\$76,318.80	18.26%	18.26%	\$76,318.80
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	\$37,125.00	\$22,584.10	\$6,310.37	\$8,230.53	60.83%	\$8,711.81	\$35,375.00	\$2,211.52	\$1,563.08	\$31,600.40	6.25%	10.67%	\$31,600.40
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	\$135,359.00	\$32,445.71	\$40,673.71	\$62,239.58	23.97%	\$118,743.15	\$155,790.00	\$35,475.79	\$47,524.66	\$72,749.55	22.78%	53.29%	\$72,749.55
01-201-28-390-020	AID TO PUBLIC LIBRARY	\$303,708.00	\$179,961.90	\$101,236.00	\$22,510.10	59.25%	\$298,015.00	\$298,015.00	\$173,842.06	\$124,172.94	\$0.00	58.33%	100.00%	\$173,842.06
01-201-30-415-010	ACCUMULATED LEAVE COMPENSATION - S&W	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	0.00%	\$10,000.00
01-201-30-420-020	CELEBRATION OF PUBLIC EVENTS - O/E	\$6,250.00	\$0.00	\$0.00	\$6,250.00	0.00%	\$0.00	\$6,250.00	\$0.00	\$0.00	\$6,250.00	0.00%	0.00%	\$6,250.00
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	\$53,025.00	\$9,945.06	\$228.73	\$42,851.21	18.76%	\$41,159.63	\$53,025.00	\$16,150.46	\$205.81	\$36,668.73	30.46%	30.85%	\$36,668.73
01-201-31-436-020	ELECTRICITY - STREET LIGHTING	\$47,940.00	\$14,037.51	\$3,508.52	\$30,393.97	29.28%	\$44,470.47	\$47,940.00	\$16,300.65	\$2,935.32	\$28,704.03	34.00%	40.13%	\$28,704.03
01-201-31-437-020	NATURAL GAS	\$25,503.00	\$13,907.25	\$0.00	\$11,595.75	54.53%	\$26,192.06	\$25,250.00	\$11,808.54	\$1,259.69	\$12,181.83	46.77%	51.76%	\$12,181.83
01-201-31-440-020	TELECOMMUNICATIONS	\$22,725.00	\$11,637.61	\$6,931.04	\$4,156.35	51.21%	\$21,132.15	\$22,725.00	\$11,655.83	\$8,216.12	\$2,853.05	51.29%	87.45%	\$11,655.83
01-201-31-447-020	PETROLEUM PRODUCTS	\$35,000.00	\$7,600.34	\$13,111.61	\$14,288.05	21.72%	\$9,918.32	\$37,875.00	\$13,098.33	\$11,022.27	\$13,754.40	34.58%	63.68%	\$13,754.40
01-201-31-456-010	RESERVE FOR SALARY ADJUSTMENT	\$15,500.00	\$0.00	\$0.00	\$15,500.00	0.00%	\$10,650.00	\$15,500.00	\$0.00	\$0.00	\$15,500.00	0.00%	0.00%	\$15,500.00
01-201-36-471-020	PEPS	\$142,137.00	\$139,544.37	\$0.00	\$2,592.63	98.18%	\$122,230.62	\$124,823.00	\$122,230.62	\$0.00	\$2,592.38	97.92%	97.92%	\$2,592.38
01-201-36-472-020	SOCIAL SECURITY (O.A.S.I.)	\$116,228.00	\$59,636.26	\$0.00	\$56,591.74	51.31%	\$107,743.37	\$112,357.00	\$68,265.95	\$0.00	\$44,091.05	60.76%	60.76%	\$44,091.05
01-201-36-475-000	PFRS - CONTRIBUTION	\$500,238.00	\$499,538.00	\$0.00	\$700.00	99.86%	\$442,664.00	\$443,314.00	\$442,664.00	\$0.00	\$650.00	99.85%	99.85%	\$650.00
01-201-36-476-020	LENGTH OF SVS AWARDS (LOSAP)	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	\$16,100.00	\$22,500.00	\$0.00	\$0.00	\$22,500.00	0.00%	0.00%	\$22,500.00
01-201-36-477-020	DCRP - EMPLOYER	\$8,500.00	\$4,931.25	\$0.00	\$3,568.75	58.01%	\$6,881.17	\$6,500.00	\$3,288.59	\$0.00	\$3,211.41	50.59%	50.59%	\$3,211.41
01-201-44-901-020	CAPITAL IMPROVEMENT FUND	\$15,546.17	\$15,546.17	\$0.00	\$0.00	100.00%	\$23,745.08	\$19,245.08	\$19,245.08	\$0.00	\$0.00	100.00%	100.00%	\$19,245.08
01-201-45-920-020	PAYMENT OF BOND PRINCIPAL	\$81,313.00	\$81,313.00	\$0.00	\$0.00	100.00%	\$412,582.00	\$412,582.00	\$0.00	\$0.00	\$412,582.00	0.00%	0.00%	\$412,582.00
01-201-45-925-020	PAYMENT OF BAN PRINCIPAL	\$690,000.00	\$355,000.00	\$0.00	\$335,000.00	51.45%	\$1,020,000.00	\$1,020,000.00	\$200,000.00	\$0.00	\$820,000.00	19.61%	19.61%	\$820,000.00
01-201-45-930-020	INTEREST ON BONDS	\$725,989.00	\$0.00	\$0.00	\$225,989.00	0.00%	\$89,485.00	\$89,485.00	\$0.00	\$0.00	\$89,485.00	0.00%	0.00%	\$89,485.00
01-201-45-935-020	INTEREST ON NOTES	\$152,863.00	\$77,762.50	\$0.00	\$75,100.50	50.87%	\$191,225.00	\$191,225.00	\$96,362.50	\$0.00	\$94,862.50	50.39%	50.39%	\$94,862.50
01-201-46-880-020	DEFERRED CHARGES	\$59,499.00	\$0.00	\$0.00	\$59,499.00	0.00%	\$12,982.00	\$12,982.00	\$0.00	\$0.00	\$12,982.00	0.00%	0.00%	\$12,982.00
01-201-50-899-020	RESERVE FOR UNCOLLECTED TAXES	\$25,000.00	\$25,000.00	\$0.00	\$0.00	100.00%	\$20,885.59	\$20,885.59	\$0.00	\$0.00	\$20,885.59	0.00%	0.00%	\$20,885.59
TOTALS		\$1,520,628.53	\$1,520,628.53	\$0.00	\$0.00	100.00%	\$1,460,811.82	\$1,460,811.82	\$1,460,811.82	\$0.00	\$0.00	100.00%	100.00%	\$1,460,811.82
		\$9,837,253.70	\$5,794,755.69	\$804,387.58	\$3,238,110.43	58.91%	\$9,558,942.22	\$10,149,960.49	\$5,184,120.47	\$844,657.89	\$4,121,182.13	51.08%	59.40%	\$4,121,182.13

BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitchell Stern, Borough Manager

SUBJECT: Second Quarter 2021 Water Budget Report
Second Quarter 2021 Sewer Budget Report

DATE: August 2, 2021

Attached are the second quarter budget reports for the water operating and sewer operating budgets:

Revenue Summary:

The water and sewer revenue collections will be affected this year because the Governor's Executive order to not charge penalties on utilities due to COVID which has been extended through December 31, 2021.

Water Operating:

- The total Water Operating budget for 2021 is \$894,786.00, of that amount \$840,073.00 is from water usage fees. Two quarters' revenue of the water usage fees would be \$420,036.50 as of June 30, 2021 we've received \$311,840.66. Our receipts for the second quarter were \$177,842.84. The Borough's biggest collections for water usage fees are in the third and fourth quarters because of the yard usage that is billed.
- The expenditures paid or charged as of 6/30/21 are approximately 44.70% of the total budget. The entire pension bill for the year has been paid.

Sewer Operating:

- The total Sewer Operating budget is \$897,229.00, of that amount \$824,000.00 is from sewer usage fees. Two quarters' revenue from the sewer operating fees would be \$412,000.00. As of June 30, 2021, we've received \$386,324.01. Our receipts for the second quarter were \$253,273.71.
- The expenditures paid or charged as of 6/30/21 are 73.79% of the total budget. They are in excess of 50% of the budget because there are a number of blanket purchase orders currently encumbered and the entire pension bill has been paid for 2021.



Monica Goscicki
Chief Financial Officer

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BOROUGH OF MOUNTAIN LAKES
INTEROFFICE MEMORANDUM

TO: Mitchell Stern, Borough Manager

SUBJECT: Second Quarter 2021 Water Budget Report
Second Quarter 2021 Sewer Budget Report

DATE: August 2, 2021

Attached are the second quarter budget reports for the water operating and sewer operating budgets:

Water Operating:

- The total Water Operating budget for 2021 is \$894,786.00, of that amount \$840,073.00 is from water usage fees. Two quarters' revenue of the water usage fees would be \$420,036.50 as of June 30, 2021 we've received \$311,840.66. Our receipts for the second quarter were \$177,842.84. The Borough's biggest collections for water usage fees are in the third and fourth quarters because of the yard usage that is billed.
- The expenditures paid or charged as of 6/30/21 are approximately 44.70% of the total budget. The entire pension bill for the year has been paid.

Sewer Operating:

- The total Sewer Operating budget is \$897,229.00, of that amount \$824,000.00 is from sewer usage fees. Two quarters' revenue from the sewer operating fees would be \$412,000.00. As of June 30, 2021, we've received \$386,324.01. Our receipts for the second quarter were \$253,273.71.
- The expenditures paid or charged as of 6/30/21 are 73.79% of the total budget. They are in excess of 50% of the budget because there are a number of blanket purchase orders currently encumbered and the entire pension bill has been paid for 2021.



Monica Goscicki
Chief Financial Officer

Borough of Mountain Lakes

Water Operating - Revenue Budgets

Account Number	Description	Activity to 6/30/2021			Total Realized in 2020	Activity to 6/30/2020			% Received
		Budget	Activity	Balance		% Received	Budget	Activity	
05-192-08-501-000	ANTICIPATED SURPLUS	\$54,713.00	\$54,713.00	\$0.00	\$105,650.00	\$0.00	\$105,650.00	0.00%	
05-192-17-000-000	WATER OPERATING REVENUES	\$840,073.00	\$255,727.85	\$584,345.15	\$854,015.53	\$262,782.12	\$500,217.88	34.44%	
05-192-17-100-000	MRNA - INTEREST EARNED	\$0.00	\$1,399.81	-\$1,399.81	\$10,804.49	\$9,993.89	-\$9,993.89		
TOTALS		\$894,786.00	\$311,840.66	\$582,945.34	\$970,470.02	\$272,776.01	\$595,873.99	31.40%	

Water Operating - Expenditure Budgets

Account Number	Description	Activity to 6/30/2021			Total Expended in 2020/2021	Activity to 6/30/2020			% Expended	
		Budget	Activity	Encumbered		Balance	% Expended	Budget		Activity
05-201-55-510-001	Water Operating - Salary & Wages	\$434,773.00	\$219,048.47	\$0.00	\$389,011.47	\$429,491.00	\$210,861.67	\$0.00	\$218,629.33	49.10%
05-201-55-520-520	Water Operating - Other Expenses	\$392,451.00	\$114,284.68	\$31,290.64	\$317,949.91	\$374,352.00	\$113,666.94	\$43,501.52	\$217,183.54	41.98%
05-201-55-527-000	Water - Capital Outlay	\$15,000.00	\$0.00	\$0.00	\$0.00	\$15,000.00	\$0.00	\$0.00	\$15,000.00	0.00%
05-201-55-531-000	Water - Social Security	\$33,260.00	\$16,414.62	\$0.00	\$28,759.93	\$32,856.00	\$15,241.91	\$0.00	\$17,614.09	46.39%
05-201-55-532-000	Water - P.E.R.S.	\$19,302.00	\$18,950.47	\$0.00	\$16,599.22	\$16,951.00	\$16,599.22	\$0.00	\$351.78	97.92%
TOTALS		\$894,786.00	\$368,698.24	\$31,290.64	\$752,320.53	\$868,650.00	\$356,369.74	\$43,501.52	\$468,778.74	46.03%

Borough of Mountain Lakes

Sewer Operating - Revenue Budgets

		Activity to 6/30/2021					Activity to 6/30/2020					
Account Number	Description	Budget	Activity	Balance	% Received	Total Realized in 2020	Budget	Activity	Balance	% Received		
07-192-08-501-000	ANTICIPATED SURPLUS	\$53,229.00	\$53,229.00				\$18,566.00	\$0.00	\$18,566.00			
07-192-17-000-000	SEWER OPERATING REVENUES	\$824,000.00	\$386,324.01	\$437,675.99	46.88%	\$912,337.16	\$860,000.00	\$433,625.61	\$426,374.39	50.42%		
07-192-17-001-000	SEWER - MISCELLANEOUS FEES	\$20,000.00	\$3,004.67	\$16,995.33	15.02%	\$34,972.68	\$20,000.00	\$16,626.02	\$3,373.98	83.13%		
		\$0.00	\$198.45	-\$198.45								
TOTALS		\$897,229.00	\$442,756.13	\$454,472.87	49.35%	\$947,309.84	\$898,566.00	\$450,251.63	\$448,314.37	50.11%		
		Activity to 6/30/2021					Activity to 6/30/2019					
Account Number	Description	Budget	Activity	Encumbered	Balance	% Expended	Total Expended in 2020/2021	Budget	Activity	Encumbered	Balance	% Expended
07-201-55-510-001	Sewer Operating - Salary & Wages	\$240,016.00	\$116,550.48	\$0.00	\$123,465.52	48.56%	\$211,124.61	\$247,394.00	\$130,323.13	\$0.00	\$117,070.87	52.68%
07-201-55-520-520	Sewer Operating - Other Expenses	\$614,814.00	\$285,473.80	\$237,759.64	\$91,580.56	85.10%	\$594,247.03	\$608,787.00	\$219,507.98	\$221,725.04	\$167,553.98	72.48%
07-201-55-527-000	Sewer Operating - Capital Outlay	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
07-201-55-531-000	Sewer Operating - Social Security	\$18,361.00	\$8,539.81	\$0.00	\$9,821.19	46.51%	\$15,366.29	\$18,926.00	\$9,563.52	\$0.00	\$9,362.48	50.53%
07-201-55-532-000	Sewer Operating - P.E.R.S.	\$14,038.00	\$13,782.16	\$0.00	\$255.84	98.18%	\$12,072.16	\$15,071.00	\$14,855.36	\$0.00	\$215.64	98.57%
TOTALS		\$897,229.00	\$424,346.25	\$237,759.64	\$235,123.11	73.79%	\$832,810.09	\$900,178.00	\$374,249.99	\$221,725.04	\$304,202.97	66.21%

Borough of Mountain Lakes
Water and Sewer - Billing and Revenue
Second Quarter 2021

	April	May	June
Water:			
Beginning Balance	\$20,183.19	\$95,379.47	\$40,956.59
Adjustments (+/-)			
Billed - Including Adjustments	\$132,068.50	\$3,614.65	\$4,154.21
Receipts - Including Adjustments	-\$56,872.22	-\$58,037.53	-\$7,730.30
Ending Balance	\$95,379.47	\$40,956.59	\$37,380.50
Sewer:			
Beginning Balance	\$49,016.66	\$155,988.31	\$69,811.72
Adjustments (+/-)			
Billed - Including Adjustments	\$202,480.23	-\$959.33	\$1,664.33
Receipts - Including Adjustments	-\$95,508.58	-\$85,217.26	-\$8,656.84
Ending Balance	\$155,988.31	\$69,811.72	\$62,819.21

Water and Sewer Billing by Quarter 2014-2021
In Gallons

	1Q		2Q		3Q		4Q		Total		Total Water Res & Comm
	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	Water	Sewer	
2014											
Residential	25,980,397.32	24,885,773.72	23,574,126.28	23,060,619.60	29,409,547.12	28,250,088.52	24,491,385.04	24,121,539.60	103,455,455.76	100,318,021.44	103,455,455.76
Yard	86,827.84	-	10,554,092.84	18,132,628.72	18,132,628.72	4,214,470.00	156,067.68	-	28,929,617.08	28,929,617.08	28,929,617.08
Commercial	3,456,493.96	3,617,343.96	1,949,776.00	3,445,730.20	4,214,470.00	4,198,476.88	2,319,416.00	3,874,224.80	11,940,155.96	15,135,775.84	11,940,155.96
	29,523,719.12	28,503,117.68	36,077,995.12	26,506,349.80	51,756,645.84	32,448,565.40	26,966,868.72	27,995,764.40	144,325,228.80	115,453,797.28	115,395,611.72
2015											
Residential	26,103,722.04	25,212,817.04	27,215,618.72	26,066,436.28	31,359,052.64	29,622,529.00	29,374,097.04	28,844,291.68	114,052,490.44	109,746,074.00	114,052,490.44
Yard	15,596.04	-	13,772,653.24	20,890,566.40	20,890,566.40	4,717,580.00	266,534.84	-	34,945,350.52	34,945,350.52	34,945,350.52
Commercial	3,700,402.04	3,862,147.04	4,061,678.84	2,626,488.12	6,871,637.44	4,717,580.00	3,437,850.28	3,615,369.68	18,071,568.60	14,821,584.84	18,071,568.60
	29,819,720.12	29,074,964.08	45,049,950.80	28,692,924.40	59,121,256.48	34,340,109.00	33,078,482.16	32,459,661.36	167,069,408.56	124,567,658.84	167,069,408.56
2016											
Residential	17,993,622.04	18,346,543.28	29,706,092.56	28,687,308.08	32,663,837.32	31,481,829.24	23,951,436.80	24,309,167.04	104,314,988.72	102,824,847.64	104,314,988.72
Yard	29,381.44	-	19,739,595.16	16,339,274.68	22,902,957.24	4,271,294.80	572,504.24	-	43,244,438.08	43,244,438.08	43,244,438.08
Commercial	2,196,989.00	2,263,151.00	4,798,475.44	4,109,352.36	6,218,734.84	4,271,294.80	2,759,778.44	2,946,819.44	15,973,977.72	13,590,617.60	15,973,977.72
	20,219,992.48	20,609,694.28	54,244,163.16	32,796,660.44	61,785,529.40	35,753,124.04	27,283,719.48	27,255,986.48	163,533,404.52	116,415,465.24	163,533,404.52
2017											
Residential	22,830,865.00	22,888,733.84	25,549,138.96	24,771,044.08	25,109,834.20	24,246,142.36	21,901,129.88	22,293,119.52	95,390,968.04	94,199,039.80	95,390,968.04
Yard	155,968.52	-	13,855,956.68	13,855,956.68	16,339,274.68	16,339,274.68	178,372.04	-	30,529,571.92	30,529,571.92	30,529,571.92
Commercial	3,139,238.04	3,363,538.04	3,609,992.88	3,263,013.28	3,604,578.64	3,183,025.80	3,130,120.96	3,315,706.04	13,485,990.52	13,125,283.16	13,485,990.52
	26,126,071.56	26,252,271.88	43,015,088.52	28,034,057.36	45,053,687.52	27,429,168.16	25,209,622.88	25,608,825.56	139,404,470.48	107,324,322.96	139,404,470.48
2018											
Residential	22,446,514.44	23,300,720.20	21,776,923.76	21,640,726.32	27,307,292.16	26,872,337.56	20,798,653.72	21,224,128.40	92,329,384.08	93,037,912.48	92,329,384.08
Yard	33,709.00	-	12,321,982.44	17,198,510.32	17,198,510.32	5,885,141.04	19,100.00	-	29,573,301.76	29,573,301.76	29,573,301.76
Commercial	3,226,183.48	3,147,937.00	5,651,948.24	3,187,636.00	5,885,141.04	4,933,749.80	3,068,505.36	3,229,948.36	17,831,778.12	14,499,271.16	17,831,778.12
	25,706,406.92	26,448,657.20	39,750,854.44	24,828,362.32	50,390,943.52	31,806,087.36	23,886,259.08	24,454,076.76	139,734,463.96	107,537,183.64	139,734,463.96
2019											
Residential	20,962,108.84	20,860,361.96	22,743,753.68	22,384,406.92	26,179,373.44	24,992,783.76	24,748,316.12	24,986,100.32	94,633,552.08	93,223,652.96	94,633,552.08
Yard	-	-	9,717,477.60	17,016,834.56	4,488.00	4,488.00	4,488.00	-	26,738,800.16	26,738,800.16	26,738,800.16
Commercial	3,184,787.68	3,271,117.96	5,732,355.40	4,905,997.76	7,939,715.84	6,659,473.88	3,954,193.24	3,843,173.24	20,811,052.16	18,679,762.84	20,811,052.16
	24,146,896.52	24,131,479.92	38,193,586.68	27,290,404.68	51,135,923.84	31,652,257.64	28,706,997.36	28,829,273.56	142,183,404.40	111,903,415.80	142,183,404.40
2020											
Residential	16,901,849.88	17,705,309.64	28,417,748.60	26,505,730.76	29,617,417.48	28,878,829.56	21,993,298.08	22,289,529.12	96,870,314.04	95,379,399.08	96,870,314.04
Yard	-	-	12,723,972.08	19,910,212.16	19,910,212.16	3,700,742.28	233,414.04	-	32,867,598.28	32,867,598.28	32,867,598.28
Commercial	4,347,081.56	4,086,096.56	3,583,187.12	2,371,519.76	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	17,010,139.92	12,367,338.28	17,010,139.92
	21,248,931.44	21,791,406.20	44,724,907.80	28,877,250.52	56,140,130.20	32,579,571.84	24,634,082.80	24,498,508.80	146,748,052.24	107,746,737.36	146,748,052.24
2021											
Residential	21,152,078.80	21,384,174.96	28,418,898.96	27,239,013.00	29,617,417.48	28,878,829.56	21,993,298.08	22,289,529.12	98,194,165.72	96,870,314.04	98,194,165.72
Yard	41,074.96	-	15,409,320.48	8,004,680.48	15,409,320.48	4,560,433.92	15,409,320.48	-	15,450,395.44	15,450,395.44	15,450,395.44
Commercial	4,120,849.84	3,857,399.84	8,004,680.48	4,560,433.92	6,612,500.56	3,700,742.28	2,467,370.68	2,208,979.68	12,125,530.32	8,417,833.76	12,125,530.32
	25,314,003.60	25,241,574.80	51,832,899.92	31,799,446.92	51,832,899.92	31,799,446.92	77,146,903.52	57,041,021.72	134,187,925.24	113,880,453.96	134,187,925.24

Note:

1st Quarter use is January-March current year

2nd Quarter use is April-June current year

3rd Quarter use is July-September current year

4th Quarter use is October-December current year

Borough of Mountain Lakes
2021 Reserve Accounts

	Balance 12/31/2020	1st Qtr 2021		2nd Qtr 2021		3rd Qtr 2021		4th Qtr 2021		Balance
		Increases	Decreases	Increases	Decreases	Increases	Decreases	Increases	Decreases	
Reserve for Tax Appeals	\$113,354.01			\$200,000.00	\$6,099.95					\$307,254.06
Reserve for Storm Recovery	\$201,948.80	\$1,403.55	\$24.94		\$2,000.00					\$201,327.41
Reserve for Accum. Absences	\$68,410.47		\$34,715.30							\$33,695.17
Reserve for Liability Insurance	\$50,000.00									\$50,000.00
Capital Improvement Fund	\$233,618.91			\$81,313.00	\$81,312.00					\$233,619.91
Premium on Bonds	\$42,564.11 *	\$7,107.06			\$43,841.00					\$5,830.17

* Premium on Bonds is part of the General Capital Fund Balance. The balance as of 12/31/2020 is made up of \$3,722.97 for the premium from the 2017 bond sale and \$38,841.14 for the premium from the 2020 bond anticipation note sale.

Borough of Mountain Lakes

Fund Number	Capital and Trust Accounts		Cash Balance 6/30/2021
4	General Capital		\$ 3,355,139.03
	Subaccounts - Part of the cash balance		
	Capital Improvement Fund Balance	233,619.91	
	Premium on Bonds - Part of Fund Balance	44,671.31	
6	Water Capital		\$ 13,905.49
8	Sewer Capital		\$ 39,682.74
12	Payroll Agency		\$ 99,464.28
13	Animal Control		\$ 5,618.26
14	Unemployment		\$ 27,695.95
17	Developer's Escrow		\$ 92,359.80
18	Other Trust		\$ 301,637.23
	Subaccounts:		
	Reserve for Municipal Alliance	7,674.76	
	Reserve for Parking Offenses Adj. Act	212.69	
	Fire Marshall Trust	6,349.76	
	Tax Sale Premiums **	1,900.00	
	Video Systems for Police Cars	950.00	
	Reserve for Accumulated Absences	33,695.17	
	Reserve for Storm Recovery *	201,327.41	
	Reserve for Liability Insurance	50,000.00	
	Reserve for Road Opening - Gellert	1,000.00	
	* Open purchase orders of \$49.63 taken out of the balance		
19	Police Outside Services		\$ 67,013.40
20	Affordable Housing		\$ 5,480.86
23	Police Forfeiture of Assets		\$ 3,131.08
26	Flexible Spending		\$ 6,574.74
32	Shade Tree Trust		\$ 19,736.07
33	Recreation		\$ 340,439.53
	Subaccounts:		
	Historic Preservation Comm.	27,432.86	
	Mountain Lakes Centennial Comm.	15,997.97	
	Spruce Edge Parks/Walkways	14,314.28	
	Various Recreation Programs	282,694.42	
49	Net Payroll		27.63

Capital Ordinances

Activity to 06/30/2021

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-976-000	2012 Bond Ordinance 17-12				
04-215-55-976-010	Facility Improvements	202,000.00	201,930.00	-	-
04-215-55-976-011	Borough Computer	15,000.00	15,000.00	-	70.00
04-215-55-976-012	Road Resurfacing	285,000.00	285,000.00	-	-
04-215-55-976-013	Reconstruction of Curbs & Sidewalks	110,000.00	110,000.00	-	-
04-215-55-976-014	Stormwater Drainage System	65,000.00	65,000.00	-	-
04-215-55-976-015	Water Supply - Well #4, hydrants, shed	141,000.00	141,000.00	-	-
04-215-55-976-016	Equipment Purchases	93,425.00	93,425.00	-	-
		911,425.00	911,355.00	-	70.00
04-215-55-982-000	2016 CAPITAL ORDINANCE 06-16				
04-215-55-982-001	Police - Recording System	3,500.00	3,500.00	-	-
04-215-55-982-002	Police - Pole Cameras	18,500.00	18,500.00	-	-
04-215-55-982-003	Fire - General Equipment	25,000.00	25,000.00	-	-
04-215-55-982-004	Public Works - Street Signs	18,000.00	18,000.00	-	-
04-215-55-982-005	CERT/Police - Radios	5,000.00	5,000.00	-	-
04-215-55-982-006	Public Works - Road Paving	270,000.00	270,000.00	-	-
04-215-55-982-007	Public Works - Road Paving State Aid	160,000.00	160,000.00	-	-
04-215-55-982-008	Public Works - Curbs & Sidewalks	50,000.00	50,000.00	-	-
04-215-55-982-009	Public Works - Storm Drain System	38,000.00	32,458.76	-	5,541.24
04-215-55-982-010	Water Utility - Insertion Valve	23,000.00	23,000.00	-	-
04-215-55-982-011	Water Utility - Hydrant Replacement	12,000.00	12,000.00	-	-
04-215-55-982-012	Public Works - Jet Vac	16,000.00	16,000.00	-	-
04-215-55-982-013	Bldgs & Grds - Borough Hall Roof	35,000.00	35,000.00	-	-
04-215-55-982-014	Bldgs & Grds - Railroad Station Steps	55,000.00	23,550.75	-	31,449.25
04-215-55-982-015	Bldgs & Grds - Esplanade Steps	12,000.00	12,000.00	-	-
04-215-55-982-016	Recreation - Midvale Boat Dock	15,000.00	15,000.00	-	-
04-215-55-982-017	Public Works - Blvd Traf. Light Generato	6,000.00	6,000.00	-	-
04-215-55-982-018	Recreation - Midvale Park Improvements	26,000.00	26,000.00	-	-
04-215-55-982-019	Manager - Annual Computer Upgrades	17,100.00	9,176.82	-	7,923.18
04-215-55-982-020	Manager - Server Upgrade - ECM	45,000.00	30,700.45	-	14,299.55
04-215-55-982-021	Police - Scheduling Software	3,300.00	3,300.00	-	-
04-215-55-982-022	Recreation - Island Beach Improv.	641,350.00	574,527.74	14,288.70	52,533.56
04-215-55-982-023	Recreation - Birchwood Lake Improv.	716,250.00	616,951.17	485.00	98,813.83

Capital Ordinances

Activity to 06/30/2021

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-982-024	Sec.20 - Architect & Eng. Beach Projects	165,400.00	161,189.05	-	4,210.95
04-215-55-982-025	Public Works - HD Pick-up	52,000.00	52,000.00	-	-
2017 CAPITAL ORDINANCE 05-17		2,428,400.00	2,198,854.74	14,773.70	214,771.56
04-215-55-983-000	2017 CAPITAL ORDINANCE 05-17	-	-	-	-
04-215-55-983-001	Police - Dash Cam System	57,300.00	48,161.27	-	9,138.73
04-215-55-983-002	Fire - Personal Protective Gear (6 sets)	7,488.00	7,488.00	-	-
04-215-55-983-003	Fire - Pagers (2)	900.00	900.00	-	-
04-215-55-983-004	Fire - Positive Pressure Fan	4,900.00	-	-	4,900.00
04-215-55-983-005	Public Works-Street Sign Replacement	18,000.00	18,000.00	-	-
04-215-55-983-006	Public Works - Pollard Rd. Paving	50,000.00	50,000.00	-	-
04-215-55-983-007	Public Works - Road Milling @Gas Co Proj	25,000.00	25,000.00	-	-
04-215-55-983-008	Public Works - Pollard Rd. Water Main	375,000.00	375,000.00	-	-
04-215-55-983-009	Bldg & Grds-Eng & Design Sunset Lake Dam	99,000.00	79,197.49	-	19,802.51
04-215-55-983-010	Public Works - Aeration System-Birchwood	20,000.00	20,000.00	-	-
04-215-55-983-011	Public Works-Pick up Truck Replacement-2	43,000.00	43,000.00	-	-
04-215-55-983-012	Fire - Jaws of Life & Telescopic Ram	11,712.00	11,712.00	-	-
2018 CAPITAL ORDINANCE 4-18		712,300.00	678,458.76	-	33,841.24
04-215-55-984-000	2018 CAPITAL ORDINANCE 4-18	-	-	-	-
04-215-55-984-001	Police Weapon Replacement	10,000.00	9,540.15	-	459.85
04-215-55-984-002	Fire Personal Protective Gear	9,600.00	9,600.00	-	-
04-215-55-984-003	Fire Pager Replacement	900.00	900.00	-	-
04-215-55-984-004	Fire Other Equipment	4,900.00	4,900.00	-	-
04-215-55-984-005	Public Works Repair Concrete Pad - Recyc	40,000.00	40,000.00	-	-
04-215-55-984-006	Public Works Drainage Projects	19,400.00	17,941.08	-	1,458.92
04-215-55-984-007	Pub Wks Rd Repav N.Pocono, Cres. & Gro	575,000.00	575,000.00	-	-
04-215-55-984-008	Public Works Curbs and Sidewalks	141,000.00	141,000.00	-	-
04-215-55-984-009	Water System Fire Hydrant Replace.	25,000.00	23,824.22	-	1,175.78
04-215-55-984-010	Water System Entry Door - Well #3	3,500.00	3,500.00	-	-
04-215-55-984-011	Water System Chlorine Injection Well #2	5,000.00	5,000.00	-	-
04-215-55-984-012	Water System Mag Meters Well #2,3,4	20,000.00	20,000.00	-	-
04-215-55-984-013	Manager Borough Hall Architect	50,000.00	42,970.00	-	7,030.00

Capital Ordinances

Activity to 06/30/2021

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-984-014	Public Works Engine Replac. 2006 Pick up	3,000.00	3,000.00	-	-
04-215-55-984-015	Public Works Replace 1997 Utility Truck	49,000.00	48,075.00	-	925.00
04-215-55-984-016	Public Works Replace 1997 Toro Tractor	43,000.00	43,925.00	-	(925.00)
04-215-55-984-017	Public Works Replace 2006 Code/Bldg Veh	35,000.00	35,000.00	-	-
04-215-55-984-018	Police On Board Computers	30,000.00	29,074.51	-	925.49
04-215-55-984-019	Manager Lightning Detection System	20,000.00	-	-	20,000.00
04-215-55-984-020	Public Works Repair Fence - Recycling	17,900.00	12,803.83	-	5,096.17
04-215-55-984-021	Park Maintenance Cove Park Improvements	16,500.00	-	-	16,500.00
04-215-55-984-022	Park Maintenance Playground Safety Imp.	9,500.00	-	-	9,500.00
04-215-55-984-023	Finance Section 20 Costs	50,000.00	50,000.00	-	-
		1,178,200.00	1,116,053.79	-	62,146.21

04-215-55-985-000

2019 CAPITAL ORDINANCE 2-19

04-215-55-985-001	POLICE LIVESCAN FINGERPRINT STATION	35,000.00	35,000.00	-	-
04-215-55-985-002	POLICE ELEC. SIGNBOARD/SPEED TRAILER	15,385.00	15,385.00	-	-
04-215-55-985-003	FIRE PERSONAL PROTECTIVE EQUIPMENT	28,800.00	28,458.73	-	341.27
04-215-55-985-004	FIRE OTHER EQUIPMENT	4,900.00	4,817.47	-	82.53
04-215-55-985-005	PUBLIC WORKS VEHICLE LIFT	72,250.00	72,250.00	-	-
04-215-55-985-006	PUBLIC WORKS RD REPAVING POCONO,MIDVALE	428,966.00	428,966.00	-	-
04-215-55-985-007	PUBLIC WORKS CURBS AND SIDEWALKS	141,000.00	141,000.00	-	-
04-215-55-985-008	MANAGER SUNSET LAKE DAM	2,100,000.00	17,603.13	13,550.00	2,068,846.87
04-215-55-985-009	PUBLIC WORKS DUMP TRUCK	195,000.00	195,000.00	-	-
04-215-55-985-010	PUB WORKS ASBESTOS ABATEMENT DPW FAC.	34,500.00	34,500.00	-	-
04-215-55-985-011	PARKS TENNIS COURT SURFACE REPAIRS	14,000.00	-	-	14,000.00
04-215-55-985-012	PARKS TENNIS COURT FENCE	21,000.00	-	-	21,000.00
04-215-55-985-013	PARKS MIDVALE PARK AED INSTALL	6,500.00	-	-	6,500.00
04-215-55-985-014	ENGINEERING - SECTION 20 COSTS	5,000.00	4,805.27	-	194.73
04-215-55-985-015	FINANCE - SECTION 20 COSTS	83,655.00	50,086.82	5,000.00	28,568.18
		3,185,956.00	1,027,872.42	18,550.00	2,139,533.58

Capital Ordinances

Activity to 06/30/2021

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-986-000	2019 CAPITAL ORDINANCE 10-19				
04-215-55-986-001	ROAD REPAVING, MORRIS AVE.	598,690.00	608,578.38	-	(9,888.38)
04-215-55-986-002	SECTION 20 COSTS - FINANCE COSTS	11,310.00	1,421.62	-	9,888.38
		610,000.00	610,000.00	-	-
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20				
04-215-55-987-001	FIRE AIR PACK REPLACEMENTS	41,673.00	41,673.00	-	-
04-215-55-987-002	FIRE AIR BOTTLE REPLACEMENTS	48,852.00	48,852.00	-	-
04-215-55-987-003	PUB WKS 52" MOWER	13,500.00	13,500.00	-	-
04-215-55-987-004	PUB WKS HYDRANT REPLACEMENT	15,000.00	-	-	15,000.00
04-215-55-987-005	PUB WKS ROAD REPAVING, CURBS & SIDEWALKS	111,247.00	100,504.71	-	10,742.29
04-215-55-987-006	PUB WKS IMPROV. TO STORMWATER DRAINAGE	10,000.00	-	-	10,000.00
04-215-55-987-007	POLICE RETROFIT POLICE VEHICLE	15,000.00	14,205.00	-	795.00
04-215-55-987-008	FIRE COMMAND VEHICLE	40,000.00	-	-	40,000.00
04-215-55-987-009	FIRE RETROFIT COMMAND VEHICLE	10,000.00	-	-	10,000.00
04-215-55-987-010	PUB WKS 2 MASON DUMP TRUCKS	135,000.00	135,000.00	-	-
04-215-55-987-011	ENGINEERING SECTION 20 COSTS	10,000.00	9,999.99	-	0.01
04-215-55-987-012	FINANCE SECTION 20 COSTS	30,571.00	17,314.80	-	13,256.20
04-215-55-987-013	PUB WKS CONDIRT ROAD	250,000.00	78,133.24	169,657.11	2,209.65
04-215-55-987-014	PUB WKS MORRIS AVE.	151,323.00	151,323.00	-	-
		882,166.00	610,505.74	169,657.11	102,003.15
04-215-55-988-000	2020 CAPITAL ORDINANCE 7-20				
04-215-55-988-001	PUB WKS CURBS AND SIDEWALKS	6,000.00	-	-	6,000.00
		6,000.00	-	-	-
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.				
04-215-55-989-012	SECTION 20 COSTS - ENGINEER	-	-	-	-
04-215-55-989-101	B.H. S&W DEMOLITION-LOWER LEVEL	20,000.00	4,184.90	-	15,815.10
04-215-55-989-102	B.H. S&W DEMOLITION-UPPER LEVEL	20,000.00	20,808.75	-	(808.75)
04-215-55-989-103	B.H. S&W DEMOLITION-ROOF	10,000.00	2,820.44	-	7,179.56
		6,000.00	-	-	6,000.00

Capital Ordinances

Activity to 06/30/2021

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-106	B.H S&W FOOTING-EXCAVATION	15,000.00	22,496.16	-	(7,496.16)
04-215-55-989-108	B.H S&W FOOTING-SLABS	30,100.00	16,948.14	-	13,151.86
04-215-55-989-109	B.H. S&W FOUNDATION-WALLS-BACK ADDITION	20,000.00	18,611.34	-	1,388.66
04-215-55-989-110	B.H. S&W FOOTING-ENTRANCE	31,600.00	13,177.70	-	18,422.30
04-215-55-989-111	B.H. S&W FOUNDATION-WALLS-ENTRANCE	27,600.00	-	-	27,600.00
04-215-55-989-112	B.H. S&W CMU WALLS-LOWER LEVEL	100,580.00	51,989.17	-	48,590.83
04-215-55-989-113	B.H. S&W CMUWALLS-UPPER LEVEL	100,698.00	-	-	100,698.00
04-215-55-989-114	B.H. S&W WATERPROOFING-FOUNDATION WALL	4,820.00	-	-	4,820.00
04-215-55-989-115	B.H. S&W TPO ROOF	104,000.00	-	-	104,000.00
04-215-55-989-116	B.H. S&W METAL STUD WALLS-UPPER LEVEL	114,462.00	-	-	114,462.00
04-215-55-989-117	B.H. S&W INSTALL DOOR'S FRAMES-UPPER	7,000.00	-	-	7,000.00
04-215-55-989-118	B.H. S&W METAL STUDS WALLS-LOWER LEVEL	96,231.00	-	-	96,231.00
04-215-55-989-119	B.H. S&W INSTALL DOOR'S FRAME-LOWER	9,400.00	2,196.06	-	7,203.94
04-215-55-989-120	B.H. S&W STONE VENEER	74,300.00	-	-	74,300.00
04-215-55-989-121	B.H. S&W EXTENDED ROOF WALL	61,200.00	-	-	61,200.00
04-215-55-989-122	B.H. S&W CEMENT FIBER SIDING	82,250.00	-	-	82,250.00
04-215-55-989-123	B.H. S&W CEILINGS	35,250.00	-	-	35,250.00
04-215-55-989-124	B.H. S&W INSULATION	33,500.00	-	-	33,500.00
04-215-55-989-125	B.H. S&W STUCCO	48,600.00	-	-	48,600.00
04-215-55-989-126	B.H. S&W DOORS	16,550.00	-	-	16,550.00
04-215-55-989-127	B.H. S&W SECURITY DOOR	3,000.00	-	-	3,000.00
04-215-55-989-128	B.H. S&W GARAGE DOOR	2,800.00	-	-	2,800.00
04-215-55-989-129	B.H. S&W WINDOWS-STORE FRONT	46,300.00	-	-	46,300.00
04-215-55-989-130	B.H. S&W WINDOWS SUN SHADES	25,000.00	-	-	25,000.00
04-215-55-989-132	B.H. S&W ELECTRIC	160,000.00	2,583.60	-	157,416.40
04-215-55-989-133	B.H. S&W PLUMBING	125,000.00	5,011.11	-	119,988.89
04-215-55-989-134	B.H. S&W HVAC	165,000.00	-	-	165,000.00
04-215-55-989-135	B.H. S&W ALARMS	21,200.00	-	-	21,200.00
04-215-55-989-137	B.H. S&W STAIRS AND RAILINGS	40,500.00	-	-	40,500.00
04-215-55-989-138	B.H. S&W FLOORS	91,100.00	7,215.24	-	83,884.76
04-215-55-989-139	B.H. S&W MENS AND WOMENS LACKER ROOMS	3,100.00	-	-	3,100.00
04-215-55-989-141	B.H. S&W 7 BATHROOMS 2 JANITOR 2 LOCKER	53,600.00	-	-	53,600.00
04-215-55-989-142	B.H. S&W SITE WORK	20,000.00	17,501.20	-	2,498.80
04-215-55-989-146	B.H. S&W MILLWORK	58,700.00	-	-	58,700.00
04-215-55-989-147	B.H. S&W STRUCTURAL STEEL	22,500.00	409.07	-	22,090.93
04-215-55-989-148	B.H. S&W CORRORDINATION OF WORK	34,000.00	30,378.83	-	3,621.17
04-215-55-989-151	B.H. S&W OTHER/RELOCATION/GENERATO	-	6,588.18	-	(6,588.18)

Capital Ordinances

Activity to 06/30/2021

*ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-155	B.H. S&W ADMINISTRATIVE ASSISTANT	20,000.00	9,473.19	-	10,526.81
04-215-55-989-170	B.H. S&W CONTINGENCY	10,109.82	-	-	10,109.82
04-215-55-989-204	B.H. O/E DEMOLITION - CONTAINERS	11,000.00	5,912.15	-	5,087.85
04-215-55-989-205	B.H. O/E DEMOLITION - EQUIPMENT	10,000.00	1,024.05	-	8,975.95
04-215-55-989-207	B.H. O/E EQUIPMENT - RENTAL	6,000.00	569.00	2,475.00	2,956.00
04-215-55-989-208	B.H. O/E FOOTING - SLABS	15,790.00	15,140.71	1,894.69	(1,245.40)
04-215-55-989-209	B.H. O/E FOUNDATION - WALLS - BACK ADDITY	6,000.00	6,817.29	-	(817.29)
04-215-55-989-210	B.H. O/E FOOTING - ENTRANCE	13,375.00	3,359.94	1,106.83	8,908.23
04-215-55-989-211	B.H. O/E FOUNDTION - WALLS - ENTRANCE	14,600.00	1,455.25	710.06	12,434.69
04-215-55-989-212	B.H. O/E CMU WALLS - LOWER LEVEL	18,200.00	4,273.44	2,402.81	11,523.75
04-215-55-989-213	B.H. O/E CMU WALLS - UPPER LEVEL	12,850.00	-	246.00	12,604.00
04-215-55-989-214	B.H O/E WATERPROOFING FOUNDATION WALL	4,400.00	-	-	4,400.00
04-215-55-989-215	B.H O/E TPO ROOF	93,010.00	550.19	-	92,459.81
04-215-55-989-216	B.H. O/E METAL STUD WALLS - UPPER LEVEL	35,300.00	1,375.00	4,565.00	29,360.00
04-215-55-989-218	B.H. O/E METAL STUDS WALLS - LOWER LEVELY	28,006.00	1,375.00	4,565.00	22,066.00
04-215-55-989-220	B.H. O/E STONE VENEER	28,000.00	-	-	28,000.00
04-215-55-989-221	B.H. O/E EXTENDED ROOF WALL	14,800.00	-	-	14,800.00
04-215-55-989-222	B.H. O/E CEMENT FIBER SIDING	53,350.00	-	-	53,350.00
04-215-55-989-223	B.H. O/E CEILINGS	12,100.00	-	-	12,100.00
04-215-55-989-224	B.H. O/E INSULATION	32,420.00	2,762.00	-	29,658.00
04-215-55-989-225	B.H. O/E STUCCO	8,100.00	-	-	8,100.00
04-215-55-989-226	B.H. O/E DOORS	94,250.00	-	-	94,250.00
04-215-55-989-227	B.H. O/E SECURITY DOOR	7,000.00	-	-	7,000.00
04-215-55-989-228	B.H. O/E GARAGE DOOR	4,000.00	-	-	4,000.00
04-215-55-989-229	B.H. O/E WINDOWS - STORE FRONT	144,000.00	-	-	144,000.00
04-215-55-989-230	B.H. O/E WINDOWS SUN SHADES	80,000.00	-	-	80,000.00
04-215-55-989-231	B.H. O/E ELEVATOR	110,000.00	-	-	110,000.00
04-215-55-989-232	B.H. O/E ELECTRIC	220,209.20	1,515.83	16,662.47	202,030.90
04-215-55-989-233	B.H. O/E PLUMBING	72,089.00	2,107.96	-	69,981.04
04-215-55-989-234	B.H. O/E HVAC	220,000.00	-	-	220,000.00
04-215-55-989-235	B.H. O/E ALARMS	24,299.98	-	-	24,299.98
04-215-55-989-236	B.H. O/E PAINTING	35,000.00	-	-	35,000.00
04-215-55-989-237	B.H. O/E STAIRS AND RAILINGS	27,539.00	-	-	27,539.00
04-215-55-989-238	B.H. O/E FLOORS	79,600.00	5,844.38	14,263.87	59,491.75
04-215-55-989-239	B.H. O/E MENS AND WOMENS LOCKER ROOMS	13,100.00	-	-	13,100.00
04-215-55-989-241	B.H. O/E 7 BATHROOMS 2 JANITOR 2 LOCKER	31,400.00	-	-	31,400.00
04-215-55-989-242	B.H O/E SITE WORK	20,000.00	9,063.27	-	10,936.73

Capital Ordinances

Activity to 06/30/2021

* ACTIVITY = Budget - (Balance + Encumbered) (You can include the break out by journal from the report options)

Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
04-215-55-989-243	B.H. O/E RENTAL CONSTR. EQUIP & PURCHASE	120,000.00	11,022.38	5,048.18	103,929.44
04-215-55-989-244	B.H. O/E OSHA - SAFETY EQUIPMENT	12,000.00	1,122.40	-	10,877.60
04-215-55-989-245	B.H. O/E MISCELLANEOUS	125,000.00	7,352.23	323.37	117,324.40
04-215-55-989-246	B.H. O/E MILLWORK	15,000.00	-	-	15,000.00
04-215-55-989-247	B.H. O/E STRUCTURAL STEEL	63,061.00	-	109,950.37	(46,889.37)
04-215-55-989-249	B.H. O/E FURNITURE	81,100.00	-	-	81,100.00
04-215-55-989-250	B.H. O/E IT/TECH	69,000.00	379.55	-	68,620.45
04-215-55-989-251	B.H O/E OTHER/RELOCATION/GENERATOR	108,000.00	85,505.63	18,602.87	3,891.50
04-215-55-989-252	B.H. O/E ARCHITECT	171,000.00	128,527.50	42,472.50	-
04-215-55-989-253	B.H. O/E ENGINEERING	25,000.00	10,049.81	-	14,950.19
04-215-55-989-254	B.H. O/E FINANCE	30,000.00	3,115.07	-	26,884.93
04-215-55-989-270	B.H. O/E CONTINGENCY	79,000.00	-	-	79,000.00
TOTAL		4,463,000.00	542,613.11	225,289.02	3,695,097.87

2021 CAPTIAL ORDINANCE 10-21

04-215-55-991-000	ARMORED PLATE CARRIERS	10,511.00	-	-	10,511.00
04-215-55-991-002	AIR PACK REPLACEMENTS	76,951.00	-	76,704.10	246.90
04-215-55-991-003	TWO SALTERS	10,000.00	-	-	10,000.00
04-215-55-991-004	CHIPPER	55,000.00	-	57,639.56	(2,639.56)
04-215-55-991-005	TRACK HOE	150,000.00	-	85,784.21	64,215.79
04-215-55-991-006	ELECTRONIC MESSAGE BOARD	15,000.00	-	-	15,000.00
04-215-55-991-007	ROAD REPAVING - NORTH GLEN	228,901.00	11,681.60	-	217,219.40
04-215-55-991-008	ROAD REPAVING - OTHER	180,561.00	-	-	180,561.00
04-215-55-991-009	DRAINAGE IMPROVEMENTS	100,000.00	-	-	100,000.00
04-215-55-991-010	RETROFIT POLICE VEHICLE	15,000.00	-	15,000.00	-
04-215-55-991-011	TRAFFIC LIGHT POCONO/N. POCONO	104,000.00	-	-	104,000.00
04-215-55-991-012	ENGINEERING GRUNDENS POND	59,570.00	-	-	59,570.00
04-215-55-991-013	WATER METER REPLACEMENT PROG.	745,000.00	-	-	745,000.00
04-215-55-991-014	ENGINEERING - SECTION 20	10,000.00	-	-	10,000.00
04-215-55-991-015	FINANCE - SECTION 20	73,743.00	-	-	73,743.00
TOTAL		1,834,237.00	11,681.60	235,127.87	1,587,427.53

Capital Ordinances

Activity to 06/30/2021

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Matching: 0421555976000 to 0421555991999

Account Number	Description	Budget	Activity	Encumbered	Balance
=====					
TOTALS					
		16,211,684.00	7,707,395.16	663,397.70	7,840,891.14
=====					



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of August 23, 2021.
CC: Robert Oostdyk, Borough Attorney

Mayor and Council,

Mountain Lake Swim Area - High Bacteria Reading – For the second time in the last two weeks, testing has revealed a high bacteria count in the swim area at Island Beach. Once again, the swim area has been closed and will remain closed until bacteria counts return to acceptable levels. Retesting will occur daily and residents will be notified when the swim area has been reopened.

We continue to believe the cause of the high counts to be Canada geese and swans that are spending considerable time on the island and in the water immediately surrounding it.

Our Shared Service partner, the United States Department of Agriculture (USDA) has begun efforts to move the swans and geese away from the beach area. Tactics to accomplish the goal may involve the use of kayaks, small pyrotechnics and radio-controlled watercraft. It is important to note that none of the actions taken by USDA will cause physical harm to the birds.

Required Mask Wearing in School Facilities – Last week, Governor Murphy issued an emergency order requiring masks to be worn while inside of school facilities. As such, everyone attending Borough Council, Planning and Zoning Board meetings will be required to wear a mask while inside of school facilities

As always, I encourage anyone with questions or concerns to reach out to me.

Mitchell

BOROUGH OF MOUNTAIN LAKES
DEPARTMENT OF PUBLIC WORKS
Department Activity
July 2021

IN HOUSE

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

Streets & Roads Department:

- DPW
 - Tree maintenance Roadside cutting throughout town
Tree removal – Maple Way
Crane Rd.
Briarcliff Park
Sunset
 - DPW Equipment towing trailer refurbished
Built new sign post and frame for rain garden
Blacktop repair – Morris, Overlook, N. Glen
Generator at Borough garage painted
Basin repair – Littlewood
Basin cleanout – train tressle
Street sign repairs
 - Shade Trees Maintenance watering
 - Water Dept. Monthly sampling – total coliform and chlorine
Well 3 sampling for radiologicals
Various meter and reader installs
Daily well maintenance
Various water/sewer markouts
Various water service shut offs
 - Recreation Firework event prepared and worked
JIF compliance completed at playground at Birchwood and Taft Field
Boat slip tags installed at Island Beach
Dock boards repaired at Birchwood
Bluestone repaired at Birchwood
Ladder repaired at Birchwood dock
Installed signs at Fanny Field dugout
Birchwood Beach bicycle rack repair



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Borough Manager Mitchell Stern
DATE: 8/18/21
SUBJECT: July 2021 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of July 2021:

FIRE CALLS (14)

LOCATION	DATE	TIME	DESCRIPTION
15 Cobb Road	7/6	7:29	Residential Structure Fire. Assisted at the scene by Boonton FD, Boonton Twp FD, Rainbow Lakes FD, Mt Tabor FD, Parsippany EMS. Investigation by the fire Marshall determined the cause of the fire electrical in nature and accidental. A Junior Firefighter was treated at the scene by EMS for heat exhaustion. Parents notified and responded to the scene.
Birchwood Lake	7/6	6:35 PM	Assist the Police Dept with search for missing persons
150 Laurel Hill Rd	7/6	8:25 PM	Wire Fire
15 Tower Hill Rd	7/8	6:07 PM	Fire Alarm- Set off by thunderstorm
415 Boulevard	7/9	11:02 AM	Electrical Fire
158 Lake Drive	7/11	5:10 PM	CO Alarm- high readings of CO in the House. Stove Malfunction. NJNG responded.
15 Melrose RD	7/13	11:50 PM	Fire Alarm- Steam from shower
11 Valley Rd BT	7/14	9:36 AM	Assist Boonton Twp
39 Condit Road	7/14	4:21 PM	Fire Alarm- Set off by contractor
Bldv and Oakland	7/15	2:58 PM	Tree down with wires
Princess Nails- Rt 46	7/15	2:17 PM	Fire Alarm- Malfunction
182 Kingsland Rd	7/19	1:50 PM	Assist Boonton Twp
31 Sherwood DR	7/21	12:15 PM	CO Alarm. High Readings of CO detected in house. House was ventilated and NJNG responded to the scene.

91 Crestview RD 7/22 12:08 PM Contractor struck gas line

DRILLS

LOCATION	DATE	TIME	DESCRIPTION
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No Senior Drills during July

Borough	7/9	3:00 PM	Driver Training
Firehouse	7/13	7:00 PM	JFD Training
Firehouse	7/20	7:00 PM	JFD Training

ANNOUNCEMENTS:

I am pleased to announce that the following members of the Junior Fire Department recently completed Firefighter 1 training at the Fire Academy. Junior Chief Nate Horowitz, Deputy Chief Adam Lalani, Asst Chief Ryan DeNooyer and Captain Thomas Rankin. We are proud of their dedication and commitment to the department

Total Manhours: 310

Borough of Mountain Lakes

BOARD OF HEALTH

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046
Telephone: (973) 334-3131 • Fax: (973) 402-5595



July

Health Department Report

This monthly report provides a narrative overview of Health Officer, Health Department and staff activities during the past month. Additional supplemental reports from Environmental, Nursing, and Health Education are provided.

This past month we have experienced continued changes in the level of COVID-19, due to New Jersey's decreasing cases in the beginning of the month and increases near months end. Various Executive Orders and State Department of Health modifications to previous requirements such as several masking and distancing rules have been relaxed or extended.

Vaccine requests are very low at the present time. We are in the process of offering clinics either free standing or in conjunction with other programs such as back to school programs. We are also in the process of discussing with the school system any needs they may have for vaccination for return to school.

We have been in continued contact with the Superintendents of schools and nurses, during the summer months with summer activities reviewed for guidance.

We are planning the details of the Vaccination Grant that was effective July 1,2021 and will begin to implement as we receive information from community leaders.

General guidance provided to businesses, schools and municipal government agencies.

- The CDC made changes in its recommendations for masking in areas of the country with "high" or "substantial" transmission in an effort to slow the spread of the Delta variant.
 - "To maximize protection from the Delta variant and prevent possibly spreading it to others, wear a mask indoors in public if you are in an area of substantial or high transmission." This advice applies to both unvaccinated AND fully -vaccinated individuals over the age of 2.
 - As per the CDC, Essex and Union counties are identified as areas of "substantial" transmission; Morris county is still in the "moderate" category.
- Governor Murphy and NJDOH Commissioner Persichilli announced the recommendation that both vaccinated and unvaccinated residents wear masks in indoor settings when there is increased risk.

Examples of such situations include:

- Crowded indoor settings
 - Indoor settings involving activities with close contact with others who may not be fully vaccinated
 - Indoor settings where the vaccine status of other individuals in the setting is unknown
 - Where an individual is immunocompromised or at increased risk for severe disease
- Also, the CDC changed its [recommendation for mask-wearing in schools](#). It is now recommending universal masking in all K-12 schools, regardless of vaccination status. NJDOH assures us that the updated K-12 guidance documents are in final review. We anticipate that the NJ guidance will reflect the CDC recommendation shift, but it is unclear whether masks in K-12 schools will be mandated like last year.

All individuals 12+ have become eligible to receive vaccine. Vaccine scheduling and walk-ins is easy to accomplish. Pfizer has been approved for those 12 and up.

Please see the link below for the current out of state guidance for quarantine timelines.

<https://covid19.nj.gov/faqs/nj-information/travel-and-transportation/are-there-travel-restrictions-to-or-from-new-jersey>

We continue to participate in weekly Zoom and Teams meetings with State Department of Health, County Agencies, LINCIS and Health Officers in order to best implement state guidance. Activities decreased compared to the previous months.

The Nursing Department continues to investigate COVID cases on COMM CARE and in CDRSS. Our nurses along with local and state funded staff are continuing to contact trace cases, as they occur.

Currently Mt. Lakes has 0 cases with a 7-day look back.

Activities

- Review ongoing guidance from NJDOH/CDC regarding best practices for quarantine and vaccine programs.
- Provided weekly COVID report each Thursday with State updates and Charts.
- Continue to inform and discuss with residents, business owners and agencies various employment questions and issues they have.

- Continue to monitor staff activities regarding public health inspections and complaints. (see environmental, health education and nursing reports)
- Begin to monitor increased Delta Variant virus transmission

Testing Site:

Counties continue to operate Testing Sites. Visit the county COVID website for up to date information.

Stay Well.

Respectfully Submitted,

F. Michael Fitzpatrick, Health Officer

Time Used/Overtime by Month

	<u>Sick Time Hours</u>					<u>Vacation/Comp Hours/Pers Day/Retiree</u>					<u>Court Overtime</u>					<u>Department Overtime</u>						
	2015	2016	2017	2018	2019	2015	2016	2017	2018	2019	2015	2016	2017	2018	2019	2015	2016	2017	2018	2019	2020	2021
Jan	106	58	236	216	79	64	177.5	22	15	14	0	42	0	0	0	\$0	\$0	\$0	\$158	\$0	\$154	\$0
Feb	104	142	226	252	86	34	11	84	104	220	111	189.5	0	0	0	\$0	\$0	\$0	\$0	\$210	\$258	\$0
March	82	82	238	310	110	96	139	198	148.5	168	74.5	81	0	0	0	\$0	\$0	\$151	\$0	\$0	\$0	\$0
April	72	46	209.5	0	106	218	138	154	250	265.5	0	226	0	0	0	\$271	\$0	\$0	\$0	\$422	\$0	\$263
May	188	69	128	204	96	322	192	254	178	169	36	681	0	0	0	\$0	\$0	\$0	\$0	\$993	\$0	\$0
June	144	85	140	130	106	152	299	268	208	254	194	727.5	0	0	0	\$0	\$0	\$0	\$193	\$0	\$0	\$0
July	128	140	318	152	47	428	592	518	524	84.5	551	877	0	0	0	\$0	\$0	\$0	\$158	\$0	\$0	\$0
August	114	182	272	94	246	585	528	606	682	748	708	0	0	0	0	\$0	\$0	\$140	\$193	\$0	\$0	\$0
Sept	71.5	92	276	94	180	228	364.5	294	375.5	222.5	989	0	0	0	0	\$0	\$354	\$0	\$0	\$0	\$0	\$0
Oct	82	94	392	106	154	302	414	125	208	216	292	0	0	0	0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Nov	96.5	188	346	148	426	145	164	274.5	235.5	176	287	0	0	0	0	\$0	\$0	\$0	\$246	\$0	\$0	\$0
Dec	121	392	392	254	600	157.5	217.5	171	346.5	144.5	376	0	0	0	0	\$0	\$0	\$302	\$0	\$0	\$0	\$0
Total	1309	1570	3114	1960	2236	2731.5	3106.5	2968.5	3275	2682	3018.5	2824	\$271	\$354	\$593	\$155,753	\$157,266	\$181,548	\$206,506	\$241,128	\$171,046	\$125,247

June

<u>Total Overtime</u>
<u>Hours Paid</u>
352.25

<u>Total</u>	<u>Total</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp/Perso</u>	<u>nal/Bereave Hrs</u>	<u>Creating OT</u>
727.5	244	33.54%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
312	60	19.23%

- Two Officer's out on Injury/Disability accounted for 252 of the 312 hours of sick time.
- Three Officers out on terminal leave prior to retirement accounted for 468 of 727.50 hours of vacation/comp time.
- Throughout the month operating with 8 to 10 Officers.
- 3.75 hours of Investigations/arrests
- 9 hours community policing details
- 6 hours mandatory drug testing
- 21 hours of traffic details:
 - AAA crosswalk enforcement and MLHS Graduation.
 - Cost of the AAA enforcement is reimbursed to the Borough by the AAA.
- 8.5 Hours of Mandatory Training

July

<u>Total Overtime</u>
<u>Hours Paid</u>
\$32,343.63

<u>Total</u>			
<u>Total</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>% of Hrs Equating to</u>	<u>OT</u>
<u>Vaca/Comp Hrs</u>	<u>Creating OT</u>		
877	244		27.82%

<u>Total Sick Time</u>			
<u>Hrs</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>	<u>OT</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>		
420	158		37.62%

Two Officer's out on Injury/Disability accounted for 228 of the 420 hours of sick time.
 Three Officers out on terminal leave prior to retirement accounted for 492 of 877 hours of vacation/comp time.
 Throughout the month operating with 8 to 10 Officers.
 Two Officers required to quarantine due to COVID during July.
 3.75 hours of Investigations/arrests
 28 Hours related to moving from Borough Hall to Trailer and Pole Barn
 22.25 hours 4th of July Fireworks

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 6/1/2021 To Date : 6/30/2021

Report Date : 8/19/2021 9:36 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	3	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	18	5	2	0	0	0	0	7
XX	XX	7	0	2	0	0	0	0	2
XX	XX	0	0	0	0	0	0	0	0
XX	XX	55	8	3	0	0	0	0	11
XX	XX	0	0	0	0	0	0	0	0
XX	XX	4	2	0	0	0	0	0	2
XX	XX	45	8	4	0	0	0	0	12
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
Total:		132	23	11	0	0	0	0	34

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 7/1/2021 To Date : 7/31/2021

Report Date : 8/19/2021 9:40 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	0	0	0	0	0	0	0	0
XX	XX	5	2	0	0	0	0	0	2
XX	XX	40	6	10	0	0	0	0	16
XX	XX	0	0	0	0	0	0	0	0
XX	XX	59	6	4	0	0	0	0	10
XX	XX	1	0	0	0	0	0	0	0
XX	XX	1	0	0	0	0	0	0	0
XX	XX	9	2	0	0	0	0	0	2
XX	XX	45	10	2	0	0	0	0	12
XX	XX	0	0	0	0	0	0	0	0
XX	XX	1	0	0	0	0	0	0	0
Total:		161	26	16	0	0	0	0	42

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 6/1/2021 To Date: 6/30/2021

Report Date: 8/19/2021 9:45:00 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
1100	Fraud	5	0	3	2
1400	Malicious Mischief	1	0	1	0
2000	Family Offense	2	0	1	1
2400	Disorderly Conduct	8	3	3	2
2600	All Other Offenses	4	0	2	2
4000	Non Criminal Investigations	24	3	7	14
4100	Fire Related	7	1	4	2
5000	Lost Found Property	2	0	2	0
5500	Animal Complaints	11	0	3	8
6000	Traffic Accidents	11	2	4	5
6300	Traffic Enforcement	166	5	107	54
6500	Parking Enforcement	2	0	2	0
6600	Traffic Services	10	0	8	2
7000	Public Services	361	111	101	149
7500	Assist other Agency	41	9	15	17
8000	Warrants	1	0	1	0
8100	Warrants Other	2	0	0	2
9000	Administratlve	403	122	179	102
	Total:	1061	256	443	362

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 7/1/2021 To Date: 7/31/2021

Report Date: 8/19/2021 9:45:44 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0600	Theft	3	0	3	0
1100	Fraud	1	0	1	0
1400	Malicious Mischief	1	1	0	0
2000	Family Offense	2	0	1	1
2100	Liquor Laws Drunk Driving	1	0	0	1
2400	Disorderly Conduct	11	3	3	5
2600	All Other Offenses	3	0	1	2
4000	Non Criminal Investigations	15	4	8	3
4100	Fire Related	11	1	6	4
5000	Lost Found Property	2	0	2	0
5500	Animal Complaints	8	1	5	2
6000	Traffic Accidents	4	0	3	1
6300	Traffic Enforcement	195	20	86	89
6500	Parking Enforcement	2	0	1	1
6600	Traffic Services	12	2	5	5
7000	Public Services	398	137	100	161
7500	Assist other Agency	23	5	9	9
9000	Administrative	324	95	109	120
	Total:	1016	269	343	404

BOROUGH OF MOUNTAIN LAKES

Recreation Department

Department Activity **July 2021**

The Recreation Commission met on July 14th. The Commission discussed the crowded beaches. The Commission is hoping to put forth recommendations in the fall for supervising the entrances to the beaches.

- Regularly toured all recreational facilities weekly throughout the summer season including: Midvale Playground, Midvale Boat Launch, Taft Field, Wilson Basketball Courts, Tennis Courts, Birchwood and Island Beaches, Esplanade and Cove in order to maintain the areas for resident use. Worked with DPW to keep facilities ready for resident use.
- Worked with the new DPW Beach Worker Dan to help keep beaches clean.
- Finalized efforts with the DPW, Police, Fire Departments, Mountain Lakes Club, town volunteers and Beach Manager for the annual Fourth of July races and fireworks. All ran smoothly this year. Well attended.
- Continued planning and hosting summer events including: concerts (5) and movie night.
 - Attendance at first 2 were well attended: Brother Wisdom, Denville String Band, Alex Laurenzi. Alex Laurenzi Quartet is also scheduled in August.
- ML Sailing Association had their Bon Fire on same night as Denville String Band. Attendees from both events appreciated seeing each other. Young and Old enjoyed music and S'mores!
- ML Sailing also held a Pizza Party, Regatta, Night Sail.
- ML Sailing re-instituted Adult Sail Lessons on Sunday mornings. Very Successful.
- Assisted our Mountain Lakes HUB Lakes Adult Sports League Representatives including: volleyball (men's, women's and coed), softball, table tennis, bowling, golf, tennis and attended HUB Lakes meeting. Managed equipment and facility requests for HUB Lakes summer league teams.
 - Cornhole will be a new trial this year.
 - Women's Golf Won again.
 - Track was cancelled due to no Lake being able to host.
- Set up online registration and program details for Fall Recreation Field Hockey program and Fall Cross Country.
- Updated Mountain Lakes Website with details of summer programs and events.
- Scheduled Fall Lakers 55 programs. All on website.
- Met with Beach Director on a regular basis to discuss beach usage, staffing and swim lessons.
- Provided customer service, camp information and registration assistance to residents for all summer programs.
- Assisted residents with various facilities requests.
- USSI Tennis Camps and Multi Sport Camps (Taft) well attended.
- New Basketball Camp at Wilson Court well attended.
- New Baseball Camp at Briarcliff Field (TriTown).
- Ongoing meetings with camp directors and site checks for all camps: Sailing, Tennis, Teen Camp and Summer Recreation Camp. Every week of every camp sold out.

LOCATION	DATE	PASS/FAIL
11 Crystal Rd	7/8	Pass
96 Lookout Rd	7/8	Pass
65 Melrose RD	7/8	Pass
154 Intervale	7/8	Pass
101 Blvd	7/8	Pass
2 Warwick Rd	7/8	Pass
39 Briarcliff Rd	7/9	Pass
20 Pollard Rd	7/14	Pass
1 Sunset Rd	7/16	Pass
249 Morris Ave	7/26	Pass
81 Hanover Rd	7/28	Pass
19 Ronarm Dr	7/28	Pass
10 Hillcrest Rd	7/28	Pass
148 Lookout Rd	7/28	Pass
1 Briarcliff Rd	7/29	Pass
22 Park Place	7/29	Pass
105 Briarcliff Rd	7/29	Pass

SIGN ENFORCEMENT –Monitor placement of temporary signs for compliance with ordinance. Several signs removed from the Borough Right away.

Parking Enforcement: Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.