

## **Historic Preservation Committee Meeting Minutes – May 18, 2021**

A meeting of the Mountain Lakes Historic Preservation Committee (“HPC” or the “Committee”) was held on Tuesday, May 18, at Island Beach. In attendance were Alex Gotthelf, Sueanne Sylvester, Ranjan Bose, Margaret DeWitt, Tom Dagger, Borough Council Liaison Cynthia Korman, Gillian Strauss and Frances LaMuraglia. Absent were Andrew Scott, Justin Savage, Allison Nacim, Rob Infante, and Mark Hoffman.

### ***Approval of Prior Meeting’s Minutes***

The minutes of the April 20 meeting were unanimously approved.

### ***Public Comments***

Michael Morey Master of St. John's Lodge No. 1 discussed the Masonic Lodge's commitment historic preservation and desire to work with the HPC on upcoming repairs to the facade of the 1923 lodge.

### ***Chair's Report***

See sub-committee reports.

### ***Borough Liaison Report.***

No updates

### ***Treasurer’s Report.***

No updates

### ***Archive***

There was continued discussion of the need for cloud storage space. The HPC has asked the Borough to pay the roughly \$350 monthly cost. Alex restated the committee's position that this should be included in the Borough budget as an ongoing expense and service to the Borough. While the Committee will use its privately raised funds for one-time expenses.

### ***Bulk Incentives Ordinance***

No applications were received since the last meeting.

### ***Social Media / Outreach***

Two new tools to educate residents and others about the history of the Borough were created by students at the high school. The Committee agreed that based on the quality and creativity, both the interactive map project and the documentary film project should be shared as widely as possible. Detailed plans will be developed by the social media/outreach team.

### ***Salvage***

No updates.

### ***Oral Histories***

No updates.

***Fundraising / Grants***

No updates.

***Upcoming Events***

No community events are scheduled at this time due to COVID 19.

***Old Business / Action Items***

***EDAC request for membership:***

No updates

***Bulk Incentives Ordinance Checklist Update:***

Alex will undertake creation of a "plain English" checklist to accompany the Incentives Ordinance. The goal is to continue efforts to make this process as easy and accessible as possible for homeowners.

***Morris County Heritage Commission Re-Grant 2021:***

Alex reported that the HPC was awarded \$3,666.00 by the Morris County Heritage Commission. The funds may be used for the purchase of archival materials and other supplies.

***New Business***

For the entire month of May (Historic Preservation Month) the high school principal included a fun historic fact about the Borough in his daily email to students. The committee thanked Francis for organizing this program and agreed to expand the effort to reach all residents next year.

The Committee agreed to a procedure to follow in the event that an HPC member is involved with a Incentive Ordinance application, either as the homeowner or as a professional. The member will not participate in the application review and an independent architect will be brought in to provide any technical assistance that may be needed.

***Date for Next Meeting***

Next meeting date – Tuesday, June 15 at 7:30 at Island Beach.

There being no further business, the meeting was adjourned.

Minutes prepared by Margaret DeWitt and Alex Gotthelf