



**MEETING MINUTES OF THE COUNCIL OF THE BOROUGH OF MOUNTAIN LAKES
 SEPTEMBER 27, 2021
 HELD AS A REMOTE MEETING ON ZOOM**

CALL TO ORDER AND OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is being held in compliance with Public Law 1975, Chapter 231, Sections 4 and 13, as notice of this meeting has been reported to The Citizen and the Morris County Daily Record and The Star Ledger on January 7, 2021 and posted in the municipal building.

Mayor Menard called the meeting to order at 7:30p.m.

ROLL CALL ATTENDANCE

Roll Call	Present	Absent		Present	Absent
Happer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sheikh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Korman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Lane	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Menard	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Richter	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

FLAG SALUTE

Mayor Menard led the salute to the flag.

EXECUTIVE SESSION

There was no executive session.

COMMUNITY ANNOUNCEMENTS

Mayor Menard announced that the Tourne Boys performed a concert at Island Beach on September 24th and thanked the Recreation Department and the Department of Public Works for all of their hard work with the concert.

Councilmember Korman thanked the Mountain Lakes Town Club for holding a newcomer's party on September 25th.

Deputy Mayor Barnett made the following announcements: The 43rd annual Woods and Lakes Run will be held on October 20th at 10am; Nominations are being accepted for the Mountain Lakes Citizen of the Year Award and the Janice D. Hunts Award.

SPECIAL PRESENTATIONS

There were no presentations.

REPORTS OF BOROUGH ESTABLISHED BOARDS, COMMISSIONS AND COMMITTEES

There were no reports.

BOROUGH COUNCIL DISCUSSION ITEMS

Creation of Guidelines for Adoption of Community Resolutions

Mayor Menard and Councilmember Sheikh presented guidelines to adopt resolutions that support community achievements, events or initiatives in response to council's request. The council had a discussion, and all councilmembers provided their opinion. A straw vote was taken, and the council unanimously agreed that they should document and vote on guidelines for community resolutions. Another straw vote was taken, and the majority of the council (Councilmembers Lane, Korman, Sheikh, Deputy Mayor Barnett and Mayor Menard) decided to move forward with creating guidelines / procedures to adopt community resolutions instead of sustaining the current practice of adopting resolutions in an ad hoc format. The council agreed to table the discussion to a future council meeting.

PUBLIC COMMENT

Mayor Menard opened the meeting to the public.

Fang Fang - 71 Ball Road, requested for the second time that the Council pass a resolution to commemorate 22 years of the peaceful resistance to a brutal persecution by China's communist regime for practicing Falun Dafa (Falun Gong).



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ATTORNEY’S REPORT

Mr. Oostdyk had nothing to report.

MANAGER’S REPORT

Borough Manager Stern provided his report (attached). The Council asked questions of Mr. Stern and Mr. Stern answered them.

RESOLUTIONS

There were no resolutions.

ORDINANCES TO INTRODUCE

There were no ordinances to introduce.

ORDINANCES TO ADOPT

There were no ordinances to adopt.

***CONSENT AGENDA ITEMS**

Matters listed as Consent Agenda Items are considered routine and will be enacted by one motion of the Council and one roll call vote. There will be no separate discussion of these items unless a Council member requests an item be removed for consideration.

***RESOLUTIONS**

- a. *R149-21, Authorizing the Payment of Bills*
- b. *R150-21, Authorizing Membership in the NJ State Firemen’s Association*
- c. *R151-21, Authorizing the Award of Contract for Lowell Avenue Drainage Improvements*
- d. *R152-21, Authorizing the Refund of Overpayment of Utilities*
- e. *R153-21, Authorizing the Refund of Overpayment of Utilities*
- f. *R154-21, Rejecting the Bids for Furnishing and Installation of Windows for the Borough Hall Renovation Project*
- g. *R155-21, Authorizing Membership in the Mountain Lakes Volunteer Fire Department*

***APPROVAL OF MINUTES**

9/13/21 (Regular)

***BOARD, COMMITTEE AND COMMISSION APPOINTMENTS**

***Approval of the Consent Agenda**

Council member	M	2nd	Yes	No	Abstain	Absent
Happer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Korman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lane	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Richter	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sheikh	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Barnett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Menard	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The council discussed Resolutions 149-21, 151-21 and 154-21 with Borough Manager Stern.

Resolution 149-21 was approved with the exception of check #19274.

In paragraph five of Resolution 151-21, the word “certified” was replaced with “chief”.



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The 9/13/21 minutes were approved with the following correction to the Affordable Housing Report: “The committee is drafting a thank you letter to the developer of the proposed Route 46 Veteran’s Home project”.

DEPARTMENT REPORTS SUBMITTED FOR FILING (reports are included only if checked)

- Construction Department
- Department of Public Works
- Fire Department
- Health Department
- Police Department
- Recreation Department
- Code Enforcement/Property maintenance report

COUNCIL REPORTS

Economic Development Advisory Committee (EDAC) – Councilmember Richter reported that the committee discussed the zoning on Route 46 Westbound and also the redevelopment of the Midvale area. Representatives of the Historic Preservation Committee attended the meeting.

Woodlands Committee – Councilmember Lane reported the following: Dumping of grass clippings in the pocket parks is a problem in the Borough and the committee is proposing an increase in the violation fines. The committee is requesting that the Borough increase its attention to this matter; The committee is looking for a new chairperson; The committee discussed the following: eagle scout projects, creating a walking path near the railroad tracks that is on NJ Transit property in the Borough, and creating an inventory of the pocket parks.

Borough Manager Stern advised that he has a meeting scheduled with NJ Transit to discuss the walking path.

DPW Committee – Councilmember Happer reported that the committee discussed the following: Christmas tree lights, repairs at The Station, and stormwater projects. The committee is working on finalizing their recommendation for the Christmas tree lights. Councilmember Korman reported that the committee also discussed lake water level management before and after a storm.

Environmental Commission – Councilmember Happer reported that the commission discussed the Planning Board application for increased parking at 333 Route 46 and also discussed existing stormwater management systems and their requirements.

Historic Preservation Committee – Councilmember Korman reported the following: The salvage shed has a water leak and the DPW is working on repairing it; A student member is working on the web functionality of the Contributing Dwellings Database on the HPC webpage; The committee is looking for long-time residents to provide oral histories of life in Mountain Lakes; The committee is interested in helping with the repairs at The Station; Two committee members attended the Economic Development Advisory Committee meeting to discuss the redevelopment of the Midvale area.

Recreation Commission – Councilmember Sheikh reported the following: Borough recreation camps and beach badges were sold out for 2021; Volunteers are needed to help plan and run Mountain Lakes Day; The commission discussed having the bathroom facilities opened throughout the year.



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PUBLIC COMMENT

Please state your name and address for the record. Each speaker is limited to one (1) comment of no more than five (5) minutes and no yielding of time to another person.

Mayor Menard opened the meeting to the public.

There was no one from the public wishing to speak.

NEXT STEPS AND PRIORITIES

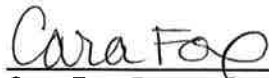
Mayor Menard reviewed the following next steps and priorities:

Next Step	Completed by	Completion date
Comments to Mayor on Community Resolution Guidelines / Procedures to Finalize Discussion Item	Borough Council	
Electric Charging Station Discussion Item	Borough Manager	10/25/21 Council Meeting

ADJOURNMENT at 9:42P.M.

Motion made by Councilmember Korman, second by Councilmember Happer to adjourn the meeting at 9:42p.m., with all members in favor signifying by "Aye".

Respectfully Submitted



Cara Fox, Deputy Borough Clerk

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 149-21

“RESOLUTION AUTHORIZING THE PAYMENT OF BILLS”

WHEREAS, the Borough Manager has reviewed and approved purchase orders requested by the Department Heads; and

WHEREAS, the Finance Office has certified that funds are available in the proper account; and

WHEREAS, the Borough Treasurer has approved payment, upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the current bills, dated September 27, 2021 and on file and available for public inspection in the Office of the Treasurer and approved by him for payment, be paid.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2021.

Cara Fox
Cara Fox, Deputy Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer			X			
Korman		X	X			
Lane			X			
Richter			X			
Sheikh			X			
Barnett	X		X			
Menard			X			

Bills List was approved with the exception of check #19274

List of Bills - CLAIMS/CLEARING CHECKING ACCOUNT

Meeting Date: 09/27/2021 For bills from 09/03/2021 to 09/22/2021

Check#	Vendor	Description	Payment	Check Total
19263	124 - AC DAUGHTRY, INC.	PO 23600 DPW - CENTRAL STATION MONITORING - BLANK	178.29	
		PO 23600 DPW - CENTRAL STATION MONITORING - BLANK	60.00	238.29
19264	2426 - AGL WELDING SUPPLY CO.	PO 23598 DPW - EQUIPMENT & TOOLS - BLANKET 2021	172.54	172.54
19265	189 - ANCHOR ACE HARDWARE	PO 22915 POLICE DEPT: ACCT # 001413 - 2021 BLANKE	28.09	
		PO 23076 DPW / WATER DEPT - DEPARTMENT SUPPLIES -	21.97	
		PO 23517 FIRE DEPT: EQUIPMENT - BLANKET	57.86	
		PO 23688 DPW - DEPARTMENT SUPPLIES - BLANKET	259.61	367.53
19266	189 - ANCHOR ACE HARDWARE	PO 24001 RECREATION - DEPARTMENT SUPPLIES - BLAN	17.57	
		PO 24110 BH RENO: CONSTRUCTION SUPPLIES	390.03	407.60
19267	102 - ANDERSON & DENZLER ASSOC., INC	PO 24150 JULY 2021 PROFESSIONAL SERVICES	7,951.51	
		PO 24150 JULY 2021 PROFESSIONAL SERVICES	2,294.40	
		PO 24150 JULY 2021 PROFESSIONAL SERVICES	666.20	10,912.11
19268	102 - ANDERSON & DENZLER ASSOC., INC	PO 24150 JULY 2021 PROFESSIONAL SERVICES	166.55	166.55
19269	4163 - APPRAISAL SYSTEMS, INC.	PO 23979 2021 PROFESSIONAL SERVICE FOR REASSESSME	7,100.00	7,100.00
19270	3973 - ARCARI & IOVINO ARCHITECTS, PC	PO 23185 BORO HALL: CONSTRUCTION ADMINISTRATION P	1,882.50	1,882.50
19271	3103 - BENEFIT ANALYSIS, INC.	PO 23656 2021 FLEXIBLE SPENDING ACCOUNTS - BLANKE	225.00	225.00
19272	3828 - BOROUGH OF MADISON	PO 24153 APRIL & MAY 2021 IT BILLING	3,056.04	
		PO 24153 APRIL & MAY 2021 IT BILLING	1,527.27	4,583.31
19273	542 - CAIN & SONS FIRE EQUIPMENT, INC	PO 24088 FIRE DEPT: FIRE EXTINGUISHERS SVC	135.00	135.00
19274	3650 - CARA FOX	PO 24099 CELL PHONE REIMBURSEMENT JANUARY - AUGUS	320.00	320.00
19275	2147 - CCTMO LLC	PO 24062 SEPTEMBER 2021 - CELL TOWER REIMBURSEMEN	1,941.55	1,941.55
19276	2196 - CHRISTINA WHITAKER	PO 22962 2021 QUATERLY HEALTH BENEFITS REIMBURSEM	517.17	517.17
19277	4063 - CIT-E-NET	PO 24135 2021 ONLINE CREDIT CARD FEES	500.00	
		PO 24135 2021 ONLINE CREDIT CARD FEES	500.00	
		PO 24135 2021 ONLINE CREDIT CARD FEES	1,000.00	2,000.00
19278	4150 - CLEARY GIACOBBE ALFIERIE JACOBS,	PO 24169 AUGUST 2021 LABOR ATTORNEY FEES	1,237.50	1,237.50
19279	4257 - CONNOR GRADY	PO 24086 POLICE: REIMBURSEMENT	621.04	621.04
19280	2396 - COUNTY WELDING SUPPLY CO.	PO 23997 SPW - EQUIPMENT & TOOLS - BLANKET	34.00	34.00
19281	3382 - CUSTOM BANDAG	PO 24103 DPW - VEHICLE REPAIR / MAINTENANCE	353.15	353.15
19282	2971 - DIRECT ENERGY BUSINESS	PO 24152 ACCT#: 614054 - 936656 - AUGUST 2021	9.35	9.35
19283	4119 - DOUGLAS EDLER	PO 24104 WATER / SEWER DEPARTMENT - LICENSES & FE	200.00	200.00
19284	4138 - EASTERN CONCRETE MATERIALS, INC	PO 24146 BH:RENOVATION	615.71	615.71
19285	4125 - FELDMAN BROTHERS ELECTRICAL SUPPLY CO.,	PO 24165 BH: RENOVATIONS -	780.81	780.81
19286	653 - GANNET NEW JERSEY NEWSPAPERS	PO 24118 ADVERTISING COSTS - SPECIAL PROJECTS	483.19	483.19
19287	3049 - GENERAL CODE	PO 23425 CLERK: CODIFICATION SUPPLEMENT - CLIENT	2,390.00	2,390.00
19288	835 - GILBERTO BENITEZ	PO 24100 POLICE: REIMBURSEMENT	76.33	76.33
19289	152 - HD SUPPLY CONST & INDUST- WHITECAP	PO 24161 BH:RENOVATION	3,209.89	3,209.89
19290	503 - HERBERT J. COHRS	PO 22963 2021 QUARTERLY HEALTH BENEFITS REIMBURSE	1,159.63	1,159.63
19291	4055 - HOFFMAN SERVICES, INC	PO 23994 DPW - SAFETY EQUIPMENT	500.00	500.00
19292	2672 - HOUSING PARTNERSHIP FOR MORRIS CTY	PO 24145 2021 ADMINISTRATION OF AFFORDABLE UNITS	1,000.00	1,000.00
19293	4209 - HUNTER CARRIER SERVICES	PO 23369 ADMIN: INTERIM PHONE SYSTEM - ACCT BOML	812.98	812.98
19294	859 - JCP&L	PO 24124 MAST ACCT#200 000 054 011/ BILL DATE: AU	5.13	
		PO 24125 MASTER ACCT#200 000 574 000/ BILL DATE:	50.86	
		PO 24126 M/A #200 000 054 011/ BILL DATE: SEPT 07	560.20	
		PO 24136 ACCT#100 050 702 156 - BILL PRD: 7/29 -	5.57	621.76
19295	859 - JCP&L	PO 24137 M/A #200 000 053 658 / BILL DATE: SEPT 7	4,211.51	
		PO 24138 MAST ACCT# 200 000 021 275 / BILL DATE:	1,562.39	
		PO 24160 ACCT#100 145 670 533 / BILL PRD: 8/05/ -	284.69	6,058.59
		PO 24168 M/A #200 000 020 764: BILL DATE: SEPT 10	152.98	152.98
19296	859 - JCP&L	PO 24106 WATER DEPARTMENT - VEHICLE REPAIR	1,341.05	1,341.05
19297	1040 - JESCO, INC.	PO 24054 DPW - VEHICLE REPAIR	602.90	602.90
19298	1066 - JOHNSON TRUCK ACCESSORIES, INC	PO 24134 WATER & SEWER OVERPAYMENT RESO# 145-21	223.28	223.28
19299	4260 - JOSEPH FLEMING	PO 24101 ETHICS WEBINAR - REGISTRATION CARA FOX	50.00	50.00
19300	3789 - JPMONZO, MUNICIPAL CONSULTING LLC.	PO 23410 DPW - DIESEL FUEL - BLANKET	660.68	660.68
19301	1074 - JW PIERSON CO.	PO 23379 2021 KIWANIS AMBULANCE SERVICE - QUARTER	3,750.00	3,750.00
19302	1082 - KIWANIS AMBULANCE SERVICE	PO 24117 POLICE: EQUIPMENT	58.00	58.00
19303	2561 - LIFESAVERS, INC.	PO 23837 POLICE: SIGNS FOR TRAILER	65.84	65.84
19304	3480 - LoBELLO ARTS	PO 24085 POLICE TRAINING- DICKENSON & BRYAN	1,000.00	1,000.00
19305	2790 - MC PUBLIC SAFETY TRAINING ACADEMY	PO 24158 AUGUST 2021 PROFESSIONAL SERVICES - PB	490.00	490.00
19306	3588 - MCELROY, DEUTSCH, MULVANEY & CARPEN	PO 23964 FINANCE: CEU CLASS/LUNCHEON - SEPTEMBER	27.00	
19307	3033 - MORRIS COUNTY TAX COLLECTORS	PO 23965 TAX COLLECTOR: CEU CLASS/LUNCHEON - SEPT	27.00	54.00
19308	1295 - MORRIS CTY MUNICIPAL UTILITIES	PO 23709 SOLID WASTE DISPOSAL - BLANKET	11,583.17	11,583.17
19309	1311 - MORRIS CTY TREASURER	PO 23378 2021 MORRIS COUNTY COMMUNICAITONS DISPAT	26,497.42	26,497.42
19310	4196 - MOUNTAIN LAKES REALTY, LLC	PO 23293 BH: LEASE PAYMENTS FOR TEMP BORO HALL	2,500.00	2,500.00
19311	1394 - MTN. LAKES PUBLIC LIBRARY	PO 23357 2021 MTN LAKES PUBLIC LIBRARY AID - BLAN	25,319.00	25,319.00
19312	1472 - MURPHY MCKEON P.C.	PO 23356 2021 LEGAL/ RETAINER FEES - BLANKET	4,166.66	
		PO 24167 SEPTEMBER 2021 LEGAL COAH & TAX APPEALS	720.00	4,886.66
19313	4235 - NET2PHONE, INC.	PO 23867 DEDICATED EFAX LINE - ACCT# 954962 - BLA	12.20	12.20
19314	1553 - NEW JERSEY NATURAL GAS	PO 24159 AUG - SEPT 2021 SERVICE	837.64	837.64

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Check#	Vendor	Description	Payment	Check Total
19315	3388 - NEW JERSEY REGISTRAR'S ASSOCIATION	PO 24098 NJRA 2021 CONFERENCE - CARA FOX	86.00	86.00
19316	4247 - NIELSEN DODGE, INC	PO 23930 POLICE: VEHICLE REPAIR	219.95	219.95
19317	1533 - NJ DEPT OF COMMUNITY AFFAIRS	PO 24132 1ST QTR 2021 STATE PERMIT SURCHARGE FEES	2,786.00	2,786.00
19318	1533 - NJ DEPT OF COMMUNITY AFFAIRS	PO 24133 2ND QTR 2021 STATE PERMIT SURCHARGE FEES	4,510.00	4,510.00
19319	2727 - ONE CALL CONCEPTS, INC.	PO 22991 ACCT# 12-BML / 2020 JAN - DEC BLANKET	85.44	85.44
19320	2968 - OPTIMUM	PO 22929 2021 DPW INTERNET SERVICES ACCT# 07876-6	146.18	146.18
19321	2968 - OPTIMUM	PO 22930 DPW: 2021 CABLE BOXES ACCT# 07876-41456	11.74	11.74
19322	3173 - OPTIMUM	PO 23031 FIRE: ACCT# 07876-603439-01-8 CABLE - 20	71.69	71.69
19323	4213 - OPTIMUM	PO 23504 BORO (TEMP SPACE) INTERNET SVCS. ACCT# 0	156.23	156.23
19324	3659 - OPTIMUM	PO 24164 BORO TRAILER INTERNET SERVICES ACCT# 078	214.31	214.31
19325	1734 - READYREFRESH BY NESTLE	PO 23926 ACCT# 0016496903 - 2021 BLANKET (6 MONTH	126.74	126.74
19326	479 - RECORDER PUBLISHING CO.	PO 22971 ZBOA/PLANNING BRD - ACCT# 010902 - 2021	12.69	12.69
19327	2397 - ROCKAWAY AUTO RESOURCES, LLC	PO 23895 DPW - VEHICLE REPAIRS - BLANKET	381.41	
		PO 23906 DPW - VEHICLE REPAIRS - ML20	294.75	
		PO 24087 POLICE: VEHICLE REPAIR - BLANKET 2021	144.39	820.55
19328	3695 - RT 23 PATIO & MASON CENTER, LLC	PO 24003 BH: RENOVATION	1,086.87	1,086.87
19329	4025 - RUTGERS UNIVERSITY-NEWARL	PO 24112 POLICE: CPM PROGRAM FOR SGT. DIMICK	3,700.00	3,700.00
19330	285 - SHAWN BENNETT	PO 24080 POLICE: REIMBURSEMENT/CONFERENCE	665.19	665.19
19331	1935 - SPATIAL DATA LOGIC, INC	PO 24111 CONST: SDL DATA HOSTING SERVICE	3,600.00	3,600.00
19332	2774 - STAPLES CONTRACT & COMMERCIAL, LLC	PO 22918 POLICE: OFFICE SUPPLIES - 2021 BLANKET	69.56	
		PO 24042 ADMIN/DPW: ORDER# 7338339736	358.26	427.82
19333	1963 - STATE TOXICOLOGY LABORATORY	PO 24044 POLICE: MANDATORY TESTING	135.00	135.00
19334	1916 - STICKEL, KOENIG, SULLIVAN & DRILL,	PO 23750 2021 PROFESSIONAL SERVICES FOR MICHAEL D	3,500.00	3,500.00
19335	1981 - SUBURBAN DISPOSAL, INC	PO 23476 2021 SOLID WASTE / RECYCLING COLLECTION	35,999.99	35,999.99
19336	3861 - SYNCH/AMAZON	PO 23956 BH: ORDER# 112-9583337-7537054	41.77	
		PO 23975 POLICE ORDER#	21.96	
		PO 23978 POLICE: ORDER# 112-4441394-3718668	139.98	
		PO 23991 RECREATION MOVIE: ORDER#112-8204134-8736	149.92	
		PO 24026 BH: ORDER# 112-9041261-6520204	195.00	
		PO 24041 POSTAGE: ORDER# 112-3392249-5405809	38.73	587.36
19337	3903 - TCF EQUIPMENT FINANCE	PO 23399 POLICE CAR LEASE / CUST# 730289 - 2021 B	2,247.19	2,247.19
19338	2108 - THE UPS STORE 4650	PO 24154 BH RENO: PRINTING	37.24	
		PO 24154 BH RENO: PRINTING	14.32	51.56
19339	1424 - TOWNSHIP OF MONTVILLE	PO 23925 3Q2021 ANIMAL ACTIVITY CHARGE	61.20	61.20
19340	1536 - TREAS, STATE OF NJ - D.O.H.	PO 24119 JUNE/JULY 2021 DOG LICENSING FEE	32.40	32.40
19341	4216 - TREASURER, STATE OF NEW JERSEY	PO 23541 POLICE: SIGNS	101.00	101.00
19342	4088 - TURN OUT UNIFORMS, INC	PO 24084 POLICE: UNIFORM	164.99	
		PO 24116 POLICE: CROSSING GUARD EQUIP	200.94	365.93
19343	1736 - TWP OF PARSIPPANY - TROY HILLS	PO 23381 2021 SEWER MAINTENANCE CHARGES - BLANKET	39,416.67	39,416.67
19344	1062 - UNITED SITE SERVICES	PO 22776 BH:TEMPORARY FENCING /BLANKET	230.46	
		PO 23562 MAY - DECEMBER 2021 BLANKET - CUST# 1401	908.00	1,138.46
19345	2536 - UNUM LIFE INSURANCE COMPANY	PO 23315 STD/LTD / LIFE INSURANCE - 2021 BLANKET	2,922.26	2,922.26
19346	2137 - V.E. RALPH & SONS, INC.	PO 23860 POLICE: NALOXONE (NARCAN)	463.60	463.60
19347	2749 - VERIZON	PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	37.33	
		PO 23450 2021 INTERNET SVC: A/C# 853-478-043-0001	52.33	126.99
19348	2135 - VERIZON WIRELESS	PO 24122 ACCT# 882388054-00001 / AUG 05 - SEPT 04	800.46	800.46
19349	2161 - WELDON ASPHALT, INC.	PO 23834 STREETS & ROADS - POTHOLE - BLANKET	456.78	456.78
TOTAL				238,352.15

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	GENERAL ADMIN - OTHER EXPENSE	1,207.90			
01-201-20-120-020	MUNICIPAL CLERK - OTHER EXP'S	2,526.00			
01-201-20-130-020	FINANCE - OTHER EXPENSES	27.00			
01-201-20-140-020	COMPUTER SERVICES	1,410.47			
01-201-20-145-020	TAX COLLECTOR - OTHER EXPENSES	27.00			
01-201-20-150-020	TAX ASSESSOR - OTHER EXPENSES	7,100.00			
01-201-20-155-020	LEGAL SERVICES - OTHER EXPENSE	7,124.16			
01-201-20-165-020	ENGINEERING SERVICES	2,294.40			
01-201-21-180-020	PLANNING BOARD - OTHER EXPENSE	502.69			
01-201-21-185-020	BD OF ADJUST - OTHER EXPENSES	3,500.00			
01-201-22-195-020	UNIFORM CONST - OTHER EXPENSES	3,600.00			
01-201-23-220-020	GROUP INSURANCE PLANS-EMPLOYEE	4,824.06			
01-201-25-240-020	POLICE DEPT - OTHER EXPENSES	10,244.28			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-25-250-020	INTERLOCAL SERVICES: MC DISPATCH - OE	26,497.42			
01-201-25-255-020	FIRE DEPT - OTHER EXPENSES	264.55			
01-201-25-260-020	VOL. AMBULANCE SQUAD CONTRIB	3,750.00			
01-201-26-290-020	STREETS & ROADS - OTHER EXP.	1,936.49			
01-201-26-305-020	SOLID WASTE - OTHER EXPENSES	47,583.16			
01-201-26-310-020	BLDG & GROUNDS - MUNIC BLDG	126.74			
01-201-26-315-020	VEHICLE REPAIRS & MAINTENANCE	1,996.55			
01-201-28-370-020	PARKS & PLAYGROUNDS OTHER EXP.	149.92			
01-201-28-375-020	MAINT OF PARKS (BEACHES/LAKES)	925.57			
01-201-29-390-020	AID TO PUBLIC LIBRARY	25,319.00			
01-201-31-435-020	ELECTRICITY - ALL DEPARTMENTS	5,220.08			
01-201-31-437-020	NATURAL GAS	846.99			
01-201-31-440-020	TELECOMMUNICATIONS	1,959.96			
01-201-31-447-020	PETROLEUM PRODUCTS	660.68			
01-260-05-100	DUE TO CLEARING			0.00	170,862.62
01-290-55-000-001	DUE TO NJ - DCA TRAINING FEES			7,296.00	
01-290-55-000-005	DUE TO T-MOBILE - SPRINT FEES			1,941.55	
TOTALS FOR	Current Fund	161,625.07	0.00	9,237.55	170,862.62
04-215-55-985-000	2019 CAPITAL ORDINANCE 2-19			333.10	
04-215-55-987-000	2020 CAPITAL ORDINANCE 4-20			333.10	
04-215-55-989-000	2020 CAPITAL ORD. 8-20 BORO HALL RENOV.			17,610.03	
04-215-55-991-000	2021 CAPTIAL ORDINANCE 10-21			4,250.63	
04-260-05-100	DUE TO CLEARING			0.00	22,526.86
TOTALS FOR	General Capital	0.00	0.00	22,526.86	22,526.86
05-117-04-001-000	CLEARING ACCT - SEWER CASH RECEIPTS			107.95	
05-192-17-000-000	WATER OPERATING REVENUES			115.33	
05-201-55-520-520	Water Operating - Other Expenses	4,474.38			
05-260-05-100	DUE TO CLEARING			0.00	4,697.66
TOTALS FOR	Water Operating	4,474.38	0.00	223.28	4,697.66
07-201-55-520-520	Sewer Operating - Other Expenses	40,171.41			
07-260-05-100	DUE TO CLEARING			0.00	40,171.41
TOTALS FOR	Sewer Operating	40,171.41	0.00	0.00	40,171.41
13-260-05-100	DUE TO CLEARING			0.00	93.60
13-286-56-000-000	RESERVE - ANIMAL LICENSE FUND			61.20	
13-295-56-000-000	DOG LICENSE FEES-DUE STATE NJ			32.40	
TOTALS FOR	Animal Trust	0.00	0.00	93.60	93.60

Total to be paid from Fund 01 Current Fund 170,862.62
 Total to be paid from Fund 04 General Capital 22,526.86
 Total to be paid from Fund 05 Water Operating 4,697.66
 Total to be paid from Fund 07 Sewer Operating 40,171.41
 Total to be paid from Fund 13 Animal Trust 93.60

 238,352.15

List of Bills - (1710101001002) Escrow - Developers - Checking Developer's Escrow

Meeting Date: 09/27/2021 For bills from 09/03/2021 to 09/22/2021

Check#	Vendor	Description	Payment	Check Total
5254	102 - ANDERSON & DENZLER ASSOC., INC	PO 24157 AUGUST 2021 PROFESSIONAL SERVICES - ESCR	4,520.14	4,520.14
5255	543 - CYNTHIA SHAW	PO 24114 REIMBURSEMENT	47.35	47.35
5256	4203 - SARAH SCHANO & ALAN TAMARELLI	PO 23402 ESCROW REFUND	429.80	429.80
TOTAL				4,997.29

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
17-101-01-001-002	Escrow - Developers - Checking			0.00	4,997.29
17-500-00-050-252	SCHANO & TAMARELLI			429.80	
17-500-00-091-310	PULTE GROUP - ENCLAVE SITE INSPEC. FEE			315.66	
17-500-00-091-316	SUNRISE - INSPECTION FEES			706.93	
17-500-00-091-319	HIGHVIEW HOMES LLC			3,497.55	
17-500-00-091-322	BLUE 701, LLC			47.35	
TOTALS FOR	Developer's Escrow	0.00	0.00	4,997.29	4,997.29

Total to be paid from Fund 17 Developer's Escrow

4,997.29

4,997.29

List of Bills - (3310101001001) CASH - RECREATION

Recreation Trust

Meeting Date: 09/27/2021 For bills from 09/03/2021 to 09/22/2021

Check#	Vendor	Description	Payment	Check Total
5422	4253 - CLAUDIA BARBARISI	PO 24039 RECREATION REFUND	200.00	200.00
5423	3861 - SYNCB/AMAZON	PO 24027 RECREATION: ORDER# 112-7937635-4814658 1	292.41	292.41
5424	170 - VICKI ALLISON	PO 24130 2021 Rec Camp ice Cream	230.00	230.00
TOTAL				722.41

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
33-101-01-001-001	CASH - RECREATION			0.00	722.41
33-600-00-090-000	Recreation Trust Reserves			722.41	
TOTALS FOR	Recreation Trust	0.00	0.00	722.41	722.41

Total to be paid from Fund 33 Recreation Trust

722.41

722.41

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 150-21

**“RESOLUTION AUTHORIZING MEMBERSHIP IN THE
NEW JERSEY STATE FIREMEN’S ASSOCIATION”**

WHEREAS, the following individuals have applied for membership in the New Jersey State Firemen’s Association and have submitted the required documentation; and

WHEREAS, the Fire Department recommends these individuals for membership; and

WHEREAS, a copy of the applications have been filed with the Borough Clerk.

NOW THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, County of Morris, State of New Jersey, that the Borough of Mountain Lakes approves the applications for the following individuals:

Alan Lin	11 Crestview Road	Mountain Lakes
Robert Wagmiller Jr.	112 Pollard Road	Mountain Lakes

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2021.



Cara Fox, Deputy Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer			X			
Korman		X	X			
Lane			X			
Richter			X			
Sheikh			X			
Barnett	X		X			
Menard			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 151-21

“RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR LOWELL AVENUE DRAINAGE IMPROVEMENTS”

WHEREAS, the Borough published specifications and solicited bids for the Lowell Avenue Drainage Improvements Project; and

WHEREAS, ten (10) bids were received on September 9, 2021; and

WHEREAS, the lowest conforming bid was submitted by Messercola Excavating Company, Plainfield, New Jersey in an amount of \$52,500.00; and

WHEREAS, the low bid is within the budgeted amount for this project and has been reviewed and recommended by the Borough Engineer; and

WHEREAS, the Certified Finance Officer has determined that sufficient funds are available as evidenced by the Certification attached hereto; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that Messercola Excavating Company of Plainfield New Jersey, shall be awarded the Contract for the Lowell Avenue Drainage Improvements project in an amount of \$52,500.00; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to return the bid bonds submitted by the unsuccessful bidders immediately and the bid bond of the successful bidder upon receipt of a fully executed contract, performance guarantee, and other required documents.

XX

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2021.

Cara Fox
Cara Fox, Deputy Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer			X			
Korman		X	X			
Lane			X			
Richter			X			
Sheikh			X			
Barnett	X		X			
Menard			X			

CERTIFICATION OF THE AVAILABILITY OF FUNDS
04-215-55-991-009 DRAINAGE IMPROVEMENTS \$52,500.00


Monica Goscicki
Monica Goscicki, CFO

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 152-21

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF UTILITIES”

WHEREAS, the Tax/Utility Collector certifies that the following property has an overpayment of the water, sewer and sprinkler accounts and the property owner has requested the issuance of a refund.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that a warrant be drawn to Signature Closing Services, LLC 520 Speedwell Avenue Suite 103 Morris Plains, NJ 07950, representing a refund of the 2nd quarter 2021 utility overpayment for the former property owner listed below:

Block	Lot	Name & Address	Tax Year	Amount
23	5	Ende, Leigh Starr 91 East Shore Road	2021	\$271.12

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2021.

Cara Fox
Cara Fox, Deputy Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer			X			
Korman		X	X			
Lane			X			
Richter			X			
Sheikh			X			
Barnett	X		X			
Menard			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 153-21

“RESOLUTION AUTHORIZING THE REFUND OF OVERPAYMENT OF UTILITIES”

WHEREAS, the Tax/Utility Collector certifies that the following property has an overpayment of water and sewer and the property owner has requested the issuance of a refund.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Mountain Lakes, in the County of Morris and State of New Jersey, that a warrant be drawn to Two Rivers Title Company, LLC 766 Shrewsbury Avenue Suite 302 Tinton Falls, NJ 07724, representing a refund of the 2nd quarter 2021 utility overpayment for the former property owner listed below:

Block	Lot	Name & Address	Tax Year	Amount
88	18.22	Lillibridge, Robert & Theresa 22 Park Place	2021	\$83.04

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2021.

Cara Fox
Cara Fox, Deputy Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer			X			
Korman		X	X			
Lane			X			
Richter			X			
Sheikh			X			
Barnett	X		X			
Menard			X			

**BOROUGH OF MOUNTAIN LAKES
COUNTY OF MORRIS, NJ**

RESOLUTION 154-21

“RESOLUTION REJECTING THE BIDS FOR THE FURNISHING AND INSTALLATION OF WINDOWS FOR THE BOROUGH HALL RENOVATION PROJECT”

WHEREAS, on August 24, 2021, the Borough of Mountain Lakes received bids for the furnishing and installation of windows for the Borough Hall Renovation Project; and

WHEREAS, there were two (2) bids per the summary below; and

WHEREAS, all bids were in excess of the budget for the project; and

WHEREAS, the Borough Manager recommends that the bids be rejected for the reason cited above; and

NOW THEREOFRE BE IT RESOLVED, the bids listed below are hereby rejected as being over budget for this project and the Borough Manager is authorized to negotiate for the furnishing and installation of windows for the Borough Hall Renovation Project pursuant to the requirements of N.J.S.A 40A:11-4.

A Plus Glass & Metal 205 Hamilton Ave. Hasbrouck Heights 07604	\$305,000
R.J. Michaels & Co. Inc. 333 Dodd St. East Orange, NJ 07017	\$446,650

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CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a resolution duly adopted by the Borough Council of Mountain Lakes, New Jersey, at a meeting held on September 27, 2021.

Cara Fox
Cara Fox, Deputy Borough Clerk

Name	Motion	Second	Aye	Nay	Absent	Abstain
Happer			X			
Korman		X	X			
Lane			X			
Richter			X			
Sheikh			X			
Barnett	X		X			
Menard			X			



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Mitchell Stern
Borough Manager
mstern@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext .2006
F -973-402-5595

TO: Honorable Mayor and Borough Council
SUBJ: Manager's Report for the Borough Council meeting of September 27, 2021.
CC: Robert Oostdyk, Borough Attorney

Mayor and Council,

Employee Appreciation Lunch – I will be hosting lunch for all of our employees on Tuesday, September 28th (rain date Friday, October 1st) at Island Beach from noon-2pm. All members of Borough Council are welcome and encouraged to attend.

N. Glen Road Reconstruction – Work on N. Glen is expected to begin on or about October 18th. We will make notification to the public via signage on the roadway along with messaging through our e-blast, social media and Nixle platforms. MLPD will be closely coordinating with the contractor regarding pedestrian safety.

Electric Vehicle Charging Station Grant Discussion – I have not been able to gather all of the necessary information in time to have a discussion on this topic at Monday's meeting. I will be gathering the remaining information over the next few weeks and anticipate discussing at the second October meeting.

As always, I encourage anyone with questions or concerns to reach out to me.

Mitchell

Borough of Mountain Lakes
Discussion Item

Date: TBD

Prepared by: Tom Menard and Khizar Sheikh

1. Issue:

Create Borough Council Guidelines for adoption of Community Resolutions.

A “Community Resolution” is a resolution adopted by Borough Council that is supported by, and affects, the residents of Mountain Lakes. These resolutions are meant to be inclusive and can support of a number of community achievements, events, or initiatives (e.g., without limitation, a HS state championship, a retiring borough employee, acknowledgement of teacher, a specific commemorative day or month, etc.).

2. Current Status/Facts:

There are no current guidelines in place.

3. Current Council Policy:

There is no current formal policy.

4. Questions for Council:

1. Whether Community Resolution guidelines should be adopted by Council?
2. If yes, review of following proposal, which aims to balances the desire for Community Resolutions, for Borough Council to consider fairly such resolutions that are supported by the community and Borough Council:
 - (i) Any ML resident can organize a petition of at least 50 ML residents (regardless of whether such residents live in the same household) for a Community Resolution.
 - (ii) The resident shall identify a Council member that agrees to serve as the primary sponsor of the Community Resolution.

- (iii) The primary sponsor must confirm that the petition contains at least 50 ML residents (with the assistance of the Borough Manager or the Borough Manager's delegate), identify two additional Borough Council co-sponsors, and be responsible for drafting the content/text of the Community Resolution.
- (iv) The Community Resolution shall then be presented to the Mayor and Borough Manager for inclusion in the agenda at the following Borough Council meeting as a discussion item. Once added to the agenda as a discussion item, the text of the resolution shall not be altered.
- (v) After such discussion, the Community Resolution shall either be: (a) introduced publicly at the same meeting, with a vote on such Community Resolution at the next subsequent Council meeting; or (b) sent back to step (iii) to for changes/edits to the resolution's text.

5. Backup Information: N/A



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE MONTHLY ACTIVITY REPORT

JULY 2021

ADMINISTRATIVE SUMMARY

A steady rise in the overall construction costs of projects indicates an easing of the problems with the supply chain delays. Contractors are being able to obtain much needed materials to both initiate new projects and completed those in progress.

While the number of permits issued is down from last month, this trend is usual for the mid-summer season. Historically the numbers posted bottom out in August during the height of vacationing for many residents and rebounds upon the return to the new school year.

The existing projects under construction are moving towards completion with the final units at The Enclave at Mountain Lakes and the Sunrise at Mountain Lakes both looking towards certificates in the near future.

Two new single family dwellings, each over a year in construction, are nearing completion and will be occupied soon.



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

7/1/2021 -> 7/31/2021

Summary

	Cost:	Count:			
New:	\$0.00	0	Cubic Footage:	2,752 Cu.ft	Permits Issued: 29
Addition:	\$163,500.00	1	Square Footage:	244 Sq.ft	Updates Issued: 0
Alteration:	\$394,076.00	24			
Demolition:	\$4,450.00	4			
Total:	\$562,026.00	29			

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other
Building:	9	\$5,057.00	\$0.00	\$5,057.00	B	42	36 %85.7	3 %7.1
Plumbing:	8	\$840.00	\$0.00	\$840.00	P	34	30 %88.2	4 %11.8
Electrical:	16	\$2,760.00	\$0.00	\$2,760.00	E	47	28 %59.6	11 %23.4
Fire:	5	\$480.00	\$0.00	\$480.00	F	19	17 %89.5	1 %5.3
Elevator:	0	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %
Mechanical:	11	\$1,240.00	\$0.00	\$1,240.00	M	30	28 %93.3	1 %3.3
	49	\$10,377.00	\$0.00	\$10,377.00		172	139	20
DCA Training:	1		10	Other Fees				
DCA State:	25		720	\$600.00				
DCA Minimum:	2		2					
	28		\$732					

(Note: Does not include result of none)

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA	65	\$0.00
Plumbing	0	0	CCO	0	\$0.00
Electrical	0	0	CO	0	\$50.00
Fire	0	0	CC	0	\$0.00
Mechanical	0	0	TCO	0	\$0.00
Elevator	0	0	TCC	0	\$0.00
Total:	\$0.00	\$0.00	Total:	65	\$50.00

NOTE:
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	1	\$1,200	Building	0	\$0
Plumbing	1	\$400	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	0	\$0	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$1,600	Total:		\$0

Record Count	Total Exempted	Violations	Fines	Paid
DCA Fees	1	Issued	1	\$0.00
	\$181			\$0.00

Payments (Based on Payment Date)	
Permit (59)	\$12,009.00
NON-UCC (0)	\$0.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$12,009.00



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2019 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	12,338.00	12,338.00		
FEBRUARY	4,042.00	16,380.00		
MARCH	23,677.00	40,057.00		
APRIL	8,056.00	48,113.00		
MAY	23,363.00	71,476.00		
JUNE	26,134.00	97,610.00		
JULY	16,904.00	114,514.00	Enclave fees	10,592.00
AUGUST	7,245.00	121,759.00		
SEPTEMBER	8,425.00	130,184.00		
OCTOBER	7,403.00	137,587.00		
NOVEMBER	14,035.00	151,622.00		
DECEMBER	7,618.00	159,240.00		

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH	13,491.00	125,312.00		
APRIL	2,171.00	127,483.00		
MAY	2,476.00	129,959.00		
JUNE	13,410.00	143,369.00		
JULY	3,900.00	147,269.00		
AUGUST	21,791.00	169,060.00		
SEPTEMBER	14,343.00	183,403.00		
OCTOBER	61,757.00	245,160.00	Enclave fees	36,825.00
NOVEMBER	18,634.00	263,794.00		
DECEMBER	6,934.00	270,728.00		

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST				
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				



Mountain Lakes Borough

Deposit Payment Totals 7/1/2021 to 7/31/2021

Starting Receipt
PMT-21-00582

Ending Receipt
PMT-21-00648

Cash Total
\$0.00

Check Total
\$12,389.00

Charge Total
\$0.00

Grand Total
\$12,389.00

Deposit Account
DCA 01-290-55-000-001
ENG 01-192-08-105-015
UCC 01-192-08-160-000
ZON 01-192-08-105-017

Bag #

YTD Payments	Payments
\$8,127.00	\$732.00
\$5,700.00	\$600.00
\$135,110.00	\$10,757.00
\$4,400.00	\$300.00
<hr/> \$153,337.00	<hr/> \$12,389.00



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE MONTHLY ACTIVITY REPORT

AUGUST 2021

ADMINISTRATIVE SUMMARY

As expected the number of construction permits issued reached their low point during the month of August. Inspection requests, too, declined as many residents took the opportunity to go on vacation and schedule inspection several weeks out.

Several new applications have been received for additions having obtained their prior approvals (Zoning, Engineering, variances, etc.) over the past several months.

The final batch of historic construction permit files are being reviewed for close-out and issuance of certificates. Many of the files need additional staff time to locate required paperwork and to verify that all requirements have been met for the issued permit. All closed permit files have been forwarded to the Tax Assessor for use in determining added assessments.

Requests are being fielded for issuance of the Construction Records Clearance Certificate prior to the transfer of property. This new ordinance is instrumental in verifying that the work done was code compliant and to finally close out these documents for future property owners.



Mountain Lakes Borough
 400 BOULEVARD
 MOUNTAIN LAKES, NJ 07046

Construction Permit Activity Report

8/1/2021 -> 8/31/2021

Summary

	Cost:	Count:				
New:	\$0.00	0	Cubic Footage:	0 Cu.ft	Permits Issued:	18
Addition:	\$0.00	0	Square Footage:	0 Sq.ft	Updates Issued:	0
Alteration:	\$151,643.00	16				
Demolition:	\$750.00	2				
Total:	\$152,393.00	18				

Permits	Count	Permit Fees	Admin Fees	Total	Inspections	Passed	Failed	Other	
Building:	6	\$970.00	\$0.00	\$970.00	B	47	34 %72.3	6 %12.8	7 %14.9
Plumbing:	2	\$160.00	\$0.00	\$160.00	P	37	26 %70.3	0 %0	11 %29.7
Electrical:	14	\$2,095.00	\$0.00	\$2,095.00	E	64	35 %54.7	14 %21.9	15 %23.4
Fire:	4	\$240.00	\$0.00	\$240.00	F	25	17 %68	2 %8	6 %24
Elevator:	0	\$0.00	\$0.00	\$0.00	V	0	0 %	0 %	0 %
Mechanical:	9	\$1,000.00	\$0.00	\$1,000.00	M	16	15 %93.8	1 %6.2	0 %0
	<u>35</u>	<u>\$4,465.00</u>	<u>\$0.00</u>	<u>\$4,465.00</u>		<u>189</u>	<u>127</u>	<u>23</u>	<u>39</u>
DCA Training:	0		0		(Note: Does not include result of none)				
DCA State:	17		278	\$0.00					
DCA Minimum:	0		0						
	<u>17</u>		<u>\$278</u>						

Variations	Total	Paid	Certificates	Issued Total	Paid Total
Building	0	0	CA	29	\$0.00
Plumbing	0	0	CCO	0	\$0.00
Electrical	0	0	CO	2	\$100.00
Fire	0	0	CC	0	\$0.00
Mechanical	0	0	TCO	1	\$0.00
Elevator	0	0	TCC	0	\$0.00
Total:	\$0.00	\$0.00	Total:	32	\$100.00

NOTE:
 Information gathered is based on the Issue date for that item, ie permit issue date, certificate issue date.
 This will cause discrepancies between the payments section which uses Payment date. Example you took in money for a CO but the CO has not been issued yet.

Permit Subcode Exempted (State) Fees			Permit Subcode Waived (Local) Fees		
	Record Count	Total Exempted		Record Count	Total Waived
Building	0	\$0	Building	0	\$0
Plumbing	0	\$0	Plumbing	0	\$0
Electrical	0	\$0	Electrical	0	\$0
Fire	1	\$100	Fire	0	\$0
Mechanical	0	\$0	Mechanical	0	\$0
Elevator	0	\$0	Elevator	0	\$0
Total:		\$100	Total:		\$0
	Record Count	Total Exempted	Violations	Fines	Paid
DCA Fees	1	\$8	Issued	2	\$2,000.00
					\$0.00

Payments (Based on Payment Date)	
Permit (38)	\$9,463.50
NON-UCC (2)	\$70.00
Variation Payments	\$0.00
Penalty (0)	\$0.00
Inspection Payments	\$0.00
Ongoing Invoice	\$0.00
Test Payments	\$0.00
Other Payments	\$0.00
Grand Total	\$9,533.50



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

CONSTRUCTION OFFICE SUMMARY OF FEES COLLECTED

PERIOD	2019 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	12,338.00	12,338.00		
FEBRUARY	4,042.00	16,380.00		
MARCH	23,677.00	40,057.00		
APRIL	8,056.00	48,113.00		
MAY	23,363.00	71,476.00		
JUNE	26,134.00	97,610.00		
JULY	16,904.00	114,514.00	Enclave fees	10,592.00
AUGUST	7,245.00	121,759.00		
SEPTEMBER	8,425.00	130,184.00		
OCTOBER	7,403.00	137,587.00		
NOVEMBER	14,035.00	151,622.00		
DECEMBER	7,618.00	159,240.00		

PERIOD	2020 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	106,301.00	106,301.00	Enclave and Sunrise fees	98,243.00
FEBRUARY	5,520.00	111,821.00		
MARCH	13,491.00	125,312.00		
APRIL	2,171.00	127,483.00		
MAY	2,476.00	129,959.00		
JUNE	13,410.00	143,369.00		
JULY	3,900.00	147,269.00		
AUGUST	21,791.00	169,060.00		
SEPTEMBER	14,343.00	183,403.00		
OCTOBER	61,757.00	245,160.00	Enclave fees	36,825.00
NOVEMBER	18,634.00	263,794.00		
DECEMBER	6,934.00	270,728.00		

PERIOD	2021 COLLECTED	YEAR TO DATE	COMMENTS	AMOUNT
JANUARY	11,663.00	11,663.00		
FEBRUARY	40,193.00	51,856.00	Enclave fees	27,748.00
MARCH	37,128.00	88,984.00	Enclave fees	28,144.00
APRIL	10,024.00	99,008.00		
MAY	26,651.00	125,659.00		
JUNE	11,789.00	137,448.00		
JULY	12,009.00	149,457.00		
AUGUST	9,533.50	158,990.00		
SEPTEMBER				
OCTOBER				
NOVEMBER				
DECEMBER				



Mountain Lakes Borough

Deposit Payment Totals 8/1/2021 to 8/31/2021

Starting Receipt
PMT-21-00649

Ending Receipt
PMT-21-00700

Cash Total
\$235.00

Check Total
\$9,928.50

Charge Total
\$0.00

Grand Total
\$10,163.50

Deposit Account
AH 20-300-60-000-000
CRC 01-192-20-200-034
DCA 01-290-55-000-001
UCC 01-192-08-160-000
ZON 01-192-08-105-017

Bag #

YTD Payments	Payments
\$4,470.50	\$4,470.50
\$70.00	\$70.00
\$8,405.00	\$278.00
\$139,905.00	\$4,795.00
\$4,950.00	\$550.00
<hr/> \$157,800.50	<hr/> \$10,163.50

BOROUGH OF MOUNTAIN LAKES
DEPARTMENT OF PUBLIC WORKS
Department Activity
August 2021

IN HOUSE

All regular work details including building maintenance, vehicle repairs and maintenance, trash and recycling collection, trash bag deliveries, street sweeping, lawn maintenance, leaf and brush disposal, daily maintenance

Additionally:

Streets & Roads Department:

- DPW
 - Street maintenance
 - Roadside cutting throughout town
 - Tree and branch cleanup
 - Grass and bush cleanup along sidewalks
 - Cross walks and stop bars painted
 - Road sweeping
 - Preparation for 5K run
 - Crane Rd. entrance cleaned up
 - Berm installed on Yorke
 - Pothole repairs
 - Styrofoam deliveries
 - Water Dept.
 - Water tower leak and debris clean up
 - Well 5 maintenance
 - Recreation
 - Volleyball nets replaced
 - Taft playground powerwashed benches/ trash cans
 - Haswell Playground powerwashed
 - Dock repaired at Midvale
 - Fanny fields raked
 - Birchwood Lake electric box repaired
 - Monitoring of lake levels

Vacation/Sick Time:

- 88 Vacation Hours; 18 Sick Hours



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Fire Chief
info@mlvfd.com

400 Boulevard
Mountain Lakes, NJ 07046
P -973-394-1094

TO: Mitchell Stern
DATE: 9/22/21
SUBJECT: August 2021 Report

The following lists the activity for the Mountain Lakes Volunteer Fire Department during the month of August 2021 :

FIRE CALLS (18)

LOCATION	DATE	TIME	DESCRIPTION
90 Briarcliff Rd	8/4	3:23 PM	Fire Alarm- Malfunction
50 Lookout Rd	8/6	1:41 PM	Electrical Fire-Unfounded
95 Boulevard	8/7	5:05 PM	CO Alarm- Malfunction
144 Boulevard	8/9	6:45 AM	CO Alarm-Malfunction
124 Ball Road	8/10	4:13 PM	Gas Leak from Stove
7 Lockley Court	8/10	7:05 AM	CO Alarm- Malfunction
28 Lake Drive	8/11	4:01 PM	Fire Alarm- Malfunction
29 Pollard Road	8/12	8:52 PM	Fire Alarm- Malfunction
80 Melrose Rd	8/17	10:48 PM	Fire Alarm- Malfunction
17 Briarcliff Rd	8/17	11:29 PM	Fire Alarm- Water Leak
Briarcliff School	8/18	9:10 AM	Fire Alarm-Set of by contractors
15 Melrose Rd	8/21	1:28 PM	Fire Alarm- Malfunction
15 Melrose Rd	8/23	9:25 PM	Fire Alarm- Malfunction
91 North Pocono	8/25	11:41 AM	Fire Alarm-Unattended cooking
183 Laurel Hill Rd	8/26	3:13 PM	Fire Alarm-Set off in error
81 Hanover Rd	8/28	12:18 PM	Smoke Condition-Boiler Malfunction
3 Hillcrest Rd	8/30	2:30 PM	Fire Alarm- Malfunction
MLHS	8/30	2:50 PM	Fire Alarm- Set off in error

DRILLS (3)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	8/10	7:30 PM	JFD Training
Firehouse	8/17	7:30 PM	JFD Training
Firehouse	8/24	7:30 PM	JFD Training

MEETINGS (1)

LOCATION	DATE	TIME	DESCRIPTION
Firehouse	8/24	8:00 PM	Business Meeting

TOTAL MANHOURS: 310

Borough of Mountain Lakes

BOARD OF HEALTH

400 BOULEVARD • MOUNTAIN LAKES, NEW JERSEY 07046
Telephone: (973) 334-3131 • Fax: (973) 402-5595



August Health Department Activity Report – 2021

This monthly narrative provides an overview of the Health Officer, Health Department and staff activities during the past month. Additional supplemental reports from Environmental, Nursing, and Health Education are forwarded to clarify activities.

Vaccine requests are very low at the present time. We are in the process of offering clinics either free standing or in conjunction with other programs such as back to school programs. We are also in the process of discussing with the school system any needs they may have for vaccination for return to school.

We have been in continued contact with the Superintendents of schools and nurses, during this month in preparation for school opening.

General guidance provided to businesses, schools and municipal government agencies.

Please see the link below for the current Executive Order requiring school staff to be vaccinated:

<https://nj.gov/infobank/eo/056murphy/pdf/EO-253.pdf>

All individuals 12+ are eligible to receive Pfizer vaccine.

Please see the link below for the current out of state guidance for quarantine timelines.

<https://covid19.nj.gov/faqs/nj-information/travel-and-transportation/are-there-travel-restrictions-to-or-from-new-jersey>

We continue to participate in weekly Zoom and Teams meetings with State Department of Health, County Agencies, LINCS and Health Officers in order to best implement state guidance.

The Nursing Department continues to investigate COVID cases on COMM CARE and in CDRSS. Our nurses along with local and state funded staff are continuing to contact trace cases, as they occur.

This past month we have experienced continued increases in the level of COVID-19 activity.

Currently Mt. Lakes has 2 cases with a 7-day look back.

Activities

- Review ongoing guidance from NJDOH/CDC regarding best practices for quarantine and vaccine programs.
- Provided weekly COVID report each Thursday with State updates and Charts.
- Continue to inform and discuss with residents, business owners and agencies various employment questions and issues they have.
- Continue to monitor staff activities regarding public health inspections and complaints. (see environmental, health education and nursing reports)
- Begin to monitor increased Delta Variant virus transmission

Testing Site:

Public and private testing sites continue to operate throughout Northern NJ.

Stay Well.

Respectfully Submitted,

F. Michael Fitzpatrick, Health Officer

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Officer Citation Report

From Date : 8/1/2021 To Date : 8/31/2021

Report Date : 9/20/2021 8:55 AM

Officers Name	Badge Number	Traffic Stops	Equipment	Moving	Radar	Parking	Ordinance	Warnings	Total
XX	XX	0	0	0	0	0	0	0	0
XX	XX	0	0	0	0	0	0	0	0
XX	XX	58	14	7	0	0	0	0	21
XX	XX	24	8	4	0	0	0	0	12
XX	XX	0	0	0	0	0	0	0	0
XX	XX	71	16	3	0	0	0	0	19
XX	XX	0	0	0	0	0	0	0	0
XX	XX	12	3	0	0	0	0	0	3
XX	XX	74	16	10	0	0	0	0	26
XX	XX	0	0	0	0	0	0	0	0
XX	XX	1	0	0	0	0	0	0	0
Total:		240	57	24	0	0	0	0	81

Time Used/Overtime by Month

	Sick Time Hours					Vacation/Comp Hours/Per's Days/Reserve					Court Overtime					Department Overtime												
	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021	2015	2016	2017	2018	2019	2020	2021							
Jan	106	58	296	216	79	588	324	64	127.5	22	15	14	0	42	\$0	\$0	\$0	\$158	\$0	\$154	\$0	\$2,989	\$5,164	\$2,998	\$4,159	\$4,348	\$9,570	\$7,154
Feb	104	142	226	252	86	444	266	94	11	84	104	220	111	189.5	\$0	\$0	\$0	\$0	\$210	\$258	\$0	\$4,641	\$7,750	\$7,009	\$4,927	\$2,138	\$4,789	\$21,810
March	82	82	238	310	110	332	180	96	159	198	148.5	168	74.5	81	\$0	\$0	\$0	\$151	\$0	\$0	\$0	\$6,541	\$7,689	\$12,822	\$29,829	\$6,254	\$4,081	\$7,510
April	72	46	209.5	0	106	456	240	218	138	154	250	265.5	0	226	\$0	\$0	\$0	\$0	\$422	\$0	\$263	\$8,942	\$4,657	\$5,399	\$12,146	\$27,385	\$3,990	\$12,820
May	188	69	128	204	96	564	204	322	192	254	178	169	36	681	\$0	\$0	\$0	\$0	\$993	\$0	\$0	\$11,708	\$16,276	\$12,700	\$24,263	\$29,828	\$5,202	\$18,415
June	144	85	140	130	106	540	312	152	299	268	208	254	194	727.5	\$0	\$0	\$0	\$193	\$0	\$0	\$0	\$18,386	\$6,962	\$17,917	\$21,572	\$32,632	\$21,692	\$25,194
July	128	140	318	152	47	442	420	428	592	518	524	84.5	551	877	\$0	\$0	\$0	\$158	\$0	\$0	\$0	\$27,256	\$31,836	\$31,018	\$24,005	\$27,180	\$26,802	\$32,344
August	114	182	272	94	246	312	168	585	528	606	682	748	708	792	\$0	\$0	\$140	\$193	\$0	\$0	\$263	\$30,377	\$20,059	\$21,042	\$18,754	\$34,709	\$22,125	\$30,577
Sept	71.5	92	276	94	180	256		228	364.5	294	375.5	222.5	389		\$0	\$354	\$0	\$0	\$0	\$0	\$0	\$13,746	\$12,484	\$21,047	\$16,316	\$22,108	\$20,166	
Oct	82	94	332	106	154	314		302	414	125	208	216	292		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,914	\$15,755	\$12,876	\$14,514	\$15,865	\$17,041	
Nov	96.5	188	346	148	426	302		145	164	274.5	235.5	176	287		\$0	\$0	\$0	\$0	\$246	\$0	\$0	\$8,770	\$11,241	\$18,359	\$15,103	\$17,554	\$10,442	
Dec	121	382	392	254	600	424		157.5	217.5	171	346.5	144.5	376		\$0	\$0	\$302	\$0	\$0	\$0	\$0	\$5,481	\$19,991	\$18,360	\$20,920	\$21,126	\$25,206	
Total	1309	1570	3114	1960	2236	4974	2114	2731.5	3186.5	2968.5	3275	2682	3018.5	3616	\$271	\$354	\$593	\$947	\$1,625	\$412	\$526	\$155,753	\$157,266	\$181,548	\$206,506	\$241,128	\$171,046	\$155,824

August

<u>Total Overtime</u>
Hours Paid
\$30,576.72

<u>Total</u>	<u>Total</u>	<u>% of Hrs Equating to</u>
<u>Vaca/Comp Hrs</u>	<u>Vaca/Comp/Personal/Bereave Hrs</u>	<u>Creating OT</u>
756	277	36.64%

<u>Total Sick Time</u>	<u>Total Sick Time</u>	<u>% of Hrs Equating to</u>
<u>Hrs</u>	<u>Hrs Creating OT</u>	<u>OT</u>
168	98	58.33%

One Officer out on Injury/Disability accounted for 60 of the 168 hours of sick time.
 Two Officers out on terminal leave prior to retirement accounted for 324 of 756 hours of vacation/comp time.
 Throughout the month operating with 8 to 10 Officers.

9.5 hours related to arrest/investigations
 3 hours technical installations in trailer
 7.5 hours training

MOUNTAIN LAKES BORO POLICE DEPARTMENT

Agency Activity Report

By CFS Classification

From Date: 8/1/2021 To Date: 8/31/2021

Report Date: 9/20/2021 9:07:03 AM

Classification code	Description	Total Events	0000-0800	0801-1600	1601-2359
0500	Burglary	1	0	1	0
0600	Theft	3	1	2	0
1100	Fraud	6	0	1	5
1300	Stolen Property	1	1	0	0
1400	Malicious Mischief	4	0	1	3
2000	Family Offense	1	0	1	0
2100	Liquor Laws Drunk Driving	2	0	1	1
2400	Disorderly Conduct	7	1	2	4
2600	All Other Offenses	2	1	0	1
4000	Non Criminal Investigations	26	0	13	13
4100	Fire Related	18	2	9	7
5000	Lost Found Property	2	0	0	2
5500	Animal Complaints	15	5	4	6
6000	Traffic Accidents	5	0	4	1
6300	Traffic Enforcement	276	31	139	106
6500	Parking Enforcement	2	0	2	0
6600	Traffic Services	8	0	8	0
7000	Public Services	394	123	106	165
7500	Assist other Agency	34	8	14	12
8000	Warrants	3	1	2	0
9000	Administrative	340	110	128	102
	Total:	1150	284	438	428

BOROUGH OF MOUNTAIN LAKES
Recreation Department

Department Activity
August 2021

The Recreation Commission does not meet in August. The next meeting will be held on September 21th at Island Beach.

- Toured all recreational facilities throughout the summer season including: Midvale Playground, Midvale Boat Launch, Taft Field, Wilson Basketball Courts, Tennis Courts, Birchwood and Island Beaches, Esplanade and Cove in order to maintain the areas for resident use. Worked with DPW to keep facilities ready for resident use.
- Continued planning and hosting summer events including: Jazz , Movie Night.
- Ongoing communication with camp directors as summer camps concluded: Sailing, Tennis, Teen Camp and Summer Recreation Camp all ended by the first week of August.
- Finalized all payroll.
- Assisted our Mountain Lakes HUB Lakes Adult Sports League coaches including: volleyball (men's, women's and coed), softball, table tennis, bowling, golf, tennis. Introduced new Cornhole. Managed equipment and facility requests for HUB Lakes summer league teams.
- Set up and monitored online registration and program details for Fall Recreation Field Hockey and Cross Country programs. Also secured for Adult Soccer.
- Spoke with MLHS Athletic director to secure space for Recreation programs. Secured turf time for Field Hockey program.
- Secured Date for Beach Volleyball for MLHS team fundraiser.
- Ongoing communication with Beach Director on a regular basis to discuss beach usage, staffing and swim lessons.
- Provided customer service, camp information and registration assistance to residents for all summer programs.
- Assisted residents with various facilities requests.
- Scheduled Laker 55 fall programs. All programs listed on website.
- Met with Sunrise Assisted Living managers to see how they can fit into the Community. They are opening in October 2021.
- Sailing hosted: Regatta, Night Sail, Adult Sail Program, Pizza Night.
- Swim hosted: meets (swim & dive), Pizza Night, Mini-triathlon, Talent Show.
- Secured new quotes for tennis courts and fencing.
- Spoke with Father Mike (St. Peter's) to start planning 9/11 20th Anniversary Prayer Service.



BOROUGH OF MOUNTAIN LAKES

LISTED IN NATIONAL AND STATE REGISTERS OF HISTORIC PLACES

Joe Mullaney
Code Enforcement Officer
jmullaney@mtnlakes.org

400 Boulevard
Mountain Lakes, NJ 07046
P -973-334-3131 ext.2014
F -973-402-3466

TO: Borough Manager Mitchell Stern
DATE: 8/22/21
SUBJECT: Monthly Report August 2021

The following lists code enforcement/property maintenance issues for the month of August 2021:

8/6: Follow up on complaint about zoning violation on Melrose. Confirmed that DPW was doing a job in the area. No further action required.

8/4: Complaint received from Pollard Road resident regarding a dangerous bee hive on Borough property. DPW notified.

8/8: Follow up on a complaint regarding property maintenance violations at a Roberts Drive residence

8/11: Follow up on complaint received about zoning/property maintenance/fire code violations at a Midvale Road business. Inspection done by Tom Trepasso and myself. Fire Marshall will follow up with the owner of the building

8/16: Follow up with resident of Roberts Drive regarding property maintenance violation

8/30: Follow up with Roberts Drive resident regarding property maintenance violations

Smoke and Carbon Monoxide Detector Inspections

Date:	Location	Pass/Fail
8/2	91 East Shore Rd	Pass
8/3	33 East Shore Road	Pass
8/3	17 Condit Road	
8/5	3 Sherwood Drive	
8/6	49 Woodland Ave	
8/6	370 Morris Ave	
8/10	144 Lookout Road	
8/18	46 Lake Drive	
8/19	26 Park Place	
8/26	20 Crestwood Drive	

SIGN ENFORCEMENT –Monitor placement of temporary signs for compliance with ordinance.

Parking Enforcement: Monitor parking of landscaping trucks on Boulevard and around town to ensure compliance.